

# Brandon Ward

## Insurance Broker

Erial, NJ - Email me on Indeed: [indeed.com/r/Brandon-Ward/d8585a0c47f6f804](https://www.indeed.com/r/Brandon-Ward/d8585a0c47f6f804)

Willing to relocate: Anywhere

Authorized to work in the US for any employer

### WORK EXPERIENCE

#### Insurance Broker

United Integrity Group Quakertown - Quakertown, PA - September 2014 to May 2016

Responsibilities- Organize and prospect, Maintain and protect client documents, Procure and retain clients, Problem solve, Self-reliant work ethic, Create rapport and develop trust, Stay in constant client contact, Door knock, Set appointments

#### Bartender

Famous Dave's - Cherry Hill, NJ - January 2013 to August 2015

Promotion- Bartender with 8 table section minimum

Responsibilities- Closing Bar, accounting for all monies, dining room closer, producing drink in a fast manner, cleaning and maintain restaurant and bar, building a clientele base.

#### Manager

Famous Dave's - April 2014 to September 2014

Responsibilities- Opening/closing restaurant and bar, setting up for parties, taking care of clients and members, Learning leadership and manager responsibilities

#### Server

Chris's Jazz - Philadelphia, PA - September 2012 to October 2012

Responsibilities- Strict cleaning regimen, follow all steps of service for fine dining, bus clean change all table clothes, memorize all daily food and beer, apply high class service.

#### Assistant Manager- Tortilla

Cantina Merchantville - Merchantville, NJ - July 2012 to September 2012

Responsibilities- Open and closing duties, assisting in hiring and training of employees, manage full shift, dictate duties to employees

#### Bartender

Revel at ONE Atlantic city - Atlantic City, NJ - April 2012 to July 2012

Responsibilities- Open And closing Bar, Account for all Monies throughout shift, Create unique recipes and prepare in high volume, create returning clientele.

#### Server

Texas Roadhouse - Sicklerville, NJ - 2009 to May 2012

Promotions- Bartender, Assistant Front of house manager

Responsibilities- Setup and close bar/restaurant, Prepare and send reports, collected drawers and cash drops, Prepare beverages, Discuss complaints and control cost effective solutions, Date and account for all fridge food items

**Insurance Broker**

Marks Insurance Group - 2010 to 2012

Responsibilities- Acquiring New clients, Create and Present Various Property Casualty Proposals, Develop business relationships, Perform reviews, Close.

**Outdoor Sales Rep**

Power Home Remodeling Group - 2009 to 2010

Responsibilities- Canvass neighborhoods, Establish instant rapport, Immediate close, Work From Dawn till dusk on road, Develop Self motivating skills.

**Mail Handler**

United States Postal Service - Bellmawr, NJ - 2004 to 2008

Promotions- Clerk, Supervisor, Mail Flow Operator

Responsibilities- Delegate work assignments Meet and exceed daily targets and productivity, Gather updates and reports to present to area managers daily, Account for all below target scores, Conducted and coordinated cooperative efforts between multiple divisions within the South Jersey P&DC, Determine the best course of action for productive mail flow throughout processing.

**Houseman**

Radisson Hotel - Mount Laurel, NJ - 2002 to 2003

Houseman, Mt. Laurel, NJ

Responsibilities- Clean and prepare banquet halls and rooms for parties, Help bar and servers, Organize a table design layout based upon room utilization and attendance.

**Cook/food prep**

Mcdonalds - Sicklerville, NJ - 2000 to 2001

Cook- Clean fryers, grills, prep-stations and floor, Prepare orders in a timely fashion while maintaining quality,

**Cashier**

Apple Appeal - Berlin, NJ - 1999 to 2000

Promotions- Cook

Responsibilities- Open and close kitchen, Account for cash sales, Food prep and cook all orders.

**EDUCATION**

Mixology Wine Institute

2009

**Education**

Rowan University

2003 to 2005

Timber Creek High school

2002

**CERTIFICATIONS****Insurance health life property casualty**

## ADDITIONAL INFORMATION

### Key Competencies-

- Accomplished worker with consistent in house promotions
- Excellent interpersonal, communication and relationship-building skills.
- Attentive and Diligent
- Technically skilled - proficiency in Word, Excel, Powerpoint
- Demonstrates strong leadership qualities