# HANS OLIVEIRA

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## PROFESSIONAL SUMMARY

Full-stack Developer proficient in both frontend and backend, with a particular strength in the backend. A strong team player and creative thinker with a passion for innovation. Eager to support and elevate the organization to the next level.

## **CORE SKILLS**

Ruby SQL Team Player
Python C++ Communicative
Javascript HTML and CSS Innovative
Java Bootstrap and Bulma Self-learner
PHP Adobe Photoshop Driven Individual

# **EDUCATION**

**Diploma / Computer Programming**, Georgian@ILAC, Toronto, ON. Sep 2022 – Apr 2024

**BA in International Relations**, Unisul, Florianópolis, Brazil. Aug 2012 – Dec 2015

#### **EXPERIENCE**

Career Services Assistant Aug 2023 – Present

Georgian@ILAC

**Toronto** 

- Assist with Portfolio Development for 10 computer programming students daily, focusing on project creation and enhancement of existing portfolios to increase engagement from potential employers.
- Offer personalized support for 10 students daily on programming projects, facilitating troubleshooting, concept understanding, and skill enhancement, leading to improved technical expertise.

#### **Parliamentary Assistant - Digital Strategist**

Feb 2020 – Sep 2022

Legislative Assembly of the State of Santa Catarina Florianópolis, Brazil

- Created and designed digital content, including graphics and videos, to enhance the Congressman's online presence and increase engagement with constituents.
- Handled the Congressman's social media profiles, informing the public of public policies, important bills and promoting key initiatives.
- Implemented paperless processes for tracking parliamentary assistants' fuel expenses, distance traveled, and vehicle data, increasing efficiency and accuracy.

- Managed and verified allowances, travel expenses, and compliance for other parliamentary assistants, ensuring strict adherence to public money regulations.
- Contributed to the Congressman's re-election campaign, witnessing an increase in votes from 38,547 to 71,185 during my tenure.

### Administrative Assistant Jul 2016 – Oct 2020

Wizard by Pearson

Florianópolis

- Managed subscriptions for new students, coordinating enrollment and orientation processes.
- Inputted essential data into the school's system, maintaining up-to-date records of student information, payments, and subscriptions.
- Assisted the school's director with various demands and special projects, demonstrating flexibility and responsiveness to evolving needs.

#### **Customer Success Consultant Intern**

Jul 2015 - Mar 2016

H2App (Start-up for delivery of bottled water and cooking gas) Florianópolis

- Led the onboarding process for new users onto the company's software, providing comprehensive guidance, training, and support to ensure a smooth transition.
- Actively supported existing users, addressing inquiries, troubleshooting issues, and offering tailored assistance to enhance their experience with the software.
- Analyzed user feedback and collaborated with the product development team to implement feature improvements, resulting in a 15% increase in user satisfaction ratings.

# **CERTIFICATIONS**

Worker and Safety Awareness (Ministry of Labour, Training and Skills Development)	2023
Workplace Wellbeing (Accessibility for Ontarians with Disabilities Act)	2023
IELTS (8.0 out of 9.0 on General Training Test - English)	2022