

DAILY ACTION PLAN - 2024 - 06 - 29

DESIGN SECTION				
1	LSA	GCS	Gamage	Other Works
2	LCOM	PADD	Padmaperuma	Bindding Support /Other Works
3	LSEA	HWAT	Danushka	
4	AB	PGK	Yasath	
5	OD	PT	Malshan	
MACHINE SECTION				
1	CPO (COM)	WMIDB	Weerasekara	Overseeing All Activities as Directed by OIC (NPU)
2	LSEA	SLB	Senadeera	Bindding Support
3	ME I	IHI	Kavinda	
BINDING SECTION				
1	LSEA	MGDA	Madusanka	Duty Cutter/ Binder
2	LSEA	PN	Bandara	Rec Dockets 360 Nos (6 Dockets Completed)
3	LSEA	UM	DE Silva	
4	AB	KMNRP	Kumarasinghe	
5	AB	DGUK	Udayangana	
6	AB	UKC	Akalanka	
7	AIM	TIS	Premarathna	
COSTING SECTION				
1	LSEA	AH	Athapaththu	Costing & Estimate
2	AB	WMDP	Kumara	
ADMIN SECTION				
1	LEM	IBERM	Bandara	Technical Duty
2	LREM	DMM	Bandara	
3	LSEA	GCK	Ranasinghe	Stores Duty
4	LWTR	APSN	Thisera	Writer Duty
5	LTA	KDII	Nawarathna	Transport Duty
6	LTA	WMK	Kotandeniya	
NPU Reception Duty - 0800 - 1600				
1	LSA	GCS	Gamage	
Safety Duty				
1	LSEA	AH	Athapaththu	
Tea Macker & Messman Duty				
1	LSEA	SLB	Senadeera	
2	AB	WMDP	Kumara	
OTHERS				
1	LST	KBU	Nikalanda	Attend To Leadership Course SLNS Vidura
2	LSEA	UGP	Wasantha	Attend To Instructor Technique Course SLNS Nipuna
NPU LEAVE				
1	CPO (COM)	AHDAD	DE Silva	30-06-2024
2	PO(ST)	UGMM	Dissanayake	Week End Leave (01-06-2024)
3	LSEA	KPSK	Wickramasinghe	04-07-2024
4	LSEA	AMR	Bandara	Week End Leave (01-06-2024)
5	AIM	DMPN	Dissanayake	06-06-2024 (After Leave Report SLNS Shiksha for Attend To NPM Leading'Q' course)
6	OD	RTD	Bandara	03-07-2024
ADMIN LEAVE				
1	LME	RMARK	Rathnayaka	06-07-2024
2	LSA	CK	Hewapathirana	04-07-2024
FORTH COMMING LEAVE				
1	LSEA	PN	Bandara	01-07-2024
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2	වෙනත්			

NPU COMPLIMENT

SR NO	DESCREPTION	S/S	J/S				TOTAL
			LSEA		AB		
			NPU	ADMI	NPU	ADMI	
	PRESENT AT NPU	3	12	7	11	1	34
01	LEAVE	1	1	2	2		6
02	WEEK END	1	1				2
03	LIBERTY/ NIGHT OUT						0
04	PLATOON / DUTY						0
05	TEMPORY DRAFT		2				2
06	SICK						0
07	LEAVING OUT						0
	TOTAL	1	8	5	9	1	24

FORTH COMMING EVENTS
01.Sayurusara Magazine 02.POP NMA 2024/07/18 03.EOD Awarding Cermony 2024/07/22
PENDING JOBS