

# Muhammad Umar Jan

312-721-6748 | Chicago, IL | mjan4@uic.edu | [Muhammad Umar Jan | LinkedIn](#)

## EDUCATION

**University of Illinois Chicago, Chicago, IL**  
**B.A. | Economics and History**

Expected Graduation: May 2026

## EXPERIENCE

**Student Athlete:** January 2024 - Present  
Table Tennis

- Traveled out of state to compete in National Collegiate Tournament for Table Tennis
- 3 times a week regular training.
- Social Media Head for the Table Tennis Club.

**Credit Union 1 Arena** October 2023 - Present  
Usher

- Welcomed guests, directed them to their seats, scanned tickets, and answered questions at various events such as sporting events, campus events, and music concerts.
- Assisted with seating, maintained safety by keeping aisles clear, performed light cleaning after events, and managed lost and found items.
- Utilized excellent interpersonal skills, demonstrated thorough knowledge of the venue, and worked flexible hours including weekends, holidays, and late nights.

**GIDS Company, Islamabad, Pakistan** September 2022- December 2022  
Business Management Internee

- Collaborated in enhancing online advertising campaigns through the refinement of digital marketing strategies and content, contributing to improved market visibility and customer engagement.
- Applied data analysis methodologies to streamline and enhance financial data management within the organization, leading to more efficient financial processes.
- Gained hands-on experience in practical economics by actively participating in projects that bridged economics and finance, facilitating a deeper understanding of how technology impacts both areas of business operations.

**Inter Services Public Relations, Islamabad, Pakistan** August 2022 - September 2022  
Business Development Internee

- Assisted the company in identifying potential clients and leads through economic research and market analysis.
- Produced comprehensive reports and presentations utilizing economic indicators and trends.

**Roznama Pakistan, Islamabad, Pakistan** April 2022 - April 2022  
External Relations Intern

- Interned at the local newspaper company, Roznama Pakistan.
- Created online advertisements for them using various software's.
- Went on drives with teams to distribute the newspaper to spread awareness about current events happening in the country

**Center for Advanced Research in Engineering (CARE): Islamabad, Pakistan** January 2021 - March 2021

IT Support Intern

- Working with the Centre for Advanced Research in Engineering (CARE) on various IT support tasks, including hardware and software maintenance and helping users.
- Learning how to analyze and solve IT issues, making sure CARE's tech systems run smoothly.

## SKILLS AND INTERESTS

---

- **Computer Skills:** Microsoft Office (Word, Excel, PowerPoint, Outlook), Google Workspace, Video Editing, Sony Vegas Pro, Digital Marketing Shopify
- Chess, Film Making, Music Analysis, Social Activism, Video Editing
- **Languages:** Urdu (Fluent), English (Fluent), Punjabi (Professional Working), Hindi (Limited Working)