Leave Management Report

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Leave Request #1

Employee: Charlie Employee (EMP003)
Email: employee3@lms.com
Department: Sales
Start Date: 2025-11-17
End Date: 2025-11-17
Total Days: 1
Leave Type: sick
Status: approved
Reason: Sick
Manager Comment: OK

Leave Request #2

Employee: Charlie Employee (EMP003)
Email: employee3@lms.com
Department: Sales
Start Date: 2025-12-01
End Date: 2025-12-01
Total Days: 1
Leave Type: unpaid
Status: approved
Reason: Test
Manager Comment: OK

Leave Request #3

Employee: Alice Employee (EMP001)
Email: employee1@lms.com
Department: Engineering
Start Date: 2025-11-17
End Date: 2025-11-17
Total Days: 1
Leave Type: casual
Status: approved
Reason: For Important Work
Manager Comment: Ok
HR Comment: OK

Leave Request #4

Employee: Alice Employee (EMP001)
Email: employee1@lms.com
Department: Engineering
Start Date: 2025-11-16
End Date: 2025-11-17
Total Days: 2
Leave Type: sick
Status: cancelled
Reason: Fever

Leave Request #5

Employee: Alice Employee (EMP001)
Email: employee1@lms.com
Department: Engineering
Start Date: 2025-12-02
End Date: 2025-12-03
Total Days: 2
Leave Type: casual
Status: rejected
Reason: Personal Work
HR Comment: Client Urgency to Deliver Project

Leave Request #6

Employee: Charlie Employee (EMP003)
Email: employee3@lms.com
Department: Sales
Start Date: 2025-11-28
End Date: 2025-11-29
Total Days: 2
Leave Type: casual
Status: approved
Reason: Important Work
HR Comment: Approved. Enjoy your leave!

Leave Request #7

Employee: New User (EMP0006)
Email: newuser@lms.com
Department: Engineering
Start Date: 2025-11-28
End Date: 2025-11-29
Total Days: 2
Leave Type: sick
Status: cancelled
Reason: Fever

Leave Request #8

Employee: New User (EMP0006)
Email: newuser@lms.com
Department: Engineering
Start Date: 2025-11-25
End Date: 2025-11-26
Total Days: 2
Leave Type: casual
Status: approved
Reason: Personal work
HR Comment: HR override - special circumstances

Leave Request #9

Employee: New User (EMP0006)
Email: newuser@lms.com
Department: Engineering
Start Date: 2025-11-20
End Date: 2025-11-22
Total Days: 3
Leave Type: casual
Status: approved
Reason: Personal work
HR Comment: Approved. Enjoy your leave!

Leave Request #10

Employee: HR Manager (HR001)
Email: hr@lms.com
Department: Human Resources
Start Date: 2025-11-20
End Date: 2025-11-22
Total Days: 3
Leave Type: casual
Status: pending
Reason: Personal work

Leave Request #11

Employee: Charlie Employee (EMP003)
Email: employee3@lms.com
Department: Sales
Start Date: 2025-12-15
End Date: 2025-12-19
Total Days: 5
Leave Type: earned
Status: rejected
Reason: Vacation
Manager Comment: because of project deadline

Leave Request #12

Employee: Bob Employee (EMP002)
Email: employee2@lms.com
Department: Engineering
Start Date: 2025-11-05
End Date: 2025-11-07
Total Days: 3
Leave Type: sick
Status: approved
Reason: Fever and cold
Manager Comment: Approved. Get well soon!

Leave Request #13

Employee: Alice Employee (EMP001)
Email: employee1@lms.com
Department: Engineering
Start Date: 2025-11-22
End Date: 2025-11-23
Total Days: 2
Leave Type: casual
Status: pending
Reason: Family function