



WIRE TRANSFER REQUEST FORM

Please complete all the fields included in this form, attach it to the invoice or expense report and forward to: Accounts Payable, 3465 Durocher St., Rm 216, Montreal, Quebec, H2X 0A8.

IMPORTANT: McGill University's Bank does not charge any fees. However, certain receiving banks may charge fees and therefore the amount received may be less than the amount sent.

All fields must be TYPED except for the signature.

BANKING INFORMATION

Bank Name:

Bank address (including street/city):

Bank account number:

Bank number & transit (CAN):

ABA routing (US):

Bank IBAN (Foreign):

Bank SWIFT (Foreign):

Amount and Currency:

PAYMENT INFORMATION

Bank Account Holder Name:

Vendor/Individual address (including street/city):

Payment details:

Invoice number/ description:

FOAPAL/Purchase Order #:

REQUESTED BY

Name:

Telephone:

Signature:

RESERVED FOR FINANCIAL SERVICES USE:

v.2019.MAY.31

Fund Admin approval & date:

AP approval & date: