

SURAT PERMINTAAN PROSES PEMBAYARAN

Nomor : SP3-065/PIP80000/2024-S4
Tanggal : 11 March 2024
Kepada : Finance Manager PMEP
Dari : Country Manager PMEP

Terlampir kami kirimkan Dokumen Pendukung Pembayaran terdiri dari :

1. Letter of Undertaking – Ascott Star KLCC Kuala Lumpur
2. Invoice akomodasi dari Ascott Star KLCC Kuala Lumpur

Untuk Pembayaran : Accommodation di Ascott Star Kuala Lumpur.
Jumlah : **MYR 10,596.70**
Due Date : **13 March 2024**

Agar dibayarkan kepada :

- Nama Vendor : Alpine Star Management Sdn Bhd
- Nama Bank : CIMB Bank Berhad
- Atas Nama Rekening : Alpine Star Management Sdn Bhd
- Nomor Rekening : 8010800059
- *Cost Center* : AI0201001
- *Cost Element* : 6001008100

Bersama ini kami menyatakan bahwa transaksi yang ditagihkan ini absah untuk dibayar. Dokumen-dokumen terkait yang tidak dilampirkan pada Surat Permintaan Proses Pembayaran ini harap disimpan untuk dipergunakan apabila diperlukan.

Demikian untuk dapat diterima dengan baik dan dapat dilaksanakan proses pembayaran lebih lanjut di tempat Saudara.

PT Pertamina Malaysia EP
Country Manager,



Eva Fadlila (Mar 12, 2024 11:48 GMT+8)

Eva Fadlila

 

GF

Kuala Lumpur, 11 March 2024
No.049/PIP80000/2024-S0

Enclosure : -
Subject : **Letter of Undertaking**

To: **Ms. Jocelyn**
C/o: Ascott Star KLCC Kuala Lumpur
No 1, Jalan Yap Kwan Seng
50450 Kuala Lumpur, Malaysia

Dear Ms Jocelyn,

The purpose of this Letter of Undertaking to confirm the accommodation for our employees by providing the room accommodation at Ascott Star KLCC. Details of daily apartment rental is as per invoice (Invoice no: 11941963)

All expenses should be charge to PT PERTAMINA MALAYSIA EKSPLORASI PRODUKSI. Payment will be transferred once all detailed invoices have been received or no later than 13 March 2024.

The original invoice can be addressed to:

PT PERTAMINA MALAYSIA EKSPLORASI PRODUKSI (PMEP)
Level 45, Suite B, Menara Maxis
Kuala Lumpur City Centre
50088 Kuala Lumpur

Sincerely Yours,
Country Manager



Eva Fadlila (Mar 12, 2024 11:48 GMT+8)

Eva Fadlila




GF



PROFORMA INVOICE

Company : PT Pertamina Malaysia Eksplorasi Produksi
Address :
Attention :
Room : 9004
Room Type : Posting Master
Arrival : 27 Feb 2024
Departure : 11 Mar 2024
Guest : PT Pertamina

Reservation : 11941963
Regn No. : 201601040319
 (1211260-H)
SST Regn. No. : W10-2204-32000062
TTx Regn. No. : 141-2022-10000015
Invoice No. : 0
A/R No. :
PO/Ref No. :
3rd Party No. :
Print Date/Time : 08 Mar 2024 05:45
Cashier : nashrah.karju
Page : 1

DATE	Room	DESCRIPTION	AMOUNT (MYR)
27 Feb 2024	9004	Debit Transfer From Acc: 30054601. ERISTA	4,573.80
	9004	Daily Apartment Rental (SR) - (27-Feb-24).	0.00
	9004	TT/Direct Credit 1 Receipt #36797, Drawer: 924054710701597 - TT CIMB 23/2/2024	-643.50
	9004	TT/Direct Credit 1 Receipt #36798, Drawer: 924054710701590 - TT CIMB 23/2/2024	-1,398.00
	9004	Debit Transfer From Acc: 30246726. Muhammad Aulia	1,016.40
28 Feb 2024	9004	Debit Transfer From Acc: 30219223. Irawan Dwi	1,206.60
	9004	Debit Transfer From Acc: 30228344. Michael Amrin	1,524.60
	9004	Debit Transfer From Acc: 30228625. Fauzan Sadli	1,514.60
	9004	Debit Transfer From Acc: 30246730. Rachyandi Nurcahyadi	1,524.60
	9004	Debit Transfer From Acc: 30198500.	1,016.40
	9004	Debit Transfer From Acc: 30239953. Sutan Nalendra	1,206.60
	9004	Debit Transfer From Acc: 30263263. Syah Sondang Julina	1,524.60
	9004	Debit Transfer From Acc: 30263262. Bimo Hardono	1,524.60
	9004	Daily Apartment Rental (SR) - (28-Feb-24).	0.00
29 Feb 2024	9004	Debit Transfer From Acc: 30246464. Indresvari Debora - 11903827	2,032.80
	9004	Debit Transfer From Acc: 30239953. Sutan Nalendra	402.20
	9004	Daily Apartment Rental (SR) - (29-Feb-24).	0.00
01 Mar 2024	9004	Debit Transfer From Acc: 30198501. Ardianti Ardianti	2,541.00
	9004	Debit Transfer From Acc: 30228343.	2,541.00

Registered Company: ALPINE STAR MANAGEMENT SDN BHD

C/o: Ascott Star KLCC Kuala Lumpur

No 1, Jalan Yap Kwan Seng, Kuala Lumpur Wilayah Persekutuan 50450

Tel.: +60 3-2705 8000 - Fax: - Email: frontoffice.asklcc@the-ascott.com - Website: <https://www.discoverasr.com>

		Adama Brian Lucky	
	9004	TT/Direct Credit 1 Receipt #36943, Drawer: 724058710736589 - TT CIMB 27/2/2024	-3,557.40
	9004	TT/Direct Credit 1 Receipt #36944, Drawer: 724058710736527 - TT CIMB 27/02/2024	-2,731.20
	9004	TT/Direct Credit 1 Receipt #36945, Drawer: 724058710736500 - TT CIMB 27/2/2024	-4,065.60
	9004	TT/Direct Credit 1 Receipt #36947, Drawer: 724058710736485 - TT CIMB 27/2/2024	-9,834.40
	9004	TT/Direct Credit 1 Receipt #36948, Drawer: 724058710736444 - TT CIMB 27/02/2024	-2,032.80
	9004	Daily Apartment Rental (SR) - (01-Mar-24).	0.00
02 Mar 2024	9004	Debit Transfer From Acc: 30380372 11972655 - Erista	1,025.80
	9004	Debit Transfer From Acc: 30176322 11867014 - Galih	5,091.40
	9004	Daily Apartment Rental (SR) - (02-Mar-24).	0.00
03 Mar 2024	9004	Debit Transfer From Acc: 30176323 11867015 - Eva	4,592.60
	9004	Daily Apartment Rental (SR) - (03-Mar-24).	0.00
04 Mar 2024	9004	Daily Apartment Rental (SR) - (04-Mar-24).	0.00
05 Mar 2024	9004	Daily Apartment Rental (SR) - (05-Mar-24).	0.00
06 Mar 2024	9004	Daily Apartment Rental (SR) - (06-Mar-24).	0.00
07 Mar 2024	9004	Daily Apartment Rental (SR) - (07-Mar-24).	0.00
08 Mar 2024	9004	Daily Apartment Rental (SR) - (08-Mar-24).	0.00
09 Mar 2024	9004	Daily Apartment Rental (SR) - (09-Mar-24).	0.00
10 Mar 2024	9004	Daily Apartment Rental (SR) - (10-Mar-24).	0.00
Sub-Total Before SST			59,122.50
Total Amount			34,859.60
Payment			-24,262.90
Balance			10,596.70

FOR BILL ENQUIRIES, PLEASE CALL: (60 3) 2718 6701 OR EMAIL US AT: enquiry.myKLbilling@the-ascott.com.
 PAYMENTS CAN BE MADE BY CASH, CHEQUE OR MAJOR CREDIT CARDS OR TELEGRAPHIC TRANSFER,
 MADE PAYABLE TO: ALPINE STAR MANAGEMENT SDN BHD

Bank Details

Bank Name	: CIMB BANK BERHAD	Branch Code	: NOT APPLICABLE
Account	: 8010800059	SWIFT Code	: CIBBMYKL
Bank Code	: NOT APPLICABLE	Bank Address	: LOT C01-C05 CONCOURSE LEVEL, PETRONAS TOWER 3, SURIA KLCC, JALAN AMPANG, 50088 KUALA LUMPUR
Holder's Name	: ALPINE STAR MANAGEMENT SDN BHD		

This Invoice is computer generated. No signature required.

I ACCEPT THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO
 BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON
 COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OF THE FULL
 AMOUNT OF THESE CHARGES

SIGNATURE: _____

Signature: GF
 GF (Mar 12, 2024 10:32 GMT+7)

Email: galih.febriani@pertamina.com

Registered Company: ALPINE STAR MANAGEMENT SDN BHD

C/o: Ascott Star KLCC Kuala Lumpur

No 1, Jalan Yap Kwan Seng, Kuala Lumpur Wilayah Persekutuan 50450

Tel.: +60 3-2705 8000 - Fax: - Email: frontoffice.asklcc@the-ascott.com - Website: https://www.discoverasr.com

Ascott Star KLCC Kuala Lumpur | Tax Invoice # 0 | Page 2/2