

Timonka Felder

Housekeeping Supervisor - Clean Tech. Inc

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Timonka-Felder/a9766998f7c99445](https://www.indeed.com/r/Timonka-Felder/a9766998f7c99445)

To obtain a challenging and rewarding position where I can utilize my organizational, janitorial, and professionalism skills.

Authorized to work in the US for any employer

WORK EXPERIENCE

Housekeeping Supervisor

Clean Tech. Inc - Philadelphia, PA - 2012 to Present

Maintain facility in a clean sanitized manner

- Dispose of trash, waste, and recyclables
- Dusting windows, sills, etc.
- Report all repairs to maintenance supervisor
- Mop, and vacuum floors
- Over see other housekeeping staff
- Responsible for replenishing cleaning supplies
- Other duties as needed by manager

Housekeeper/Laundry

Dresher Hill Health & Rehabilitation Center - Fort Washington, PA - 2009 to 2011

Maintained facility in a clean and sanitized manner

- Maintained clean laundry and linens for residents
- Moped, and vacuumed floors
- Emptied trash containers
- Cleaned wash bins, mirrors, tubs, showers, commodes
- Performed other duties as needed by supervisor

Housekeeper/Laundry

Germantown Homes - Philadelphia, PA - 2004 to 2009

Dusted furniture, fixtures, windows, etc.

- Maintained clean laundry and linen for residents
- Moped and vacuumed floors
- Documented success in maintaining clean rooms
- Other duties as needed by supervisor

Medication management

Lee Industries Inc - Philadelphia, PA - 2002 to 2005

Assists seniors with all adult daily living skills

- Assists seniors with all personal care needs
- Adhere to established client care plan
- Assists seniors with ambulation, and transferring
- Light housekeeping and meal preparation
- Perform other duties as needed by Nursing supervisor

EDUCATION

Bensalem High School - Bensalem, PA
1993 to 1997

ADDITIONAL INFORMATION

SKILLS & Attributes

- Highly skilled in cleaning rooms interior and outside areas
- Thorough understanding of cleaning equipment
- Team player with the ability to motivate others
- Proven employee relation skills
- Willing to assist
- Able to maintain neat, clean, safe working area
- Excellent verbal skills