**Request for Leave to Attend Cousin’s Marriage**

[Your Name] [Date]

[Your Address]

[Principal's Name]

[School Name]

Dear Principal [Principal's Last Name],

I hope this letter finds you in good health and high spirits. I am writing to request your permission to grant me leave from [Start Date] to [End Date] to attend my cousin's wedding, which is scheduled to take place during this period.

I understand the importance of maintaining regular attendance at school, and I have always made it a priority to keep up with my studies and responsibilities. However, this family event holds significant personal importance to me, and I believe it is a rare and special occasion that I should not miss. My presence at this wedding will not only allow me to celebrate this joyous moment with my family but also strengthen our familial bonds.

I assure you that I will make every effort to minimize disruption to my studies during my absence. I will diligently complete any assignments or coursework assigned during my leave and will catch up on any missed lessons as soon as I return to school. Additionally, I will be available for any necessary communication with teachers or classmates during my absence to ensure that I do not fall behind in my studies.

I kindly request your understanding and approval of my leave request for the mentioned period. I will ensure that all my responsibilities are met both before and after my absence to maintain my academic performance.

I understand the importance of adhering to school policies and deadlines, and I will ensure that my leave does not negatively impact my academic progress or the school's functioning. I am committed to returning to school on [Date of Return] and resuming my studies with dedication and enthusiasm.

Thank you for considering my request. I am grateful for your understanding and support in this matter. If you require any further information or have any concerns, please do not hesitate to contact me at [Your Contact Information].

Once again, I sincerely request your approval for this leave, and I look forward to your positive response.

Yours sincerely,

[Your Name]