

# Trent Clack

New Castle, DE - Email me on Indeed: [indeed.com/r/Trent-Clack/5b6c086a9e358f0a](https://www.indeed.com/r/Trent-Clack/5b6c086a9e358f0a)

Authorized to work in the US for any employer

## WORK EXPERIENCE

### Staff Nurse

Cadia Pike Creek Rehab - Wilmington, DE - February 2016 to Present

I perform nurse's daily responsibilities which includes coordinating resident admissions/transfers/discharges, medication administration, Trach Care, Vent unit, Vent Management, act as liaison for residents/families/physicians, supervise C.N.A.s, timely and accurate processing of physician orders, actively participate in meetings and shift-to-shift reports and ensuring Residents Rights are honored.

### LPN

Connections Csp./ Department of Corrections - November 2015 to Present

Assists in the assessment of the physical, psychological, and social dimensions of patients in the infirmary and, as necessary, in the housing units. Implements individualized treatment programs as directed by healthcare Providers. Administers medications to patients in a safe and effective manner, including delivery of medication to housing unit. Provide care for clients with addictions and psychiatric mental health care diagnosis. Administers medications to patients in a safe and effective manner, including delivery of medication to housing unit. Assist with facilitation of client education. Respects the dignity and confidentiality of patients. Certifications in Correctional Mental Health, Serious Mental Illness, Significant Functional Impairment and Suicide Awareness and Prevention.

### Customer Service

Coventry Healthcare Medical Insurance - January 2013 to December 2013

Resolved basic system rejections; analyze and validate enrollment and eligibility records. Research and responded to customer inquiries, written correspondence, fax, web, and/or electronic mail. Investigate, analyze, and resolve outstanding Billing issues to achieve customer satisfaction and takes responsibility for following through and bringing issues to closure. Maintained accurate documentation of all customer interactions and maintain production levels and quality goals.

### Tech II

Tech Data Communications - February 2011 to April 2012

Installed Operating Systems specified by the customer, added memory to laptops, desktops etc. Programmed Printers. Downloaded LAN, Moved and setup workstations and related equipment for new hires and in house clients. Created new users and assigned permissions.

### Engineer

CSX Transportation Freight Conductor - June 2008 to February 2011

Operated Locomotive, Followed all F.R.A. and CSX policies and regulations. Safety Team Leader, complied with all government safety requirements. Promoted to Engineer

### Project Manager Supervisor

BellSouth Telecommunications - May 2000 to February 2008

Managed and supervised over 20 first line Project Supervisors, monitored monthly reports on production, completed employee appraisals every 6 months. Installed over 20,000 Dell computers, Laser printers per BellSouth Specifications. Installed Windows and other Bell products on system, Configured and supported laptop and desktop hardware, Configured PCs to specific requirements of end-users, Reset Q- accounts' passwords, utilized the troubleshooting. Instructed Managers of CLEC's in navigating through ordering guides and business rules to reduced clarification rate.

## EDUCATION

Leads School of Technology - New Castle, DE  
October 2015

### **Advance Technology Group**

Hahnemann University Hospital - Atlanta, GA  
December 2009 to December 2009

### **Electrical Engineering**

Missouri Technical University - St. Louis, MO  
May 1997

Cheyney State University - Westtown, PA  
May 1992

Kirk Bride Center/ Institute of the Pennsylvania Hospital - Philadelphia, PA

Hillside Nursing and Rehab Center - Wilmington, DE

## ADDITIONAL INFORMATION

### SKILLS SUMMARY:

Application of Dressings Tracheostomy Care  
Oxygen Therapy Insertion of Catheters  
Wound and Burn Care Injections & Immunizations  
Medication Administration Psychiatric Basic Care  
Post-Partum & Newborn Nursery Basic Care Evaluate & Record I & O Levels  
Care Plan Development Nasal & Oral Suctioning