

# HANNAH BUCHSBAUM

1360 W. University Ave. #825, Gainesville, FL 32603 | (561) 847-6370 | HBuchsbbaum@ufl.edu | www.linkedin.com/in/hannahbuchsbbaum

## EDUCATION

University of Florida, Warrington College of Business

*Master of International Business*

- GPA: 3.9

May 2021

Gainesville, FL

University of Florida, Warrington College of Business

*Bachelor of Science in Business Administration, Finance*

December 2020

Gainesville, FL

## PROFESSIONAL EXPERIENCE

Amazon (Amazon Transportation Services)

*Financial Analyst Intern*

May – August 2020

Seattle, WA

- Performed financial analysis on over \$4B of annual capital expenditure spend, utilizing IBM COGNOS Analytics, to define key performance metrics for Amazon Transportation Services teams and establish a relevant source of truth for month-end close
- Created a Standard Operating Procedure to institute a formalized reporting process for 9 business teams to report capital expenditure variances and commentary for the monthly financial review that is distributed to VPs and senior leaders
- Constructed an onboarding webpage for Amazon Transportation Services teams highlighting weekly benchmarks, key links, and useful tips to provide new-hires with critical information for their successful integration to the company and their specific team

United Technologies Climate, Controls & Security

*Finance Intern*

May – August 2018

Palm Beach Gardens, FL

- Conducted Sarbanes-Oxley internal controls testing, consisting of reviewing test procedures, running tests, and providing appropriate electronic support, resulting in confirmation of business operations running legally and ethically
- Completed the 2017 BE-11 Government Survey by editing the entity control list, distributing appropriate spreadsheets to business units, and entering responses into the Bureau of Economic Activity website to achieve 100% submission rate
- Utilized Hyperion Financial Management (HFM) to run data grids, look up entity information, complete monthly journal entry analysis, and obtain account balances to complete numerous ad-hoc tasks for the Financial Reporting and Consolidations team

NextEra Energy

*Treasury Intern*

June – August 2016

Juno Beach, FL

- Created a virtual filing system of bank statement data over the past 24 months, utilizing Microsoft Excel, which increased the efficiency in which analysts on the Cash Management team collect and identify key information for the quarterly review
- Collaborated with the Treasury department on over 10 projects, including referencing Bloomberg data to pitch proposals to financial managers and assisting in a project financing, to acquire funds to endow new company ventures

## LEADERSHIP & INVOLVEMENT

University of Florida Business Career Services

*Career & Academic Peer Mentor, Assistant Marketing Project Manager*

2019 – Present

- Create and publish marketing materials and educational content via LinkedIn and Facebook platforms to provide advice and career expertise to students, stimulate alumni engagement, and promote the organization throughout the year
- Lead trainings and workshops for 60+ undergraduate business students to develop their interviewing and networking skills
- Provide students with tailored resume/cover letter critiques and mock interviews to ensure strong career placements

*Warrington Diplomat, External Affairs Committee Chair*

2019 – Present

- Systematize both internal and external scheduling logistics for weekly tours conducted by Warrington College of Business official student ambassadors through coordination with fellow students, university administration, and visiting guests
- Served as a team ambassador and sole point-of-contact for a Germany-based team during the Heavener International Case Competition while fulfilling all logistical and operational responsibilities for the week-long event

University of Florida Warrington College of Business

*Course Administrator (Principles of Marketing)*

2020 – Present

- Manage Canvas E-Learning course page and course e-mail account for 1200+ students each semester by importing grades for assignments, quizzes, and exams and resolving grading discrepancies
- Utilize Microsoft Excel to sort, analyze, and convert grades from various software platforms to ensure grading accuracy

University Athletic Association

*Content Tutor (Principles of Marketing)*

2019 – Present

- Create teaching and exam preparation material to teach student athletes topics covered in the Principles of Marketing course
- Facilitate 12 individual and group tutoring sessions per week to reinforce material for better academic performance by students

## ADDITIONAL INFORMATION

**Certifications:** Microsoft Office Suite, Adobe Photoshop

*Teaching Assistant, Business Finance, Principles of Marketing, Entrepreneurial Leadership*

2018 – Present

*Heavener Leadership Challenge, Director of Recruitment & Xi Class Graduate*

2018 – 2020