



**Hanyi Xu**

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## **WORKING EXPERIENCE**

### **Undergraduate Research Assistant**

**"Supporting and Studying Syracuse Youth Interested in Teaching."**

***Syracuse University School of Education  
Syracuse, NY***

**February 2022 - May 2022**

Meet with leading professor in an initial meeting to review RA expectations and go through overall project

Meet weekly to discuss project progress

Conducting interviews with high school students applying a pre-developed set of questions and conducting focus groups

Collecting audio and video data during interviews and focus group

## **EDUCATION**

### **Syracuse University**

**S.I. Newhouse School of Public  
Communications**

Syracuse, NY

Bachelor of Science' 24

Major in Advertising

Minor in Computer Engineering

### **FYS 101 Peer Leader**

***Syracuse University Office of Academic Affairs  
Syracuse, NY***

**September 2022 - December 2022**

Co-facilitate a group of approximately 19 first year students through discussions about transition to college once a week for 12 weeks of semester

Meet weekly with Lead Instructor for course preparation and employ Blackboard to manage students' participation grades  
Communicate with first year students via email and/or other channels, and engage in leadership development programs and initiatives

## **SKILLS**

Microsoft Words Excel PowerPoints

Google docs slide sheets

Apple Pages Numbers Keynotes

Zoom Adobe Premiere

Python HTML5 CSS3 Javascript

GWI Databoase MRI Simmons

Nielsen Commspoint

Mandarin (native) English (fluent)

Excel Associate Certified

### **CAGE Specialist**

***Syracuse University Newhouse School of Public  
Communications  
Syracuse, NY***

**September 2022 - December 2022**

Complete reservations for checking-out and checking-in photography equipment and accessories

Follow all of the Newhouse CAGE policies and procedures for daily, opening, and closing operations

Attention to detail and care completing assigned inventory tasks of equipment

Maintaining the organization and cleanliness of all equipment including our facilities: cage, labs, and editing suites.

Answering Newhouse Help Desk phone and creating help desk tickets for technology issues or requests