

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PAÑARES			
FIRST NAME	HANNAH	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ANCHETA			
3. DATE OF BIRTH (mm/dd/yyyy)	02/27/1984	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	CEBU CITY	If holder of dual citizenship, please indicate the details.		
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female			
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:			
7. HEIGHT (m)	1.53	17. RESIDENTIAL ADDRESS	99 V RAMA House/Block/Lot No. Street CALAMBA Subdivision/Village Barangay CEBU CITY CEBU City/Municipality Province 6000	
8. WEIGHT (kg)	53		ZIP CODE	
9. BLOOD TYPE	A+		18. PERMANENT ADDRESS	House/Block/Lot No. Street PANDACAN Subdivision/Village Barangay PINAMUNGAJAN CEBU City/Municipality Province 6039
10. GSIS ID NO.	LP02005024669			ZIP CODE
11. PAG-IBIG ID NO.	1640-0142-9254			
12. PHILHEALTH NO.	12-050517334-7			
13. SSS NO.	06-2585893-8	19. TELEPHONE NO.	032-2323139	
14. TIN NO.	245-236-578-000	20. MOBILE NO.	63977-1429251	
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	hannahpanares@gmail.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	ABASA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ROEL	NAME EXTENSION (JR., SR)	CHERUBINI PAÑARES	10/06/06
MIDDLE NAME	ALBERCA		ROHAN GABRIEL P. ABASA	06/23/2017
OCCUPATION			ELIJAH NATHANIEL P. ABASA	02/19/2019
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	PAÑARES			
FIRST NAME	NICANOR	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MORENO			
25. MOTHER'S MAIDEN NAME				
SURNAME	ANCHETA			
FIRST NAME	ZOSIMA			
MIDDLE NAME	PADILLA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CEBU STATE COLLEGE INTEGRATED LAB. SCHOOL (known now as CNU-ILS)		1990	1996		1996	WITH HONORS
SECONDARY	CEBU CITY NATIONAL SCIENCE HIGH SCHOOL		1996	2000		2000	
VOCATIONAL / TRADE COURSE							
COLLEGE	UNIVERSITY OF THE PHILIPPINES CEBU COLLEGE	BACHELOR OF ARTS MAJOR IN MANAGEMENT	2000	2004		2004	
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	MASTER IN PUBLIC ADMINISTRATION	2017	PRESENT			

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	09/22/2020

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CAREER SERVICE SUBPROFESSIONAL	81.6	07/17/2016	UNIVERSITY OF CEBU / CSCRO7		

(Continue on separate sheet if necessary)


V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
07/01/2016	06/28/2019	INFORMATION OFFICER	MUNICIPALITY OF SAN FERNANDO, CEBU			CASUAL	Y
05/01/2015	06/30/2016	DATA / DESIGN ANALYST	GIBEON CONSULTANCY SERVICES			REGULAR	N
02/10/2016	02/13/2016	ADOBE DESIGN TRAINER	ASIAN INSTITUTE OF COMPUTER STUDIES			PART TIME	N
10/01/2015	11/30/2015	BROCHURE CONSULTANT	JAPAN INTERNATIONAL COOPERATION AGENCY (JICA) - EAST TIMOR PROJECT			PART TIME	N
12/01/14	09/04/15	WEBSITE CONSULTANT	JAPAN INTERNATIONAL COOPERATION AGENCY (JICA) - BOHOL PROJECT			PART TIME	N
10/01/2012	04/24/2015	UI/UX DESIGNER	CHROMEDIA FAR EAST INC.			REGULAR	N
06/01/2007	05/31/2010	GRAPHICS / WEB DESIGNER	SCREENTEXT SOFTWARE DESIGNS			REGULAR	N
02/01/06	06/30/2006	GRAPHICS DESIGNER	88TH FLOOR GIFTS INC.			PART TIME	N

(Continue on separate sheet if necessary)

SIGNATURE		DATE	09/22/2020
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	IDEAS MOBILIZING PEOPLE TO ACT IN THE COMMUNITY TOGETHER (IMPACT PH)	03/30/2020	PRESENT		PRESS RELATION OFFICER	
	LEGAL ALTERNATIVES FOR WOMEN (LAW) CENTER	06/01/2019	PRESENT		AREA COORDINATOR	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Local Information Officers Training	05/16/2018	05/18/2018			Cebu Provincial Government - Information Office
	Presidential Spokesperson's Workshop #1 "A Nation Worthy of Filipinos, Filipinos Worthy of a Nation	03/03/2017	03/03/2017			Office of the Presidential Spokesperson
	2017 - ASEAN - Presidential Communications Operations Office (PCOO) Roadshow:Cebu	03/03/2017	03/03/2017			Presidential Communications Operations Office (PCOO)
	ekoSHARE Bamboo Series 4th EditionBamboo 101 and 102	09/29/2016	09/30/2016			European Chamber of Commerce of the Phil., Materials Innovation Centre and DOST 7
	Information Technology to the Countryside	09/28/2016	09/28/2016			Provincial Govrnment of Cebu through Information and Communication Technology Office
	Executive-Legislative Agenda (ELA) Formulation Part IIand Strategic Planning	09/13/2016	09/16/2016			Municipality of San Fernando - Dept. of the Interior and Local Govt
	Agroenterprise Orientation on the Clustering Approach: A Multi-Stake Holder Perspective	09/04/2014	09/04/2014			Xavier Univrsity - FARM Project Catholic Relief Services US Dept. of Agriculture
	Basic Video Editing	11/03/2010	11/05/2010			DOST 7 and Confederation of Scientific & Professional Org
	Basic Multimedia Production	11/12/2004	03/19/2005			DOST 7 and Confederation of Scientific & Professional Org
	Web Page Design in Multimedia	08/25/2004	10/14/2004			ATC Training Center, TESDA VII
	7th Visayas Islands Visual Arts Exhibit - Conference (VIVA ExCon VII)	11/15/2002	11/17/2002			National Commission for Culture and the Arts Provincial Govt of Bohol through the Center for Culture and Arts Development Datu Sikatuna Guild of Artists
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	DESIGN				PUSOD INC.	
	DATA MANAGEMENT					
	DRAWING					
	INTERNET SURFING					
	DRIVING					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	09/22/2020	

