

Ashley Brown

Guest Service Representative - Holiday Inn Midtown

Wilmington, DE - Email me on Indeed: [indeed.com/r/Ashley-Brown/f569b7cb7dfc72f5](https://www.indeed.com/r/Ashley-Brown/f569b7cb7dfc72f5)

Motivated, Customer-focused Service professional with exceptional communication skills seeks a challenging position with a company that promotes career development and growth.

WORK EXPERIENCE

Guest Service Representative

Holiday Inn Midtown - Philadelphia, PA - August 2012 to Present

Provide operations support and administration

Check guest in and out in a timely fashion

Provide great customer service to all guest and visitors of hotel

Front Desk Receptionist

Basiege Hair Salon - Woodlyn, PA - September 2010 to Present

Answer phone calls

Greet clients in a friendly and timely manner

Coordinated meetings, appointments, functions, and events

Commercial Sales

Basiege Hair Salon - Brookhaven, PA - July 2015 to February 2016

Cash accountability

Customer satisfaction

Receive and deliver automotive parts,

Change windshield wipers, batteries etc.

Retail Associate

Basiege Hair Salon - Boothwyn, PA - September 2012 to December 2015

seasonal)

Customer satisfaction

Cash accountability

Inventory control

Sales

EDUCATION

Chichester High School - Boothwyn, PA

ADDITIONAL INFORMATION

Have worked in customer service for over 5 years.

Works well individually and in groups.

Effective written and oral communication skills.

Adapts to change and maintains flexibility