Standard Application

## Brokerage Information:

|  |  |
| --- | --- |
| Office: | %brokerOffice% |
| Marketer: | %brokerMarketer% |
| Producer: | %brokerProducer% |

## Client Information:

|  |  |  |  |
| --- | --- | --- | --- |
| Name: | %name% | | |
| Account number: | %accountNumber% |

### Postal Address:

|  |  |  |  |
| --- | --- | --- | --- |
| Address: | %address% | | |
| City: | %city% | Province: | %province% |
| Country: | %country% | Postal Code: | %postalCode% |
| Phone: | %phone% | Web Site: | %website% |
| Fax: | %fax% | E-mail: | %emailAddress% |

## Client Contacts:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Mr./Ms./Dr. | Position | Phone | E-mail | Other |
| %clientContacts.name% | %clientContacts.title% | %clientContacts.position% | %clientContacts.phone% | %clientContacts.email% | %clientContacts.other% |

## Form of Business:

|  |  |
| --- | --- |
| Type: | %businessType% |

## Business Operation:

|  |  |
| --- | --- |
| Industry Code: | %industryCode% |

Description of business operations:

|  |
| --- |
| %descriptionOperations% |

## Claims Information:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Loss Date | Type | Description | Amount Paid | Reserve |
| %claimsInfos.lossDate% | %claimsInfos.claimType% | %claimsInfos.description% | %claimsInfos.amountPaid% | %claimsInfos.reserve% |

## Previous Policy Information:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Insurer: | %prevInsurer% | | | Broker: | %prevBroker% | | | | |
| Policy #: | %prevPolicyNumber% | Premium: | %prevPremium% %prevPremiumMonthlyOrAnnual% | Prev. Term: | From: | %prevTermStart% | To: | %prevTermEnd% |

If renewal was not being offered please explain below:

|  |
| --- |
| %renewalExplanation% |

## Liability Information:

### Business Information:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| In business since: | %businessStartDate% | Employees: f/t: | %fullTimeEmployees% | p/t: | %partTimeEmployees% | Covered by: | %covered% |

### Exposure rating basis:

Revenue:

|  |  |
| --- | --- |
| Annual gross receipts: | %annualGrossReceipts% |
| Canadian %: | %canadianPercent% | US %: | %americanPercent% | Foreign %: | %foreignPercent% |

Payroll:

|  |  |
| --- | --- |
| Annual Payroll: | %annualPayroll% |

Unit:

|  |  |  |  |
| --- | --- | --- | --- |
| Units: | %units% | Base Unit: | %baseUnits% |

### %if liquorLiability%Liquor liability:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| %if liquorLiability%Receipt splits: | Liquor $: | %receiptSplitsLiquor% | Food $: | %receiptSplitsFood% | Other $: | %receiptSplitsOther% |

%if liquorLiability%

|  |  |
| --- | --- |
| Notes: | %liquorNotes% |

## Misc/Remarks:

|  |  |
| --- | --- |
| Notes: | %notes% |

### Special circumstances concerning this policy/application which the company should know:

|  |  |
| --- | --- |
|  | %specialCircumstances% |

### Broker declaration:

I have known this client since %dateKnown%.

%newClient.yes%

## Policy Information:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Period of Coverage: | From: | %coverageFrom% | To: | %coverageTo% |
| Package Name: | %packageName% | | | |

## Payment Information:

Payment Type: %paymentType%

## Location Information:

### General:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Location number: | | %locationNumber% | This location is: %locationType% | | |
| Address: | %locationAddress% | | | | |
| City: | %locationCity% | | | Province: | %locationProvinceState% |
| Postal Code: | %locationPostalCode% | | | Country: | %locationCountry% |

### Inspection:

|  |  |  |  |
| --- | --- | --- | --- |
|  | %inspection.yes% | Date risk was inspected: | %inspectionDate% |
|  |  | Inspected by: | %inspectedBy% |
| This risk is: | %riskSeverity% | | |

### Coding:

|  |  |  |  |
| --- | --- | --- | --- |
| Municipal fire protection zone: | %municipalFireZone% | Fire Protection Grade: | %fireGrade% |

## Risk Information:

### General:

|  |  |  |
| --- | --- | --- |
| Type: | %riskInfoType% | |
| Notes: | %riskInfoNotes% | |
| Limit: | %riskInfoLimit% |  |

### Construction:

|  |  |
| --- | --- |
| Stories: | %constructionStories% |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year Built: | %yearBuilt% | Area: | %constructionArea% | %constructionAreaUnit% |

|  |  |
| --- | --- |
| Walls: | %constructionWalls% |

|  |  |
| --- | --- |
| Floors: | %constructionFloors% |

|  |  |
| --- | --- |
| Basement: | %constructionBasement% |

|  |  |
| --- | --- |
| Roof: | %constructionRoof% |

|  |  |
| --- | --- |
| Roof Covering: | %constructionRoofCovering% |

|  |  |  |
| --- | --- | --- |
| Electrical: | %constructionElectrical% |  |

|  |  |
| --- | --- |
| Plumbing: | %constructionPlumbing% |

|  |  |
| --- | --- |
| Heating: | %constructionHeating% |

|  |  |
| --- | --- |
| Fuel: | %constructionFuel% |

### Renovations:

%renovationsNoneKnown.yes%

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| %renovationsElectrical.yes% | Year: | %renovationsElectricalYear% | Complete/Partial: | %renovationsElectricalCompletePartial% |
| %renovationsPlumbing.yes% | Year: | %renovationsPlumbingYear% | Complete/Partial: | %renovationsPlumbingCompletePartial% |
| %renovationsHeating.yes% | Year: | %renovationsHeatingYear% | Complete/Partial: | %renovationsHeatingCompletePartial% |
| %renovationsRoof.yes% | Year: | %renovationsRoofYear% | Complete/Partial: | %renovationsRoofCompletePartial% |

### Fire Protection:

|  |  |
| --- | --- |
| Hydrants: | %fireHydrants% |

|  |  |
| --- | --- |
| Fire Department: | %fireDepartment% |

|  |  |
| --- | --- |
| Extinguishing System Type: | %extinguishingSystem% |

|  |  |
| --- | --- |
| Extinguishing: | %extinguishingAgent% |

|  |  |  |  |
| --- | --- | --- | --- |
| Fire Alarm: | %fireAlarm% | | |
| Coverage: % | %coveragePercent% |  | %standpipe.yes% |
|  |  |  |  |
| Other: | %otherFireInfo% | | |

### Crime Protection:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Protection Types: | %protectionTypes.deadbolt% | %protectionTypes.breakageResistantGlass% | %protectionTypes.windowsBarred% | %protectionTypes.windowsWireMesh% |
|  | %protectionTypes.steelBars% | %protectionTypes.cameras% | %protectionTypes.watchmen% | %protectionTypes.fence% |
|  | %protectionTypes.guardDog% | %protectionTypes.windowsULC% | %protectionTypes.comboLock% | %protectionTypes.additionalKey% |
|  | %protectionTypes.fineWireProtection% | %protectionTypes.concealed% | %protectionTypes.commonWalls% | %protectionTypes.electronicLock% |
|  | %protectionTypes.visibleEntrance% | %protectionTypes.sturdyDoors% | %protectionTypes.extLighting% | %protectionTypes.holdupButtons% |
|  | %protectionTypes.metalDoors% | %protectionTypes.motionLighting% | %protectionTypes.multipleLocks% | %protectionTypes.perimeter% |
|  | %protectionTypes.nightIllumination% | %protectionTypes.blockedSkylight% | %protectionTypes.steelPost% | %protectionTypes.stockSecured% |
|  | %protectionTypes.stockroomMotion% | %protectionTypes.warehouseAlarm% | %protectionTypes.warningSigns% | %protectionTypes.glassBreakageDetect% |
|  | %protectionTypes.other% | %protectionTypesOther% |  |  |

|  |  |
| --- | --- |
| Burglar Alarm: | %burglarAlarm% |

|  |  |
| --- | --- |
| Safe Type: | %safeType% |

|  |  |
| --- | --- |
| Safe Class: | %safeClass% |

### Occupancy:

|  |  |
| --- | --- |
| Insured: | %occupancyInsured% |
|  |
|  |

|  |  |
| --- | --- |
| Others: | %occupancyOthers% |
|  |
|  |

### Exposures:

%exposuresClear.yes%

|  |  |
| --- | --- |
| Left of Insured: | %exposuresLeft% |
| Right of Insured: | %exposuresRight% |
| Behind Insured: | %exposuresBehind% |

### Loss Payees:

|  |
| --- |
| %lossPayees% |

Print the following clause on the schedule of loss payees: *%lossPayeesType%*

## Schedule of Coverages

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Type | Broad/Named/etc | Deductible | Co-Ins | Limit |
| **%coverageSchedules.category%**: %coverageSchedules.type%  %if coverageSchedules.options%Type: %coverageSchedules.options%  %if coverageSchedules.replacementCost%Replacement cost: %coverageSchedules.replacementCost% | %coverageSchedules.subtype% | %coverageSchedules.deductible% | %coverageSchedules.coIns% | %coverageSchedules.limit% |

**Automobile Schedule**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Item # | Unit # | Owner | Finance Co. | Year | Make | Model | Serial Number | Plate # | **Colour** | **Date Added** | **Policy Expiry** |
| %autoSchedules.itemNumber% | %autoSchedules.unitNumber% | %autoSchedules.owner% | %autoSchedules.financeCompany% | %autoSchedules.year% | %autoSchedules.make% | %autoSchedules.model% | %autoSchedules.serialNumber% | %autoSchedules.plateNumber% | %autoSchedules.colour% | %autoSchedules.dateAdded% | %autoSchedules.policyExpiry% |

**Property**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Type | Item # | Year | Make | Model | Serial Number/Description | Limit |
| %properties.type% | %properties.itemNumber% | %properties.year% | %properties.make% | %properties.model% | %properties.serialNumber%%if properties.description%%properties.description% | %properties.limit% |