

# **Jelani Lett**

## **Sales Representative**

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Jelani-Lett/ea81152064915bac](https://www.indeed.com/r/Jelani-Lett/ea81152064915bac)

### **WORK EXPERIENCE**

#### **Sales Representative**

Nordstrom Rack - King of Prussia, PA - November 2015 to January 2016

Consistently sought out new fashion and product knowledge to act as an expert for the customer in the women's apparel department. Provided honest feedback and guidance for their style selections.

Assertively pursued and achieved both personal and team sales goals, including opening new Nordstrom Rewards accounts and promoting in-store discounts.

Greeted customers in a timely, professional and engaging manner.

Performed daily department maintenance tasks including stock work, maintaining display appearance, price markdowns, merchandise transfers and light housekeeping. Open early hours to prepare store for customers and closed late nights until the very last customer left then reracked and swept clothes.

#### **Cashier**

CVS Pharmacy - Philadelphia, PA - September 2014 to January 2015

Operating a cash register including cash transactions and check's. Requested additional help when needed to increase customer satisfaction. Greeting each customer using eye contact and smiling while helping at all times and assisting customers with their questions, problems and complaints. Priced merchandise utilizing price guns. Store cleanliness: break area and rest rooms ; vacuum; dust, clean windows; sweeping and stocking shelves. Closing late hours to clean, restock shelves and check merchandise.

#### **Usher/Cashier**

AMC Theaters - Philadelphia, PA - November 2013 to January 2014

Performed cashier and concession stand duties, theater monitor, theater usher duties.

#### **Customer Service Representative**

TD Bank - Philadelphia, PA - May 2013 to July 2013

Selling financial products to potential customers and answering questions about the products. Assisting customers in branch with transactions and deposits. Answered customer telephone inquiries. Greeting customers and directing them to senior CSRs.

### **EDUCATION**

#### **Diploma in Mathematics**

Civics and Sciences Charter School - Philadelphia, PA  
2003 to 2011