

SURAT PERMINTAAN PROSES PEMBAYARAN

Nomor : SP3-211/PIP80000/2024-S4
Tanggal : 8 Agustus 2024
Kepada : Finance Manager PMEP
Dari : Country Manager PMEP

Terlampir kami kirimkan Dokumen Pendukung Pembayaran terdiri dari :

1. Letter of Undertaking – Ascott Star KLCC Kuala Lumpur
2. Invoice akomodasi dari Ascott Star KLCC Kuala Lumpur

Untuk Pembayaran : Accommodation di Ascott Star Kuala Lumpur.

| No. | Name | Reservation No | Room Type | Check-In | Check-Out | Amount | Cost Centre |
|-------------|-------------------------------|----------------|----------------------------------|------------|-------------|---------------|-------------|
| 1 | Dea Naufal Kharisma | 13663160 | 1-Bedroom Deluxe | 5 Aug 2024 | 7 Aug 2024 | MYR 884.00 | AI0201100 |
| 2 | Galih Febriani | 13691779 | 1-Bedroom Premier KLCC View | 5 Aug 2024 | 9 Aug 2024 | MYR 2,416.00 | AI0201001 |
| 3 | Ignatius Aninditya Bagus | 13698817 | 1-Bedroom Executive KLCC View | 7 Aug 2024 | 9 Aug 2024 | MYR 1,035.20 | AI0201140 |
| 4 | Andwiko Fajarahmantyo | 13698818 | 1-Bedroom Executive KLCC View | 7 Aug 2024 | 9 Aug 2024 | MYR 1,035.20 | AI0201140 |
| 5 | Indra Nursatria Adhitama | 13709754 | 1-Bedroom Executive KLCC View | 8 Aug 2024 | 10 Aug 2024 | MYR 1,035.20 | AI0201200 |
| 6 | Alexius Sigit Purwoto | 13709753 | 1-Bedroom Premier KLCC View | 8 Aug 2024 | 10 Aug 2024 | MYR 1,208.00 | AI0201200 |
| 7 | Ibu Ria Noveria | 13709752 | 1-Bedroom Premier KLCC View | 8 Aug 2024 | 10 Aug 2024 | MYR 1,208.00 | AI0201200 |
| 8 | Shinta Ratnawati Nugrahani | 13709751 | 1-Bedroom Deluxe KLCC View | 7 Aug 2024 | 10 Aug 2024 | MYR 1,423.20 | AI0201200 |
| 9 | Esha Raudha | 13709755 | 1-Bedroom Executive KLCC View | 8 Aug 2024 | 10 Aug 2024 | MYR 1,035.20 | AI0201200 |
| Grand Total | | | | | | MYR 11,280.00 | |

Jumlah : **MYR 11,280.00**

Due Date : **8 August 2024**

Agar dibayarkan kepada :

- Nama Vendor : Alpine Star Management Sdn Bhd
- Nama Bank : CIMB Bank Berhad
- Atas Nama Rekening : Alpine Star Management Sdn Bhd
- Nomor Rekening : 8010800059
- Cost Center : Refer as above
- Cost Element : 6001008100

Bersama ini kami menyatakan bahwa transaksi yang ditagihkan ini absah untuk dibayar. Dokumen-dokumen terkait yang tidak dilampirkan pada Surat Permintaan Proses Pembayaran ini harap disimpan untuk dipergunakan apabila diperlukan.

Demikian untuk dapat diterima dengan baik dan dapat dilaksanakan proses pembayaran lebih lanjut di tempat Saudara.

PT Pertamina Malaysia EP

Country Manager,



Eva Fadlila (Aug 12, 2024 11:19 GMT+7)

Eva Fadlila



GF

GF



PROFORMA INVOICE

Company : PT Pertamina Malaysia Eksplorasi Produksi
Address : Level 45 Suite B
Menara Maxis
Kuala Lumpur 50088
Malaysia
Attention
Room :
Room Type : 1-Bedroom Deluxe
Arrival : 05 Aug 2024
Departure : 07 Aug 2024
Guest : Dea Naufal KHARISMA

Reservation : 13663160
Regn No. : 201601040319
(1211260-H)
SST Regn. No. : W10-2204-32000062
TTx Regn. No. : 141-2022-10000015
Invoice No. : 0
A/R No. :
PO/Ref No. :
3rd Party No. :
Print Date/Time : 02 Aug 2024 05:54
Cashier : nordiyah.yaacob
Page : 1

| DATE | Room | DESCRIPTION | AMOUNT (MYR) |
|-------------|------|---|-----------------------------|
| 05 Aug 2024 | | Daily Apartment Rental (SR) - (05-Aug-24) | 400.00 |
| 06 Aug 2024 | | Daily Apartment Rental (SR) - (06-Aug-24) | 400.00 |
| | | | <hr/> |
| | | | Sub-Total Before SST 800.00 |
| | | | Sales Service Tax 8% 64.00 |
| | | | Tourism Tax 20.00 |
| | | | Total Amount 884.00 |
| | | | Payment 0.00 |
| | | | Balance 884.00 |

FOR BILL ENQUIRIES, PLEASE CALL: (60 3) 2718 6701 OR EMAIL US AT: enquiry.myKLbilling@the-ascott.com.
PAYMENTS CAN BE MADE BY CASH, CHEQUE OR MAJOR CREDIT CARDS OR TELEGRAPHIC TRANSFER,
MADE PAYABLE TO: ALPINE STAR MANAGEMENT SDN BHD

Please do not pay to any bank accounts that the beneficially name differs from the Company's/Property's name and immediately contact the authorised person for verification and confirmation upon receipt of any instruction to change of bank accounts.

Bank Details

| | | | |
|---------------|----------------------------------|--------------|---|
| Bank Name | : CIMB BANK BERHAD | Branch Code | : NOT APPLICABLE |
| Account | : 8010800059 | SWIFT Code | : CIBBMYKL |
| Bank Code | : NOT APPLICABLE | Bank Address | : LOT C01-C05 CONCOURSE LEVEL, PETRONAS TOWER 3, SURIA KLCC, JALAN AMPANG, 50088 KUALA LUMPUR |
| Holder's Name | : ALPINE STAR MANAGEMENT SDN BHD | | |

This Invoice is computer generated. No signature required.

I ACCEPT THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO
BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON
COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OF THE FULL
AMOUNT OF THESE CHARGES

SIGNATURE: _____

Registered Company: ALPINE STAR MANAGEMENT SDN BHD

C/o: Ascott Star KLCC Kuala Lumpur

No 1, Jalan Yap Kwan Seng, Kuala Lumpur Wilayah Persekutuan 50450

Tel.: +60 3-2705 8000 - Fax: - Email: frontoffice.asklcc@the-ascott.com - Website: <https://www.discoverasr.com>

PROFORMA INVOICE

Company : PT Pertamina Malaysia Eksplorasi Produksi
Address : Level 45 Suite B
 Menara Maxis
 Kuala Lumpur 50088
 Malaysia
Attention
Room : 1302
Room Type : 1-Bedroom Premier KLCC View
Arrival : 05 Aug 2024
Departure : 09 Aug 2024
Guest : Ms Galih Febriani MURSI

Reservation : 13691779
Regn No. : 201601040319
 (1211260-H)
SST Regn. No. : W10-2204-32000062
TTx Regn. No. : 141-2022-10000015
Invoice No. : 0
A/R No. :
PO/Ref No. :
3rd Party No. :
Print Date/Time : 05 Aug 2024 09:10
Cashier : saranraj.chandra
Page : 1

| DATE | Room | DESCRIPTION | AMOUNT (MYR) |
|----------------------|------|---|--------------|
| 05 Aug 2024 | 1302 | Daily Apartment Rental (SR) - (05-Aug-24) | 550.00 |
| 06 Aug 2024 | 1302 | Daily Apartment Rental (SR) - (06-Aug-24) | 550.00 |
| 07 Aug 2024 | 1302 | Daily Apartment Rental (SR) - (07-Aug-24) | 550.00 |
| 08 Aug 2024 | 1302 | Daily Apartment Rental (SR) - (08-Aug-24) | 550.00 |
| Sub-Total Before SST | | | 2,200.00 |
| Sales Service Tax 8% | | | 176.00 |
| Tourism Tax | | | 40.00 |
| Total Amount | | | 2,416.00 |
| Payment | | | 0.00 |
| Balance | | | 2,416.00 |

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Bank Details

| | | | |
|---------------|----------------------------------|--------------|---|
| Bank Name | : CIMB BANK BERHAD | Branch Code | : NOT APPLICABLE |
| Account | : 8010800059 | SWIFT Code | : CIBBMYKL |
| Bank Code | : NOT APPLICABLE | Bank Address | : LOT C01-C05 CONCOURSE LEVEL, PETRONAS TOWER 3, SURIA KLCC, JALAN AMPANG, 50088 KUALA LUMPUR |
| Holder's Name | : ALPINE STAR MANAGEMENT SDN BHD | | |

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 COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OF THE FULL
 AMOUNT OF THESE CHARGES

SIGNATURE: _____

Registered Company: ALPINE STAR MANAGEMENT SDN BHD

C/o: Ascott Star KLCC Kuala Lumpur

No 1, Jalan Yap Kwan Seng, Kuala Lumpur Wilayah Persekutuan 50450

Tel.: +60 3-2705 8000 - Fax: - Email: frontoffice.asklcc@the-ascott.com - Website: https://www.discoverasr.com



Ascott Star KLCC Kuala Lumpur

No 1, Jalan Yap Kwan Seng,
Kuala Lumpur Wilayah Persekutuan 50450

ABN/GST: 201601040319 (1211260-H)
Phone: +60 3-2705 8000
Email: frontoffice.asklcc@the-ascott.com
Website: https://www.discoverasr.com

Proforma Tax Invoice

PT Pertamina Malaysia Eksplorasi Produksi (Ascott-5547)

Level 45 Suite B
Kuala Lumpur

50088

Date: 6 Aug 2024 6:39 AM
Reservation No: 13698816
Arrive Date: 7 Aug 2024
Depart Date: 9 Aug 2024
Voucher number:

Group Members

| Group Name/s | Reservation No | Arrive | Depart | Room Type | Nights | Unit Price | | |
|--------------------------|----------------|-------------|-------------|----------------------------------|--------|--------------------|--------|----------|
| Ignatius Aninditya Bagus | 13698817 | 07 Aug 2024 | 09 Aug 2024 | | 2 | | | |
| | | 07 Aug 2024 | | 1-Bedroom Executive KLCC View | | RM | 470.00 | |
| | | 07 Aug 2024 | | - Sales Service Tax 8% | | RM | 37.60 | |
| | | 07 Aug 2024 | | - Tourism Tax | | RM | 10.00 | |
| | | 08 Aug 2024 | | 1-Bedroom Executive KLCC View | | RM | 470.00 | |
| | | 08 Aug 2024 | | - Sales Service Tax 8% | | RM | 37.60 | |
| | | 08 Aug 2024 | | - Tourism Tax | | RM | 10.00 | |
| | | | | | | Room Total | RM | 1,035.20 |
| | | | | | | | | |
| Andwiko Fajarahmantyo | 13698818 | 07 Aug 2024 | 09 Aug 2024 | | 2 | | | |
| | | 07 Aug 2024 | | 1-Bedroom Executive KLCC View | | RM | 470.00 | |
| | | 07 Aug 2024 | | - Sales Service Tax 8% | | RM | 37.60 | |
| | | 07 Aug 2024 | | - Tourism Tax | | RM | 10.00 | |
| | | 08 Aug 2024 | | 1-Bedroom Executive KLCC View | | RM | 470.00 | |
| | | 08 Aug 2024 | | - Sales Service Tax 8% | | RM | 37.60 | |
| | | 08 Aug 2024 | | - Tourism Tax | | RM | 10.00 | |
| | | | | | | Room Total | RM | 1,035.20 |
| | | | | | | Group Total | RM | 2,070.40 |
| | | | | | | Tax Total | RM | 190.40 |
| | | | | | | Deposit Req. | RM | - |
| | | | | | | Payment Received | RM | - |
| | | | | | | CC Fee | RM | - |
| | | | | | | Amount Outstanding | RM | 2,070.40 |

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Remittance

PT Pertamina Malaysia Eksplorasi Produksi (Ascott-5547)

Level 45 Suite B
Kuala Lumpur

50088

Reference No: 13698816

Bank Details

Account Name: ALPINE STAR MANAGEMENT SDN BHD
BSB Number:
Account Number: 8010800059
Total: 2,070.40

Proforma Tax Invoice

PT Pertamina Malaysia Eksplorasi Produksi (Ascott-5547)

Level 45 Suite B
Kuala Lumpur

50088

Date: 7 Aug 2024 9:04 AM

Reservation No: 13709750

Arrive Date: 7 Aug 2024

Depart Date: 10 Aug 2024

Voucher number:

Group Members

| Group Name/s | Reservation No | Arrive | Depart | Room Type | Nights | Unit Price | | |
|--------------------------|----------------|----------------------------|-------------|----------------------------------|-------------|------------|----|----------|
| Indra Nursatria Adhitama | 13709754 | 08 Aug 2024 | 10 Aug 2024 | | 2 | | | |
| | | 08 Aug 2024 | | 1-Bedroom Executive KLCC View | RM | 470.00 | | |
| | | 08 Aug 2024 | | - Sales Service Tax 8% | RM | 37.60 | | |
| | | 08 Aug 2024 | | - Tourism Tax | RM | 10.00 | | |
| | | 09 Aug 2024 | | 1-Bedroom Executive KLCC View | RM | 470.00 | | |
| | | 09 Aug 2024 | | - Sales Service Tax 8% | RM | 37.60 | | |
| | | 09 Aug 2024 | | - Tourism Tax | RM | 10.00 | | |
| | | | | | | Room Total | RM | 1,035.20 |
| | | Alexius Sigit Purwoto | 13709753 | 08 Aug 2024 | 10 Aug 2024 | | 2 | |
| 08 Aug 2024 | | | | 1-Bedroom Premier KLCC View | RM | 550.00 | | |
| 08 Aug 2024 | | | | - Sales Service Tax 8% | RM | 44.00 | | |
| 08 Aug 2024 | | | | - Tourism Tax | RM | 10.00 | | |
| 09 Aug 2024 | | | | 1-Bedroom Premier KLCC View | RM | 550.00 | | |
| 09 Aug 2024 | | | | - Sales Service Tax 8% | RM | 44.00 | | |
| 09 Aug 2024 | | | | - Tourism Tax | RM | 10.00 | | |
| | | | | Room Total | RM | 1,208.00 | | |
| Ibu Ria Noveria | 13709752 | | | 08 Aug 2024 | 10 Aug 2024 | | 2 | |
| | | 08 Aug 2024 | | 1-Bedroom Premier KLCC View | RM | 550.00 | | |
| | | 08 Aug 2024 | | - Sales Service Tax 8% | RM | 44.00 | | |
| | | 08 Aug 2024 | | - Tourism Tax | RM | 10.00 | | |
| | | 09 Aug 2024 | | 1-Bedroom Premier KLCC View | RM | 550.00 | | |
| | | 09 Aug 2024 | | - Sales Service Tax 8% | RM | 44.00 | | |
| | | 09 Aug 2024 | | - Tourism Tax | RM | 10.00 | | |
| | | | | | | Room Total | RM | 1,208.00 |
| | | Shinta Ratnawati Nugrahani | 13709751 | 07 Aug 2024 | 10 Aug 2024 | | 3 | |
| 07 Aug 2024 | | | | 1-Bedroom Deluxe KLCC View | RM | 430.00 | | |
| 07 Aug 2024 | | | | - Sales Service Tax 8% | RM | 34.40 | | |
| 07 Aug 2024 | | | | - Tourism Tax | RM | 10.00 | | |
| 08 Aug 2024 | | | | 1-Bedroom Deluxe KLCC View | RM | 430.00 | | |
| 08 Aug 2024 | | | | - Sales Service Tax 8% | RM | 34.40 | | |
| 08 Aug 2024 | | | | - Tourism Tax | RM | 10.00 | | |
| 09 Aug 2024 | | | | 1-Bedroom Deluxe KLCC View | RM | 430.00 | | |
| 09 Aug 2024 | | | | - Sales Service Tax 8% | RM | 34.40 | | |



Ascott Star KLCC Kuala Lumpur

No 1, Jalan Yap Kwan Seng,
Kuala Lumpur Wilayah Persekutuan 50450

ABN/GST: 201601040319 (1211260-H)

Phone: +60 3-2705 8000

Email: frontoffice.asklcc@the-ascott.com

Website: <https://www.discoverasr.com>

| Group Name/s | Reservation No | Arrive | Depart | Room Type | Nights | Unit Price |
|--------------|----------------|-------------|-------------|----------------------------------|--------|-----------------|
| | | 09 Aug 2024 | | - Tourism Tax | | RM 10.00 |
| | | | | Room Total | RM | 1,423.20 |
| Esha Raudha | 13709755 | 08 Aug 2024 | 10 Aug 2024 | | 2 | |
| | | 08 Aug 2024 | | 1-Bedroom Executive KLCC View | RM | 470.00 |
| | | 08 Aug 2024 | | - Sales Service Tax 8% | RM | 37.60 |
| | | 08 Aug 2024 | | - Tourism Tax | RM | 10.00 |
| | | 09 Aug 2024 | | 1-Bedroom Executive KLCC View | RM | 470.00 |
| | | 09 Aug 2024 | | - Sales Service Tax 8% | RM | 37.60 |
| | | 09 Aug 2024 | | - Tourism Tax | RM | 10.00 |
| | | | | Room Total | RM | 1,035.20 |
| | | | | Group Total | RM | 5,909.60 |
| | | | | Tax Total | RM | 539.60 |
| | | | | Deposit Req. | RM | - |
| | | | | Payment Received | RM | - |
| | | | | CC Fee | RM | - |
| | | | | Amount Outstanding | RM | 5,909.60 |

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Signature: GF
GF (Aug 8, 2024 14:25 GMT+7)

Email: galih.febriani@pertamina.com

Signature: nis

Email: aris.wijaya@pertamina.com

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Remittance

PT Pertamina Malaysia Eksplorasi Produksi (Ascott-5547)

Level 45 Suite B
Kuala Lumpur

50088

Reference No: 13709750

Bank Details

Account Name: ALPINE STAR MANAGEMENT SDN BHD

BSB Number:

Account Number: 8010800059

Total: 5,909.60