

Talicia Johnson

Seeking a position in a positive professional oriented company.

West Berlin, NJ - Email me on Indeed: [indeed.com/r/Talicia-Johnson/271a862b57376d0a](https://www.indeed.com/r/Talicia-Johnson/271a862b57376d0a)

Professional prideful person seeking a full-time position in a positive environment where I will be an asset to the company and able to work with details and precision in providing relevant services.

SKILLS/QUALIFICATIONS:

Customer Service representative

Front desk clerk

Entertaining/hospitality

* Phlebotomy * Medical History * Medical Billing
* CPR Certified * Vitals * Exam Positioning
* EKG's * Anatomy & Physiology * Appointment Scheduling
* Urinalysis * Injections * Data Entry
* Medical Terminology * Patient Flow
Authorized to work in the US for any employer

WORK EXPERIENCE

Housekeeping/Maintenance Representative

Bethany Baptist Church - Lindenwold, NJ - 2013 to Present

Sweep, vacuum, and sterilize floors.

- Sterilize various kitchen materials.
- Clean bathrooms, windows, and various parts of the building.

Cashier/Customer Service

Dollar Tree - West Berlin, NJ

Responsibilities

Greet customers, check out customers, assist in looking for products, bag products.

Customer Service Representative

LA Fitness - Somerdale, NJ - 2012 to 2013

Process payment collections from members.

- Assist with Membership sign-up.
- Greeted and checked in customers at the Front Desk.
- Oversaw and controlled pool area.

Sanitation Representative

Kitchen - Voorhees, NJ - 2010 to 2011

Sanitize, vacuum, wash floors, and clean various areas.

- Set-up dining room and assist with serving daily meals.
- Assisted with dish washing and kitchen cleaning.
- Maintained and monitored food inventory.

EDUCATION

Diploma in Medical Assistant

Anthem Institute - Cherry Hill, NJ

2012 to 2013

ADDITIONAL INFORMATION

References;

Sarah Falana

Group leader

Westward pharmaceutical