Keval Patel

140 Baker St., Sudbury, ON, P3C 2E9. (M) 647- 871-5973 (E) keval.patel3@icloud.com

Summary:

Licensed security guard and safety-conscious security personnel with excellent communication skills. Skilled at handling and resolving problems professionally. I am pursuing new professional opportunities and desiring to build a long-term career in the field.

Skills:

- Report Writing
- Excel
- Strong communication skills
- Sales abilities
- MS Office
- Attentive
- Positive outlook

- Time Managment
- Detail-oriented
- Shift checklists
- Team leadership
- Approachable
- Analytical
- Data entry

License:

Individual Security Guard

Experience:

Gayatri associates

October 2020- December 2021

Security Guard, Wolfpack Protective Services

March 2023 - present

Responsibilities:

- Handling the clients at the front desk and getting great feedback.
- Handling college server during the shutdown or any glitch in the site.
- Helping marketing teams during the launch of new products in the market.

Education and Training:

Cambrian College Greater Sudbury, ON Computer Programming - IOT: Pursuing

Availability:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Anytime	Anytime	Anytime	Anytime	Anytime	Anytime	Anytime