

# Sharnice Oglesby

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Sharnice-Oglesby/1410744dfff8f446](mailto:indeed.com/r/Sharnice-Oglesby/1410744dfff8f446)

To obtain a position where I can use my acquired knowledge and skills to contribute to the success of your company.

Authorized to work in the US for any employer

## WORK EXPERIENCE

### **price verifier**

Wal-Mart - East Norriton, PA - July 2013 to February 2014

#### Responsibilities

Verifying changes in prices in the system and then put up new price labels. Stock merchandise in different departments.

#### Accomplishments

Multitasking in a timely fashion

#### Skills Used

Verbal

written

Lifting 50lbs or more

Computer

### **Externship**

chestnut street rehab - Philadelphia, PA - June 2013 to January 2014

#### Responsibilities

Filing patients chart alphabetic order

Filing out charts and assisting with patients

#### Accomplishments

How to file charts and file out forms

#### Skills Used

Verbal and written

### **Janitor**

ABM Industries, Inc. - Philadelphia, PA - March 2012 to June 2013

#### Responsibilities

Carpet care

Clean room services

Computer room cleaning

Construction clean up

Document disposal

Escalator cleaning

Food service sanitation

General maintenance

Green cleaning  
Hard surface floor care  
Inventory control  
Recycling services  
Restroom sanitation  
Supply management  
Upholstery cleaning  
Window cleaning

Accomplishments  
multitasking in a timely fashion

Skills Used  
Lifting 50 or more

### **Sales Floor Associate**

Walmart - Springfield, PA - September 2011 to July 2012

Replenishment, cashier, customer service.

### **Sales Floor Associate/ Replenishment**

Kmart - Philadelphia, PA - September 2009 to January 2011

Replenish shelves, maintain area, and provide customer service

### **Ticket Taker**

Youth Works - Philadelphia, PA - July 2007 to August 2007

Ticket Taker/Usher- Collected tickets at the entrance also assisted customers to there seat.

### **Counselor**

Youth Works - Philadelphia, PA - July 2006 to August 2006

- Attend to children needs, also looked after them.

## **EDUCATION**

### **diploma in Medical Billing and Coding**

prism career institute - Philadelphia, PA  
2012 to 2013

### **Diploma**

World Communications Charter High School - Philadelphia, PA

## **ADDITIONAL INFORMATION**

### **Qualifications:**

-Successfully provide customer service with the ability to resolve problems, and handle special requests and ensure customer satisfaction.

-Hard worker with strong interpersonal skills, team worker who works well alone or with direct supervision and a quick learner who pays close attention to details.