

Andrew Laux

Project Engineer - Gordon Group Electric

Warwick, PA - Email me on Indeed: [indeed.com/r/Andrew-Laux/864c2b1d82b3ccfd](https://www.indeed.com/r/Andrew-Laux/864c2b1d82b3ccfd)

Authorized to work in the US for any employer

WORK EXPERIENCE

Project Engineer

Gordon Group Electric - May 2014 to Present

- Coordinate manpower for a wide range of contracts
- Processing of submittals and RFI's to the customer
- Complete closeout documentation, as-built drawings, and Owner required training for all major equipment
- Review, prepare, and process customer billings
- Track job costs and prepare reports for management
- Plan and track materials for appropriate timing of delivery to the site

Field Engineer

Forrester Construction Company - October 2013 to May 2014

- Managed and coordinated all trades working on an 18-million-dollar charter school project
- Ensured schedule dates were met and work completed was to the highest standard
- Led Owners meetings and reported project status
- Processed submittals and RFI's in coordination with Design Team

Office Engineer

Clark Construction Group, LLC - May 2012 to October 2013

- Managed Concrete, Steel, and Finish trades for 130-million-dollar residential project
- Tracked cost for changes in contract documents and verified subcontractor change orders
- Coordinated with Ownership on material submissions and approvals
- Assisted field supervision in solving complex design issues to review with the Design Team
- Plan and track materials for appropriate timing of delivery to the site
- Coordinate and lead weekly progress meetings with Subcontractors

EDUCATION

Bachelor of Science in Architecture

The Catholic University of America - Washington, DC

ADDITIONAL INFORMATION

TECHNICAL SKILLS

Proficient in Microsoft Suite: advanced Excel Word Powerpoint Outlook In-house Financial Software
AutoCAD Bluebeam Trimble Accubid Estimating Software Construction Schedules