

Keiara Martin

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Keiara-Martin/ace1f001ee16719f](https://www.indeed.com/r/Keiara-Martin/ace1f001ee16719f)

To secure a positive position that will allow me to use the skills i acquired at previous jobs.
Authorized to work in the US for any employer

WORK EXPERIENCE

Housekeeping

Hampton Inn Hotel - Philadelphia, PA - September 2014 to July 2015

Responsibilities

Clean and sanitize hotel guest rooms such as changing bed linens, cleaning bathroom s,emptying trash, replacing amenities,vacuuming reporting any maintenance issues and preparing rooms for next guest.

Accomplishments

I have been able to make guests happy by satisfying their needs and make them feel welcomed.I also put an impact on other employees to finish their job and accomplished in a timely manner.

Housekeeping

Society of the Holy - Bryn Mawr, PA - June 2012 to October 2013

Responsibilities

Housekeeping cleaning residents rooms, high dust low dust, dusting off furniture, make beds, vacuum floors, empty trash and recycle. Specializing restroom toilets, shower, sinks, restocking soap, hand soap, toilet tissue and paper towels, sweeping and mopping restroom floors. (Laundry on weekends)

Teacher's Assistant

morton elementary school - Philadelphia, PA - June 2011 to August 2011

Responsibilities

Responsible for the well being of children ages 7-14, Planning and conducting activities for students. Teaching students the alphabet, numbers , colors , and shapes , and Assisting teachers when needed. Also Prepared breakfast , lunch , and snack. Cleaning up the classroom at the end of the day.

EDUCATION

Certification in IT

temple university - Philadelphia, PA
2013 to 2014

high school diploma

south philadelphia high school - Philadelphia, PA
2007 to 2010

SKILLS

Housekeeping (3 years)