

Nathan Harding

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GitHub: <https://github.com/hardiing>

Portfolio Website: <https://nathanrharding.com/>

SUMMARY

Entry-level data analytics professional; recently completed the Google Data Analytics Professional Certificate. Excellent understanding and proficiency of platforms for effective data analyses, including SQL, Sheets, Excel, Tableau, R, and Python. Strong communication, organizational, and analytical skills. Transitioning careers and seeking a full-time role in the field of data analytics.

EDUCATION & CERTIFICATIONS

Google Data Analytics Professional Certificate, September 2023

Master of Music, Percussion Performance, May 2018
Northwestern State University, Natchitoches, Louisiana
Cumulative GPA: 3.8

Bachelor of Arts, Music Industry, December 2015
Wayne State College, Wayne, Nebraska
Cumulative GPA: 3.4

TECHNICAL SKILLS

- Languages: Python, R, Java, HTML, CSS, JavaScript, SQL
- Platforms: Windows, Mac, Linux
- Tools: Git, Sheets, Excel, Tableau

PROFESSIONAL EXPERIENCE

- **Credit Administrator** May 2022 - August 2023
Tandem Finance Fort Collins, Colorado
 - Collaborated by distributing email communications to the proper team.
 - Reviewed and submitted finance applications within a 20 minute service-level agreement.
 - Reduced post-funding discrepancies by 75% by performing quality assurance checks on contracts.
 - Facilitated credit applications between internal credit team and capital market lenders.
- **Assistant Manager** December 2021 - June 2022
Cinemark Movie Bistro and XD Fort Collins, Colorado
 - Maintained theater technology equipment to ensure guest satisfaction and general operations.
 - Supported and maintained a positive work environment while conducting interviews, hiring, and onboarding of new employees.
- **Supervisor/Service Bartender/Server** September 2021 - December 2021
Alamo Drafthouse Cinema Omaha, Nebraska
- **Data Entry Temp** December 2020 - June 2021
Denton Central Appraisal District via CornerStone Staffing Denton, Texas
- **Operations Manager** July 2018 - September 2020
Alamo Drafthouse Cinema Denton, Texas
 - Collaborated with a team of managers to maintain front of house staff, general operations, and other administrative duties
 - Worked to ensure guest satisfaction through positive guest interactions and consistent training for staff.
 - Maintained employee availability records, assigned shifts, and resolved scheduling issues for multiple departments.
 - Ensured accurate inventory and invoice records from distributors for bar operations.