

Davina Elum

Housekeeping - Crowne Plaza Bucks County

Trevose, PA - Email me on Indeed: [indeed.com/r/Davina-Elum/667d76d858106b84](https://www.indeed.com/r/Davina-Elum/667d76d858106b84)

My goal is to obtain a fulltime job in any position.
Authorized to work in the US for any employer

WORK EXPERIENCE

Housekeeping

Crowne Plaza Bucks County - April 2015 to Present

Cleaned chosen public areas with the uppermost standards and attention to detail.

- Offered excellent guest service and standards that maintain and reflect Hotel's Spa's core values and initiatives.
- Developed and uphold efficient and dynamic working relationships with all other departments in the hotel.
- Assisted room attendants with supply requirements such as linens, towels, and amenities.
- Attended to all guest requests for delivery of housekeeping items in a appropriate and polite manner.
- Maintained hygiene of floor storage areas and housekeeping carts. Cross trained in different departments within house keeping such as, laundry, housekeeper, and house person

Residential Cleaner

Lcs Cleaning Company - February 2015 to April 2015

Residential/ commercial

- Ability to clean all kinds of areas including bedrooms, restrooms and lobbies.
- Highly skilled in sweeping, scrubbing, waxing and polishing floors.
- Proven ability to dust furniture and equipment.
- Able to handle garbage by placing trash in the proper place.

Author Jackson Cleaning Company

Commercial cleaning - April 2013 to November 2013

Commercial cleaning

- Empty, clean all waste containers.
- Hand dust and wipe clean all workplace furnishings, files, fittings, paneling and window sills.
- Damp wipe and buff all glass furniture.
- Remove waste paper and garbage from the building to designated area.
- Empty and clean ash trays.
- Clean and buff tile floor services.
- Remove all finger marks and stains from vertical surfaces.
- Vacuum all rugs and carpeted areas.

EDUCATION

Medical Assistant

Sanford Brown Institute
June 2012

ADDITIONAL INFORMATION

Key Qualifications

- Hard worker, quick learner, and ability to assume responsibility.
- Responsible, efficient, and flexible.
- Dependable employee with common sense and a variety of skills.
- Work well under pressure to meet deadlines. Crossed trained for housekeeping/janitorial