

Computer Science Club Constitution

Article I – General

Section 1: Name

The official name of this organization shall be the Computer Science Club, or the “CS Club” for short.

Section 2: Purpose

The club shall operate as an educational organization.

- Purposes
 - Community Outreach
 - Social environment for learning.
 - Group learning efforts.
 - Build a community and support network for common interests.
 - A meeting place.
 - Fun club with pizza.
 - Addressing the needs of the poverty stricken, assisting with our strengths.
 - Setting up refurbished machines to help the community.
 - Involve high schools to develop future students.
 - Attending conventions, keeping CS students motivated and enthusiastic.
 - Further the development and dissemination of computer science information.
 - Learning from each other about each other’s interests.
 - Developing projects.
 - Computer donations / recycling.
 - Offer computer fundamentals classes and tutoring in various programming languages.
 - Provide a support group for students majoring in computer science.
 - To schedule visits and field trips to companies in the computer industry.
 - To provide a forum for speakers to make presentations on CS, of interest o members.

Article II – Membership / Impeachment

Section 1: Membership

The student group will comply with all University policies and procedures as well as local, state, and federal laws and regulations.

Membership is open to all students regardless of race, religion, color, sex, national origin, disability, age, veteran status, creed, marital status, public assistance status, or sexual orientation.

Membership is free, no dues will be required. Members must be a current Minot State University student in good academic standing.

Section 2: Impeachment

Any member / officer may be impeached for misconduct to be defined by the group. This may include but is not limited to failure to perform duties, attendance, misuse of funds, or disregard of any part of the constitution. The member / officer shall be given a seven days notice and an opportunity to defend himself / herself. The impeachment vote shall require a 2/3 vote. Removal proceedings may be initiated by any voting member.

Article III – Officers

Section 1: Positions

The officers of this club shall consist of: President, Vice President, Secretary, Treasurer, Communications, Media and Members at Large.

Section 2: Requirements

All officers must be currently enrolled students in Minot State University and registered for at least six credits. Officers should also be in good standing with the University and free of any sanctions defined within the Board of Regents Policy-Student Conduct Code administered by the Office of Student Conduct and Academic Integrity. Exceptions to the requirements are permitted for graduate students upon receipt of a letter from the Director of Graduate Studies at the student's department certifying that the student is actively pursuing a degree. Officers are required to be a voting member.

Section 3: Officer Elections

Officer elections will be held the second meeting during the fall semester every year unless a vacancy is present, in which case, an election will be held the following meeting and shall serve for a period of one year. Officers shall be elected by plurality of the voting members present providing a quorum of 2/3 is present.

Section 4: Officer Duties

A. President

Preside over club meetings and serve as Chairperson of the Executive Committee. Act as official representative of the club at other meetings and events. Be responsible for implementing legislation enacted by the club. Be responsible to uphold the constitution. Have the power to call emergency meetings when necessary. Submit an officer update sheet to the SGA after each election.

B. Vice President

- a. Preside over club meetings and the Executive Committee in the absence of the President.
- b. Succeed the president if the president is unable to complete his/her term of office.
- c. Act as the Coordinator of committees and oversee the committees of this organization.
- d. Fulfill the duties of the president as stated in section 4 in the absence of the President.

C. Secretary

- a. Record and produce minutes of all meetings.
- b. Handle the club's correspondence.
- c. Be responsible for maintaining accurate record of member attendance at all meetings.
- d. Maintain accurate and up to date records on all voting and non-voting members.

D. Treasurer

- a. Handle all financial transactions of the club.
- b. Maintain thorough and accurate records of all transactions.
- c. Produce financial reports as required by the club.

E. Social Media and Communications Manager

- a. Handle all online correspondence on behalf of the organization.
- b. Maintain / develop organization's website and other online media.
- c. Be responsible for photo / video journaling of the organization's activities.

F. Members at Large

This is an office for individuals who have distinguished themselves with their service.

Article IV – Committees

Section 1: Standing Committees

The standing committees of this club shall be:

A. Executive Committee

- a. Will consist of the elected officers and chair persons of all committees.
- b. Will set meeting dates for the club.
- c. Determine committee assignments and designations.
- d. Act on behalf of the club during the summer.

B. Program Committee

- a. Will handle planning and arrangements for the guest speaker programs and field trips.

C. Social Media and Communications Committee

- a. Will handle planning and arrangements for guest speaker programs and field trips.

D. Ad Hoc Committee

- a. The committee may be established to carry out special temporary assignments.

Article V – Meetings

Section 1: Regular Meeting

A regular meeting shall be held bi-monthly during the academic year. A special meeting may be called by the Executive Committee or by a petition of ten percent of the voting membership.

Section 2: Quorum

A quorum shall be present in order to conduct official business for the Computer Science Club. A quorum shall consist of 2/3 of the Executive Committee and / or 60% of the voting membership.

Section 3: Voting

Decisions concerning the Computer Science Club shall be enacted by a majority vote of the voting membership, unless otherwise stated in this constitution.

Article VI – Financial Matters

Section 1 – Monetary Gain

The club shall not provide monetary gain, incidentally or otherwise, to its directors or membership. This does not restrict the payment of wages, salaries, or incentives by the club for services rendered.

Section 2 – Dissolution

Unless otherwise specified by the membership at the time of dissolution of the organization, residual assets shall be held in the Minot State University Club Account.

Article VII – By-Laws

Section 1: Adoption

By-Laws may be proposed by the membership and may be adopted by a majority vote of those present at the meeting when a quorum is present.

Article VIII – Amendments

Section 1: Proposal

Amendments to the constitution may be proposed by any member of the Computer Science Club. Such proposals shall be submitted in writing to the Executive Committee for a first reading to the membership at the next regular meeting, prior to the meeting the proposed amendment is to be voted on.

Section 2: Voting

Duly proposed amendments shall be submitted for a vote by the voting members, providing a quorum is present. A 2/3 majority vote, in favor, shall be required for adoption of proposed amendments.