

Betty Mills

cleanliness, and housekeeping - Home Aid, Public Partnerships LLC, Wilkes Barre, PA

Philadelphia, PA - Email me on Indeed: [indeed.com/r/Betty-Mills/786c398ff468f773](https://www.indeed.com/r/Betty-Mills/786c398ff468f773)

- CPR Certified
- Familiar with HIPAA, Familiar with CPT/ICD-9-CM coding
- Proficient in Microsoft office word, PowerPoint, Excel
- Excellent customer service skills
- Trained medical assistant

WORK EXPERIENCE

cleanliness, and housekeeping

Home Aid, Public Partnerships LLC, Wilkes Barre, PA - October 2013 to Present

10/2013- present

- Monitors patient condition by observing physical and mental condition, intake and output, and exercise
- Supports patients by providing housekeeping and laundry services; shopping for food and other household requirements; preparing and serving meals and snacks; running errands
- Assists patients by providing personal services, such as, bathing, dressing, and grooming
- Helps patients care for themselves by teaching use of cane or walker, special utensils to eat, special techniques and equipment for personal hygiene
- Helps family members care for the patient by teaching appropriate ways to lift, turn, and re-position the patient; advising on nutrition, cleanliness, and housekeeping
- Records patient information by making entries in the patient journal; notifying nursing supervisor of changing or unusual conditions
- Maintains a safe, secure, and healthy patient environment by following asepsis standards and procedures; maintaining security precautions; following prescribed dietary requirements and nutrition standards;
- Updates job knowledge by participating in educational opportunities

EDUCATION

Diploma in Medical

Everest Institute - Bensalem, PA

December 2014

Diploma

Edward Bok Tech high school

June 2012