



# Umair Ali

Site Civil Engineer / Civil Engineer at Exper Private Limited

## Contact Info

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Sadiqabad, Pakistan

## Strengths & Skills

- ✓ Communication Proficiency
- ✓ Organizational Skill
- ✓ Technical Capacity
- ✓ Thoroughness
- ✓ Time Management

## Academics

Title	Institute	Date
DAE (Civil)	Sadiqabad	2013
Metric	Govt Boys High School Ahmad Pur Lamma, Sadiqabad	2009

## Experience 2 years

Company	Designation	Duration	
Crown Tyres Limited Sadiqabad	Data Entry Operator	Oct 2014 - Oct 2018	4 years
Expert Private Limited	civil Supervisor	Mar 2014 - Mar 2015	1 year

## Work History

Crown Tyres Limited Sadiqabad	Oct 2014 - Oct 2018 (4 years)
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### Data Entry Operator Sadiqabad, Pakistan

Data Entry Operator In Store Department of crowns tyres limited sadiqabad.

#### During This Tenure My J.Ds Were

- Enter update data of various system for use by all personal.
- Review and verifies data entered into database to ensure account.
- Assists and trains employees & new data entry operator in software program.
- Provide assistant to technical staff to resolve computer & software problems.
- Run & distribute reports.
- Create backup file to all data.

Expert Private Limited	Mar 2014 - Mar 2015 (1 year)
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### civil Supervisor Sadiqabad, Pakistan

Supervisor In Expert Private Limited During This Tenure my J.Ds Were

- Controll Labour
- Bed Filling
- Make Sure The Whatever the task be completed in time

## Industries

- Engineering

## Languages

- English - Native
- Punjabi - Native
- Urdu - Native