

# Agnes wongeh

Upper Darby, PA - Email me on Indeed: [indeed.com/r/Agnes-wongeh/334d70b4e99fe615](https://www.indeed.com/r/Agnes-wongeh/334d70b4e99fe615)

Authorized to work in the US for any employer

## WORK EXPERIENCE

### Housekeeper

Paoli Hospital - Paoli, PA - January 2015 to Present

#### Responsibilities

Housekeeping, clean, I do the same responsibilities as i did at protocall staffing group

#### Accomplishments

N/A

#### Skills Used

Housekeeping

### Team Leader

Paoli Hospital - Paoli, PA - January 2015 to Present

#### Responsibilities

Oversee projects and supervise the day to day operations of the team making sure everyone is pulling their weight, distributing the workload evenly and making sure motivation and performance levels are maintained. Answer phone in a professional manner .Report task and writing to supervisor. Handling complaints from both staff and patients.

#### Accomplishments

N/A

#### Skills Used

Learn how to handle staff and patients complaints

### Patients Ambassador

Paoli Hospital - Paoli, PA - January 2015 to Present

#### Responsibilities

Demonstrate good customer service act in a professional manner at all times. As a patient ambassador I take part activities as changing television. Providing blanket and comforts items as needed, The nurse must first be consulted I may participate in refreshing water pitcher and picking up patients trays. I Also knock each room door and introduce myself and my reasons for being there and etc.

#### Accomplishments

N/A

#### Skills Used

Learn how to have great communication with patients

### Housekeeping

protocall staffing Group - Philadelphia, PA - March 2014 to Present

#### Responsibilities

I do discharged at paoil hospital-when a patients has been discharge we clean each room.Perform day to day housekeeping functions as assigned. we clean,sanitize bathroom. clean Windows/ mirrors in patients rooms.Removing all trash.Clean floors,including wet mopping, disinfecting, etc. We also clean and disinfect isolation room with proper cleaning solution. Remove dirt,dust,film, etc,.Reporting all accidents,incidents to my supervisor no matter how minor they may be.

#### Accomplishments

knowing how to handle a isolation room.

#### Skills Used

making sure the patients rooms is clean and sanitized.

### **Housekeeping**

St.Francis Country House - Darby, PA - October 2012 to Present

#### Responsibilities

Perform day to day housekeeping functions as assigned. Clean/Polish furnishings, room/heating/ cooling units,etc,in resident rooms, recreational area, etc. daily as instructed.Clean Windows/ mirrors in resident rooms. Removing all trash.including sweeping, dusting,damp wet mopping, disinfecting,. etc,.from surfaces using proper cleaning/ disinfecting solutions.

#### Accomplishments

Keeping the residents rooms and sanitized.

#### Skills Used

Housekeeping

### **Housekeeping**

Aloft Hotel of Philadelphia - Philadelphia, PA - March 2011 to May 2011

#### Responsibilities

Same position mentioned above

#### Accomplishments

making sure the hotel room are clean for the guest.

#### Skills Used

Housekeeping. cleaning and sanitizing.

### **Caregivers**

Eva's Family - Philadelphia, PA - January 2008 to May 2010

#### Responsibilities

Assure the appearance of the residents are appropriately at all times by making sure the residents are well groomed, having clothing that fits well, have clothing free of stains and damage. Provided assistance with personal hygiene care ADLs, dressing, grooming, moving routine, provide meal preparation, eating with residents in the family style manner, role modeling of proper serving and table etiquettes for the independently as possible. Assure the appearance of the house is appropriate at all times. Clean, ordor free with clutter and home like.

#### Accomplishments

Learned how to care for elderly residents.

Skills Used

Caring for residents.

### **Cashier/ customer service**

Pea in the pod - King of Prussia, PA

Responsibilities

Sale associate-responsible for tending to the customers needs. Answer question they may have, straighten up the store ice'. tidy up stacks of clothing, put things away to their proper place, replenish merchandise, ring people up on the register, take care of exchanges and returns, process opening store credit card, deter shop lifters, store policies on shoplifting varies. Ensure that each customer receives outstanding service by providing a friendly environment, which include greeting and acknowledging every customers, maintaining solid product knowledge and all other aspects of customers services.

Accomplishments

How to answer customers needs.

Skills Used

sale associate, Customer service

## **EDUCATION**

### **None in Nursing**

Community College of Philadelphia - Philadelphia, PA

1997 to 1998

### **Diploma in Health and Fitness**

J. Bartram High School - Philadelphia, PA

1994 to 1997