

Phase 2B Daily Status Report Template

Day {DAY_NUMBER} - {DATE} - {CONSOLIDATION_NAME}

Executive Summary

- **Status:** [IN_PROGRESS | COMPLETED | FAILED | ROLLED_BACK]
- **Consolidation Target:** {CONSOLIDATION_BRANCH}
- **Source Branches:** {SOURCE_COUNT} branches
- **Conflicts Detected:** [LOW | MEDIUM | HIGH | NONE]
- **Rollback Readiness:** [READY | NOT_READY | N/A]

Consolidation Details

Source Branches Processed

{SOURCE_BRANCHES_LIST}

Merge Strategy

- **Method:** Squash merge with acceptance gates
- **Commit Message:** "Day {DAY_NUMBER}: {CONSOLIDATION_NAME} consolidation"
- **Reviewer Requirements:** Engineering team approval

Baseline Comparison

- **Pre-execution Baseline:** {BASELINE_ID}
- **Post-execution Baseline:** {POST_BASELINE_ID}
- **Drift Report:** docs/phase-2B/day{DAY_NUMBER}_drift.txt

Safety Measures Status

✔ Completed Safety Checks

- [] Pre-execution baseline captured
- [] Rollback stub generated
- [] Archive-before-merge completed
- [] Conflict analysis performed
- [] Acceptance gates configured

🔄 In Progress

- [] Consolidation merge execution
- [] Post-merge baseline capture
- [] Drift analysis
- [] PR creation and review

⌚ Pending

- [] Engineering team review
- [] CI/CD validation
- [] Final merge approval

Rollback Readiness

Rollback Stub Location

docs/phase-2B/day{DAY_NUMBER}_rollback.sh

Key Rollback Parameters

- **Pre-merge Commit:** {PRE_MERGE_COMMIT}
- **Target Branch:** {CONSOLIDATION_BRANCH}
- **Rollback Script:** Generated and validated
- **Source Branch Recovery:** [AVAILABLE | ARCHIVED | MANUAL_REQUIRED]

Rollback Validation

- [] Rollback script syntax validated
- [] Pre-merge commit hash verified
- [] Source branches accessibility confirmed
- [] Emergency procedures documented

Technical Metrics

Branch Statistics

- **Total Branches Before:** {TOTAL_BRANCHES_BEFORE}
- **Branches Consolidated:** {BRANCHES_CONSOLIDATED}
- **Total Branches After:** {TOTAL_BRANCHES_AFTER}
- **Reduction Percentage:** {REDUCTION_PERCENTAGE}%

Conflict Analysis

- **Merge Conflicts:** {CONFLICT_COUNT}
- **File Conflicts:** {FILE_CONFLICTS}
- **Resolution Strategy:** {RESOLUTION_STRATEGY}
- **Manual Intervention Required:** [YES | NO]

Performance Metrics

- **Consolidation Start Time:** {START_TIME}
- **Consolidation End Time:** {END_TIME}
- **Total Duration:** {DURATION}
- **Average Branch Processing Time:** {AVG_PROCESSING_TIME}

Quality Gates

Pre-merge Validation

- [] All source branches accessible
- [] No critical security issues detected
- [] Ansible syntax validation passed
- [] Linting checks completed
- [] Documentation updated

Post-merge Validation

- [] Consolidated branch builds successfully
- [] All tests pass
- [] No regression detected
- [] Baseline drift within acceptable limits

- ☐ Archive retention policy applied

Issues and Risks

Current Issues

{CURRENT_ISSUES}

Risk Assessment

- **Risk Level:** [LOW | MEDIUM | HIGH | CRITICAL]
- **Primary Risks:** {PRIMARY_RISKS}
- **Mitigation Actions:** {MITIGATION_ACTIONS}

Blockers

{CURRENT_BLOCKERS}

Next Steps

Immediate Actions (Next 4 hours)

1. {IMMEDIATE_ACTION_1}
2. {IMMEDIATE_ACTION_2}
3. {IMMEDIATE_ACTION_3}

Day Completion Criteria

- ☐ All source branches successfully consolidated
- ☐ PR created and under review
- ☐ Rollback stub validated and ready
- ☐ Baseline drift analysis completed
- ☐ Engineering team notified

Tomorrow's Preparation

- ☐ Day {NEXT_DAY_NUMBER} branch list finalized
- ☐ Pre-execution baseline scheduled
- ☐ Team coordination confirmed

Communication

Stakeholder Updates

- **Engineering Team:** {ENGINEERING_UPDATE_STATUS}
- **Project Managers:** {PM_UPDATE_STATUS}
- **Security Team:** {SECURITY_UPDATE_STATUS}

PR Links

- **Consolidation PR:** {PR_LINK}
- **Review Status:** {REVIEW_STATUS}
- **Merge ETA:** {MERGE_ETA}

Appendix

Generated Files

- Rollback stub: docs/phase-2B/day{DAY_NUMBER}_rollback.sh

- Drift report: docs/phase-2B/day{DAY_NUMBER}_drift.txt
- Baseline capture: scripts/tmp/baseline_summary_{TIMESTAMP}.txt

Command History

```
# Key commands executed during consolidation  
{COMMAND_HISTORY}
```

Log Files

- Consolidation log: {CONSOLIDATION_LOG_PATH}
- Error log: {ERROR_LOG_PATH}
- Performance log: {PERFORMANCE_LOG_PATH}

Report Generated: {REPORT_TIMESTAMP}

Generated By: Phase 2B Automation System

Next Report: Day {NEXT_DAY_NUMBER} - {NEXT_DATE}



Emergency Rollback: If immediate rollback needed, execute docs/phase-2B/day{DAY_NUMBER}_rollback.sh