Team Agreement

Personal Interaction

1.   There will be several ways for team members to communicate with one another.

2.   This team will be using the zoom meetings once a week for productive team conversations.

3.   There will be more partnership and visibility on the team if everyone keeps their straight faces.

4.   A Whatsapp chat group or zoom meet will be utilized for any last-minute questions or concerns, as well as for any other pressing matters.

5. Google Docs, Whatsapp, slack where all members of the team may work together to create a single document, will be used to distribute the final yields, and provide quality control.

The distribution of the work and levels of participation

1.   Every member of the team should have about the same amount of responsibility for the project, and the workload should be split proportionally.

2.   Everyone on the team needs to get their task done on time

3.   Their inability to meet deadlines will have a negative impact on the efficiency of the whole group. In the event that a squad member is having difficulty at any moment, they may let their teammates know so that they could still all pitch in to get things done on time.

4.   It is anticipated that each member of the team would show up to the meetings in a timely manner.

5.   when a member of the squad is going to be absent from the meeting, they should let the leader of the team know in advance so that they may make up the time before a subsequent meeting is planned.

6.   Activity is split amongst participants in the group on a limited basis; nevertheless, in the event that members fail to participate, the product owner retains the right to delegate appropriate responsibilities to absentee individuals.

7.   In the event that they are unable to attend meetings, members have agreed to support any decision that is reached and unanimously agreed upon during such sessions.

Managing conflicts

1. Each member of the group would be in charge of coordinating the meeting's logistics and presiding over the gathering.

2. Each person in the group is responsible for contributing ideas, engaging in conversation, and reporting on the status of with there assigned tasks

3. Virtual weekly team meetings will take place on Zoom between Mondays and Wednesdays.Except perhaps in emergencies, engagement at team meetings is required of all personnel..

Others

1. Maintaining an open forum where everyone on the team may voice their thoughts at all times

2. It is understood that no one will disturb another team member in the wee hours unless absolutely necessary for the occurrence of a specified event.

Team members

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