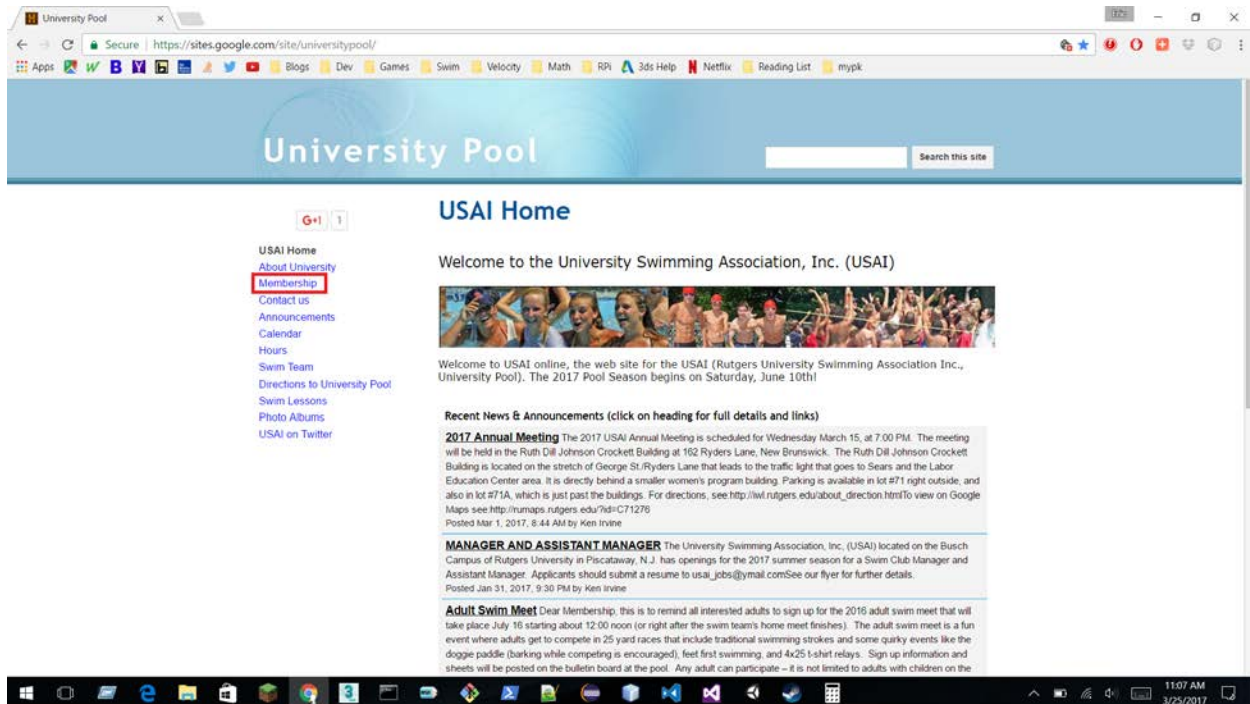


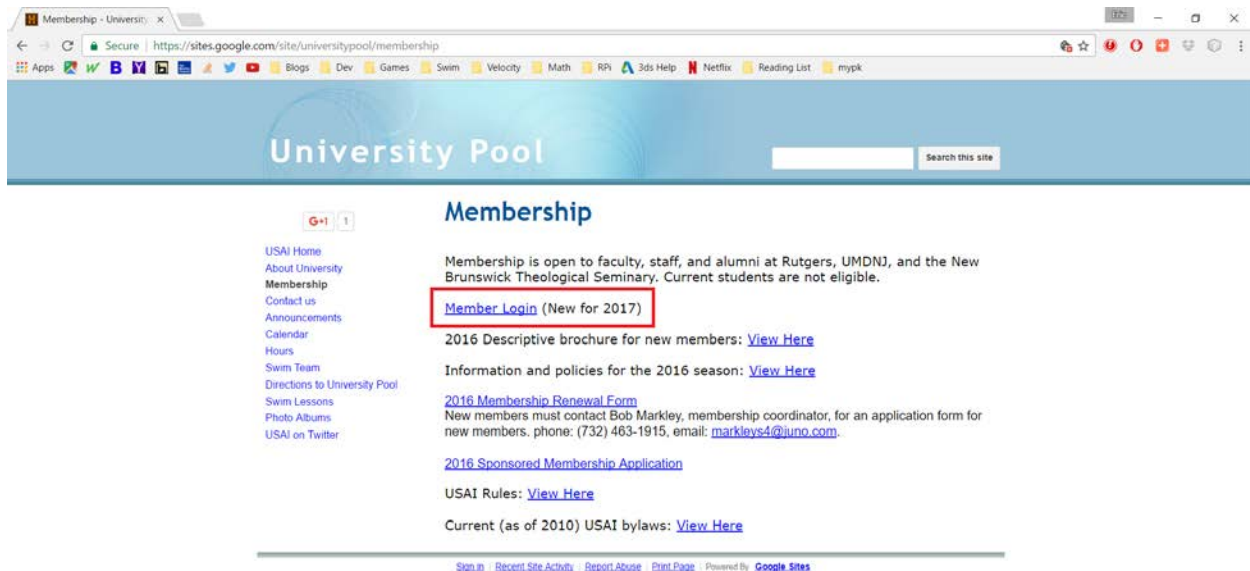
Step 1: Login

To begin using the USAI membership management system, please open a browser and navigate to the following URL: <http://usaipool.org>

Click the Membership link indicated in red below.

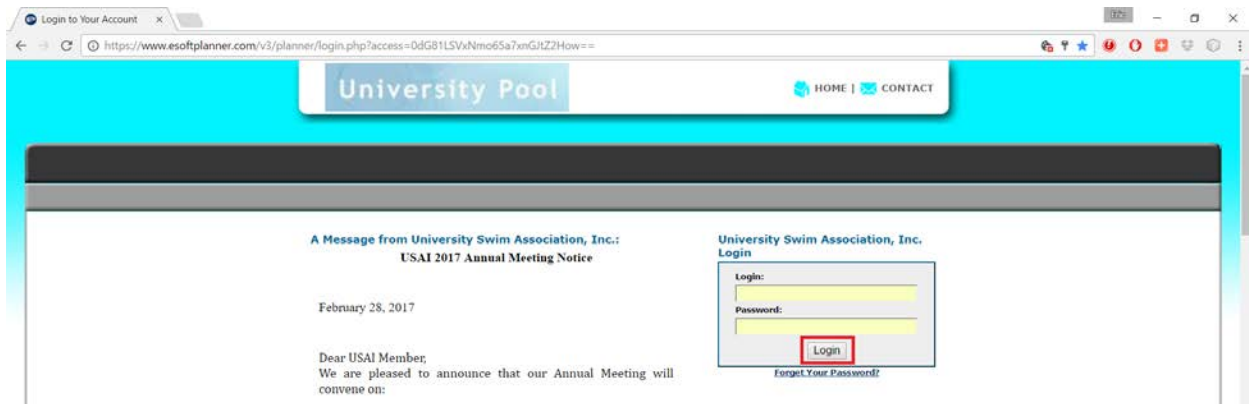


Next, click the Member Login link indicated in red below to navigate to the new membership software.

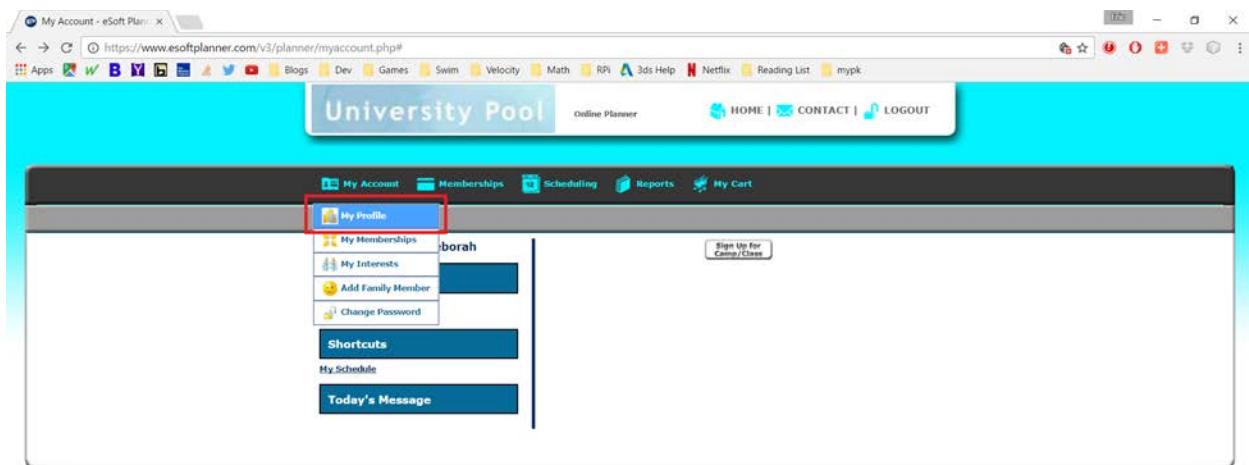
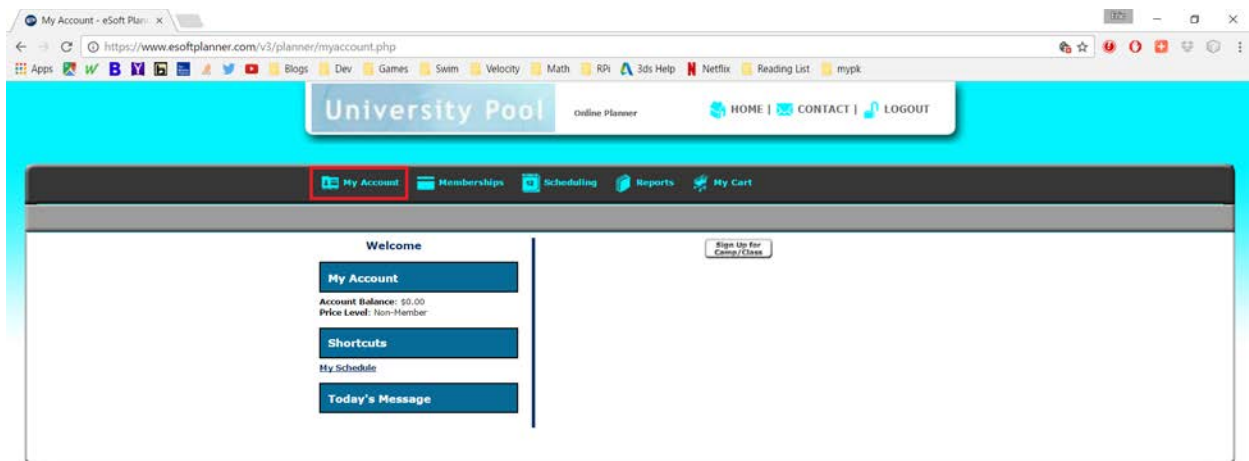


You will be redirected to the USAI esoftplanner.com website where you can manage and pay for your membership in addition to other USAI offerings (e.g. Swim Team, swim classes, guest passes and events).

Enter your Login Name & Password you received via email and click the Login button indicated in red.



Navigate to your Profile by using the My Account menu and choosing 'My Profile', as indicated in red.



Step 2 – Update your profile information and click ‘Update’ to save your changes.

*Please note, if you wish to receive pool updates via email (i.e. closings, pool events), please check ‘Promotional Emails’, this service will not be used by USAI for any other purposes.

My Profile
Please be sure to keep your profile up to date, so that we may best meet your needs.
* indicates a required field.
Please go through the setup wizard and verify all your information is up to date.

Profile Information

*First Name [] *Last Name []
Organization/Team: []
*Address []
*City [] *State: NJ []
*Zip [] *Primary Phone []
Work Phone [] Secondary Phone []
Fax []
*Email []
Secondary Email []
Birthdate [] Gender []
Email Reminders ☒ Select if and when you would like to receive email reminders for your scheduled events.
☐ 6:00 am - day of event ☐ 6:00 pm - day before event ☐ Both
Text Reminders ☐ Select if and when you would like to receive text reminders for your scheduled events.
☐ 6:00 am - day of event ☐ 6:00 pm - day before event ☐ Both
Phone Number [] Mobile Carrier []
Promotional Emails ☒ (Check if you want to receive promotional emails from University Swim Association, Inc.)
Parent/Guardian: []
(If you are under 18 years old please enter your parent/guardian's name)

Bond History

Bond Number: 1536
Bond Value: \$250.00
Date Bond was Assigned: May 15, 2010
Last Year Paid: 2017
Last Amount Paid: \$250.00
Total Paid: \$250.00
Bond Value: \$250.00
Remaining Balance: \$0.00

Bond Number	Paid Date	Payment Number	Amount Paid
1536	May 15, 2010	1	\$250.00

Update

Family Member 1 Information

*First Name [] *Last Name []
*Birthdate []
Gender []

Family Member 2 Information

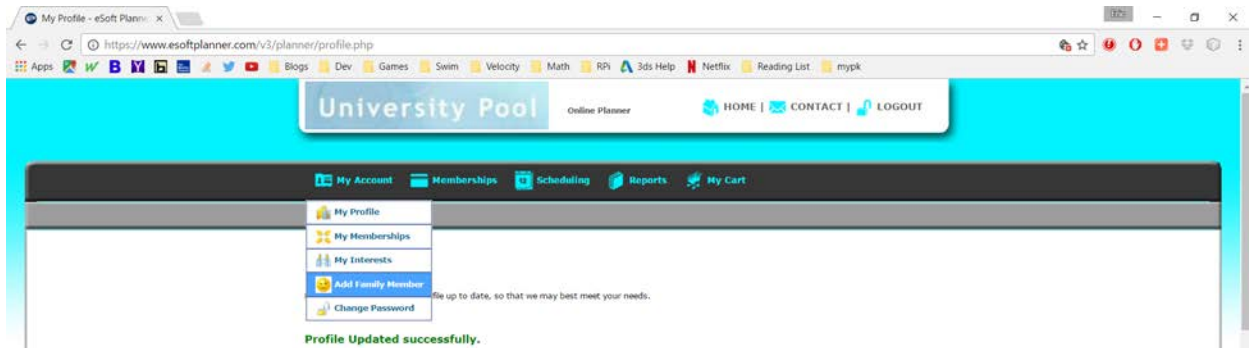
*First Name [] *Last Name []
*Birthdate []
Gender []

Update

Current Refer a Friend Credits

Friend Referred	Value	Date Added	Date Valid	Expiration Date	Status
No Refer a Friend Credits found.					

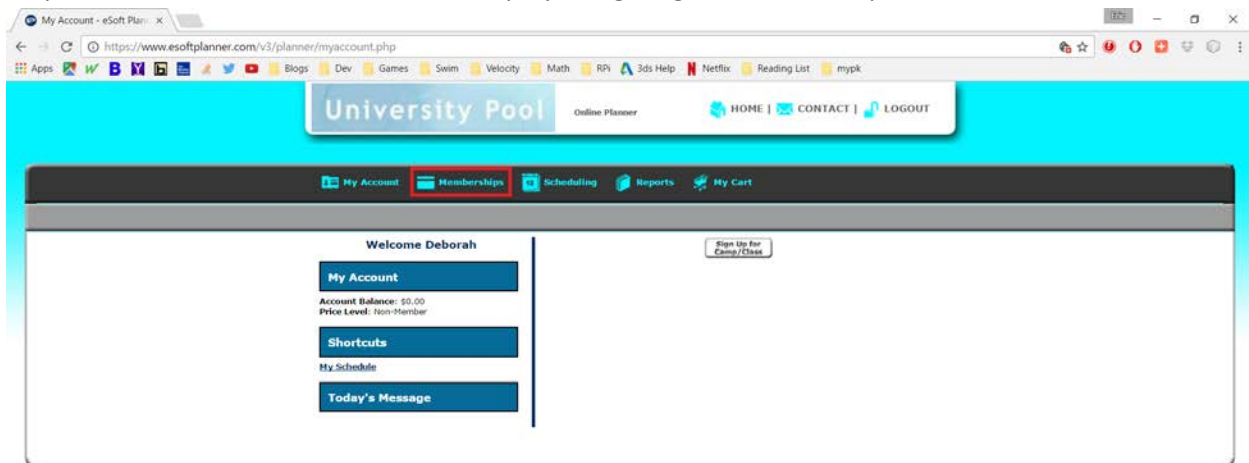
Add Family Members by clicking 'Add Family Member' under the 'My Account' menu.



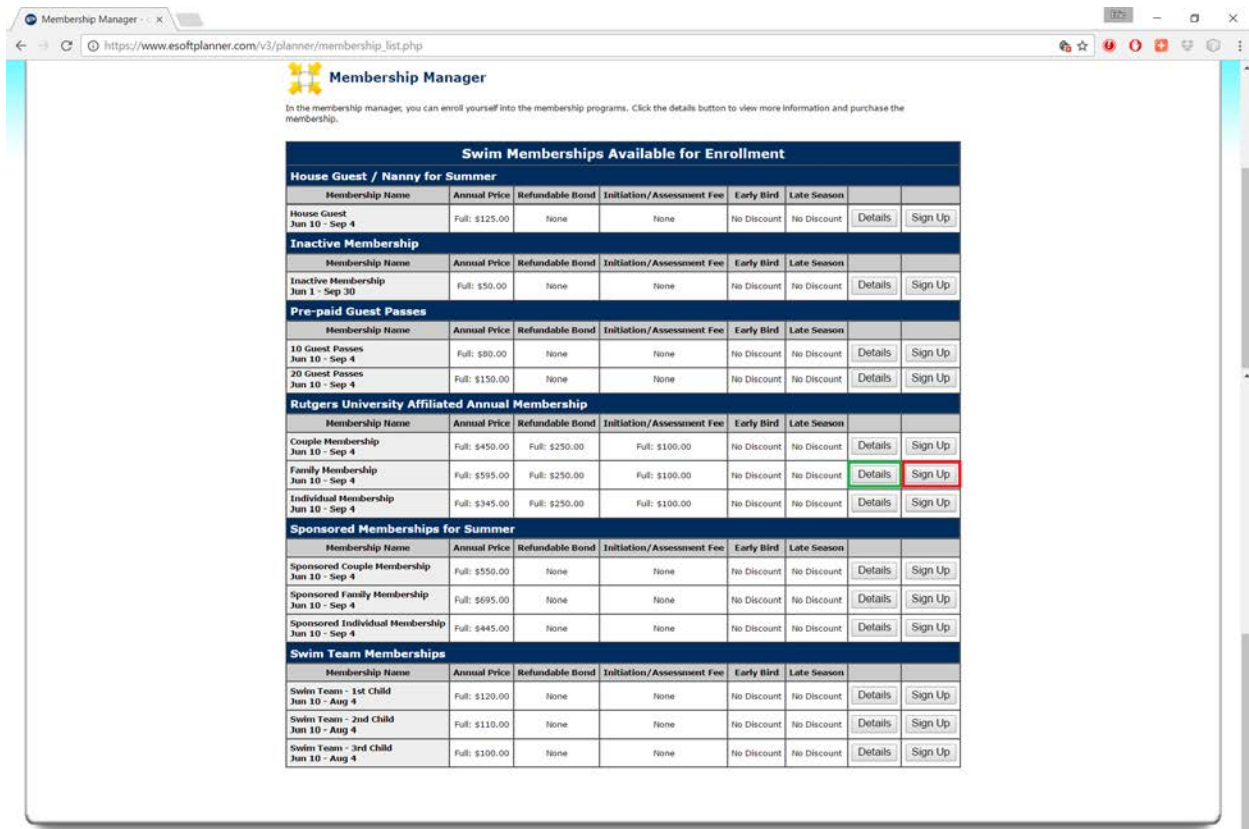
Complete the required fields, then click 'Add Family Member' button.

The screenshot displays the 'Add Family Member' form. At the top, there is a smiley face icon and the title 'Add Family Member'. Below this, instructions state: 'To add a Family Member: Enter information below. Click the Add Family Member button at the bottom of the page.' A note follows: '*Note: You can add a family member to your account at anytime. This allows you to schedule appointments, camps/class and/or leagues for yourself as well as your family.' A legend indicates '* indicates a required field.' The form is divided into three sections: 1. 'Primary Account Holder' with a red warning message: 'The Primary Account Holder is already set up and should not be added as a family member.' and fields for 'First Name:' and 'Last Name:'. 2. 'Add Family Member' section with required fields: '*First Name:', '*Last Name:', '*Birthdate:' (with a dropdown menu), and '*Gender:' (with a dropdown menu). 3. 'Family Members Already Added' section, which is a table with two columns: 'Name' and 'Birthdate'. At the bottom of the form is a red-bordered button labeled 'Add Family Member'.

Step 3 – Review and Purchase Membership by navigating to ‘Membership’ indicated in red.



Select ‘Details’ to review a membership or ‘Sign Up’ to continue with your purchase.



*Family Membership is shown as an example only.

** For **NEW** Sponsored Memberships, please contact Membership Chair, Bob Markley.

Membership Details is shown below, to enroll click 'Purchase Membership', or you may go 'Back' to review a different selection.

University Pool Online Planner HOME | CONTACT | LOGOUT

My Account Memberships Scheduling Reports My Cart

Membership Details

Name:	Family Membership
Details:	Family (spouse/domestic partner and dependent children, or single parent with two or more dependent children) New members will pay a \$250.00 bond plus a \$100.00 application fee Existing members should indicate "already paid"
Dates:	Jun 10 - Sep 4, 2017
# of Family Members:	Up to 10
Refundable Bond:	Full Payment - \$250.00
Initiation/Assessment Fee:	Full Payment - \$100.00
Annual Dues:	Full Payment - \$595.00

[Back](#) [Purchase Membership](#)

After selecting 'Purchase Membership' or 'Sign Up', you will continue the process on the Swim Membership Enrollment page. Complete the required fields and click 'Calculate Totals', then click 'Continue to Payment'.

Swim Membership Enrollment

Choose the specifics of the membership you are creating for the client.
* Indicates a required field.
Important - One time fees will be charged immediately.

Membership Information - Step 1

Membership Name:	Family Membership
Details:	Family (spouse/domestic partner and dependent children, or single parent with two or more dependent children) New members will pay a \$250.00 bond plus a \$100.00 application fee Existing members should indicate "already paid"
Membership Dates:	Jun 10 - Sep 4, 2017
Membership For:	Unselect any family members to not be included.

Select Payment Options

Refundable Bond:	Already Paid
Initiation/Assessment Fee:	Already Paid
Annual Dues:	Full Payment - \$595.00

Additional Options

Child Care Pass:	No
Individual Guest Passes:	at \$10.00 per pass.

Totals

One Time Charge:	\$
Monthly Charge:	\$
Convenience Fee:	\$ (only if cc is to be used for payment)

Click "Calculate" to Total before moving to the next step

[Calculate Totals](#) [Continue to Payment](#)

*If you are **renewing** your membership and have already paid your Initiation Fee, please select 'Already Paid' in the drop down box.

Step 4 – Complete Purchase

Enter your Payment Information into the required fields. Check the box acknowledging acceptance of the Membership Agreement and click 'Purchase Now' to complete the process.

Membership Enrollment x

https://www.esoftplanner.com/v3/planner/swim_add2.php?id=693338&mid=1667

Payment Information - Step 2

First Name on Card:

Last Name on Card:

Billing Address:

Billing City:

Billing State:

Billing Zip Code:

Email Address:

One Time Charge: **\$603.92**
(Includes Convenience Fee)

Pay using Credit or Debit Card

Credit Card Type:

Credit Card Number:

Credit Card CVV2: (security code on back of credit card)

Expiration Date:

Send in Check

Please send payment, name and bond number to this address:
USA1
P.O. Box 10164
New Brunswick, NJ 08906

☐ I would like to send in a check for my payment.

Check must be postmarked by: May 25

[View Membership Agreement](#)

☒ I agree to the Membership Agreement