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| **Action** | | | **Start Tag** | **End Tag** |
| Establishes an HTML document | | | <html> | </html> |
| Identifies the header section of your document, which is used to provide information about the document for use primarily by search engines and browsers. | | | <head> | </head> |
| The title of document. This element **must be** nested within the head elements. | | | <title> | </title> |
| The largest part of your HTML document. It contains the visible contents of your document. | | | <body> | </body> |
| Sets size of font, from 1 to 7 | | | <font size=5> | </font> |
| Heading (H1 is largest; H6 is smallest) | | | <h1>  <h2> | </h1> </h2> |
| Centers text | | | <center> | </center> |
| Bolds text | | | <b> | </b> |
| Italicizes text | | | <i> | </i> |
| Underlines text | | | <u> | </u> |
| Sets SPOT font color, using color name or hex value | | | <font color=green> | </font> |
| **Inserts a hyperlink** | <A href=http://www.google.com>Click Here to Go To Google! | | | </A> |
| **Inserts an email link** | <A href=“mailto:*debra.mason@rcsd.ms* ”>Click here to contact me! | | | </A> |
| Single spaces | | | <br> |  |
| Double space | | | <P> |  |
| Sets the background color, using name or hex value | | | <body **bgcolor=blue**> |  |
| Sets ALL text color, using name or hex value | | | <body **text= orange**> |  |
| Attribute | | | bgcolor= |  |
| Value | | | "green" |  |
| Inserts an image | | | **<img src="filename.jpg">** |  |
| **Unordered list (bulleted)** | | <ul> <li>First item</li> <li>Next item</li> </ul> | |
| Ordered list (numbered.. 1,2,3) | | <ol>  <li>First item</li> <li>Next item</li> </ol> | |

**Common HTML Tags**