[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Employer's Name],

I hope this letter finds you well. As we approach the end of the fiscal year, I wanted to take a moment to discuss my compensation. I have thoroughly enjoyed my time at [Company Name] and have consistently worked hard to contribute to the company's success.

Over the past year, I have [mention your accomplishments, achievements, or contributions]. I am proud of my performance and believe that I have added value to our team and the organization as a whole.

In light of my contributions and the current market conditions, I kindly request a salary increment as part of our annual compensation review process. I believe that this adjustment would not only recognize my efforts but also motivate me to continue striving for excellence in my role.

I am open to discussing this matter further and appreciate your consideration.

Thank you for your time.

Sincerely,

[Your Name]