

Walter Kellogg

Young, College Educated Leader

Pine Hill, NJ - Email me on Indeed: [indeed.com/r/Walter-Kellogg/b4f9d6ee1b61b57d](https://www.indeed.com/r/Walter-Kellogg/b4f9d6ee1b61b57d)

To obtain an entry-level or management position where my skills and training can be utilized as well as enhanced.

WORK EXPERIENCE

Custodial Engineer

Cherry Hill Board of Education - Cherry Hill, NJ - September 2009 to Present

Serves as a caretaker and working with maintenance, cleaning, and care, and also works with people, especially young children.

- * Follows directions and perform work duties with limited supervision, directly cleaning using soaps, chemicals, waxes and the use of various machines.
- * Maintains a remarkable ability to clean and care for assigned areas in an orderly condition and addresses problems immediately to maintain a clean and healthy environment.
- * Responsive to weather challenges when inclement weather strikes

Pool Equipment Operator

Pleasant Playground - Philadelphia, PA - June 2007 to August 2008

Determined the size of the pump, filter, chemical feeder, piping, heater, and other related pool equipment that are all dependent on the pool volume.

- * Obtained extensive knowledge of pool filtration system, recirculation, filtration, disinfection, and other equipment used to maintain pool water quality and clarity.
- * Supervised crew of lifeguards to ensure day-to-day operation and safety of swimmers.
- * Trained new employers so that they would become successful in their positions

Security Guard

Imperial Security Inc - Philadelphia, PA - June 2004 to August 2007

Responsible for remaining visible as a deterrent to criminals, thefts, damage and injuries that can be thwarted when the perpetrators see a security guard.

- * Performed access control at building entrances and vehicle gates to ensure employees and visitors display proper passes or identification before entering the facility.
- * Helped minimize theft in retail and merchandising stores by monitoring customer activity

EDUCATION

Bachelor of Science in Business Administration

Lincoln University of the Commonwealth Pennsylvania
2004 to 2009

ADDITIONAL INFORMATION

- * Willing to learn and grow; Passionate about achieving a challenging position that allows meaningful contribution to a business's success.
- * Has strong, successful work background, consistently producing results above employer expectation.

- * Excellent communication, organization and time management skills. Strong multi-tasking abilities, needing little or no supervision. Works well both independently and as a team member.
- * Proficient in Windows 98/XP, Microsoft Office Suite (Word, Excel, PowerPoint, Microsoft Works), and SAP R/3.

INTERNSHIP

Academic Advising Center (A.C.T. 101), Lincoln University, PA August 2006- April 2007 Peer Counselor

- * Provided individualized meetings with at-risk students and probationary students with resources that will enhance their opportunity for academic success and facilitate their transition to college level work.
- * Served as a positive role model for appropriate living behavior, and served as liaison between the Residence Life Office and students as necessary.
- * Helped advise students in educational aspects and assisted students on class scheduling