

# Bianca Halton

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Bianca-Halton/10e6f446205f0db2](https://www.indeed.com/r/Bianca-Halton/10e6f446205f0db2)

Authorized to work in the US for any employer

## WORK EXPERIENCE

### Housekeeping

The Logan - Philadelphia's Hotel - Philadelphia, PA - October 2015 to March 2016

#### Responsibilities

Clean and sanitize rooms, make beds, vacuum, dust, put amenities in rooms to achieve required standards

#### Skills Used

Customer Service, and Time Management.

### Cashier

The Fresh Grocer - Philadelphia, PA - June 2015 to August 2015

#### Responsibilities

Cash Handling, Customer Service, Stocking

#### Skills Used

Customer Service, Organization, Multi-Task

### Sales Associate/Customer Service

Lord And Taylor - Philadelphia, PA - October 2014 to April 2015

#### Responsibilities

Cashier, Cash Handling, Customer Service, Folding Clothes, Closing Register, Stocking, Cleaning, Bill Payment, Credit Transactions

#### Skills Used

Customer Service, Cash Handling, Team Work Skills, Cash Register Handling, Organization Skills

## EDUCATION

### High School Diploma in High School

El Centro De Estudiantes - Philadelphia, PA

2010 to 2012

## SKILLS

Interpersonal Skills, Hard-Working, Communication, Writing, Data Entry, Computer: Microsoft Word, Power Point, Excel. Organization skills, Customer Service, Multi-Tasking, Problem Solving, Cash Handling, Cash Register Trained.

## ADDITIONAL INFORMATION

Activities:

A member in Y.U.C Youth United for Change (Spring 2011 to 2012)

Responsibilities:

Organizing rallies and special events for saving alternative and accelerated schools.

Participating in protest for saving alternative and accelerated schools and speaking up for dropouts and students that have been pushed out of public schools.

Interned at HMS a school for children with Cerebral Palsy (September 2011 to May 2012)

Description: I was a Teacher's aid, I helping when they needed assistance during music class and other activities throughout the day. I read to children, played with them, and pushed their wheelchairs.

Responsibilities:

Safely transporting students from one activity to the next, using wheelchairs and standers.

Reading to the children, encouraging them to focus, understand and respond

Organizing classroom materials for daily lessons.

Sitting with the students, holding their hands in order to prevent them from becoming stiff and palsied.

Participant at the Wilma theater acting program for high schools (Spring 2012)

In this program we will write and produced an original play

Produced a play on June 14th.