

Shavonna McCullen

Housekeeping

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Shavonna-Mccullen/380813dfb4f563db](https://www.indeed.com/r/Shavonna-Mccullen/380813dfb4f563db)

Financial professional who is a self-starter and capable of effectively functioning.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Housekeeping

SBC Enterprise - Philadelphia, PA - August 2012 to March 2016

Philadelphia, PA

Teyona Fleming

Housekeeping

- Highly skilled in cleaning rooms and other interior and outside areas
- Documented success in maintaining guest rooms
- Thorough understanding of maintaining rooms in a clean and presentable fashion
- In-depth knowledge of ensuring guestrooms are properly stripped of bed linens and terry, garbage
- Proven record of performing cleaning duties such as dust, vacuum, clean rest rooms, pick up garbage and things to be shredded
- Able to give accurate room service to guests

Housekeeping/ Laundry

Andorra Woods Healthcare Center - Whitmarsh, PA - November 2011 to June 2012

- Supervise facility and make sure all facilities are clean.
- Responsible for spills and any maintenance needed.
- Make sure laundry was finished in a timely manner for residence on first shift.

Server

IHOP - Philadelphia, PA - November 2008 to June 2010

- Responsible to ensure a guests visit is friendly and satisfactory.
- Welcome all guests.
- Provide beverages and take order.
- Provide entrees in a timely fashion.
- Confirm receipts and all cash is accounted and accurate for each table.

EDUCATION

Surgical Technology Program

Star Career Academy

2012 to 2014

SKILLS

Excellent customer service skills • Extensive Customer Service and Sales Experience • Proficient in Microsoft Office Word, • Proficient in using both Windows and Mac OSX Operating systems • Excellent

written, verbal and presentation skills • Strong analytical and problem solving skills minimum supervision. Diverse background includes sales, customer service and Housekeeping. Committed to quality and excellence. Known for taking initiative and skilled at meeting challenges and deadlines. I am also capable of acting fast and work in a fast pace environment. A team player who is attentive to detail and produces quality results. Areas of expertise include: • Organization/Prioritizing • Multi Tasking • Detail Oriented (5 years)