

Tamika Waters

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Tamika-Waters/aa392f9b9676431c](https://www.indeed.com/r/Tamika-Waters/aa392f9b9676431c)

WORK EXPERIENCE

Housekeeping

Hunting Park NAC - Philadelphia, PA - August 2010 to March 2011

Responsibilities

Performed housekeeping duties which included trash removal; maintaining bathroom and kitchen areas; sweeping and cleaning windows and floors; dusting and waxing furniture.

Performed other clerical duties such as answering telephone, sorting, and distributing mail, running errands or sending faxes.

Printed and made copies of work.

Janitor

A.B.M Janitorial Services - Philadelphia, PA - September 2007 to May 2008

Responsibilities

Monitored building security and safety by performing such tasks as locking doors after operating hours and checking electrical appliance use to ensure that hazards are not created.

Follow procedures for the use of chemical cleaners and power equipment, in order to prevent damage to floors and fixtures.

Cleaned windows, glass partitions, and mirrors, using soapy water or other cleaners, sponges and squeegees.

Gather and empty trash.

Serviced, cleaned, and supplied restrooms.

Store Clerk

Sav-a-lot - Philadelphia, PA - September 2004 to January 2005

Responsibilities

Answered customers questions about merchandise and advice customers on merchandise selection.

Conducted inventory or examined merchandise to identify items to be reordered or replenished.

Itemized and totaled customer merchandise selection at check-out counter, using cash register, and accepted cash or charge card for purchases.

Stocked shelves, racks, bins, and tables with new or transferred merchandise.

Cleaned display cases, shelves, and aisles.

EDUCATION

Diploma in Health

William Penn High School - Philadelphia, PA

1994 to 1998