

Shannon Arkowitz

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Shannon-Arkowitz/0827774a87309e2c](https://www.indeed.com/r/Shannon-Arkowitz/0827774a87309e2c)

To obtain a position that will utilize my degree and experience in the healthcare field.
Authorized to work in the US for any employer

WORK EXPERIENCE

Lead Pharmacy Technician, CPhT

CVS pharmacy - February 2008 to Present

As a lead pharmacy technician I work under the pharmacist to make sure that the retail pharmacy is well managed and customers are being taken care of. I am responsible for ordering medication for the pharmacy, data entry of prescriptions, and billing insurance claims. Assisting customers and handling any customer services issues that may arise is also my responsibility.

EDUCATION

Bachelor of Science in Business Administration

Gwynedd Mercy University - Gwynedd Valley, PA

May 2016

ADDITIONAL INFORMATION

Attention to detail Dynamic problem solver

Highly proficient in MS Office Types 50+ words per minute

Book keeping and reporting experience Health care knowledge and experience

Prescription billing specialist