

Christopher Buttich

Inventory Control Clerk - Xpedx/International Paper

Hamilton, NJ - Email me on Indeed: [indeed.com/r/Christopher-Buttich/d5ec2d39060cde46](https://www.indeed.com/r/Christopher-Buttich/d5ec2d39060cde46)

WORK EXPERIENCE

Inventory Control Clerk

Xpedx/International Paper - Westampton, NJ - 2007 to Present

Cycle counting of all warehouse assets.

- * Investigate shipping issues, and resolve them in a timely fashion.
- * Issuing credits to customers for returned products. Verifying the items upon return, and adjusting inventory when required.
- * Helping customer service, and customers, to locate deliveries.

Department Supervisor

Home Depot - Ewing, NJ - 2006 to 2007

Managed daily operations of the department, monitoring sales, purchasing, ROI, and provided weekly updates to management on departmental performance.

- * Ensuring that items were in stock and worked with the buyer to get them ordered when needed.
- * Making sure that excellent customer service was provided by all employees, as well as personally.

Pro Sales Associate

Home Depot - Ewing, NJ - 2005 to 2006

Responsibilities

Direct daily interaction with contractors, assisting them with purchases, ordering needed items for jobs, designing Windows and decks

Accomplishments

Helped make the pro sales department one of the most profitable departments in the store, by keeping regular customers satisfied, leading to more business via word of mouth.

Skills Used

Sales, organization, and developing personal relationships with customers.

EDUCATION

Rider University - Lawrenceville, NJ

1998

ADDITIONAL INFORMATION

Skills Strong verbal communication skills. Able to adapt quickly to new situations, and learn new operating systems. Customer service driven. Excellent problem solving ability.

Computer: Prior experience using Windows and Microsoft Office, as well as MAX order entry system, also SAP and Red Prairie inventory systems, but able to learn any program necessary.