

Debbie Payne

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Debbie-Payne/621893fc4e623c52](https://www.indeed.com/r/Debbie-Payne/621893fc4e623c52)

- Cash handling experience
- Customer service skills
- Positive attitude
- Excellent organizational skills
- Remarkable interpersonal and listening skills
- Ability to operate in a fast-paced environment

WORK EXPERIENCE

Housekeeping

Sleep Inn Hotel - Philadelphia, PA - May 2015 to Present

Responsibilities

Make sure all guest has full housekeeping service such as clean towels sheets etc. Communicate with the front desk to see who has check out and check in. Make sure everything is in their proper place in each room and also greet every guest the come in the hotel.

Cabin Cleaner

Prospect Two International Plaza - Philadelphia, PA - February 2014 to August 2014

Carried linens, towels, toilet items, and cleaning supplies, using wheeled carts.

- Disinfected equipment and supplies, using germicides or steam-operated sterilizers.
- Cleaned rooms, hallways, lobbies, lounges, restrooms, corridors, elevators, stairways, locker rooms, and other work areas so that health standards are met.

Package Handler

UPS - Philadelphia, PA - October 2013 to December 2013

Directed items according to established routing schemes, using computer-controlled keyboards or voice-recognition equipment.

- Bundled, labeled, and route sorted mail to designated areas, depending on destinations and according to established procedures and deadlines.
- Served the public at counters or windows, such as by selling stamps and weighing parcels.

Cashier

Fresh Grocer - Philadelphia, PA - April 2013 to August 2013

Received payment by cash, check, credit cards, vouchers, or automatic debits.

- Issued receipts, refunds, credits, or change due to customers.
- Assisted customers by providing information and resolving their complaints.

Crew Member

McDonald's - Philadelphia, PA - April 2012 to November 2012

Served customers in eating places that specialize in fast service and inexpensive carry-out food.

- Accepted payment from customers, and made change as necessary.
- Cleaned and organized eating, service, and kitchen areas.

Retail Salesperson

Madrag - Philadelphia, PA - June 2011 to September 2011

Greeted customers and ascertain what each customer wants or needs.

- Described merchandise and explained use, operation, and care of merchandise to customers.
- Recommended, selected, and helped locate or obtained merchandise based on customer needs and desires.

Volunteer

Caring Heart Nursing Home - Philadelphia, PA - June 2008 to September 2008

Followed dietary restrictions in preparing and serving meals.

- Organized, leaded, and promoted interest in recreational activities such as arts, crafts, sports, games, camping, and hobbies.
- Greeted new arrivals to activities, introducing them to other participants, explaining facility rules, and encouraging participation.

EDUCATION

Education & Academic Experience

Hope Charter High School - Philadelphia, PA