

Jaquaya Atkins

Housekeeping

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Jaquaya-Atkins/6e8a1d98134187b5](https://www.indeed.com/r/Jaquaya-Atkins/6e8a1d98134187b5)

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Housekeeping

DoubleTree Hotel - Philadelphia, PA - March 2011 to April 2014

Highly skilled in sweeping, dusting, scrubbing, moping, washing, vacuuming and waxing

- In-depth knowledge of cleaning methods
- Hands-on experience to operate housekeeping equipment
- Able to understand and follow all safety precautions and work related directions
- Demonstrated ability to accomplish physically

Retail Sales Associate

Teavana - Philadelphia, PA - February 2010 to April 2011

Provided support to the management team by completing daily operational task including opening & closing the store.

- Performed all Customer Service duties.
- Partnered with management team to understand daily/weekly and monthly store priorities & assist in assigning projects and tasks to Sales Associates.

EDUCATION

Diploma

Simon Gratz High School - Philadelphia, PA
2001 to 2005

ADDITIONAL INFORMATION

SKILLS

Over 5 years of experience with computer applications Microsoft Word, PowerPoint, Outlook, Adobe and Excel.