# **Tristan Morales**

# **Building Engineer - CBRE**

Barrington, NJ - Email me on Indeed: indeed.com/r/Tristan-Morales/5d18060280b114e9

To secure an HVAC Technician position which will allow me to become a valuable and productive member of your team; a position where my expertise and talents can be completely utilized.

#### WORK EXPERIENCE

### **Building Engineer**

CBRE - April 2010 to Present

- Service, maintenance, yearly safety and compliance inspections for 42 retail stores
- Responsible for procuring all necessary supplies and parts for plumbing, electrical and carpentry repairs
- Maintenance of over 70 HVAC units
- Contract negotiations with vendors and landlords
- Maintenance and inspections for company vehicle
- · Complete monthly driver and OSHA safety training
- Mentored 2 new employees

#### W.B STEWARD AND SON

Woodbury Heights, NJ - May 2006 to April 2010

**HVAC Technician:** 

- · Service, maintain and install heating and A/C systems in a residential and light commercial setting
- Serviced and maintained company service van
- Part of a rotational on-call schedule
- First six months as a service and installations helper
- After six months given the responsibility of working independently

## **Fork Lift Operator**

UNIVERSAL SUPPLY - Hammonton, NJ - July 2005 to May 2006

Forklift operator

- Forklift maintenance
- Unload and stock inventory

#### **Assistant Manager**

PEP BOYS - Audubon, NJ - October 2004 to July 2005

Night manager responsible for store closing

- Balancing till
- Ensure store was clean, stocked and organized for morning shift
- Covered breaks for all positions in the store
- Resolved customer and employee disputes

# **Assistant Manager**

JIFFY LUBE - Audubon, NJ - April 2002 to October 2004

Responsible for opening and closing shop

- · Balancing till and night drops
- · Maintain safe, clean and incident free workplace

• Train, educate and evaluate employees

## **Team Leader**

COMPAQ - Swedesboro, NJ - July 2001 to January 2002

Oversee operation of assembly line

• Ensured quality assurance

HOLMAN COMMERCIAL TRUCK CENTER - Maple Shade, NJ - April 2001 to July 2001

Parts Delivery:

- Deliver truck parts
- Maintain work space and van

# **Concession Supervisor**

SKELLYS - Williamstown, NJ - July 2000 to April 2001

Transport employees and equipment to and from job sites

- Set up and tear down rides and concessions
- Supervise concession operations
- Responsible for covering employee break times
- Work during off seasons performing maintenance on all equipment

04/02 - 07/00 UPS, Lawnside, NJ

Receiving:

- Unload 53' Trailers
- After one month, promoted to unloading Metros (delivery trucks)

#### **EDUCATION**

Technical Institute of Camden County 2007

Audubon High School 2000