

# Cassandra Gainey

## Stacked coffee boxes in an orderly fashion

Morrisville, PA - Email me on Indeed: [indeed.com/r/Cassandra-Gainey/b913c86451b9bd23](https://www.indeed.com/r/Cassandra-Gainey/b913c86451b9bd23)

Authorized to work in the US for any employer

### WORK EXPERIENCE

#### Stacked coffee boxes in an orderly fashion

KENCO Warehouse - Robbinsville, NJ - July 2015 to September 2015

Prepared coffee filled shippers to be sent out to the buyer.

#### Clerical

Scanner - Ewing, NJ - June 2015 to June 2015

- Scanned all of the standardized tests.
- Prepared the folders ensuring that the folders were correctly labeled before placing the tests inside the folder to be shipped to the schools.

#### Sales Associate

Bath and Body Works - Langhorne, PA - June 2013 to June 2015

- Provided excellent customer service.
- Stocked shelves.
- Maintained store.

#### 2nd and 3rd Grade Tutor

21st Century After School Program - Morrisville, PA - March 2013 to June 2013

- Helped the children complete their homework.
- Prepared and served snacks.
- Planned and executed arts and crafts program.
- Observed child safety protocol.

### EDUCATION

#### Associates in Psychology

Bucks County Community College - Newtown, PA  
March 2017

### SKILLS

Customer Service (4 years), Retail Sales (3 years), Computer Skills (2 years)

### CERTIFICATIONS

#### CPR certified

June 2019

#### ADDITIONAL INFORMATION

- Excellent customer services skills.
- Strong communication skills
- Can work effectively in a team or independently
- Detail oriented.
- Creative
- Enjoy a fast paced and challenging environment.

#### Skills Summary

- Microsoft Office (Word, Excel, PowerPoint)