

Tamera Guenther

MSW grad looking for clinical experience working with trauma

Rockville, MD - Email me on Indeed: [indeed.com/r/Tamera-Guenther/b59ce2614b6372d6](https://www.indeed.com/r/Tamera-Guenther/b59ce2614b6372d6)

Authorized to work in the US for any employer

WORK EXPERIENCE

Clinical Social Work Intern

HANDY, Inc - Fort Lauderdale, FL - September 2014 to December 2015

- * Co-facilitated an afterschool program for approximately 80 at-risk youth at Pompano Beach Middle School.
- * Provided counseling on academic performance and goals from a clinical perspective, working together with the client on their Individual Educational Plans (IEPs).
- * Followed up on IEPs through school's online grading database, talking with both tutors and parents, and counseling the client using a strengths-based approach.
- * Co-facilitated group counseling sessions using the Teen Outreach Program curriculum.
- * Provided clinical counseling on an as-needed basis, generally relating to disciplinary problems or having been approached by a client.
- * Shadowed Director of Development to learn how to generate income for the organization.
- * Served as a committee member for the biggest fundraiser of the year, helping to plan and execute a fashion show within about three months, with local media coverage.
- * Helped execute many other small fundraising events.

Clinical Intern

- * Provided case management and clinical counseling to at-risk youth and foster youth, including at home and in-school visits.
- * Counseled youth that had reported suicidal ideation.
- * Found immediate temporary housing for families in need.
- * Provided career counseling to both adult and youth clients.
- * Served as a staff member during a week-long overnight summer camp run by the Florida Sheriff's Youth Ranches at Caruth Camp, designed to impart skills in areas such as problem solving, communication and conflict resolution.
- * Shadowed Director of Programs to learn about operations and delegation of responsibilities.
- * Represented the organization at community leadership meetings.
- * Assisted in grant writing and keeping compliance records for current funder.

* Attended an eight hour grant writing conference hosted by the South Florida Chapter of the Professional Grant Writers' Association.

Bookkeeper operating under LLC

Self-Employed Accountant/Bookkeeper - 2012 to November 2015

- Perform reconciliation on all types of accounts, prepare month-end and year-end closings with adjusting journal entries and financial statements.
- Prepare tax returns for individuals and small to medium sized businesses.
- Handle correspondence with state taxing agencies as well as the IRS on behalf of taxpayers.
- Teach clients how to use Quickbooks and implement their own accounting and reporting procedures.

Controller

Greensaw Design and Build, LLC - Philadelphia, PA - 2012 to 2012

- Performed all bookkeeping duties, including accounts payable, accounts receivable, account reconciliation, payroll, general journal entries and financial statement preparation.
- Worked closely with project managers on budget estimates and cash flow maintenance.
- Prepared in-depth financial analysis for direct report to CEO and potential investors.

Staff Accountant

Meggett Consulting, LLC - Philadelphia, PA - 2009 to 2011

- Senior accountant for small consulting company catering primarily to proprietors, small companies and non-profit organizations throughout the accounting cycle from bookkeeping to tax return preparation and audit.
- Conducted forensic analysis under complete confidentiality in several legal cases.
- Assisted in IRS conducted corporate audits as well as annual non-profit audits.
- Frequently worked at client sites, and take consultative approach to questions and problem-solving.

Staff Accountant

LimorGoodman PC - Cynwyd, PA, US - 2006 to 2009

- Tax preparation, financial planning, payroll processing, bookkeeping, and client-specific services.
- Evolved into dual role as office manager in addition to my accounting duties due to my own initiative and problem solving methods.
- Consistently asked to train new employees.
- Taught clients how to use QuickBooks.

assistant for a senior salesperson at the brokerage

Max Mainline - Devon, PA - 2006 to 2006

Devon, PA 2006

- One of a four person sales team representing new construction in Philadelphia. Consulted clients and potential buyers on mortgage qualification, computing potential mortgage payments and analyzing affordability.
- Served as an assistant for a senior salesperson at the brokerage, which often required advising clients on the financial implications of real estate transactions.

Realtor

Prudential Fox & Roach Rittenhouse - Philadelphia, PA - 2004 to 2005

- Conducted real estate searches based on clients' financial position and lifestyle, always starting the process with mortgage prequalification for clients and potential clients.
- Computed potential mortgage payment and closing costs as part of clients' decision-making process.

ALTERNATIVE HEALING CERTIFICATIONS

- Reiki I & II
- Integrated Energy Therapy I, II & III

EDUCATION

Masters of Social Work in Clinical

Barry University - Miami Shores, FL

August 2014 to December 2015

Masters of Psychology in Neurobiology and Cognitive Behavioral Therapy

Nova Southeastern University - Davie, FL

August 2013 to December 2013

Masters of Social Work in Specialization

Temple University - Philadelphia, PA

August 2011 to May 2013

Bachelors' of Science in Business Administration

Pennsylvania State University - Lima, PA

August 1996 to December 2001