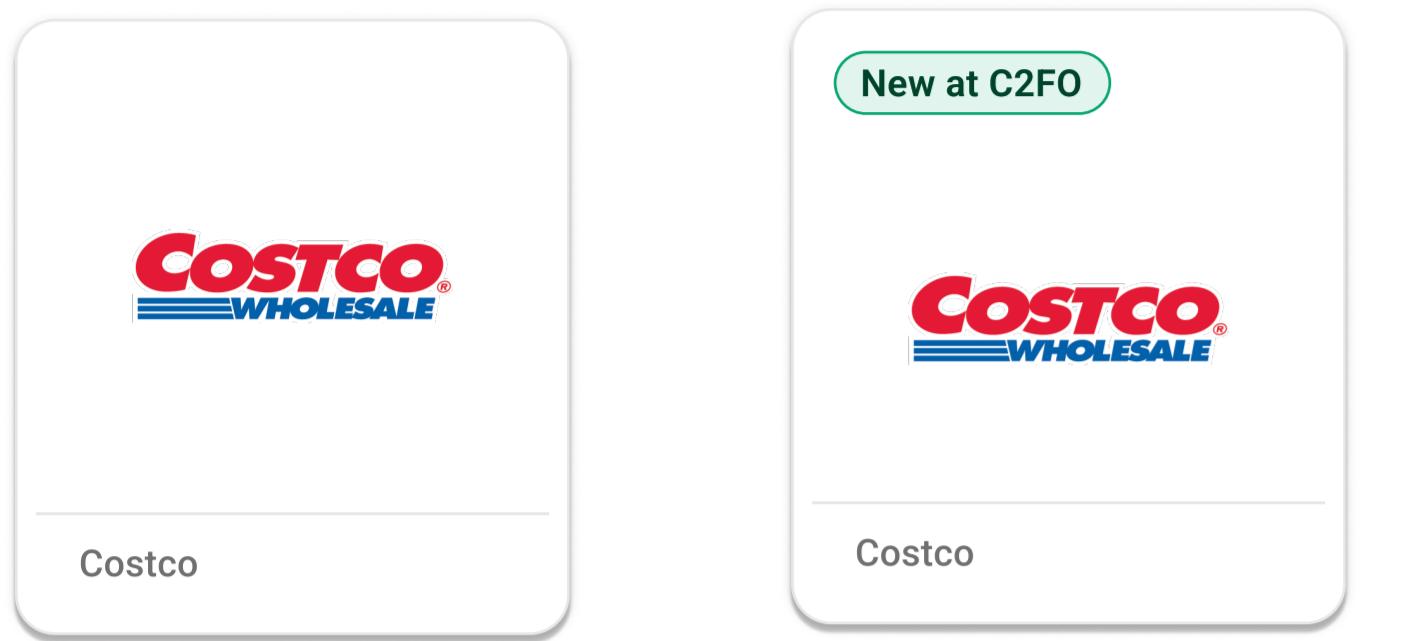


# Catalog Cards & Specifications

The specifications for all the cards in the Expand Your Network page

## Catalog Card : Desktop



### Resting State : Without Tag

This is the state of the card on page load without tag, default state

### Resting State : With Tag

This is the state of the card on page load with tag

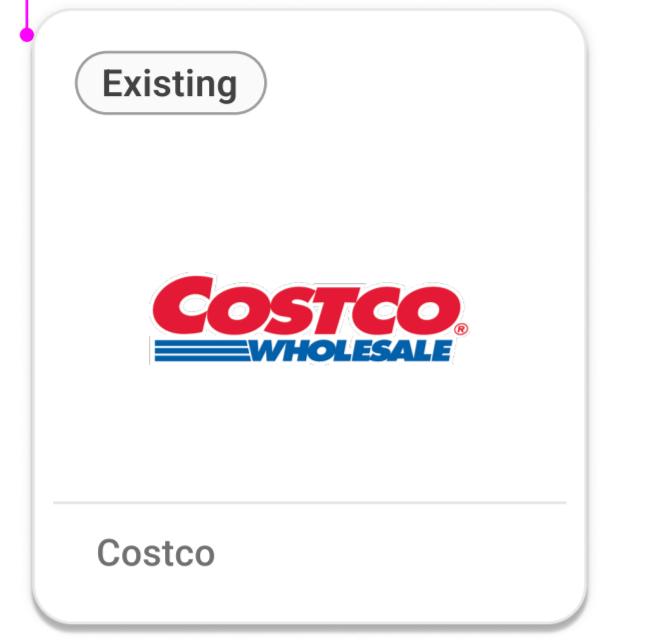
**To Include:** Possible tags

Notes:

width of logo = X = 120px for desktop screen size  
height of logo = auto

Please note all the logos should be resize proportionally with respect to width, and have the height adjust proportionally.

**Existing Card:** This has changed to clickable from not being clickable because a supplier can request to be linked to another division within the same buyer.



### Resting State : With Tag, Clickable, Existing

This is the state of the card on page load with tag, clickable

**To Include:** Possible tags

**IMPORTANT:** When Existing card is selected, the backend should check if the vendor ID being entered is already associated with the buyer and show error if it is an existing vendor ID.

The user can only submit new vendor IDs for an existing buyer.

### Resting State : With Tag, Not Clickable, Requested

This is the state of the card on page load with tag, not clickable

User can hover over "Processing" to know what that means. Hover will show the tooltip



### Hover State

This is the state of the card on when the mouse hovers over it.

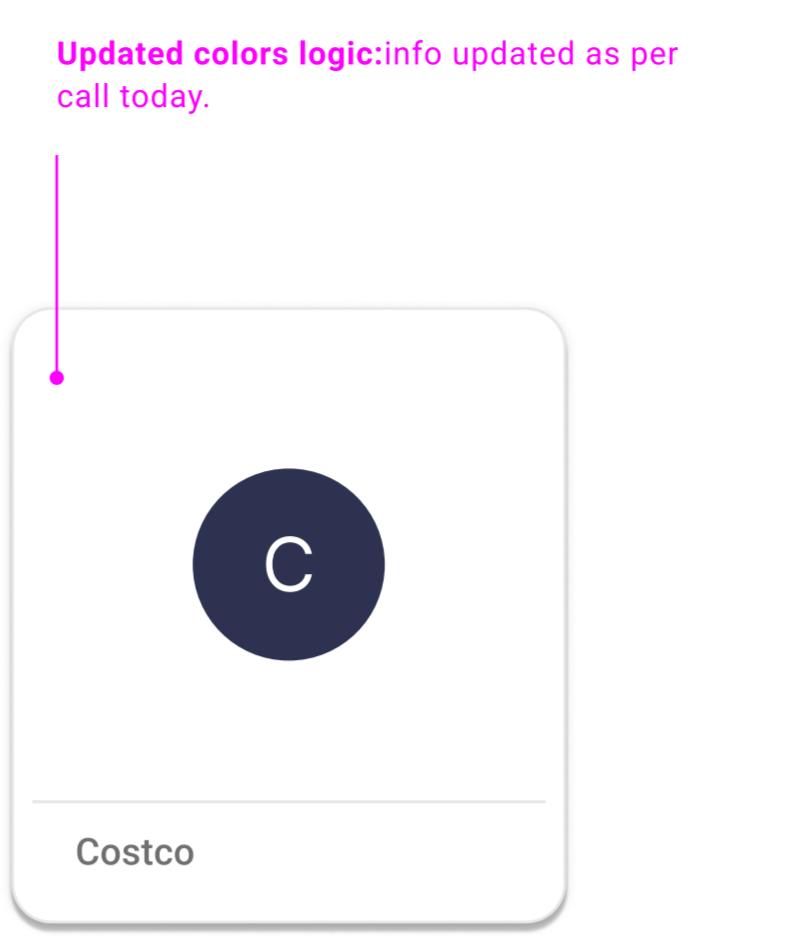
**Change in:** Elevation



### Selected State

This is the state of the card on when the user selects the card.

**Change in:** Elevation, Border, Company name font, larger logo



### No Logo Available

The card will display the Avatar component in large as shown with the first alphabet of the company name.

If it is a multiword company it will show all the first alphabets of both words. For example, Wells Fargo will show as WF

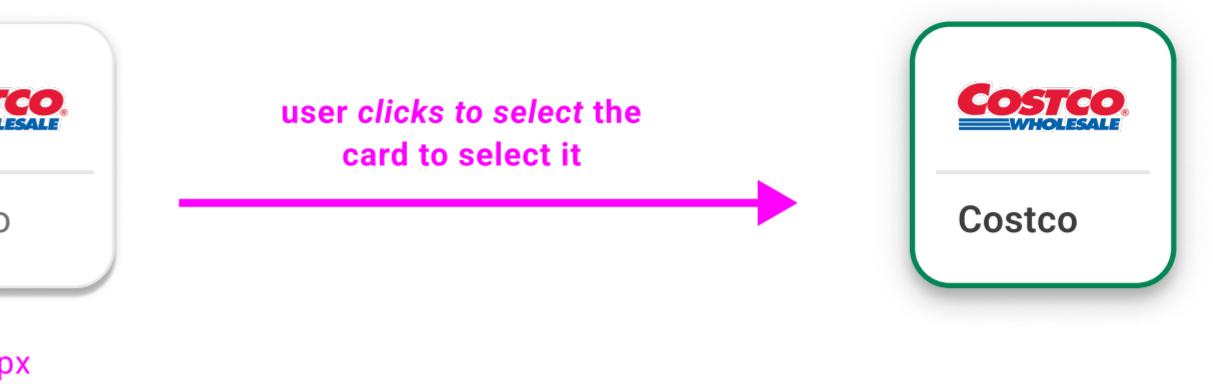
Colors will be the same as the family being used in the avatar component today. It will be randomly assigned when the company is added to the database and remain that way.

**tooltip content**  
this content appears when the user taps on the "chip" in the cards.

copy verified by SRM

**Mobile catalog card:** resting and clicked states.

## Catalog Card : Mobile



### Mobile Card: Unselected

Resting state for mobile card

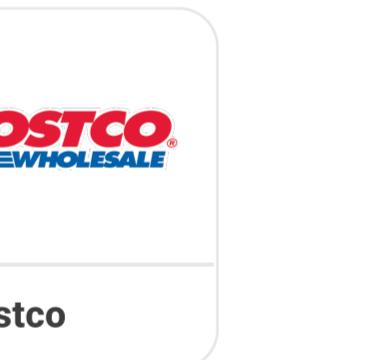
### Mobile Card: Selected

Selected state.

Changes from resting:  

- different elevation
- new border
- bold company name (eg. costco)
- text color change

## Form Card



### Customer Details : Not Clickable

This is the state of the card inside the form to submit the linking request, on customer details page on the top left corner.



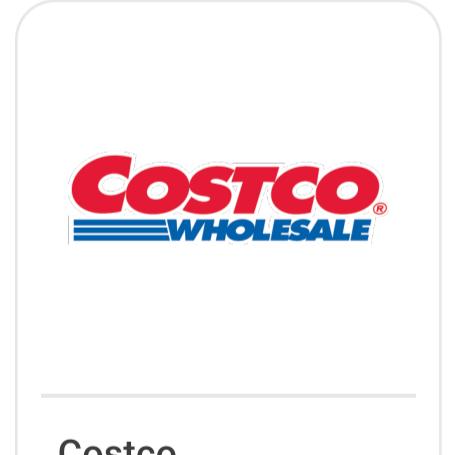
### Customer Details : Clickable / Hover State

This is the state of the card inside the form to submit the linking request, on the customer review page when the mouse hovers over the card.



**Action:** Clicking this card will take the user to that respective customer details page.

## Existing Customers Card

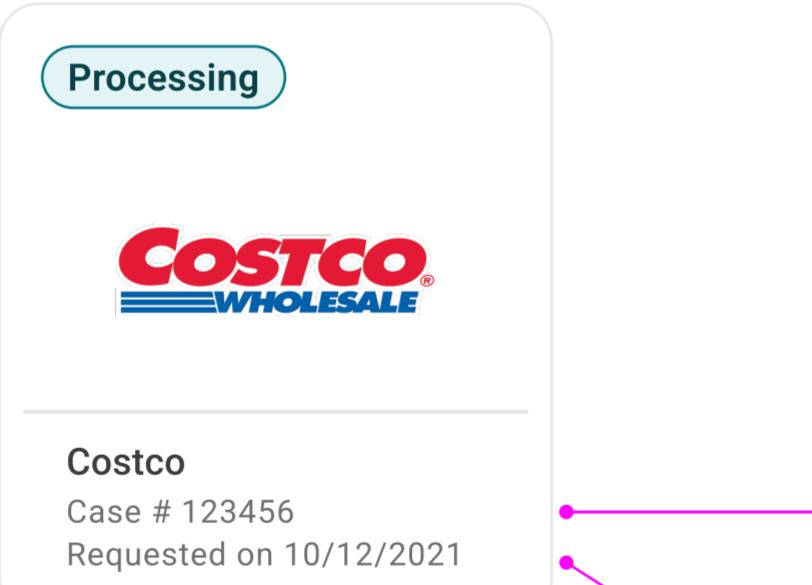


### Resting State : Not Clickable

This is the state of the card when the modal opens.

**Notes: Future State**  
The Existing customer card should provide a way to "add another division" for an existing customer. Today the supplier's customer catalog does not have this capability.  
**To do:** Discuss with engineering on the feasibility of this.

## Requested Linking Customers Card

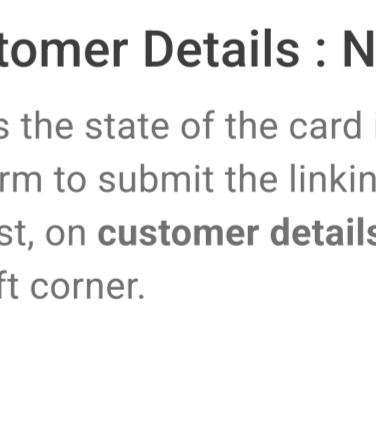


### Resting State : Not Clickable

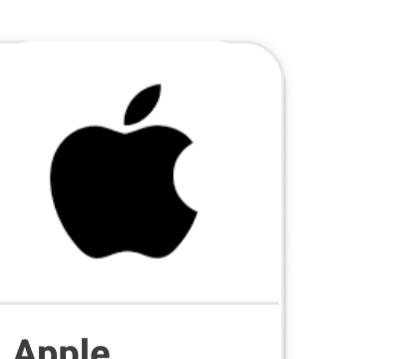
This is the state of the card when the modal opens.

**changed copy from "ticket" to "case" to match what it is on salesforce**  
this info is for the supplier to include/refer to when they need to "Contact Us" to know additional information about a request (re: Awaiting Information, Failed)  
**requested date = date of case creation**

Catalog Card: Status Chips				
A	B	C	D	
1	Chip	Properties	Occurrence Criteria	Tooltip content
2	Processing	Non-Interactive Outline Chip, Light Blue	When the user puts in a request for division linking and a SF ticket is created in the backend. This status remains till the ticket is worked on by the SRM.	We are actively working on your request. Requests are typically answered within one (1) business day. We will reach out if we need any further information.
3	In Progress	Non-Interactive Outline Chip, Yellow	If the SRM changes the status to "In Progress", this status appears till the ticket is closed	We are in the process of finding additional data to proceed with this request. If we require any additional information from you, we will reach out as needed.
4	Failed	Non-Interactive Outline Chip, Red	When the division linking request has failed due to various reasons, this status appears. The card with this status will appear when the user opens this modal - ONLY ONCE. It will not appear on subsequent login.	We were unable to link you to your customer. Please reach out to the Supplier Support team if you think this is an error or need further assistance.
5	Linked	Non-Interactive Outline Chip, Light Green	When the status changes to Linked, the card moves to the "Existing Customers" modal. This chip will show the first login after the customer has been linked. next login, the chip disappears but the card remains.	We have successfully linked you to your customer. For qualified suppliers, C2FO will receive invoice information shortly after your invoice is approved for payment.



This is the state of the card inside the form to submit the linking request, on the customer review page when the mouse hovers over the card.

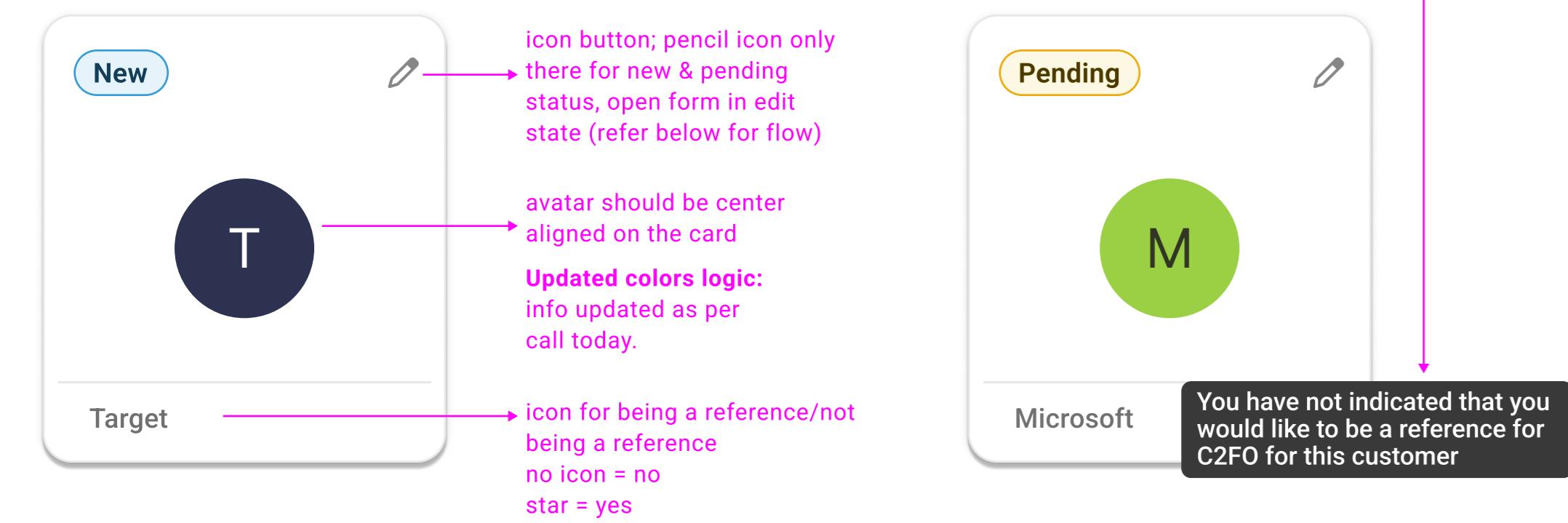


**Action:** Clicking this card will take the user to that respective customer details page.

# New Customer Cards & Specifications

The specifications for all the cards in the Request New Customers page

## New Customer Request (NCR) Card



### New State

This is the state of the card when the user submits a request but hasn't been approved by an SRM yet.

This state can only come when a user submits through the New Customer Request (NCR) form and NOT through the trending requests section (because that is already clean data)

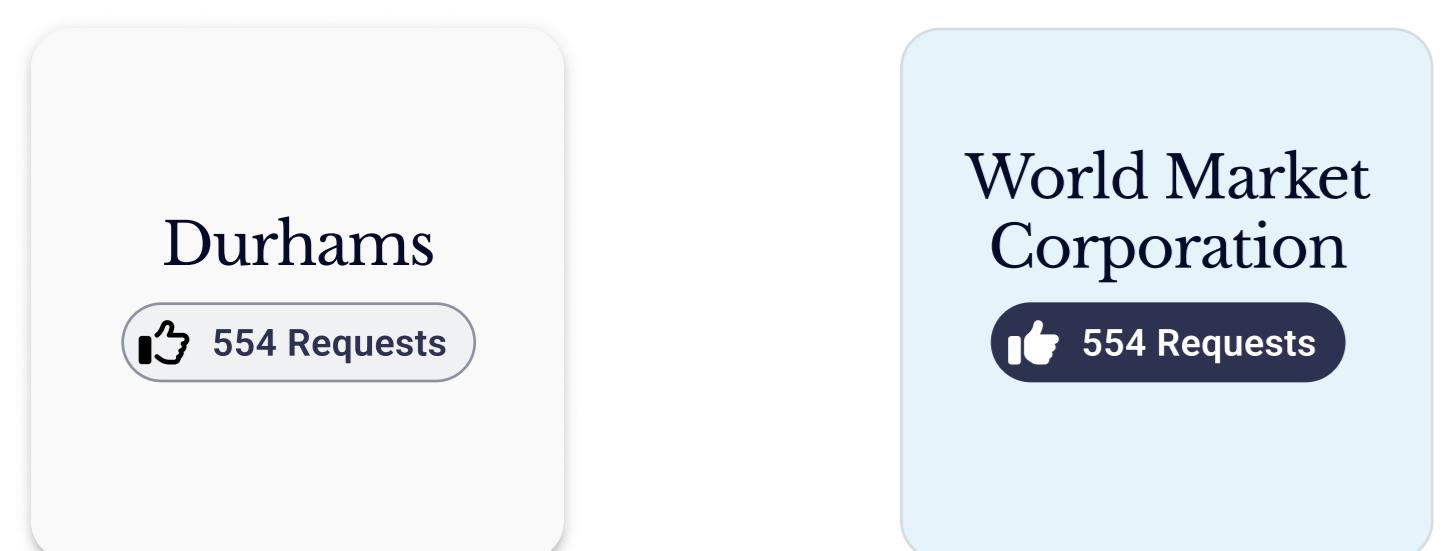
**Please note all the avatars should resize proportionally with respect to width, and have the height adjust proportionally.**

The card will display the Avatar component in large as shown with the first alphabet of the company name.

If it is a multiword company it will show all the first letters of both words. For example, Wells Fargo will show as WF - Except for on Mobile where it will only show the first letter

Colors will be the same as the family being used in the avatar component today. It will be randomly assigned when the company is added to the database and remain that way.

## Trending Customer Request Card Desktop



### Unclicked State : Clickable

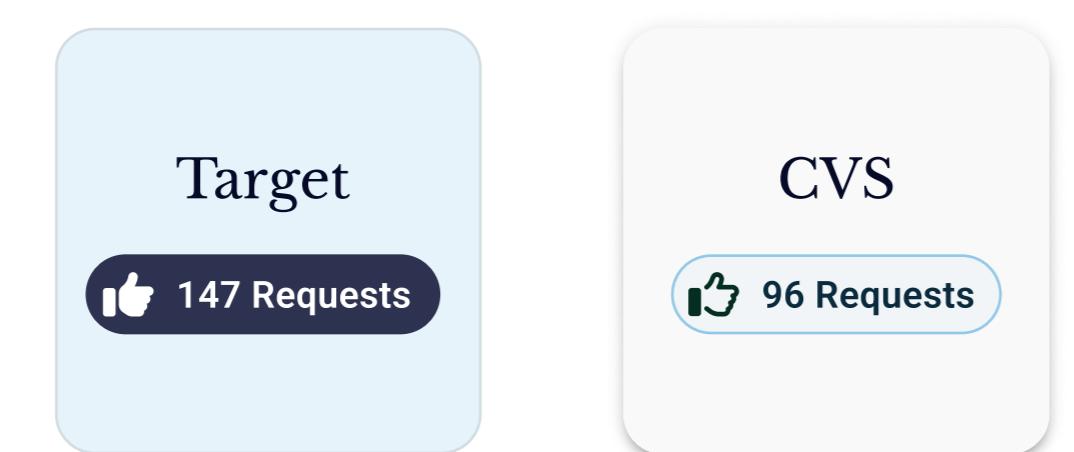
This is the state of the card before it is clicked by the user.

ANYWHERE in the card can be clicked and it will turn into the clicked state of the card

This card cannot be clicked anymore. This action is not reversible.

This card will go into the New Customer Requests section of the page WITHOUT having the "Processing" since they are already approved data so it does not need to be approved by someone on the backend.

## Trending Customer Request Card Mobile



### Clicked State : Not Clickable

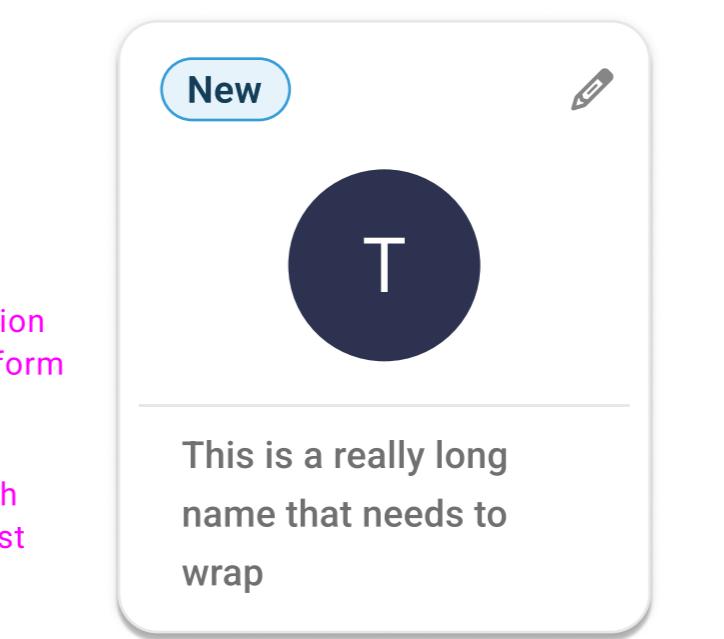
This is the state of the card after it has been upvoted (clicked) by the user

This card cannot be clicked anymore. This action is not reversible.

This card will go into the New Customer Requests section of the page WITHOUT having the "Processing"

since they are already approved data so it does not need to be approved by someone on the backend.

## New Customer Request (NCR) Card: Mobile



**tooltip content**  
this content appears when the user taps on the "chip" in the cards.

copy verified by SRM

NCR Card: Status Chips				
A	B	C	D	Tooltip content
1 User Facing Status	SalesForce Status Mapping	Sales Force Details		
2 <b>New</b>	New	This status is in the "new" bucket		We are actively working on your request. Requests are typically answered within one (1) business day. We will reach out if we need any further information.
3 <b>Pending</b>	In Progress, Pending Verification	this status is in the in progress bucket and indicates SRMs reaching out internally for additional info		We are in the process of finding additional data to proceed with this request. If we require any additional information from you, we will reach out as needed.
4 <b>Verified</b>	Verified, Customer Opportunity Open	this status is in the in progress bucket and indicates SRM has completed their research and verified it's a legitimate ask		We have successfully verified that your customer is a good opportunity for C2FO to do business with. C2FO will notify you once we have brought this customer on to the platform.
5 <b>Rejected</b>	Rejected, Customer Opportunity Lost, Onboarding Rejected	this status is in the closed bucket and indicates SRM has completed their research and will not pursue ask any further		Unfortunately this customer has been determined as not a good fit for C2FO. If you have any questions, please reach out to supplier support or your dedicated account manager for more information.
6 <b>Onboarding</b>	Customer Opportunity Won, Customer Opportunity in Progress	this status is in the in progress bucket and indicates we've won the deal with the buyer and are waiting for onboarding		C2FO is current in the process of onboarding this customer into the platform. Once the deal is completed, you may be asked for additional information to successful link them to your account.
7	card moves over to the expand your network section as a valid customer on the network and becomes "New to C2FO"	Onboarding Complete	this status is in the closed bucket and indicates we've successfully brought the buyer into the network	reference the "New to C2FO" tooltip content

Once a buyer is onboarded and moved into "onboarding complete" we need to send an email to that supplier letting them know that this customer has been added to their account