Milestone 0: Form a Group

### General

The term project will be completed in groups of 3.

Groups of 2 are only allowed in extraordinary circumstances subject to prior approval from the instructors. Note that groups of 2 will not receive extra concessions (e.g., extra credit, extra time, smaller project scope, fewer deliverables, etc.)

<u>General Advice</u>: Before you commit to being in the same group, we suggest that all team members ensure they are on the same page regarding:

- The minimum acceptable mark they wish to receive on the project.
- Your working style. For example: Do you like to start early, submit early, and work on things in smaller chunks throughout the weeks?
- How you wish to communicate (e.g., through email, through Zoom, in person).
- What programming language you wish to use (e.g., are you using one of the supported options (JavaScript or PHP), or are you using the legacy instructions for Java (without the same level of support) or an unsupported option?
- The application domain (business, industry, hobby, non-profit organization, etc.) that you might be interested in using for your project.
- How much time you wish to dedicate to this project. It's fine if you say not a lot, but you
  need to make this clear to your teammates, and get their approval. They will need to
  agree and be able to pick up the slack. Your own project grade will be reduced
  proportionately.
  - For example, if you tell your teammates that you only want to do about 15% of the work (instead of approximately 33%, give or take), and you want the other 2 group members to do about 85% of the work, then as long as: (a) you're happy with getting about 50% of the project grade that your 2 partners get, and (b) your 2 teammates are OK with this arrangement, then we will be OK with it, too.

Of course, if your teammates are not happy with doing the rest of the work, then obviously this partnership/group isn't going to work; so, you shouldn't become a group in the first place.

CPSC 304 2024W1: Project Description Milestone 0: Form a Group

## Deliverables

1. Once you have found and formed a team, register using this survey. You only need to fill out the survey once per group (i.e., pick one person from the group to fill it out).

#### **FAQs**

### 1. Can our team members be registered in different lecture/tutorial sections?

Yes. However, we suggest that you ensure that there is at least one available timeslot per week where all members can meet to work on the project. If you cannot find a common available time, then we suggest finding other group members.

#### 2. I don't know anyone in the course. How can I find a team?

Please use the "Find a teammate" post on Piazza to find a team or ask people in your tutorial/lecture sections. Ultimately, it is your responsibility to find a team. With "Find a teammate" you can include some things that are mentioned in the "General Advice" section above. You might want to mention something about your background (e.g., CPSC major, combined major with Commerce, co-op).

## 3. I am unsure if my survey response submitted successfully. Is there some way to double check my submission?

There are two ways to double check that your survey submission went through successfully.

First, there is a question at the end of the group formation survey where you can enter in an email address. If you choose to enter in an email address, you will receive a confirmation email after you submit the survey. If you choose not to enter in an email address, then you can confirm a successful survey submission by the method below.

Second, we will use the survey submissions to create Canvas groups approximately every two business days. Once we create a Canvas group for you, you should be able to see it under the course specific "To Do List". For example:



Milestone 0: Form a Group

If you do not see yourself in a Canvas group and it has been more than three business days, then please let us know via a private post on Piazza.

# 4. We need a third person for our group and we haven't been able to find anyone. What should we do?

If you have not found a third teammate by the group formation deadline, please fill in the survey. The survey will allow you to indicate that you are a team of two who is looking for a third teammate. We will try our best to find you a teammate but this will be dependent on class sizes.