

Canada – Criminal Record Check

The Criminal Search in Canada requires proof of identity be provided.

Note to candidate: The form below requires both your signature and the signature of a representative of the Company. Please work closely with your contact at the Company to correctly process the signatures required.

First name:	<input type="text"/>		
Middle name:	<input type="text"/>		
Last name:	<input type="text"/>		
Current address:	<input type="text"/>		
	Address line 1		
	<input type="text"/>		
	Address line 2		
	<input type="text"/>	<input type="text"/>	
	City/town	State/province/region	
	<input type="text"/>	<input type="text"/>	
	Zip/postal code	Country	
Date of birth:	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Year	Month	Day
Maiden/Alias Names			
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	First Name	Middle Name	Last Name
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	First Name	Middle Name	Last Name
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	First Name	Middle Name	Last Name
Position applied for:	<input type="text"/>		
Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Place of birth:	<input type="text"/>	<input type="text"/>	<input type="text"/>
	City/town	State/province/region	Country

Proof of ID

Two (2) pieces of legible identification are required:

1. The first of which must be government-issued and include the applicant's name, date of birth, signature and photo (e.g. *Driver's License, Passport, Permanent Resident Card, Certificate of Indian Status*).
2. The second should be government-issued; however at minimum it must include the full name of the candidate.

Canada – Criminal Record Check

Consent for Disclosure of Personal Information Name Based Canadian Criminal Record Check

To ensure accuracy, you must PRINT in clear CAPITAL letters and complete this form in its entirety.

Supplemental Privacy Notice	<p>As part of the background check, the Company will ask SterlingBackcheck Canada Corp. and its parent, affiliates and subsidiaries ("SterlingBackcheck", "we" or "us") to conduct Canadian Criminal Record Check (CRC). This is a search of the Royal Canadian Mounted Police (RCMP) National Repository of Criminal Records, conducted by a Canadian police service on our behalf through the Identification Data Bank of the Canadian Police Information Centre (CPIC) using your name(s), date of birth and declared criminal record. The result will indicate whether a criminal record exists that may match your personal information, and whether your declared criminal record is a complete and accurate match to the record on file. In some cases, the search may be inconclusive. We will not receive details of your criminal record other than those you provide. Only the submission of your fingerprints to the RCMP can result in the release of a Certified Criminal Record and resolve inconclusive or disputed results.</p>																
Declaration of Offenses	<p>What should you disclose? All criminal offences (offences under the <i>Criminal Code of Canada</i>, the <i>Controlled Drugs and Substances Act</i> or other federal laws that designate criminal offences) for which you have been convicted as an adult and have not received a pardon or record suspension. What should you NOT disclose? Offences for which you have not been convicted, such as pending or dismissed charges, acquittals or absolute or conditional discharges; convictions where you were considered a "young person" under the <i>Youth Criminal Justice Act</i> or its predecessors; provincial or municipal offences such as speeding or parking tickets; charges dealt with outside of Canada; and convictions for which you have received a pardon or record suspension.</p> <p>Have you been convicted of a criminal offence for which a pardon or record suspension has not been granted?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If you have answered Yes to the question above, please provide details on those criminal convictions (attach additional pages if required):</p> <table><thead><tr><th>Offence</th><th>Date (yyyy/mm/dd)</th><th>Location</th><th>Penalty</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></tbody></table>	Offence	Date (yyyy/mm/dd)	Location	Penalty												
Offence	Date (yyyy/mm/dd)	Location	Penalty														
Statement of Understanding and Consent	<p>By signing below, I acknowledge that I have read the supplementary privacy notice above and I consent to the collection, use and disclosure of my personal information as described in it.</p> <p>Candidate signature (authorizing name based CRC) Date (YYYY.MM.DD) ▼</p> <div><div>X</div><div></div></div>																

Canada – Criminal Record Check

To complete the Canada Criminal Record Check, a representative of your organization must verify the applicant's identification by physically inspecting two valid, original identity documents in the presence of the applicant.

1. The first form of identification must be government issued and include the applicant's first and last name, date of birth, photograph and signature.
 - Examples: Driving License, Passport, Permanent Resident Card, Certificate of Indian Status
2. The second form of identification does not need to be government issued. At minimum it must include the applicant's first and last name.
 - Examples: additional government-issued photo ID, birth certificate, student ID

ID Verification

I Print Name of Representative have examined the identification of Print Name of Candidate
and I am satisfied that the candidate and the person depicted in the photo identification are one and the same.

<u>Full name of the applicant</u> <u>(as it appears on their ID)</u>			
ID Document 1	<small>First name</small>	<small>Middle name</small>	<small>Last name</small>
ID Document 2	<small>First name</small>	<small>Middle name</small>	<small>Last name</small>
Date of birth of the applicant (as it appears on their ID) <small>YYYY.MM.DD</small>			

Authorized Company Representative's signature
(witnessing candidate's signature & confirming ID check)

Date (YYYY.MMM.DD) ▼

X