

Jayvee M. Dairo

Bagong Nayon, Cogeo Village, Antipolo City

Contact # 09273394008

jayveedairo0@gmail.com

OBJECTIVES

To boost my skills in communicating and socializing with others. Also, to reach my potential without a doubt and make the institution satisfied about my performance.

PERSONAL PROFILE

Date of Birth	:	January 21, 2001
Place of Birth	:	Boaq, Marinduque
Gender	:	Male
Age	:	24 years old
Height	:	5'7 ft.
Weight	:	51kg
Civil Status	:	Single
Citizenship	:	Filipino
Religion	:	Roman Catholic
Father's Name	:	Obaldo D. Dairo
Occupation	:	Construction Worker
Mother's Name	:	Gina M. Dairo
Occupation	:	House keeping
Their Address	:	Bagong Nayon, Cogeo Village, Antipolo City
Languages or Dialects speak or write:	:	Tagalog and English
Person to be contacted in case of Emergency :	:	Geneva D. Gonzales
Address	:	Purok 3, Pance, Ramos, Tarlac
Contact No	:	09454581848

EDUCATIONAL BACKGROUND

Tertiary Education

School	:	ICCT Colleges Inc.
Address	:	J. Sumulong Street, Antipolo City
Attended	:	S. Y. 2022 - Present

Higher Education (Senior High School)

School	:	Tayug National High School
Address	:	Tayug, Pangasinan
Attended	:	S. Y. 2016 - 2018

Secondary:

School	:	Natividad National High School
Address	:	Natividad, Pangasinan
Attended	:	S.Y. 2012 – 2016

Elementary

School	:	Natividad Central School
Address	:	Natividad, Pangasinan
Attended	:	S.Y. 2006 - 2012

AFFILIATIONS

YEAR	INSTITUTIONS	POSITION
2022-2023	ICCT Colleges Antipolo Campus Web Arachnid – Web Development Club	Captain

SKILLS

- Knowledgeable in Communicating
- Computer Literate
- Ability to Work Under Pressure
- Time Management Skills
- Adaptability
- Patience
- Positive Attitude

JOB EXPERIENCE(S)

YEAR	COMPANY	POSITION
August 17, 2023 - December 4, 2024	Sneaky Events Team	Web Developer
September 14, 2024 - Present	IO Cybercafe	Computer Attendant

CHARACTER REFERENCES

NAME	INSTITUTION	RELATIONSHIP	CONTACT INFORMATION
Omar P. Amro	Senior Accounts Payable Kenvue	Long Term Mentor	09054624252
Pauline Nicole Flores	Client Service Associate - BPO	Long Term Mentor	09082551283
Alyssa Bernadette Fernandez	A’s Fashion Boutique – Owner	Long Term Friend	09054377269

“I hereby certify that the above information is true and correct to the best of my knowledge and belief.”

MR. JAYVEE M. DAIRO
Applicant’s Signature