

Tuesday 04/19/23  
5:00 pm

# Team Meeting #4

Zoom Conference

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**Meeting called by:** Hareem Awan

**Type of meeting:** General

**Facilitator:** Amir Elmahalawy

**Note taker:** Dylan Schroers

**Timekeeper:** Amir Elmahalawy

**Attendees:** Hareem Awan, Amir Elmahalawy, Dylan Schroers

**Please read:** Meeting 1&2&3 Minutes

**Please bring:** Research of social finance market

## *Minutes*

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**Agenda item:** Discuss the presentation and what its final goal is

**Presenter:** Amir Elmahalawy

### **Discussion:**

- We discussed the powerpoint outline
  - We assigned each member his own set of slides
  - We went into depth about how and what information should be on each slide
  - We also discussed timing and organization of the slides

### **Conclusions:**

- The powerpoint should be done by the end of the week, with a practice run in our 5th meeting, this will allow us to complete and finalize our final product

### **Action Items/SMART goals:**

### **Person responsible**

### **Deadline**

- |  |          |            |
|--|----------|------------|
| <input type="checkbox"/> Powerpoint needs to be completed            | Everyone | 04/20/2023 |
| <input type="checkbox"/> Review and practice each individuals slides | Everyone | 04/20/2023 |

## ***Other Information***

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**Observers:**

N/A

**Resources:**

N/A

**Special Notes:**

N/A