ICDE 2022 Registration Guide

Welcome to the annual IEEE International Conference on Data Engineering (ICDE), a flagship conference addressing issues in designing, building, managing and evaluating advanced data-intensive systems and applications. The organizing committee is proud to host the ICDE and have the community together again this year, albeit virtually. To ensure a smooth experience, the ICDE 2022 Registration Guide provides all the necessary information prior to the conference day. The guide contains two main sections: **Registration Confirmation** and **FTP Video Upload**.

A. ICDE 2022 Registration Confirmation

1. The organizing committee has included all registrants in the ICDE virtual conference system based on the email address used for registration fee payment.
2. In order to confirm your registration and gain access to ICDE virtual conference site, please log in via the following site. You will reach the landing page, as shown in Figure 1.

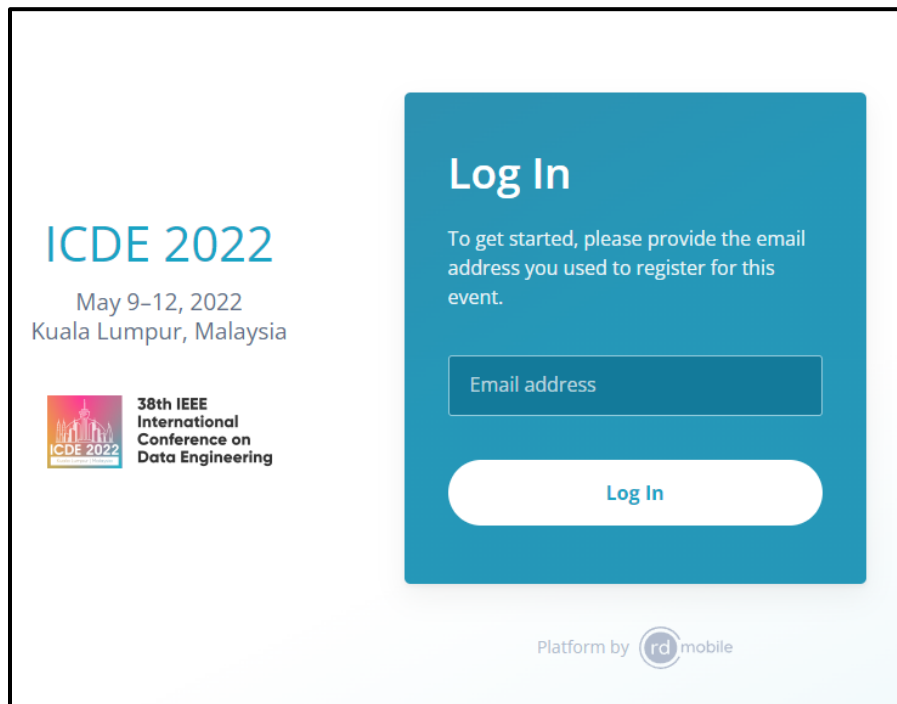   **2022 ICDE Virtual Conference site**: https://events.rdmobile.com/Events/Details/15184

Figure 1 2022 ICDE Virtual Conference site

3. Log in to the site using the email address used during the registration fee payment, and the system will automatically send out the access link to your email. Do note that the access link expires in 15 minutes.

4. Once successfully logged in, you will be redirected to the conference lobby, shown in Figure 2. You can access the virtual conference site from the lobby, including setting up a password and viewing the program schedule and available sessions.

Figure 2 2022 ICDE Virtual Conference Lobby

5. Proceed to set up your participant profile by clicking on your name in the upper right corner of the page. Please have the following details filled in:

   a. Given name
   b. Family name
   c. Title
   d. Organization

Optionally, you can also set up external identities, such as LinkedIn, on the same page.

B. FTP Video Upload Instructions

1. Since the 2022 ICDE is set to be held virtually, the organizing committee has prepared a dedicated FTP server for participants to upload their pre-recorded videos (if any).

2. The FTP server is set for FTP client access, not browser-based. Therefore, we recommend applications such as Fetch, FileZilla or WinSCP.

3. To upload videos, set up the connection in the FTP client using the credentials and details provided below. An example is given in Figure 3.
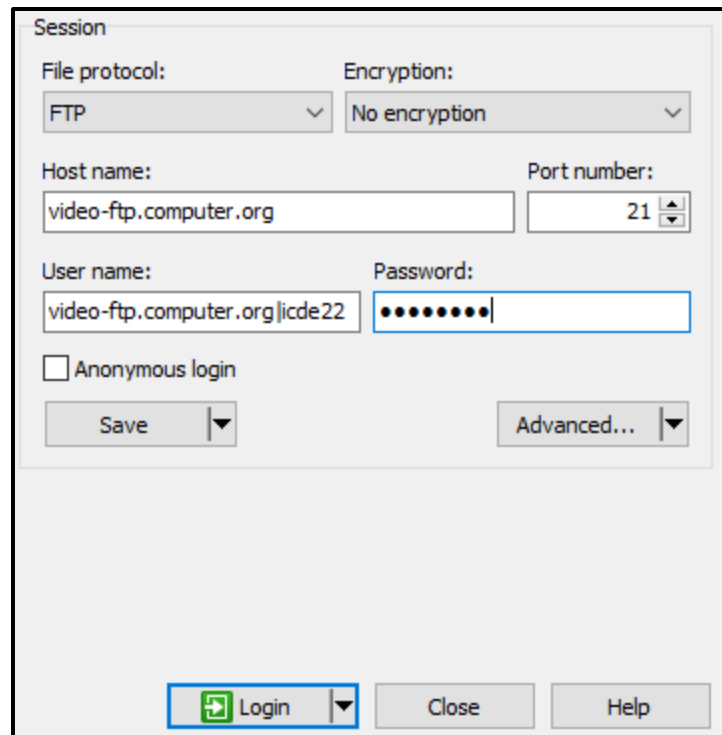
    Hostname: video-ftp.computer.org
    Username: video-ftp.computer.org|icde22
    ** Ensure that the "pipe" (|) character is included.
    Password: IeeeCS!!
    File Protocol: FTP
    Encryption: None

Figure 3 Example setup using WinSCP

4. Once you have access to the server, upload your .mp4 file(s) using the naming convention listed in Table 1. Once uploaded, fill up the confirmation form via the following URL: **bit.do/icde-ftp-confirm** to allow the organizing committee to confirm receipt.
5. The dateline for FTP video upload is **30 April 2022 (Saturday, 23:59 UTC +8)**.

Table 1 File naming convention

Track	Convention
Demonstration	demo_paperID
Tutorial	tutorial_paperID
PhD Symposium	phd_paperID
Paper	paper_paperID
Poster	poster_paperID
Workshop	workshop_workshopAcronym