

# Anari Minus

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Anari-Minus/75038236693315d5](https://www.indeed.com/r/Anari-Minus/75038236693315d5)

Anari Minus

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## Profile:

- Knowledge of Medical Terminology, Anatomy and Physiology, and Basic Pathology
- Knowledge of Medical Insurance, Medical Law and Ethics
- Dedicated to helping others; sensitive and responsive to people's needs.

## Education:

Lincoln Technical Institute, Philadelphia, PA

Murrell Dobbins High School, Philadelphia, PA

## Clinical/Administrative Skills:

Concept of Medical Database Med-Soft, Medical Records, Data Entry

Basic Pharmacology, EKG, Aseptic Techniques, Specimen Collection

Knowledge of PC Application Microsoft Word/Excel

## Certification:

Pennsylvania Adult Residential Licensing

## Professional Work Experience:

Handy Philadelphia, PA

Cleaning Associate November- Present

Complete client cleaning list which includes but not limited to: sweeping and mopping floors, emptying trash, clean and disinfect bathrooms, steam-clean carpets, use cleaning solutions to remove stains and clean surfaces, clean windows, glass partitions, and mirrors, using soapy water or other cleaners, sponges, and squeegees, and dust furniture and scrub surfaces clean.

Sarah Care home health Agency Philadelphia, PA

Home Health Aide October-Present

A dedicated, responsible and attentive support care provider. I ensure the needs of my clients are met in a timely and professional manner.

Reliance Family Care Services Philadelphia, PA

Direct Care March 2015 – Present

Administrator patient medication as needed, following the dosage labeling for safety and accuracy, light housekeeping to ensure a stable and clean living environment, meal preparation, and assist with daily activities, such as grooming, etc.

McDonalds Philadelphia, PA

Cashier May 2013 to March 2015

Greeted customers in a friendly and responsive manner. Ensured that customer needs were met by exhibiting the ability to take and process accurate food orders. Accurately processed payments and reconciled register receipts. Cleaned the store at night in preparation for the next day.

Kmart Philadelphia, PA

Cashier September 2012 to April 2013

Stocked items for resale in the appropriate place, answered and directed customers to the appropriate aisles for shopping, reconciled register receipts, and used cash register to accurately process customer sales.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## WORK EXPERIENCE

### **Housekeeping**

Handyman Matters - Philadelphia, PA - November 2015 to Present

#### Responsibilities

Present

Complete client cleaning list which includes but not limited to: sweeping and mopping floors, emptying trash, clean and disinfect bathrooms, steam-clean carpets, use cleaning solutions to remove stains and clean surfaces, clean windows, glass partitions, and mirrors, using soapy water or other cleaners, sponges, and squeegees, and dust furniture and scrub surfaces clean.

### **Home Health Aide**

Sarah Care Home Health Agency - Philadelphia, PA - October 2015 to Present

#### Responsibilities

Help With everyday living .

#### Accomplishments

Taking care of other people when they need help.

#### Skills Used

Light house work, socializing

### **Direct Care Staff**

Reliance Family Care Services - Philadelphia, PA - March 2015 to Present

#### Direct Care

The project aims to supplement the education and qualifications of direct care to people with severe mental

### **Cashier**

McDonalds - Philadelphia, PA - May 2013 to March 2015

Greet customers, take and assemble orders and receive payments, reconciled register receipts

### **Cashier**

Kmart - Philadelphia, PA - September 2012 to April 2013

Reconciled Register Receipts; used adding machine to manage cash for sold items, stock items when required.

## EDUCATION

### **Clinical/Administrative Skills**

Murrell Dobbins High School - Philadelphia, PA

Lincoln Technical Institute - Philadelphia, PA