



**Myanmar Teacher Platform**

# **MYANMAR TEACHER PLATFORM**

## **Userguide**

UNESCO Myanmar

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# I. Introduction

The purpose of this user manual is to guide the user with every know-how of this mobile application. This manual serves as a reference guide for working with the “**Myanmar Teacher Platform**” Mobile Application. This User Manual has all the details a user needs to fully utilize the learning system.

*For easy navigation, refer to the “Table of Contents”*

## II. General Information

Myanmar Teacher Platform (MTP) is a dynamic and interactive platform for educators, students, and other interested parties to access top-notch educational materials, videos, and other resources in a secure setting. This mobile application will work in both online and offline modes. This manual provides a step-by-step guide to the users of the Mobile Application of the Myanmar Teacher Platform (MTP). This panel consists of the following features:

- Homepage
- Online/ offline mode
- Course Enrollment
- Searching a Course
- Course Categories
- Complete a course and generate certificate
- Course Cancelation
- Rate or Review a course
- Share a course in social media
- Take a Tour of the application
- User Guide for the application
- Contact with the manager/authority
- Notification Panel

## Links:

- The Google play store link of the Myanmar Teacher Platform (MTP) is:  
<https://play.google.com/store/apps/details?id=com.misfit.mtp>

- The Apple store link of the Myanmar Teacher Platform (MTP) is:  
<https://apps.apple.com/us/app/myanmar-teacher-platform/id6444518874>

# III. Getting Started

## III.1. Installation Guidelines for Android

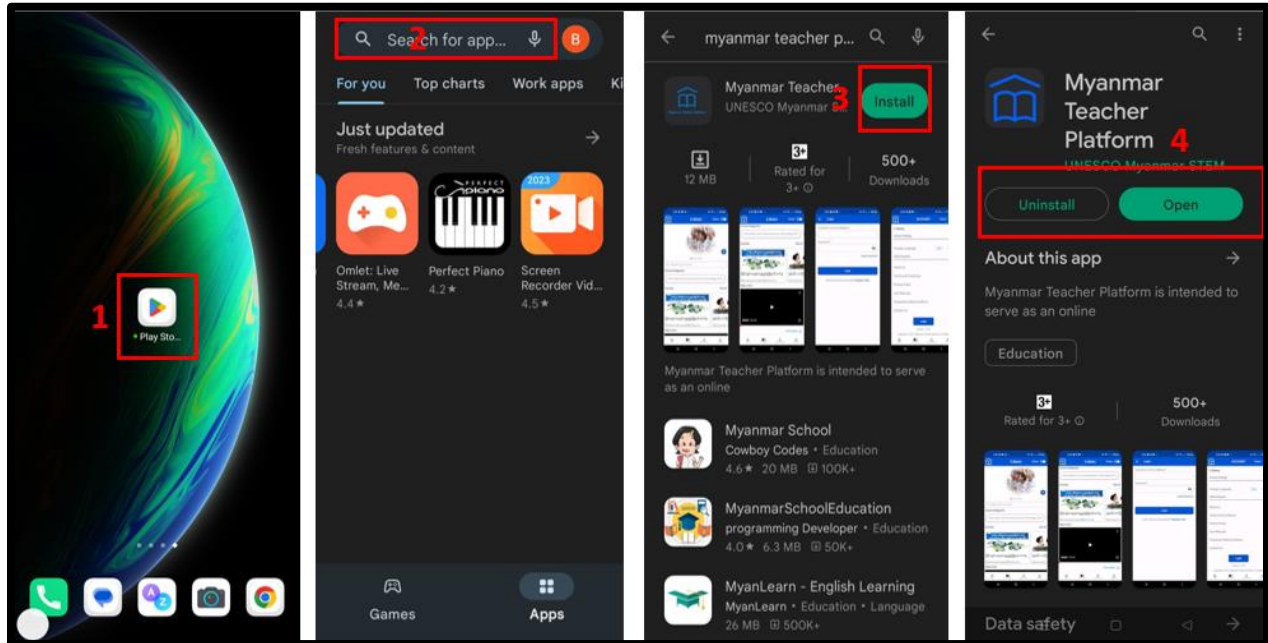


Figure 1 Installation Guidelines for Android

### Steps:

1. Tap Play Store.
2. Type the name of the application in the search bar – “**Myanmar Teacher Platform**”.
3. **Myanmar Teacher Platform** app will appear and the user needs to tap ‘Install’ for the installation of the application.
4. After installation, the user will find the “Open” button to visit the application or if they want to uninstall the application they need to tap “Uninstall”

## III.2. Installation Guidelines for iOS

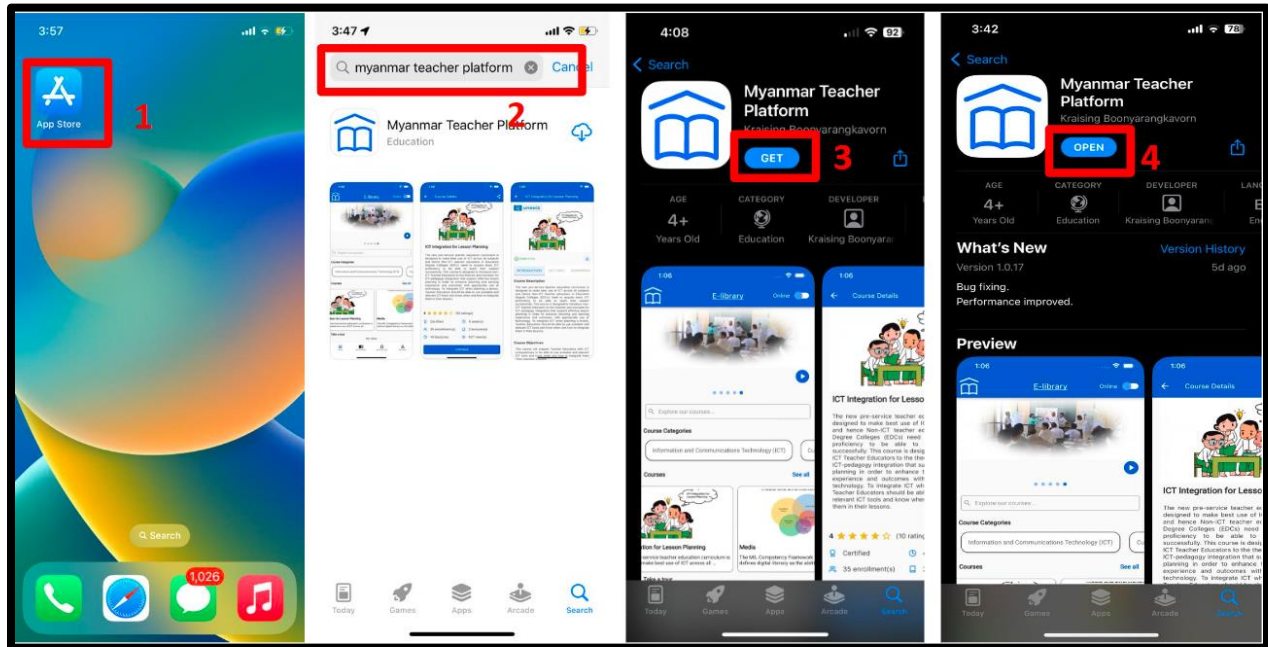


Figure 2 Installation Guidelines for iOS

### Steps:

1. Tap Apple Store.
2. Type the name of the application in the search bar – “**Myanmar Teacher Platform**”.
3. **Myanmar Teacher Platform** app will appear and the user needs to tap ‘GET’ for the installation of the application.
4. After installation, the user will find the “Open” button for visiting the application.

## IV. Using the Application

### IV.1. Creating user accounts and gaining access to MTP

There are four kinds of users who can register into this application. They are - independent learner, journalist, student teacher, independent teacher. The information needed to provide for the user registration will be different based on user type.

#### IV.1.1. Registration

The figure displays two mobile application screens for user registration, labeled as Android (left) and iOS (right). Both screens show a 'Register' form with the following fields and elements:

- User Type \*** (1): A dropdown menu with 'Independent Learner' selected.
- Name \*** (2): A text input field.
- Organization** (3): A text input field.
- Gender \*** (4): Radio buttons for 'Male', 'Female', and 'Other'.
- Profile Image** (5): A button with a person icon and the text 'Upload Your Photo'.
- NEXT** (6): A blue button with the text 'NEXT'.
- Already a member? Login here**: A link at the bottom of the form.

Figure 3 Registration Page for Independent Learner/ Independent Teacher (Android on left & iOS on right)

### Steps for Independent Learner/ Independent Teacher:

1. Select Independent Learner/ Independent Teacher
2. Enter Name - Mandatory
3. Enter Organization - Not mandatory
4. Select Gender - Not Mandatory
5. Upload your Photo - Not mandatory (Not available for iOS)
6. Tap “Next” for more information

The screenshot shows a mobile application's 'Register' screen. At the top is a blue header with a back arrow and the word 'Register'. Below the header are several input fields, each with a red circle containing a number indicating a step in the process:

- Username \*** (Step 7): A text input field.
- Email Address \*** (Step 8): A text input field.
- Password \*** (Step 9): A text input field with a toggle icon on the right.
- Confirm Password \*** (Step 10): A text input field with a toggle icon on the right.
- Phone Number** (Step 12): A dropdown menu showing a flag (Myanmar) and a text input field with a placeholder '(95) |'.
- OTP Receiving Channel** (Step 11): Two radio buttons, 'Email (Default)' (selected) and 'SMS'.
- Next** (Step 13): A large blue button at the bottom.

*Figure 4 Further process of registration independent learner/ independent teacher*

7. Enter username - Mandatory
8. Enter email - Mandatory
9. Enter password - Mandatory
10. Again, enter the password for confirm password - Mandatory
11. Select OTP Channel - Mandatory (Email - default, SMS - optional)
12. Enter phone number - Mandatory (only if SMS is selected in OTP channels)
13. Tap “Next” for getting the OTP



Figure 5 Registration Page for Student Teacher (Android on left & iOS on right)

#### Steps for Student Teacher:

1. Select Student Teacher
2. Enter Name - Mandatory
3. Enter Education Degree College - Mandatory
4. Select Year of Study/Teaching - mandatory
5. Select Gender - Not mandatory
6. Upload your Photo - Not mandatory (Not Applicable for iOS)

Figure 6 Further process of registration for student teacher

7. Tap “Next” for more information
8. Enter username - Mandatory
9. Enter email - Mandatory
10. Enter a password - Mandatory
11. Again, enter the password for confirm password - Mandatory
12. Select OTP Channel - Mandatory (Email - default, SMS - optional)
13. Enter phone number - Mandatory (only if SMS is selected in OTP channels)
14. Tap “Next” for getting the OTP

The image displays two versions of a mobile application's registration page for Journalists. The left version is for Android, and the right version is for iOS. Both screens feature a blue header with a back arrow and the title 'Register'. The form includes the following elements:

- User Type \*** (1): A dropdown menu with 'Journalist' selected.
- Name \*** (2): A text input field.
- Affiliation \*** (3): A text input field.
- Position \*** (4): A text input field.
- Gender \*** (5): Radio buttons for 'Male', 'Female', and 'Other'.
- Profile Image** (6): A button with a person icon and the text 'Upload Your Photo'.
- NEXT** (7): A blue button at the bottom of the form.

At the bottom of the Android version, there is a link: 'Already a member? [Login here](#)'. The iOS version does not have this link.

Figure 7 Registration Page for Journalist (Android on left & iOS on right)

#### Steps for Journalist:

1. Select Journalist:
2. Enter Name - mandatory
3. Enter Affiliation - mandatory
4. Enter Position - mandatory
5. Select Gender - Not mandatory
6. Upload your Photo - Not mandatory (Not applicable for iOS)

The image shows a mobile application registration screen. At the top is a blue header with a back arrow and the word 'Register'. Below the header are several input fields: 'Username \*' (with a red circle 8), 'Email Address \*' (with a red circle 9), 'Password \*' (with a red circle 10 and an eye icon), 'Confirm Password \*' (with a red circle 11 and an eye icon), 'Phone Number' (with a red circle 13, a Myanmar flag icon, and a '(95)' prefix), and 'OTP Receiving Channel' (with a red circle 12, containing 'Email (Default)' with a checked checkbox and 'SMS' with an unchecked checkbox). At the bottom is a blue button labeled 'NEXT' (with a red circle 14). A red rectangle highlights the 'OTP Receiving Channel' section.

Figure 8 Further process of registration for journalist

7. Tap “Next” for more information
8. Enter username - Mandatory
9. Enter email - Mandatory
10. Enter a password - Mandatory
11. Again, enter the password for confirm password - Mandatory
12. Select OTP Channel - Mandatory (Email - default, SMS - optional)
13. Enter phone number - Mandatory (only if SMS is selected in OTP channels)
14. Tap “Next” for getting the OTP

Users will be asked to verify through the OTP verification process via email (default) and SMS (if the user selects SMS as an “OTP Receiving Channel”) to complete the registration process. Once the OTP is verified, the user can be logged in and use the system right away.

*Note: Journalists and Student Teachers need approval from the admin or UNESCO manager. Journalists and Student Teachers will be notified about their approval through email.*

Provide the OTP verification number

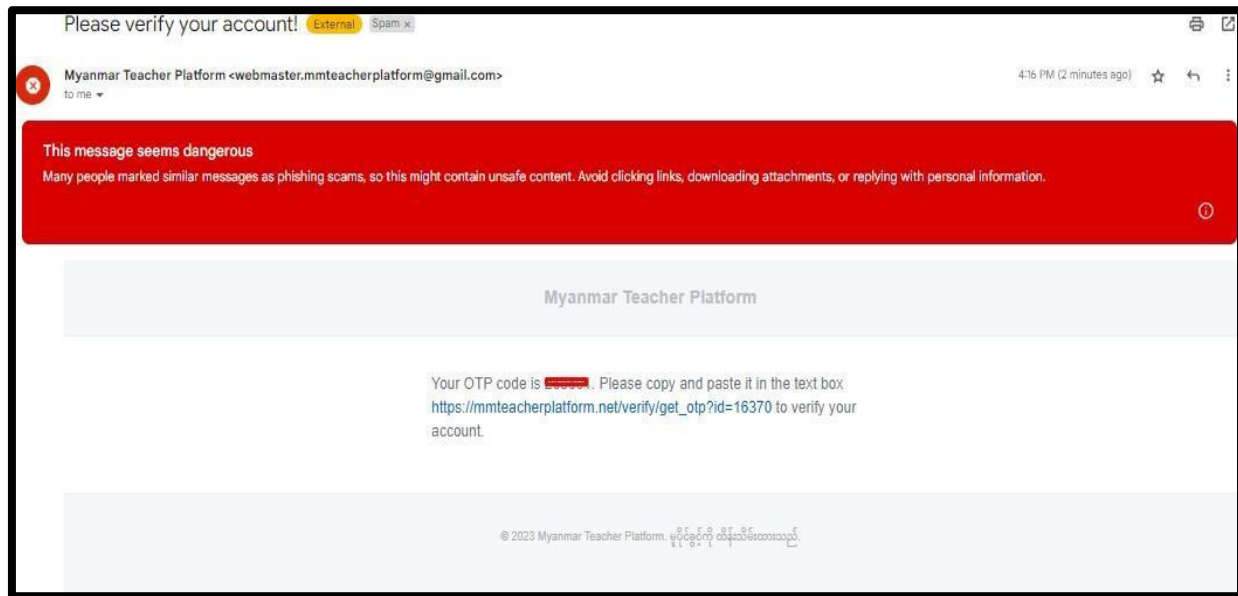


Figure 9 OTP Verification Email

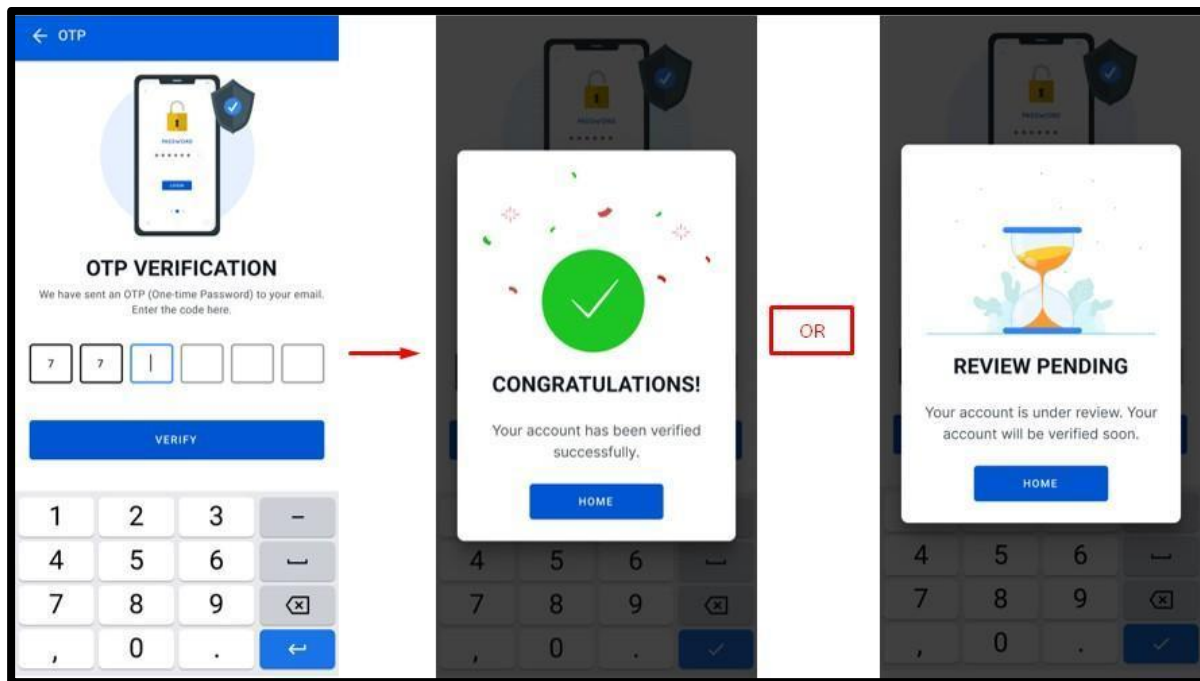


Figure 10 OTP Verification Page (Left) & after verify confirmation or review page (right)

All types of users have the same journey after successful registration onwards.

## IV.1.2. Logging in

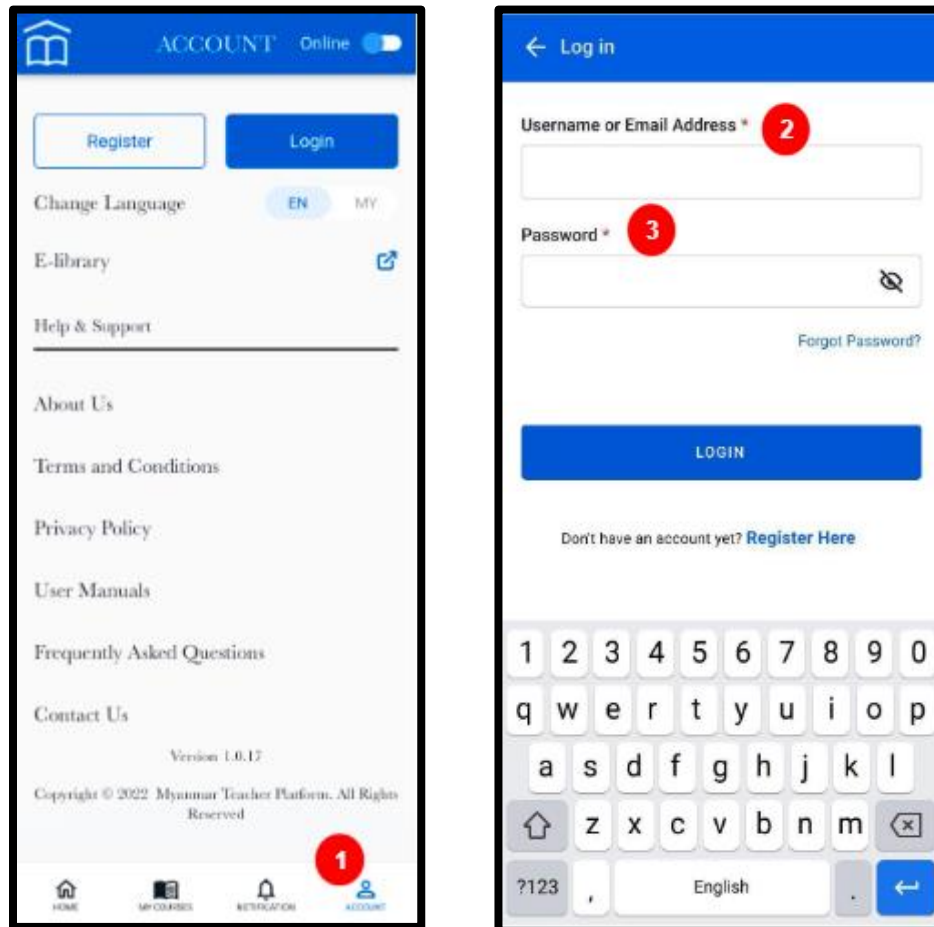


Figure 11 Logging In

### Steps:

1. Tap on login from the account section
2. Enter the username or email address - Mandatory
3. Enter password - Mandatory

*Note: After login, the user will view the last visited section of the application.*

### IV.1.3. Resetting a password

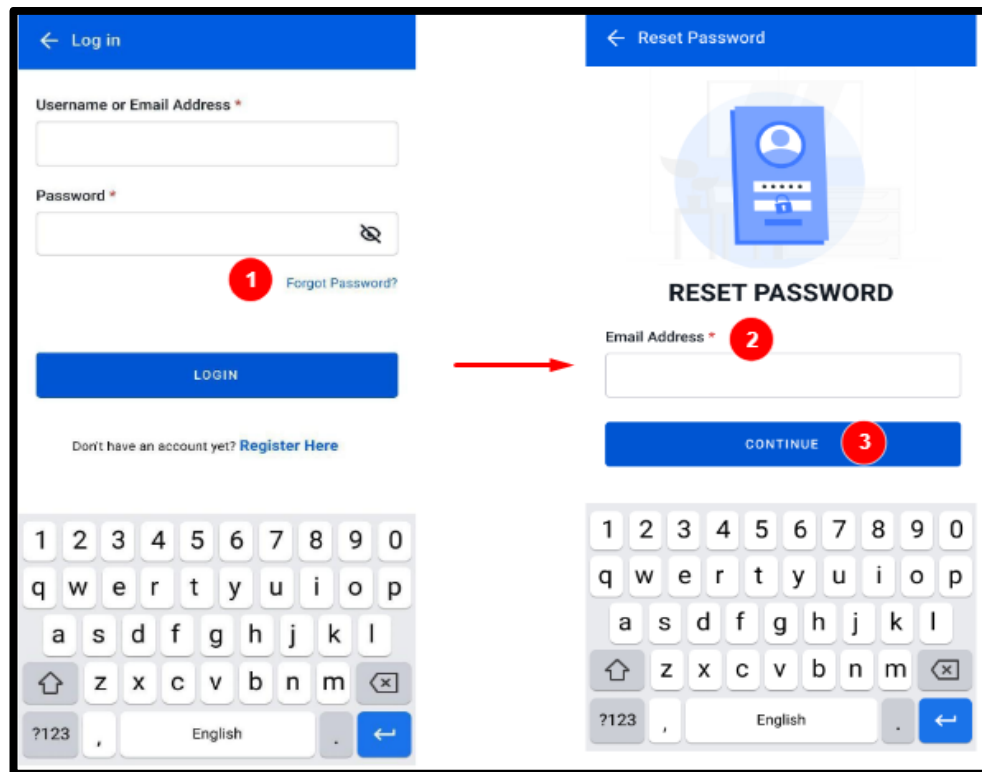


Figure 12 Resetting a password

#### Steps:

1. Tap “Forgot Password”
2. Enter the email address that was used to register
3. Tap “Continue” and an OTP will be sent to that email address.

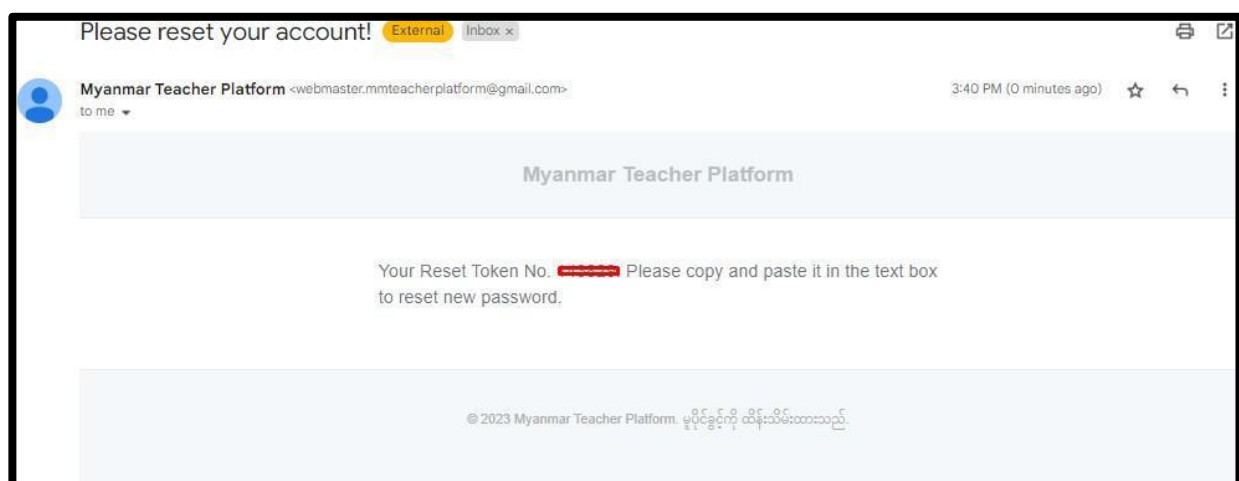


Figure 13 OTP for reset password

← OTP

OTP VERIFICATION

We have sent an OTP (One-time Password) to your email.  
Enter the code here.

7 7 |

VERIFY

1 2 3 4 5 6 7 8 9 0  
q w e r t y u i o p  
a s d f g h j k l  
↑ z x c v b n m  
?123 , English .

← Reset Password

New Password \*

Confirm Password \*

RESET PASSWORD

*Figure 14 Further process of resetting a password*

4. Enter OTP Code from the email
5. Tap “Verify” to set the new password
6. Enter a new password,
7. Confirm the new password
8. Tap “Reset password” to complete the reset process



## IV.2. Learning Home tab/page and its features

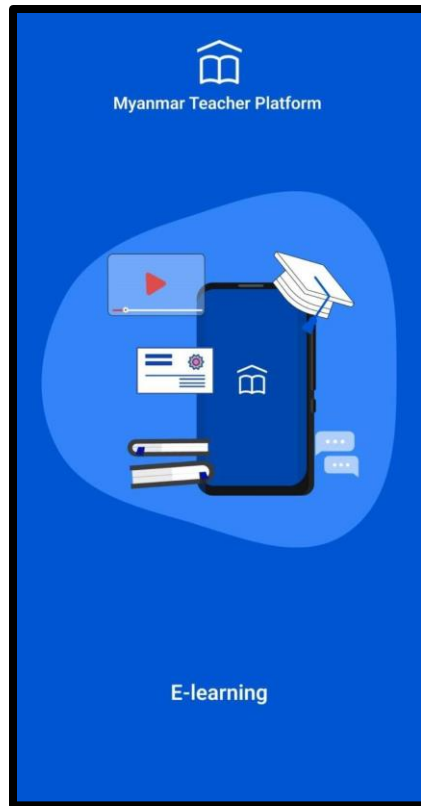
### IV.2.1. Finding the app in the device and accessing it



Figure 15 Finding the app in the device

#### Steps:

1. After installation, users will find the Myanmar Teacher Platform mobile application on their phone.



*Figure 16 Splash screen*

2. Open the Myanmar Teacher Platform mobile application from the mobile phone. The app starts with a splash screen that shows an illustration and MTP logo.
3. After the splash screen, a homepage will appear for the freshly installed Myanmar Teacher Platform mobile application.
4. On the homepage, the user will find a slider. Users can change the slides by swiping left or right.
5. Users can use the mobile application in the offline mode and can sync the data by just clicking on the offline button to go online.
6. From the homepage, a user can navigate to the following modules:
  - Search Courses
  - Course Categories
  - Featured Courses
  - A Brief Video explaining how the app works
  - User Guide
  - My Courses
  - Notification
  - Account

## IV.2.2. Visiting to E-library

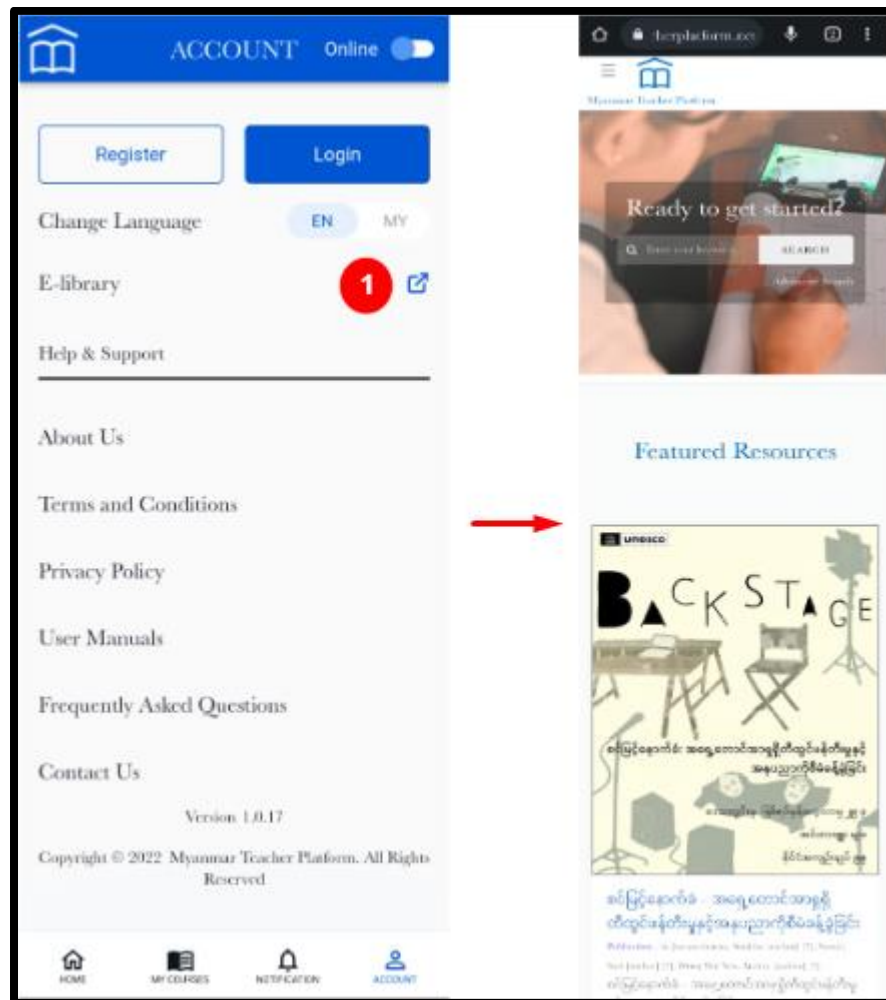


Figure 17 Visiting to E-library

### Steps:

1. Upon clicking on the arrow icon at the right corner of the same row of “E-library”, users will be redirected to the E-library website that is opened via a web browser.

### IV.2.3. Offline Feature and learning how it works

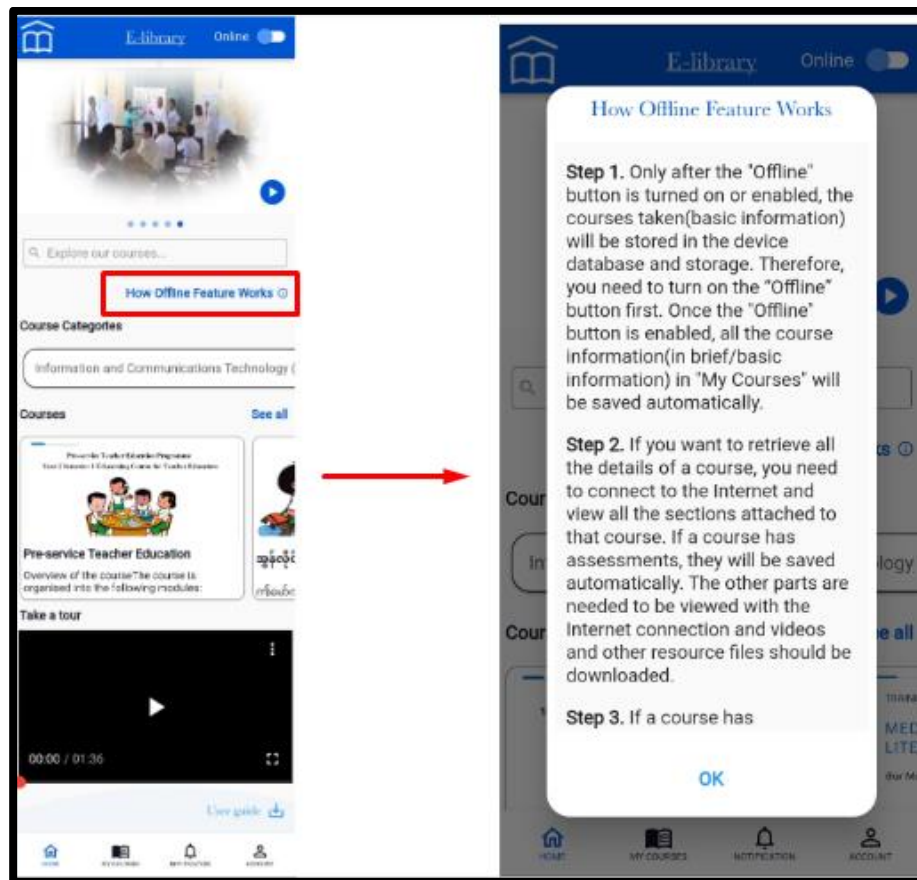


Figure 18 How offline features works

#### Steps:

1. Tap on the “How Offline Feature Works” button on the homepage.

#### IV.2.4. Searching for a course by using search bar or course categories

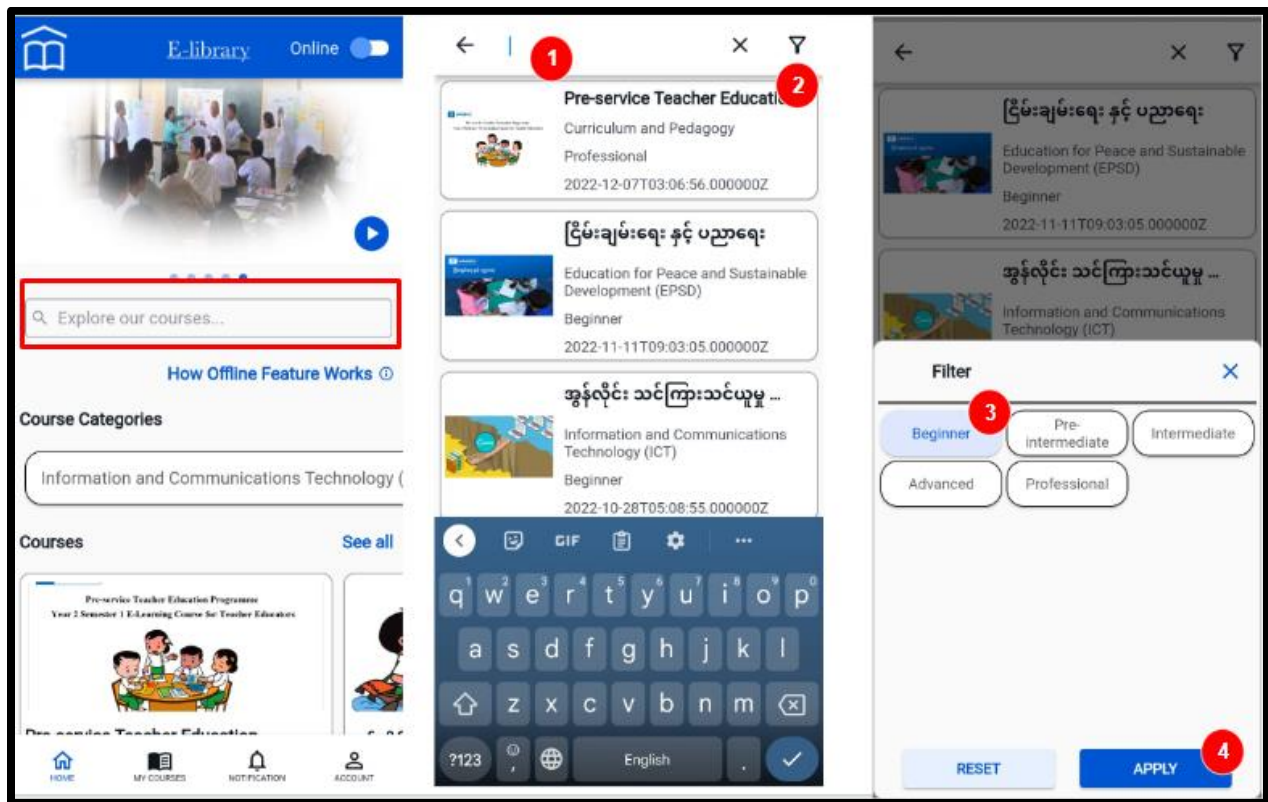


Figure 19 Searching for a course by using search bar

##### Steps:

1. Search for any course from the search bar
2. Users can also use filters for search
3. Select Filter
4. Tap “Apply”

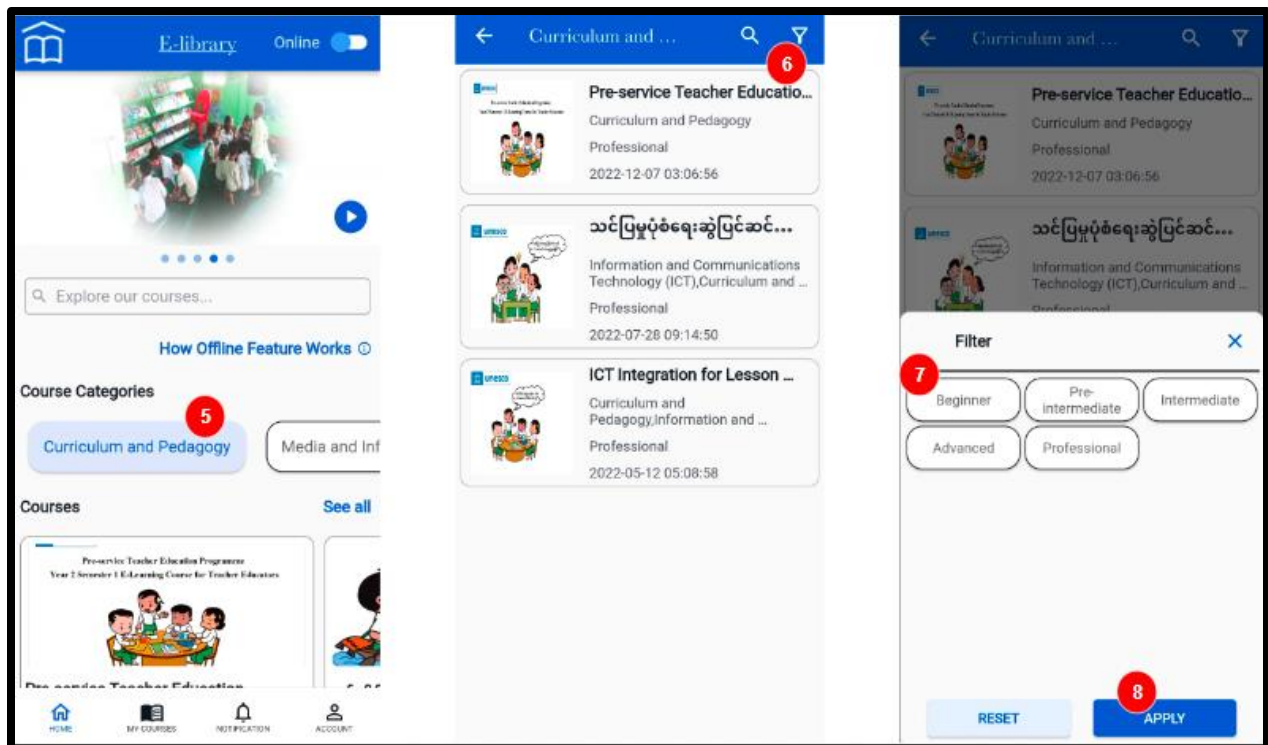


Figure 20 Search any course from the course category

5. Search any course from the course category
6. Users can also use filters for search
7. Select Filter
8. Tap “Apply”

#### IV.2.5. Checking the featured courses on home page

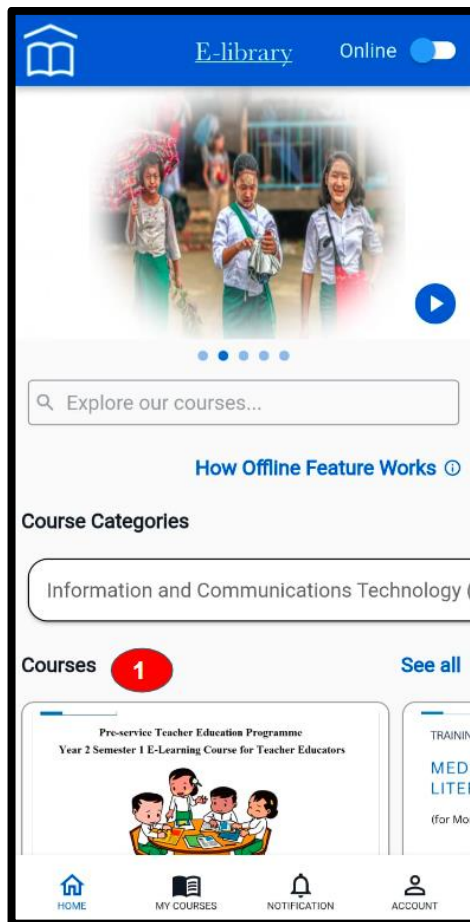
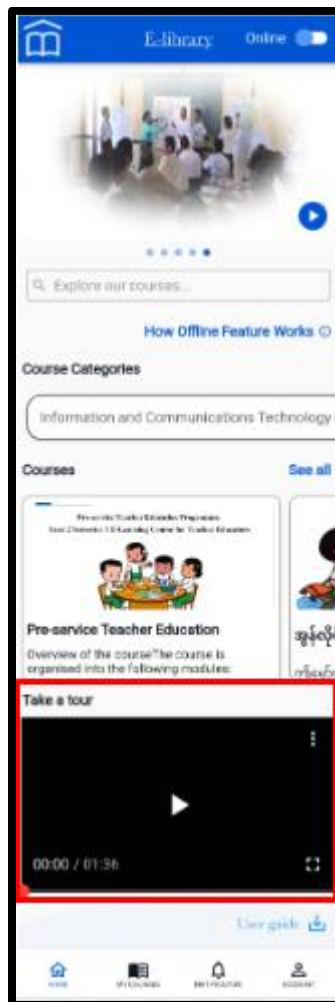


Figure 21 Checking the featured courses on home page

#### Steps:

1. Featured courses will be viewed under the courses section on the homepage.

#### IV.2.6. Watching a video explaining how the application works



*Figure 22 Take a tour (a video explaining)*

##### **Steps:**

1. In this section, users can view a video tutorial explaining the basic features of the Myanmar teacher platform mobile application



## IV.2.7. Downloading a user guide

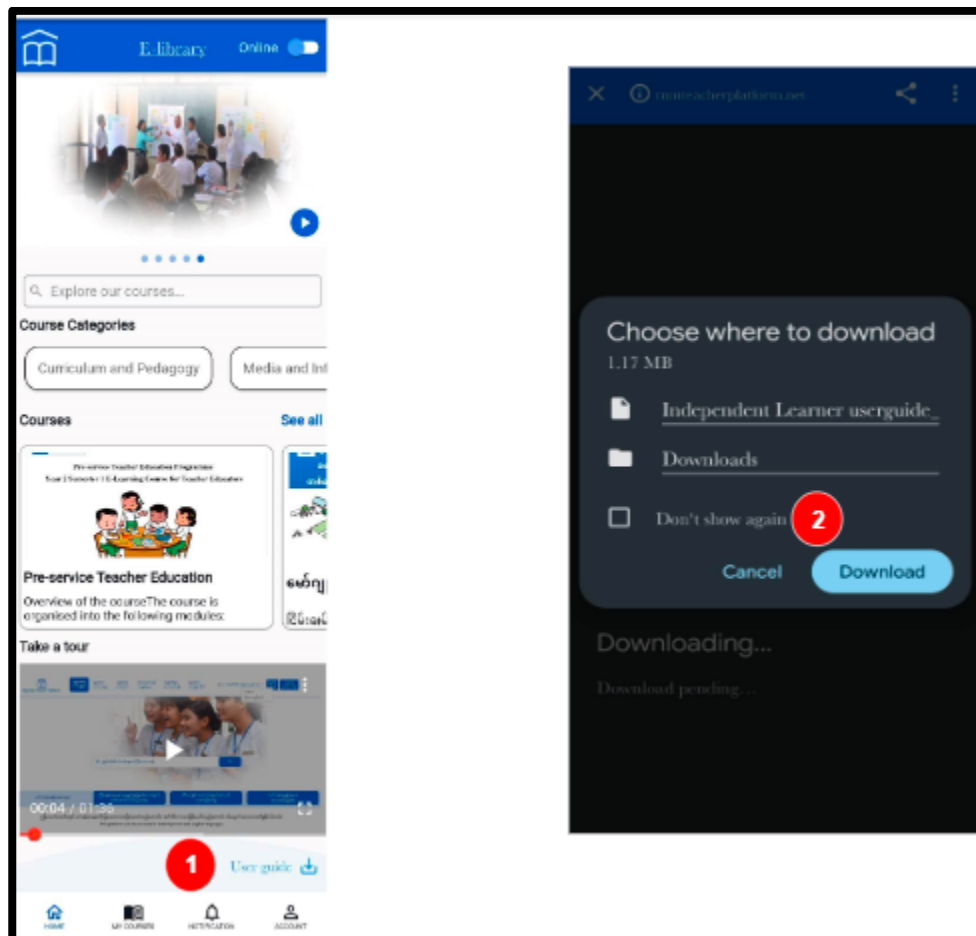


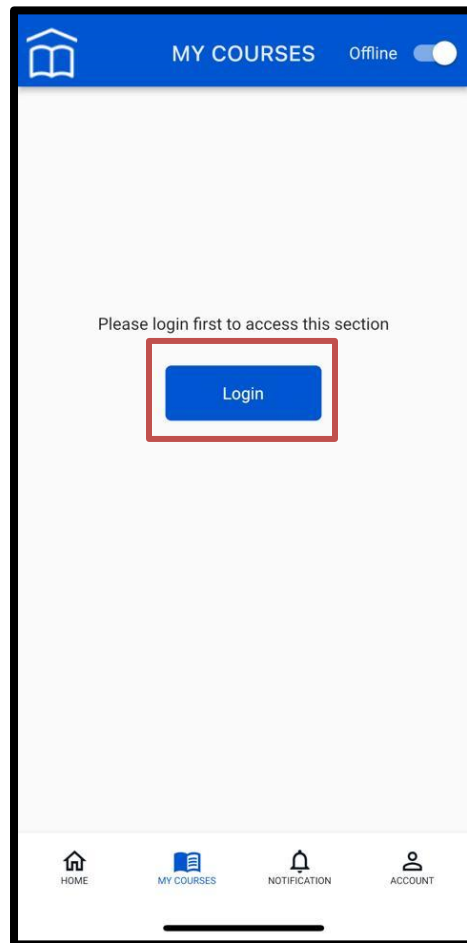
Figure 23 Downloading a user guide

### Steps:

1. Upon clicking on the user guide from the home page, the user guide download option will appear.
2. Tap the “Download” button, for downloading the user guide.

*Note: if the current language is English selected then, the user guide in English will be downloaded.*

### IV.3. Learning My Courses tab/page and its features



*Figure 24 Need to login for continuing a course*

If a user is not logged in then he/she will be asked to log in first to continue.

### IV.3.1. Ongoing and Completed courses

If a logged-in user goes to my courses, then he/she will be able to view the ongoing and completed courses. The steps will be:

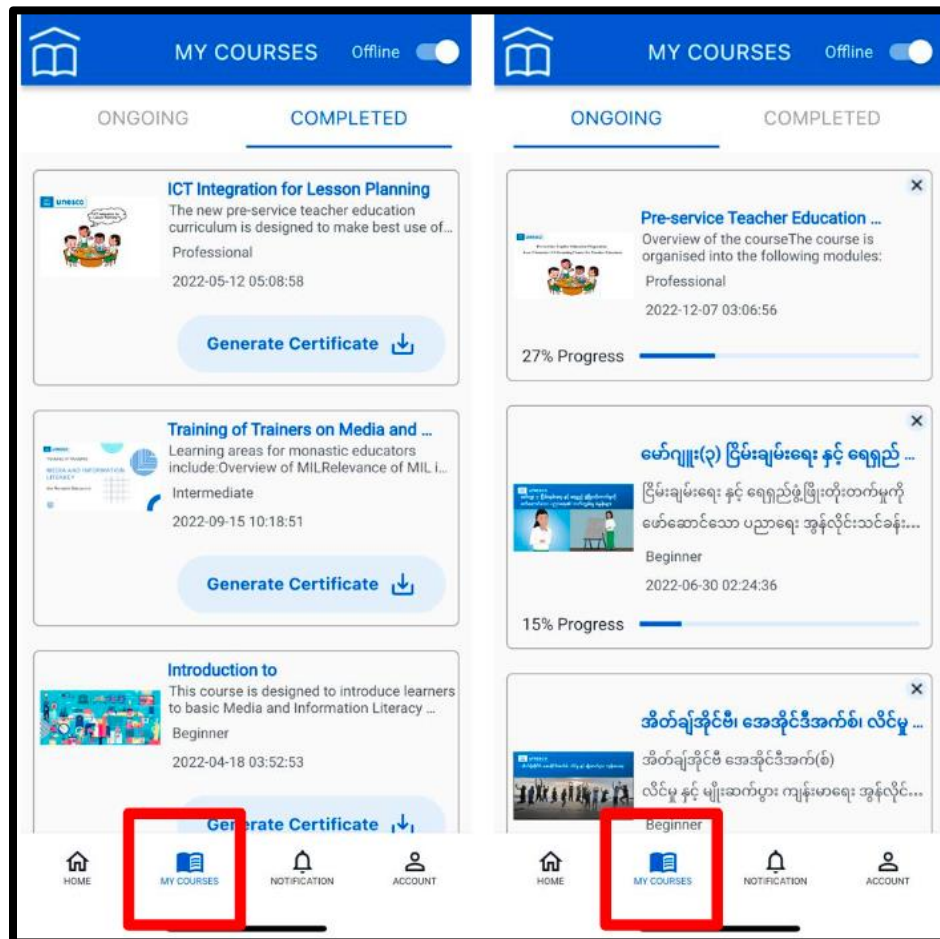


Figure 25 Complete (right) & Ongoing (left) course page

#### Steps:

1. Tap “MY COURSES” from the bottom navigation bar.

### IV.3.2. Learning the structure of a course and taking a course

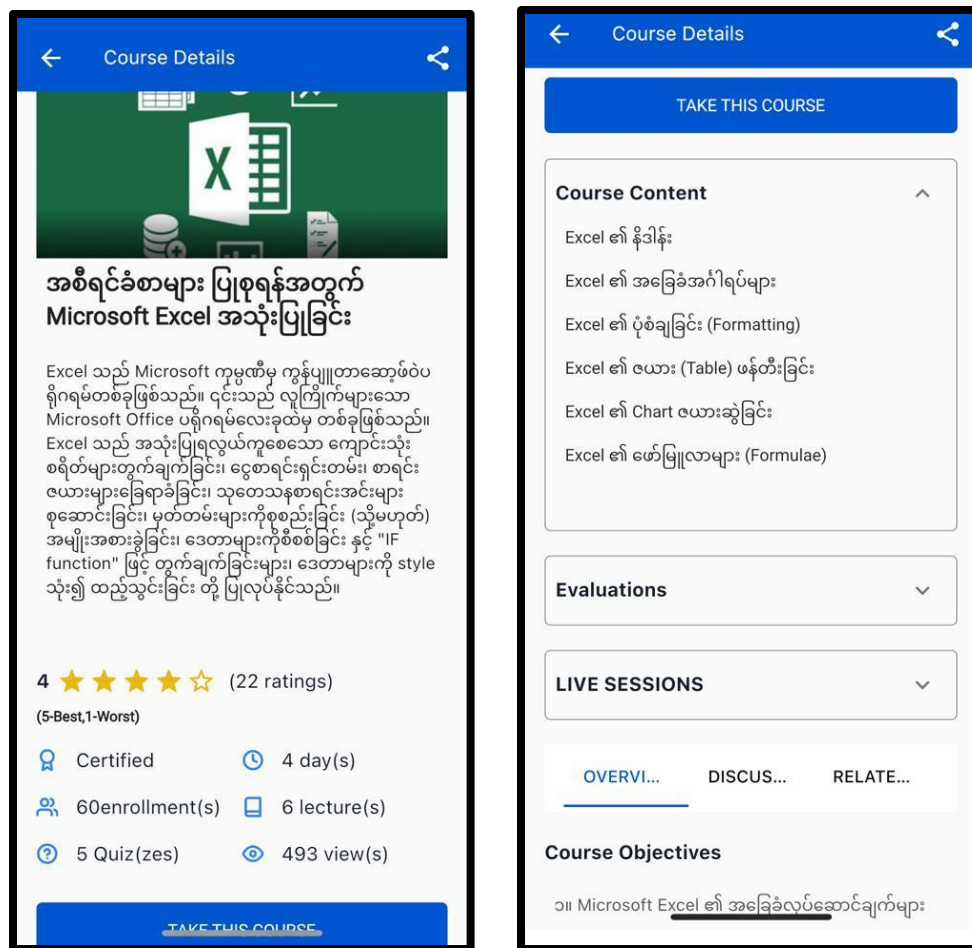


Figure 26 Learning the structure of a course & Taking a Course

#### Steps:

1. Select courses from the homepage or course category.
2. Tap on a specific course to view the structure of the course. Such as- Course details, rating, overview, discussion, course objectives, learning outcomes, resource link and “take this course” option.
3. Tap on the “TAKE THIS COURSE” button will let the user enroll in the course.

### IV.3.3. Completing a course, taking an evaluation and generating a certificate

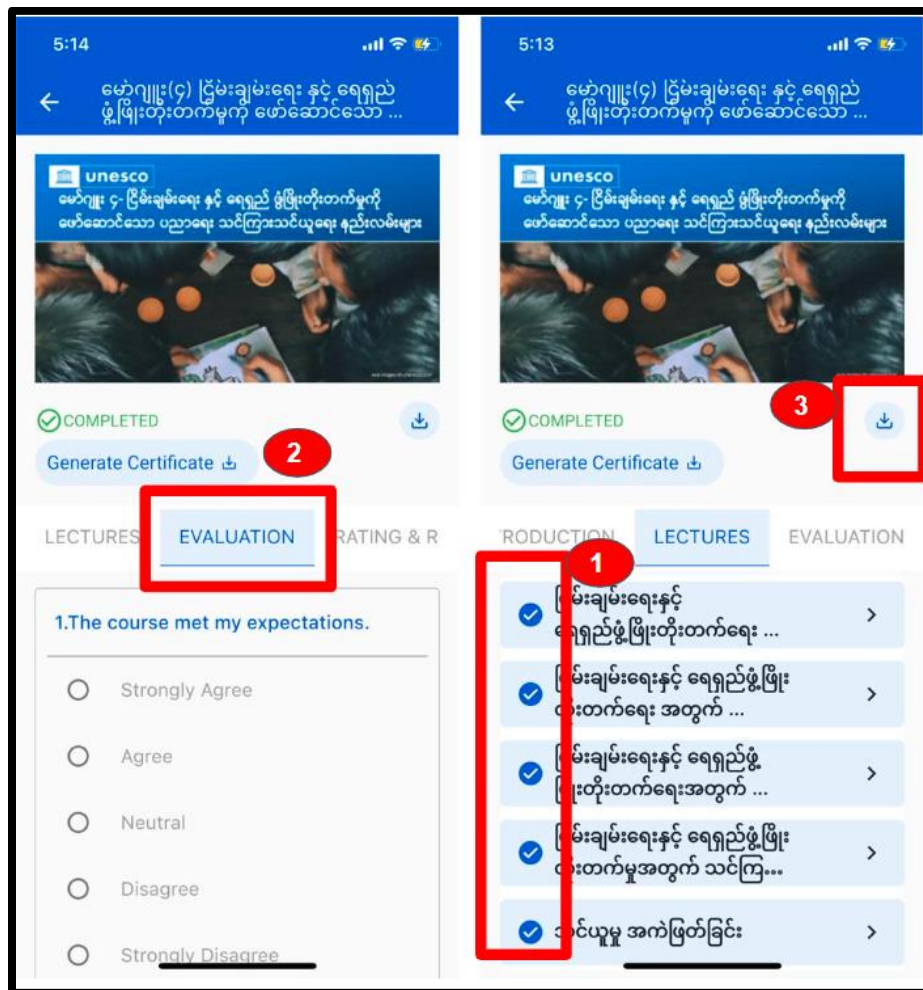


Figure 27 Completing a course, taking an evaluation and generating a certificate



*Figure 28 Completion Certificate*

**Steps:**

1. Complete all the sections of a course
2. Complete course evaluation
3. Generate certificate

#### IV.3.4. Canceling a course

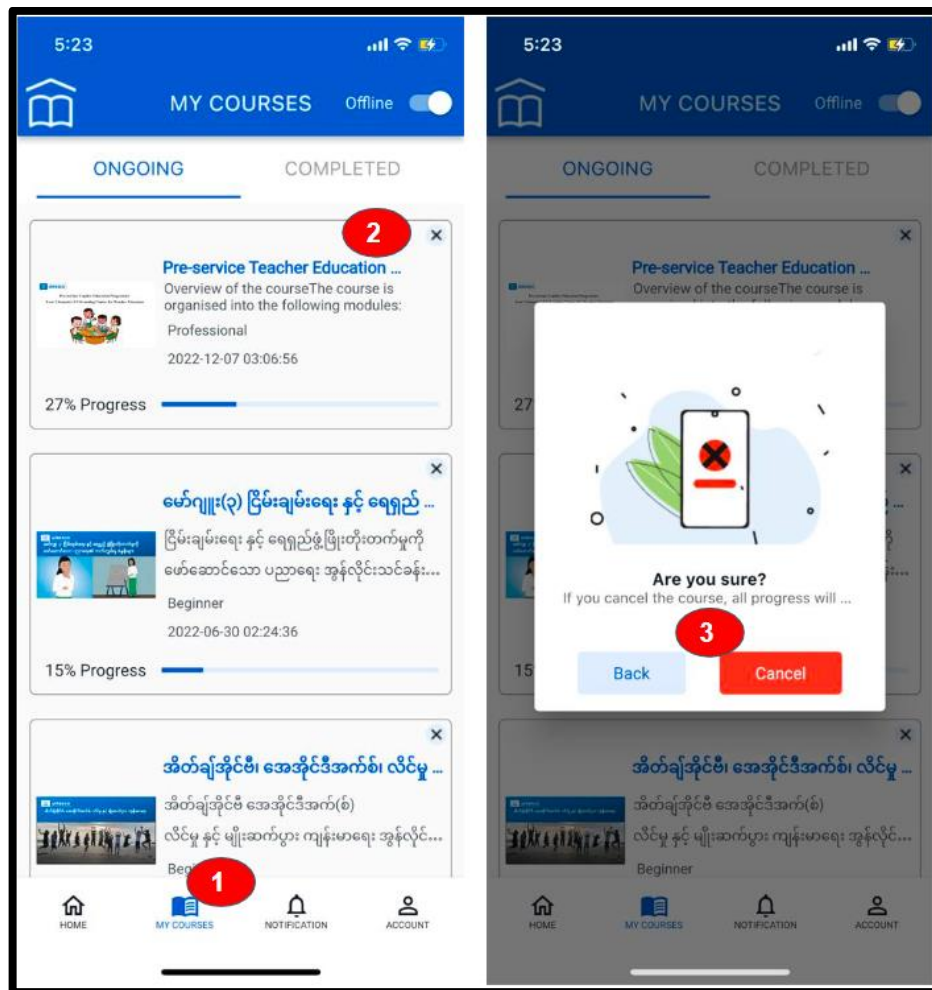


Figure 29 Canceling a course

If any users want to cancel any ongoing course at any time before completing the course, he/she will be able to cancel the course. Before the cancel action, a pop-up will be opened for confirmation.

##### Steps:

1. Tap on “MY COURSES” from the bottom navigation bar.
2. Tap on the cross button of the courses which are wanted to be cancelled.
3. Confirm cancellation from the pop-up.

### IV.3.5. Rating and reviewing a course

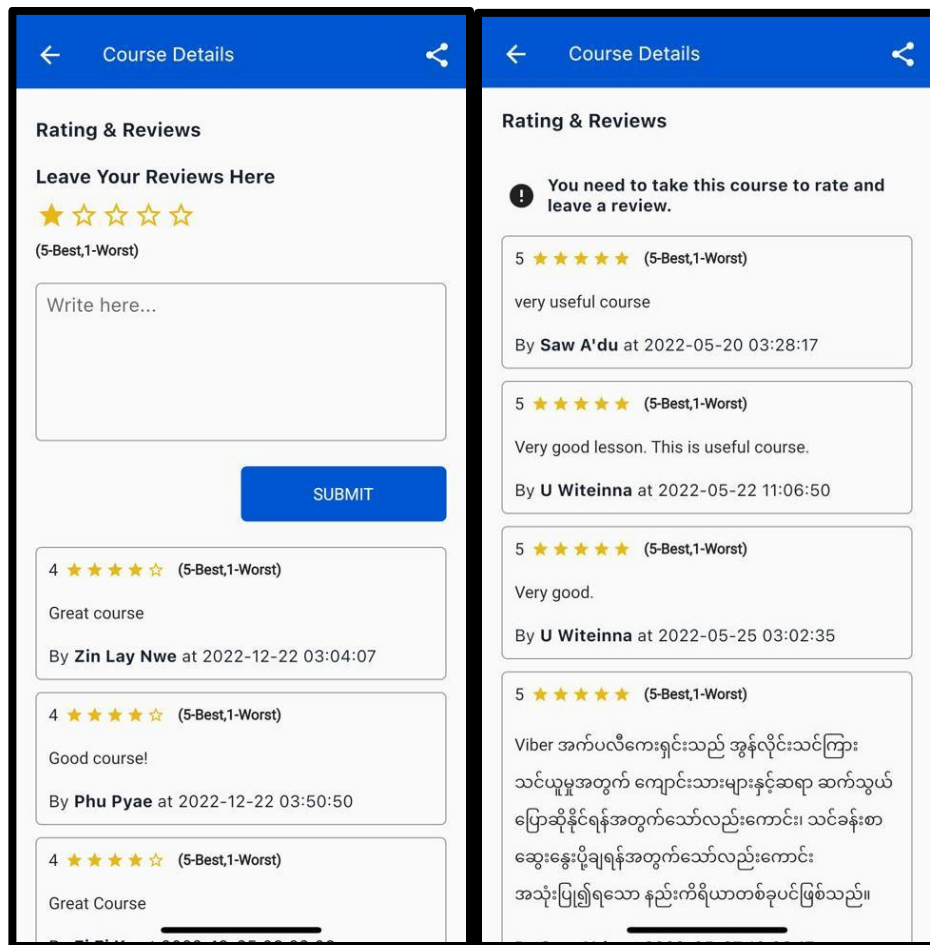


Figure 30 Rating and reviewing a course

Users should be able to give ratings and reviews. In addition, users should be able to view others' ratings and reviews with the user name and timestamp. The users will be only able to participate in the rating/review if he/she has taken the course.

#### Steps:

1. Tap on the course.
2. Go to the rating/review
3. Participate in the rating/review process



### IV.3.6. Participating in the discussion

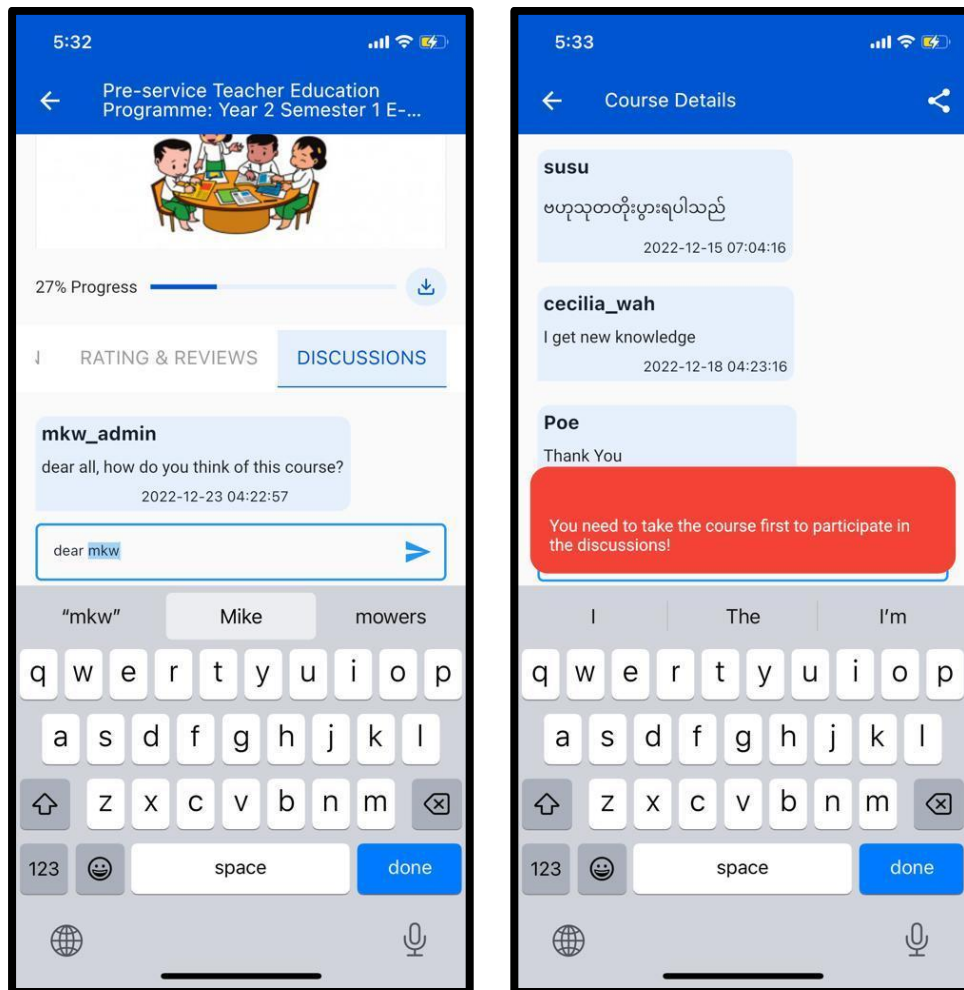


Figure 31 Participating in the discussion

The users will be only able to participate in the discussion if he/she has taken the course.

#### Steps:

1. Tap on the course.
2. Go to the discussion tab
3. Participate in the discussion

### IV.3.7. Sharing the course in social media

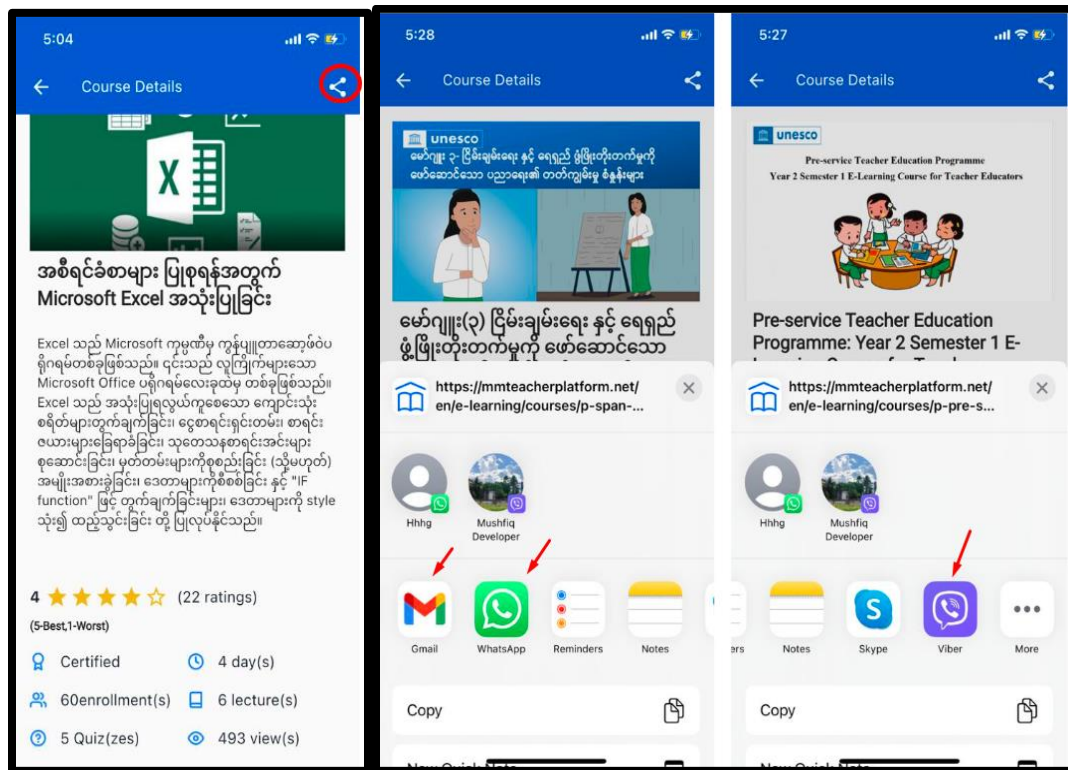


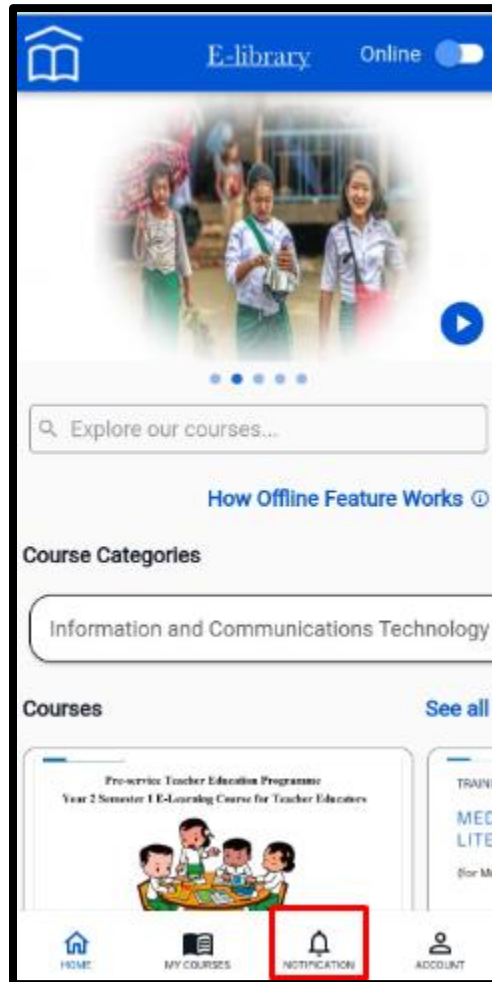
Figure 32 Sharing the course in social media

#### Steps:

1. Tap on the course.
2. Tap on the share button situated in the top right corner.

## IV.4. Reading notifications

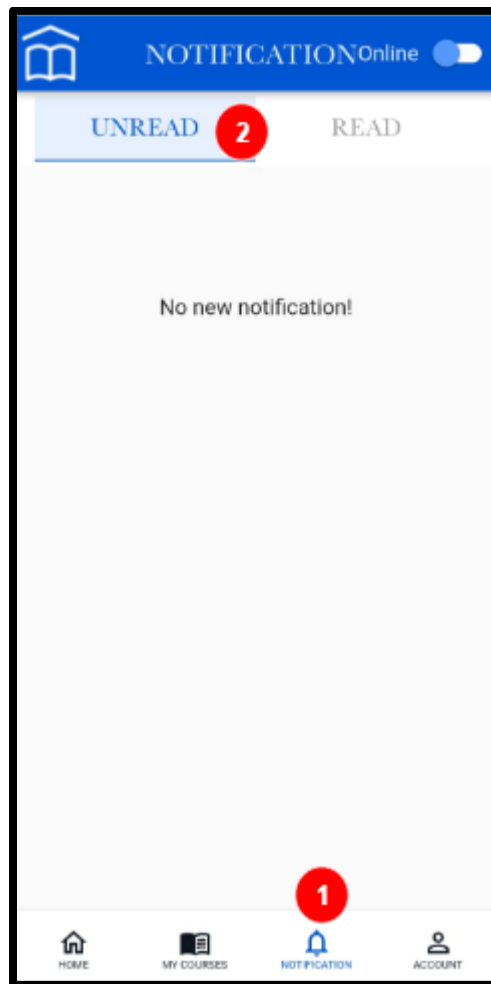
### IV.4.1. Noticing the notifications



*Figure 33 Noticing the notifications*

Users will be able to view notifications for various events such as ongoing courses, new courses uploaded, system maintenance, etc. on this notification panel. To access this notifications panel, the user needs to be logged in.

#### IV.4.2. Unread notifications



*Figure 34 Unread notifications*

**Steps:**

1. Tap “Notifications” from the bottom navigation bar
2. Tap “Unread” for viewing the unread notifications

### IV.4.3. Read notifications

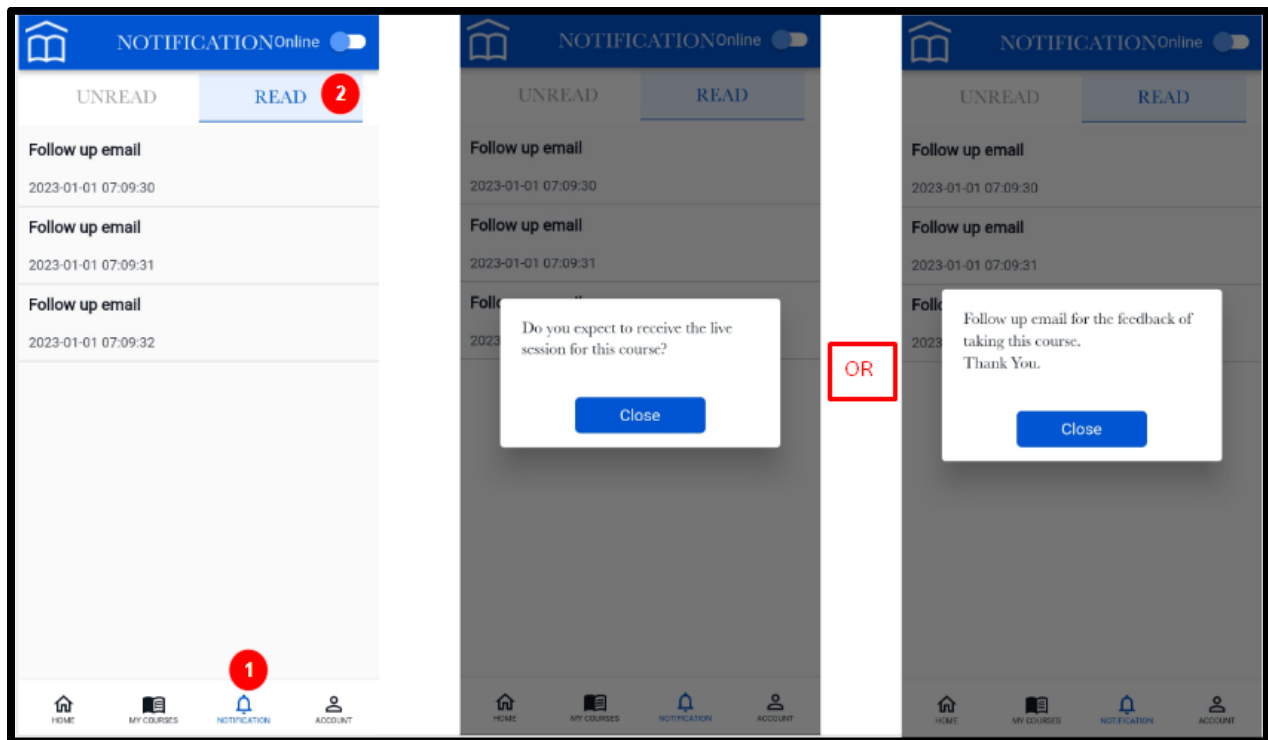


Figure 35 Read notifications

#### Steps:

1. Tap “Notifications” from the bottom navigation bar
2. Tap “Read” for viewing the follow-up emails

*Note: Users can receive live course notifications from these follow-up emails.*

## IV.5. Learning Account Tab/ Page

Upon clicking on the account from the home page the account page will appear in front of the user. Users will find an e-library, and change language along with the help & support section. In the help & support section, users will find about us, terms and conditions, privacy policy, user manuals, frequently asked questions and Contact Us to communicate with the site administrator by submitting an inquiry form.

### IV.5.1. Changing the profile picture

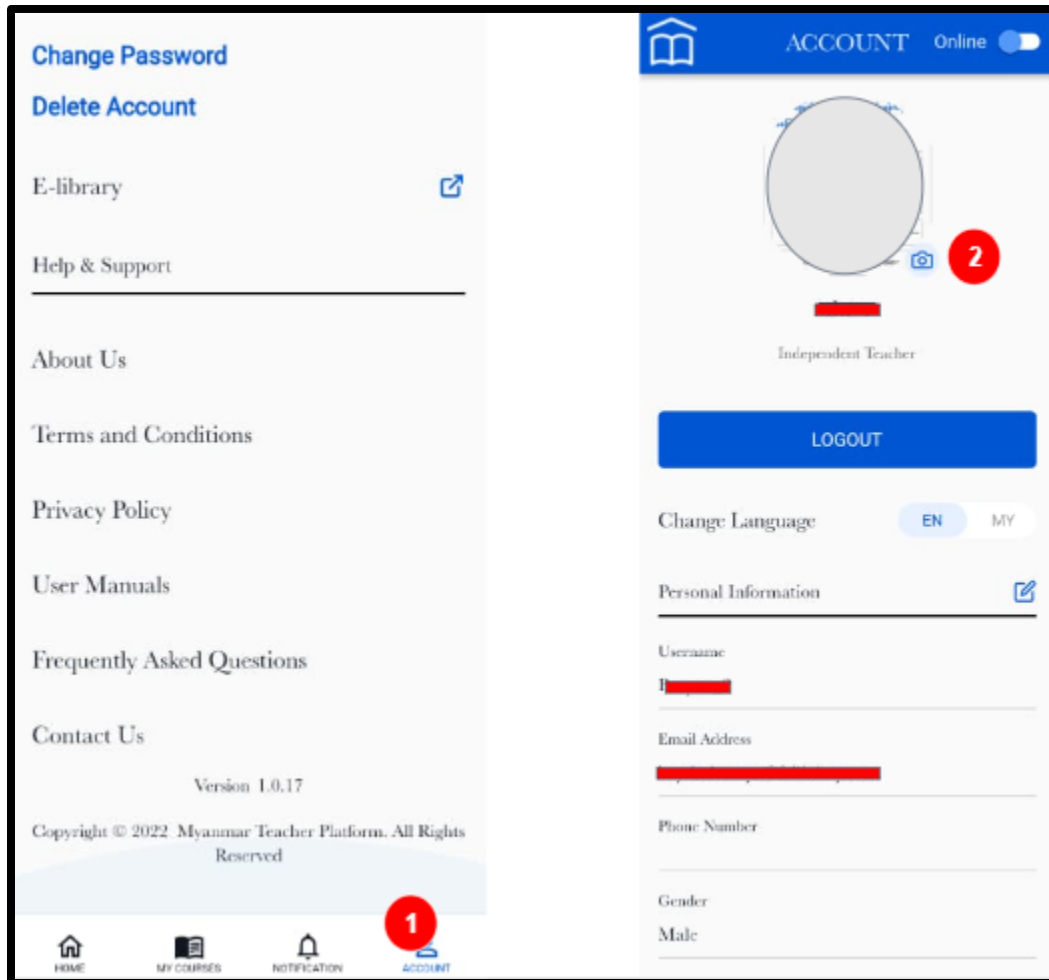
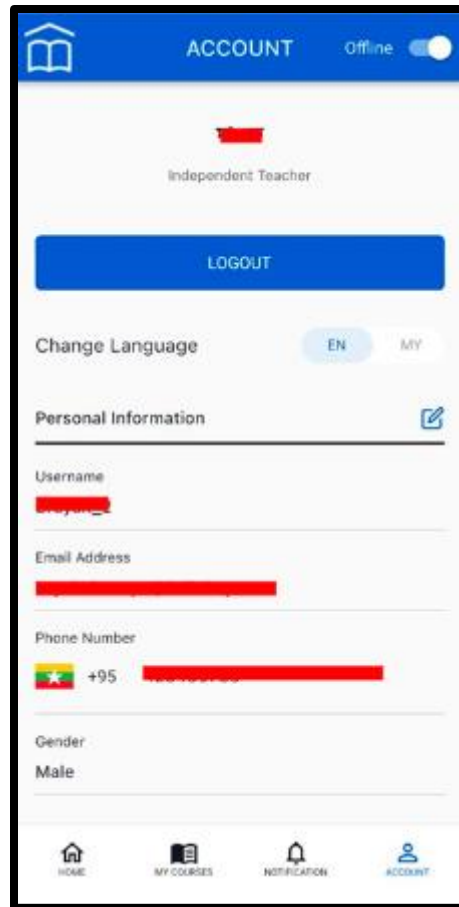


Figure 36 Changing the profile picture

#### Steps:

1. After a successful login, click on the account menu from the bottom navigation bar and the user profile can be viewed.
2. User can change the profile picture from here (it's applicable to Android devices only)



*Figure 37 Profile page (iOS view)*

*Note: iOS does not have the profile picture option.*

## IV.5.2. Logging out

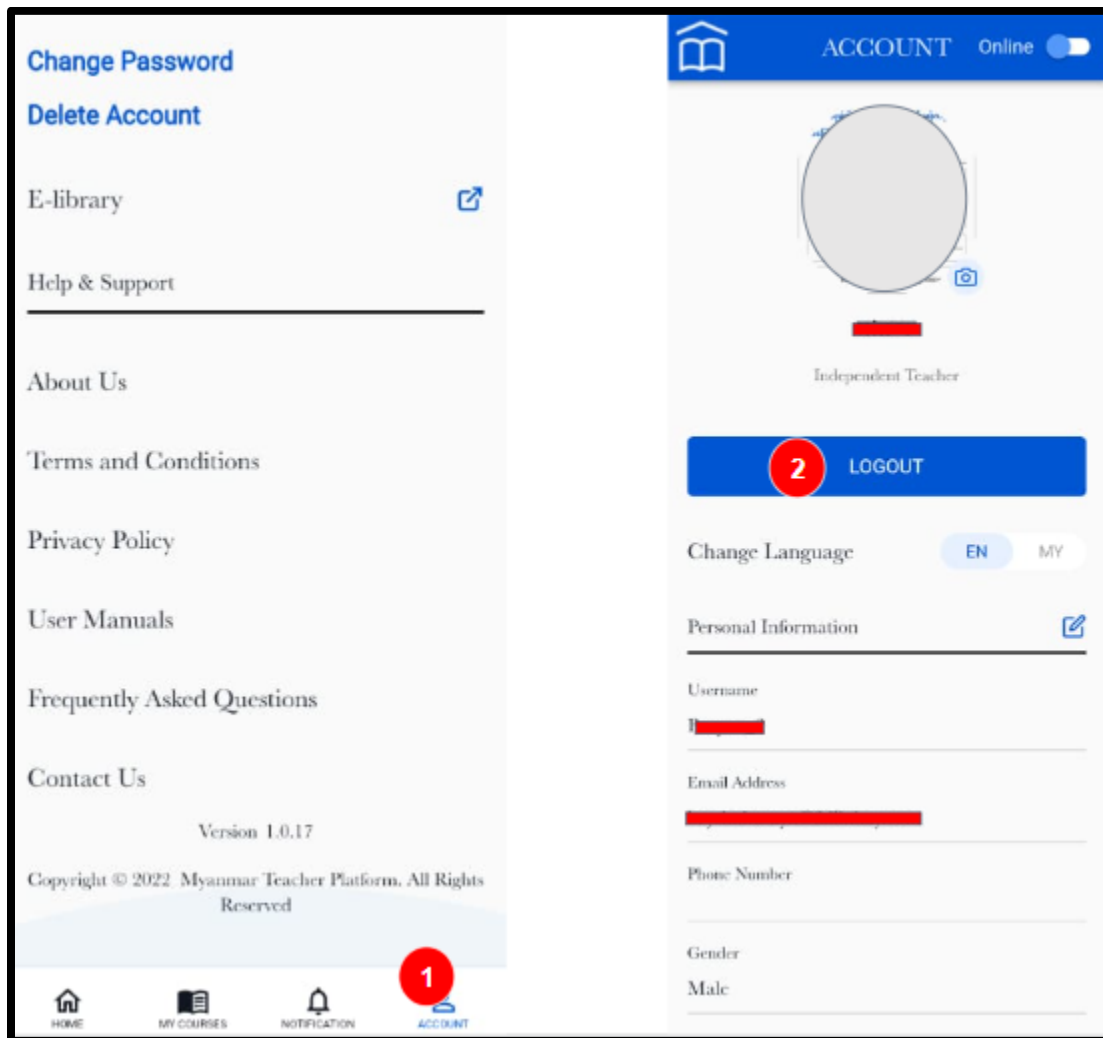


Figure 38 Logging out

### Steps:

1. Users will find the logout option can log out of the account in the bottom navigation bar.
2. Tap “LOGOUT”, for logging out from the system



### IV.5.3. Changing languages



*Figure 39 Changing languages*

#### Steps:

1. Users will be able to change the language from the account section of the bottom navigation bar.
2. If the language button is turned to “EN” the app will continue in the English language.
3. On the other hand, if the button is turned to “MY”, then the app will continue in the Myanmar language.

#### IV.5.4. Editing personal information

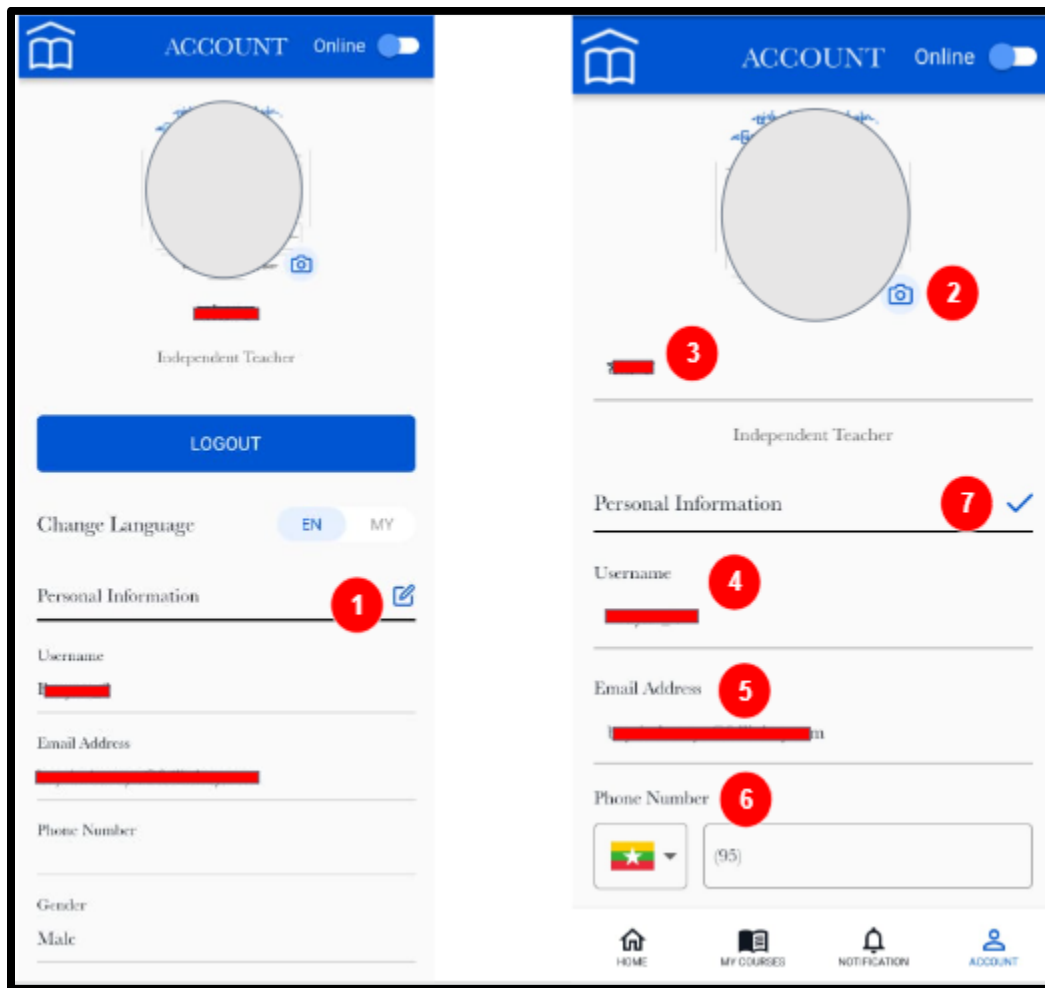


Figure 40 Editing personal information

After a successful login, click on the account menu from the bottom navigation bar and the user profile can be viewed.

##### Steps:

1. Tap the checkbox for editing personal information
2. Can update the profile picture
3. Can edit the name
4. Can edit the username
5. Can edit the email address
6. Update the phone number
7. Tap the tick mark to save the changes

### IV.5.5. Changing a password

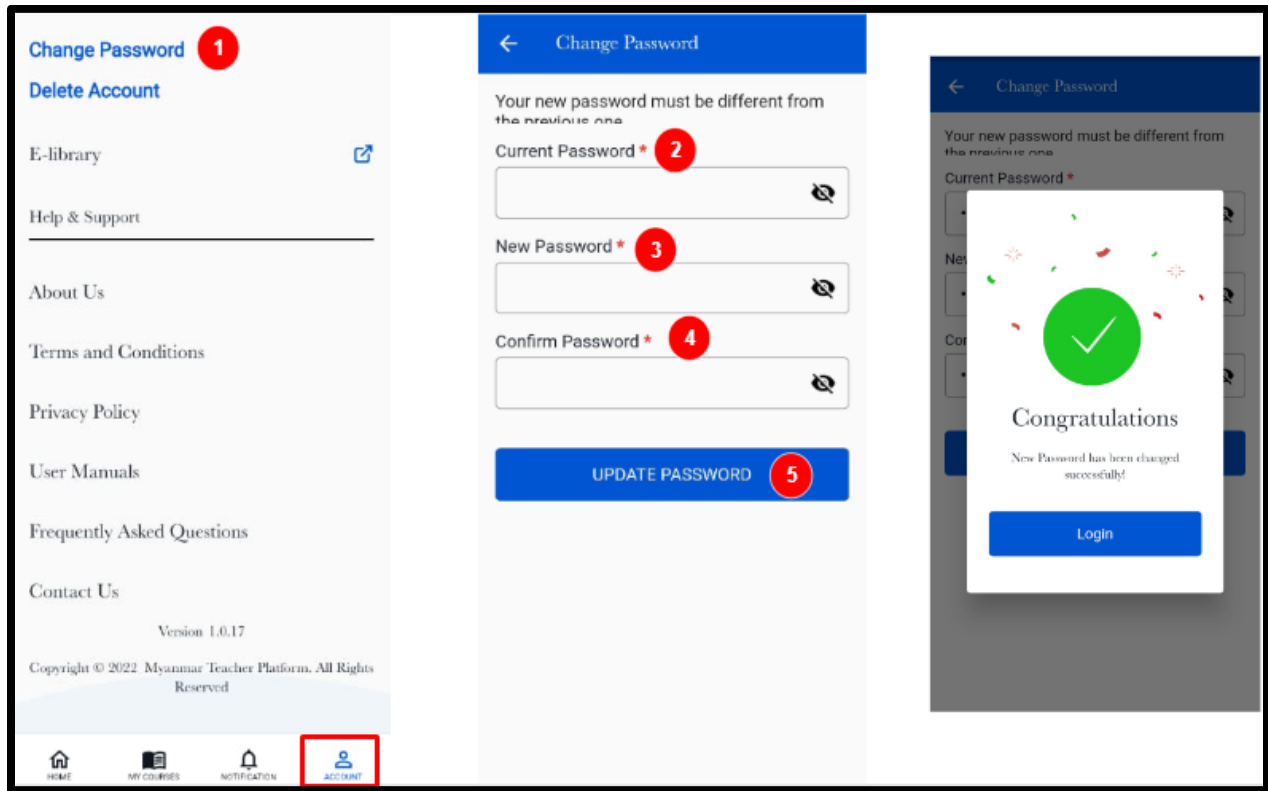


Figure 41 Changing a password

#### Steps:

1. Tap on the “Change Password” button from the account section.
2. Give the current password
3. Enter a new password
4. Again, confirm the new password.
5. After filling up, click on “Update” and the password will be updated.

#### IV.5.6. Deleting an account

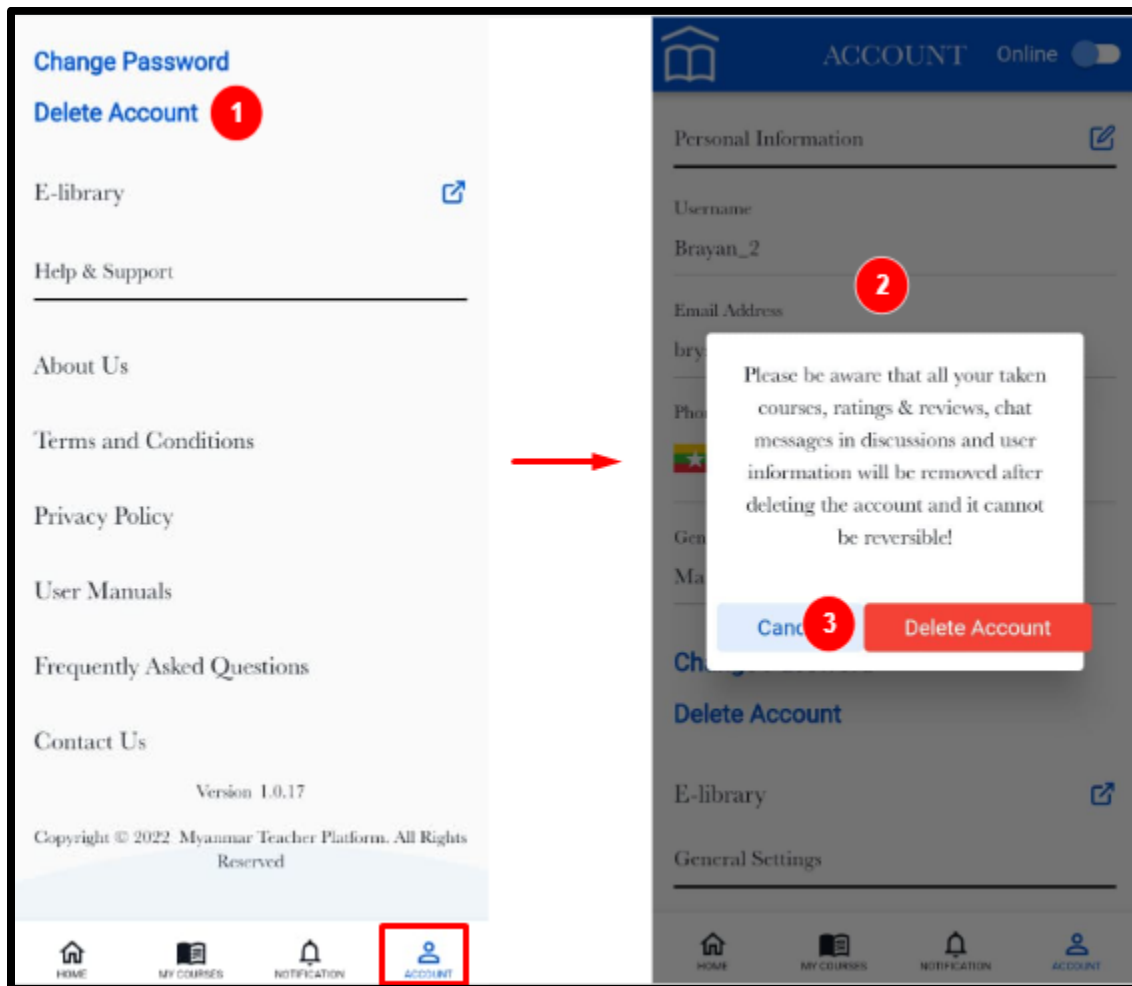


Figure 42 Deleting an account

##### Steps:

1. Tap on the “Delete Account” button, from the account section
2. A pop-up will appear with an awareness message.
3. Tap the “Delete” button and the account will delete automatically

#### IV.5.7. Visiting to E-library

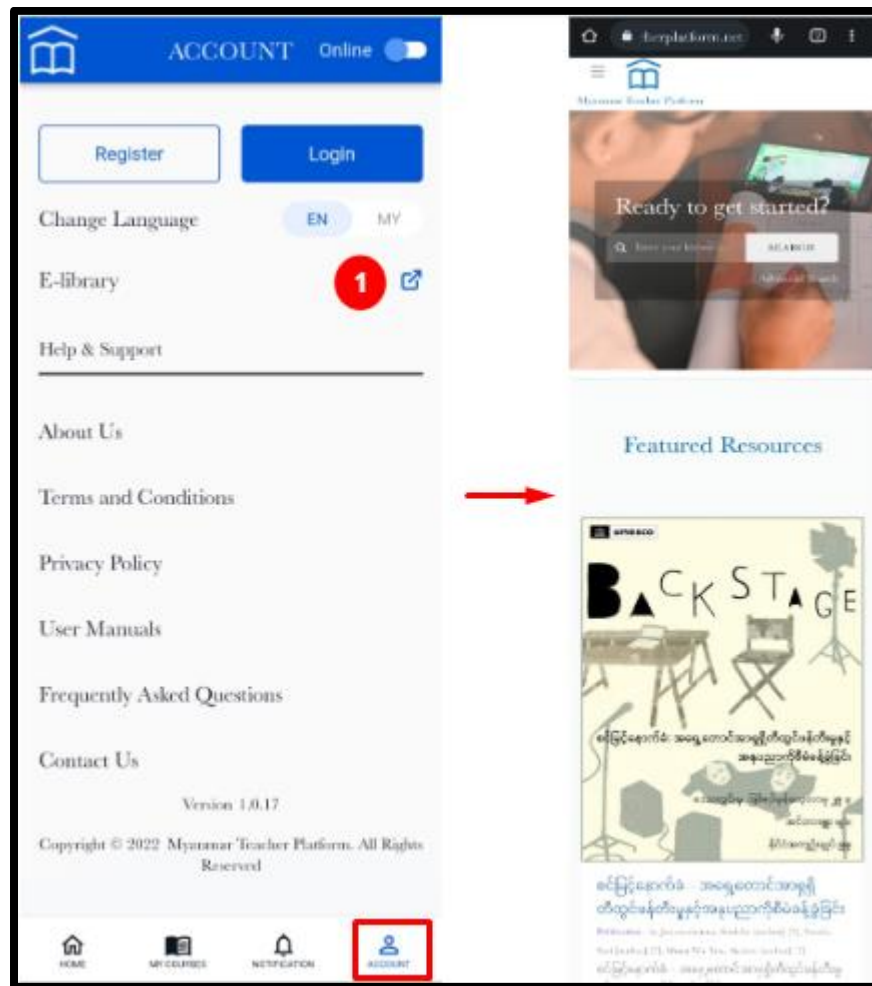


Figure 43 Visiting to E-library

#### Steps:

1. Upon clicking on the arrow icon at the right corner of the same row of “E-library”, users will be redirected to the E-library website that is opened via a web browser.

#### IV.5.8. Viewing the contents in “About Us”

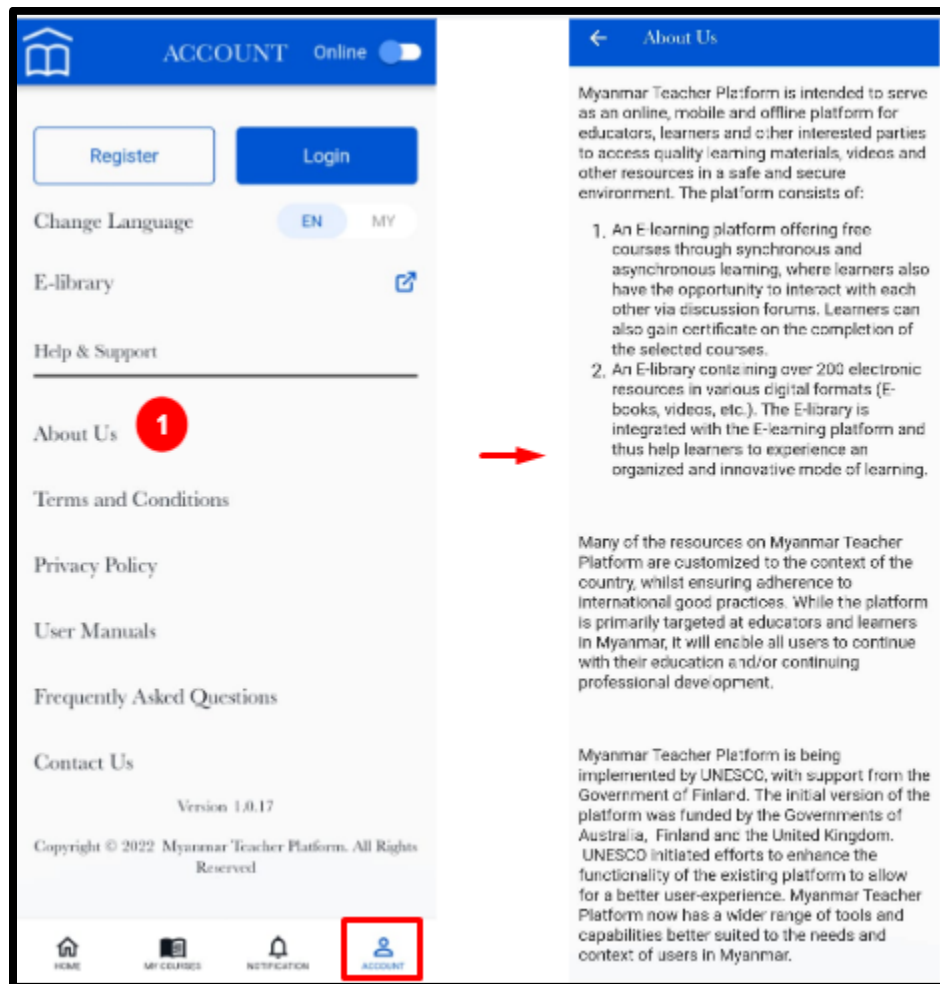


Figure 44 Viewing the contents in “About Us”

#### Steps:

1. The user can learn about the objectives of this application here.

#### IV.5.9. Viewing the contents in “Terms and Conditions”

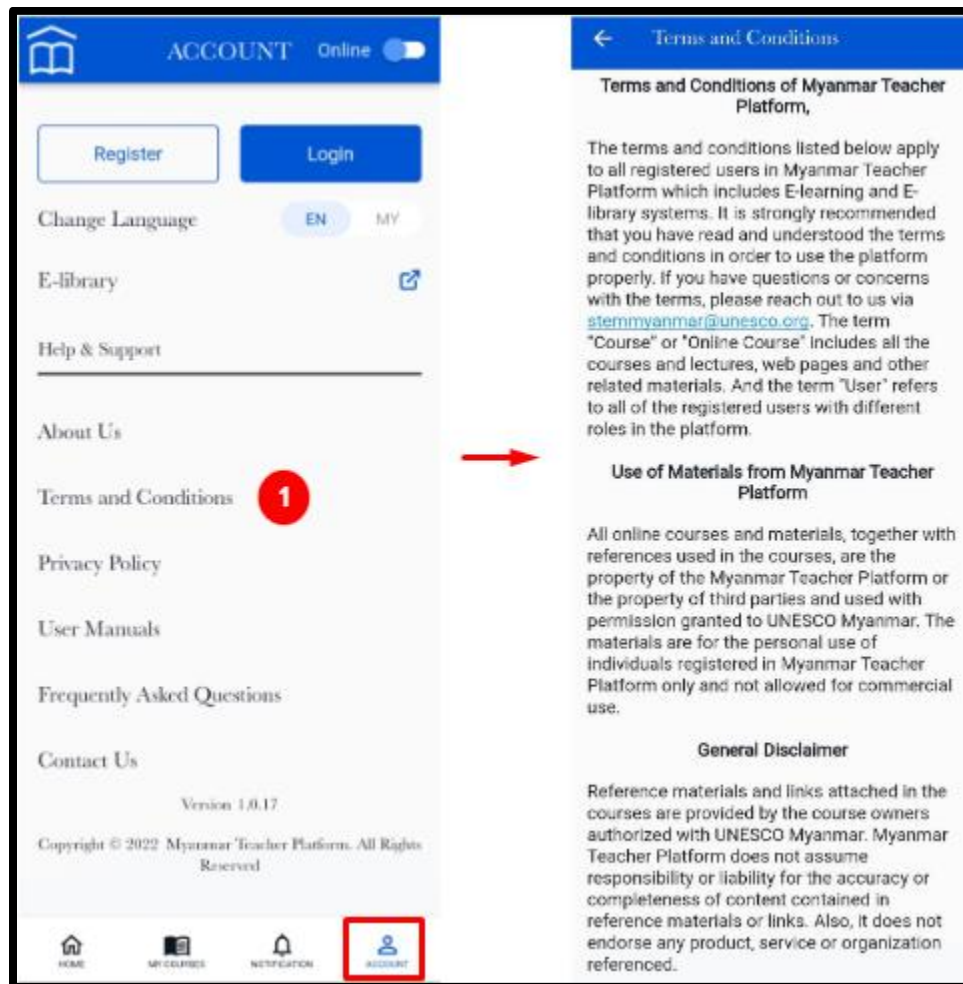


Figure 45 Viewing the contents in “Terms and Conditions”

#### Steps:

1. The user can learn about the terms and conditions of this application here.

#### IV.5.10. Viewing the contents in “Privacy Policy”

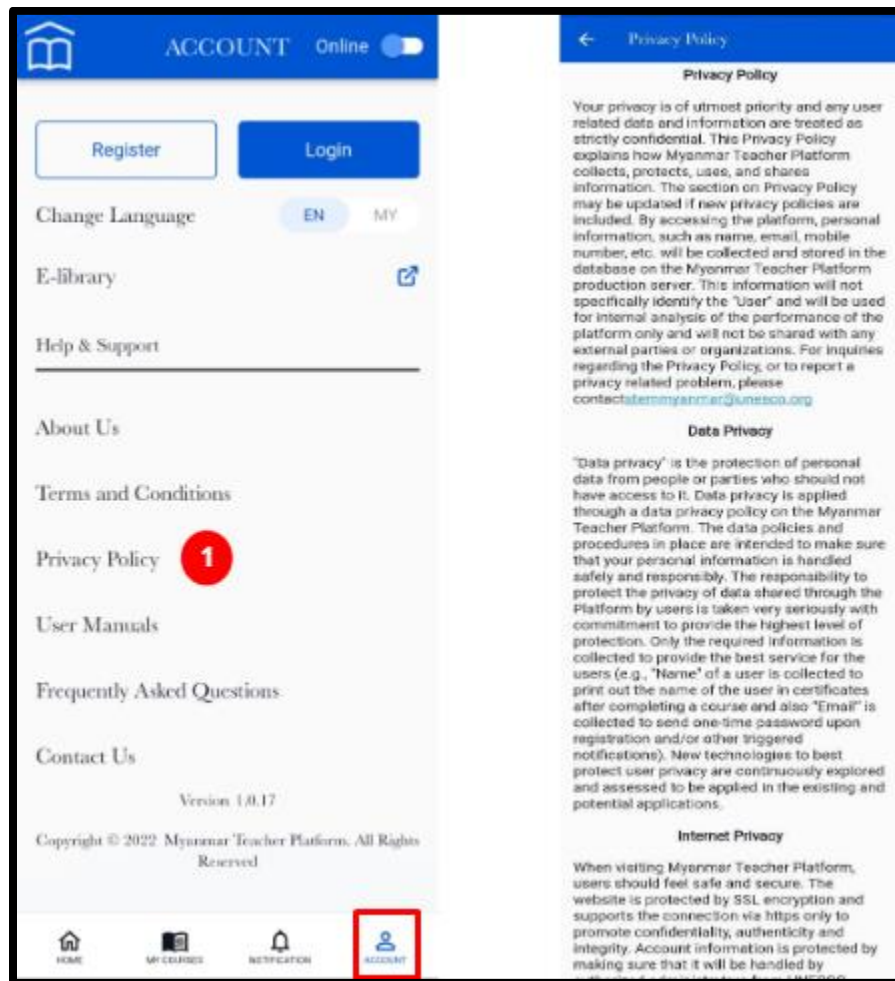


Figure 46 Viewing the contents in “Privacy Policy”

#### Steps:

1. The user can learn about the privacy policy of this application here.



#### IV.5.11. Viewing and downloading a user manual

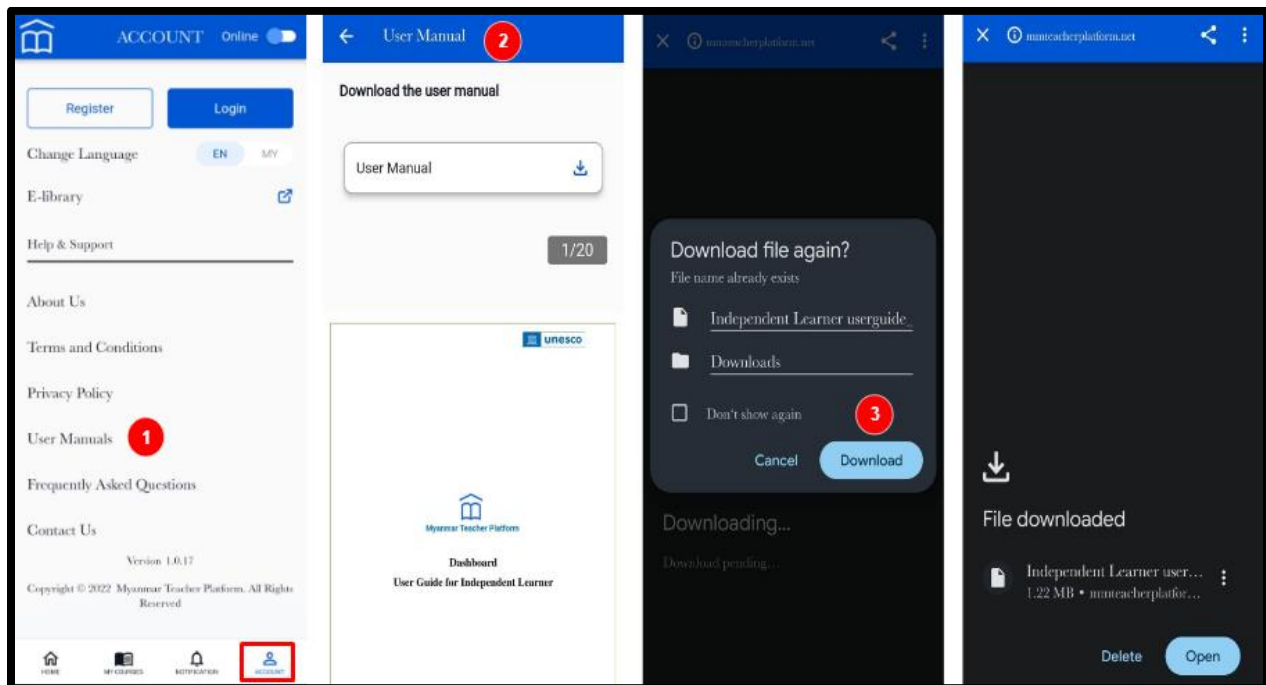


Figure 47 Viewing and downloading a user manual

##### Steps:

1. Upon clicking on the user manual from the account section
2. The user manual along with the download option will appear
3. Tap “Download” to download the user manual and know about the system from this manual

#### IV.5.12. Viewing the contents in “Frequently Asked Questions”

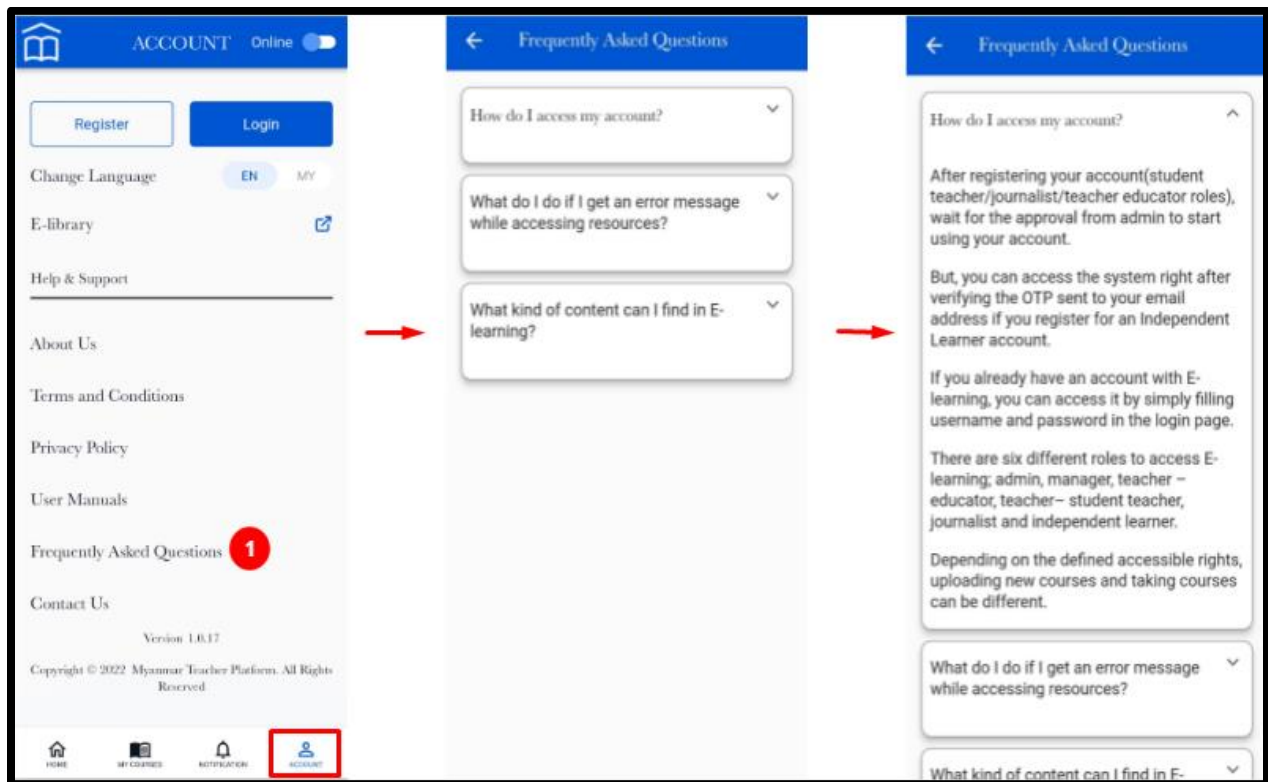


Figure 48 Viewing the contents in “Frequently Asked Questions”

#### Steps:

1. The user can learn about the general frequently asked questions of this application here.

#### IV.5.13. Contacting to the site administrator of MTP

The screenshot displays the 'Contact Us' form in the Myanmar Teacher Platform (MTP) app. The left panel shows the 'ACCOUNT' menu with 'Contact Us' highlighted (1). The right panel shows the 'Contact Us' form with fields for Name (2), Email Address (3), Subject (4), Message (5), Phone Number (6), Organization (7), and Region/State (8). A red arrow points from the 'Contact Us' menu item to the form. The bottom navigation bar shows the 'ACCOUNT' icon highlighted (9).

Figure 49 Contacting to the site administrator of MTP

#### Steps:

1. From the menu tap on Contact Us.
2. Enter name - Mandatory
3. Enter an email address - Mandatory
4. Enter subject -Mandatory
5. Enter message - Mandatory
6. Enter phone number - Not mandatory
7. Enter Organization - Not Mandatory
8. Select Regions/ States - Not Mandatory
9. Tap “Send” for sending the message to the authority

## IV.6. Offline Feature

### IV.6.1. How offline feature works

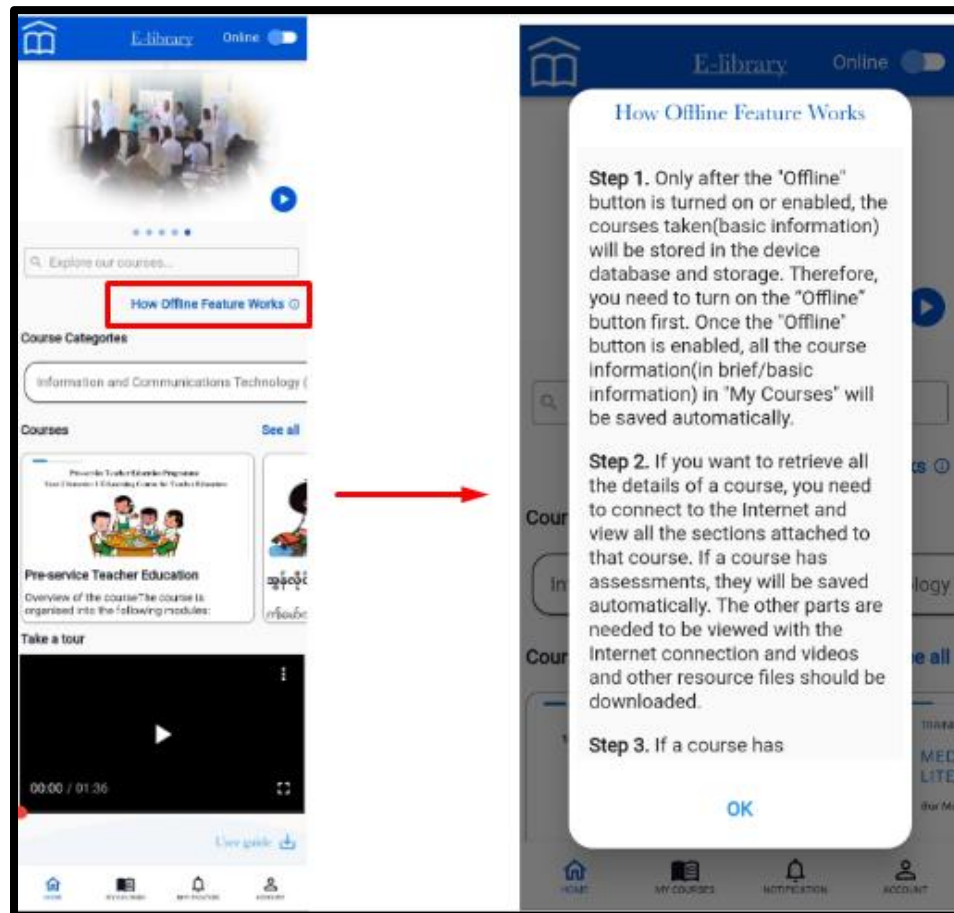


Figure 50 How offline feature works

#### Steps:

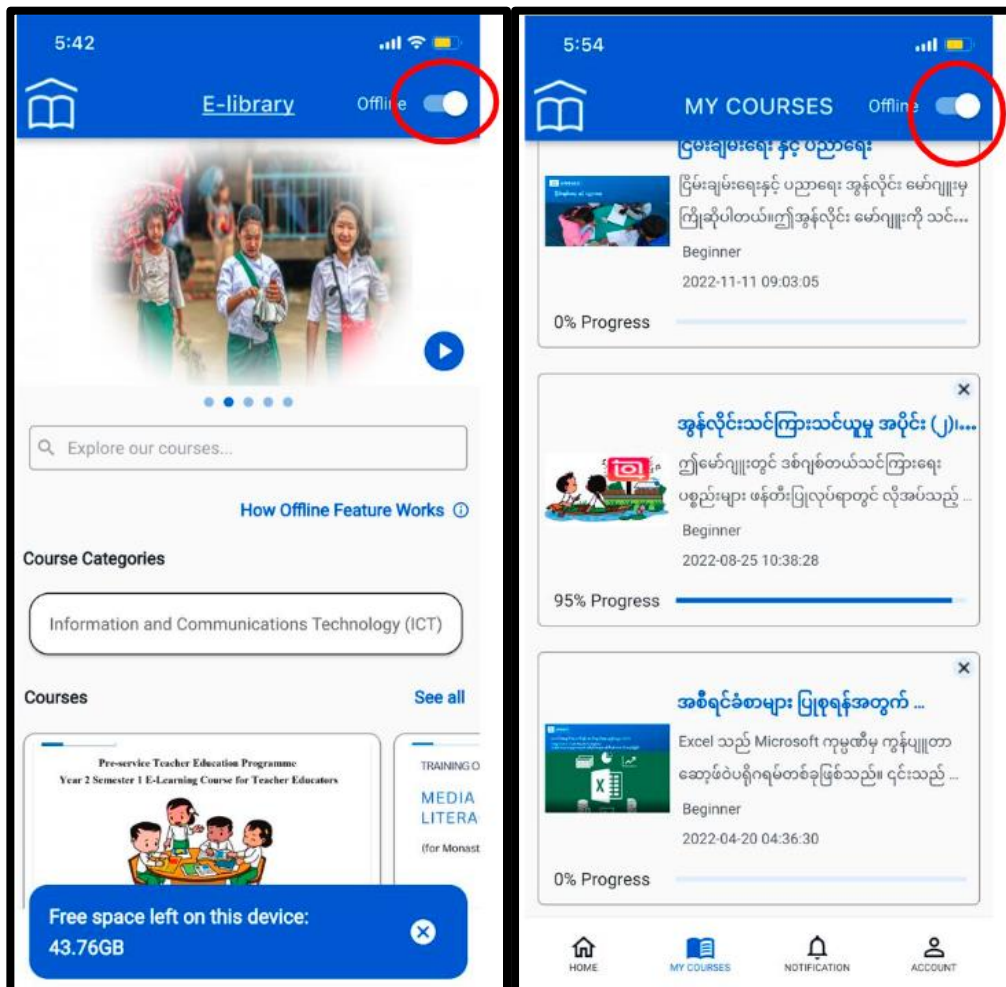
1. Turning on the offline mode button, the user needs to give some time to the App to load all the pre-saved data.
2. For example, if there are 10 courses taken in the “My Courses” section then the offline mode will reload all the data for these courses, which will download the skeleton of the courses including files and videos and other materials. This part will need around 2-3 minutes to load in the app (depending on the number of courses in the My Course section).
3. So, if a user turns on the offline mode button, the user must allow some time before entering the “My Courses” section in order to get the skeleton of those 10 courses.
4. This mode is only applicable to the “My Courses” section. The user will be able to browse the app and read, watch and download all the contents of the “My Courses” section (when there is internet ON and the offline mode is turned ON).
5. When there is no internet connection, users can revisit the My Courses section and browse the materials.

6. If the user goes back online, the progress will be synced automatically.

*Note: Only the “MY COURSES” section will be available during the offline mode.*

#### IV.6.2. How to complete a course using “Offline Feature”

A user can complete a whole course using the offline mode otherwise the user can also continue a course where he/she had left off previously. (Only my courses section will be available during the offline mode)



*Figure 51 Complete a course using “Offline Feature”*

#### Steps:

1. Users must turn on the offline button.
2. Visit the sections which he/she wants to complete later in offline mode.

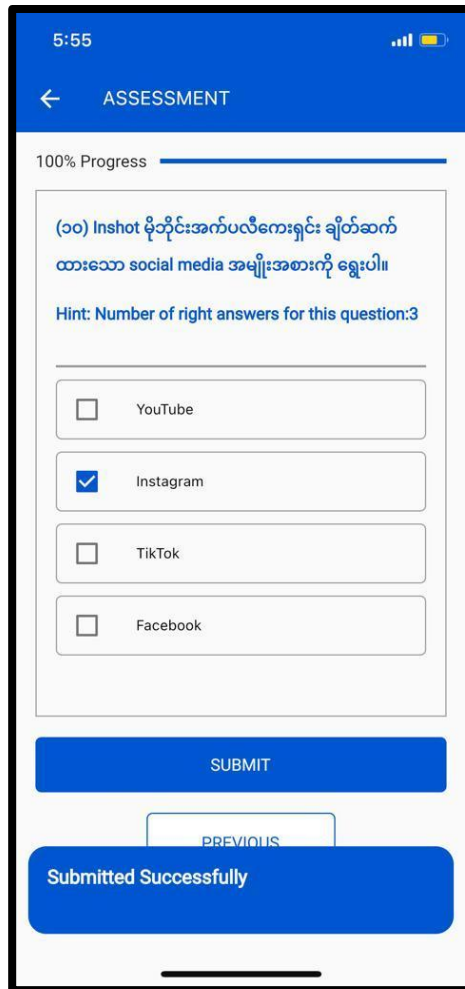
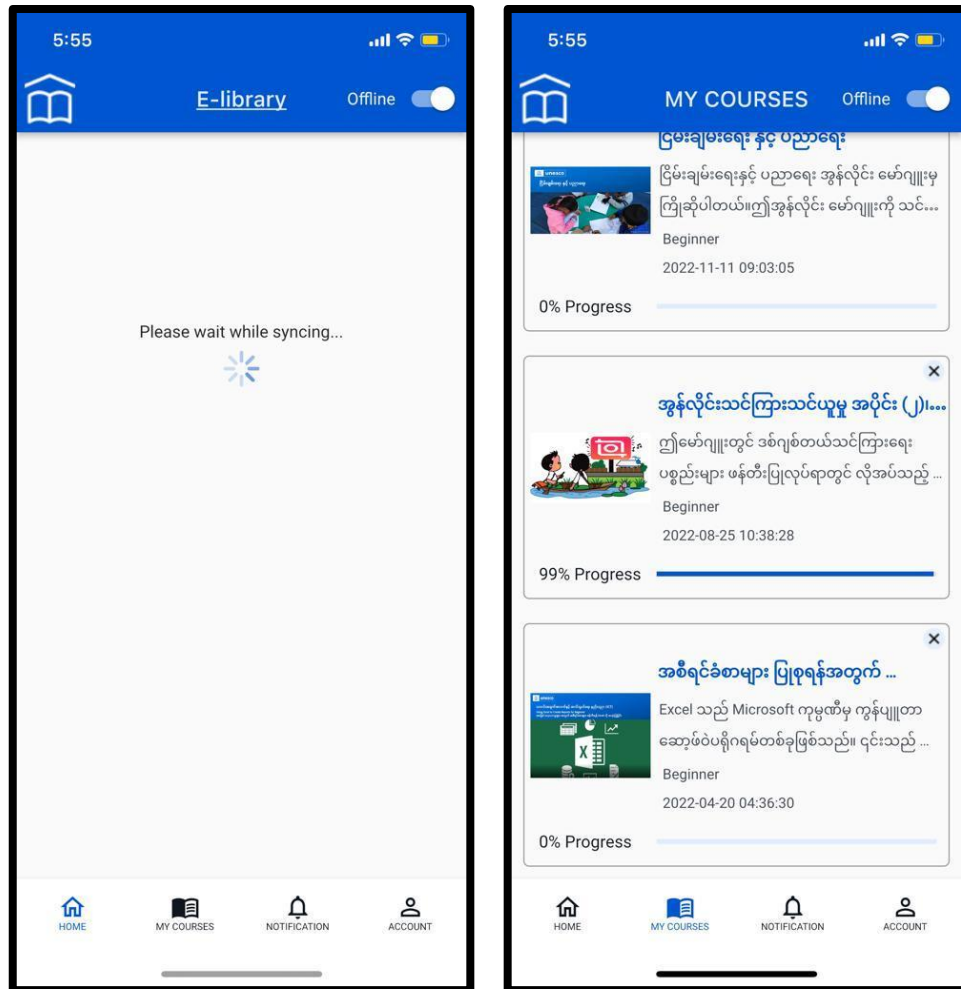


Figure 52 Complete assessment for complete a course

When the internet is not available:

1. Enter the app.
2. Complete the remaining section of the previously selected course.
3. Kill the app.



*Figure 53 Complete a course during Offline*

After this, when the connection becomes available:

1. Open the app. (Synchronization will start immediately, after completion the progress made during offline mode will be visible)

## V. Conclusion

The goal of the Myanmar Teacher Platform is to provide educators, students, and others with a safe and secure online, mobile, and offline platform through which they can access high-quality learning resources, including videos and other resources. The Myanmar Teacher Platform made sure that the worldwide best practices were followed. This platform will allow all users to continue their education and/or professional development, even though it is primarily aimed at providing services to educators and students in Myanmar. This user manual will guide any educator, student, or others regarding a full overview and easy navigation of the Myanmar teacher platform mobile application.