**Appointment Letter Format for Electrician**

[Your Company Letterhead, if available]

[Company Name]

[Company Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Date]

[Electrician's Name]

[Electrician's Address]

[City, State, ZIP Code]

Dear [Electrician's Name],

We are pleased to offer you the position of Electrician at [Company Name], effective [Start Date]. We believe that your skills and experience will be a valuable addition to our team, and we are excited to have you join our company.

Terms and Conditions of Employment:

Position: Electrician

Start Date: [Start Date]

Compensation: Your annual salary will be [Salary], payable on a [Payment Schedule], and subject to statutory deductions.

Benefits: You will be eligible for [List of Benefits], as per the company's policies.

Probation Period: You will be on probation for a period of [Probation Period], during which your performance will be assessed.

Responsibilities:

As an Electrician, your responsibilities will include but are not limited to:

Installing, maintaining, and repairing electrical systems, equipment, and fixtures.

Diagnosing and troubleshooting electrical problems.

Ensuring compliance with safety and electrical codes and regulations.

Performing other duties as required by the company.

Termination:

Either party may terminate the employment relationship with written notice, as per the company's termination policies.

Confidentiality:

During your employment, you may have access to confidential company information. You are expected to maintain the strictest confidentiality with respect to this information during and after your employment.

Please sign and return this letter to confirm your acceptance of the position. If you have any questions or require further information, please do not hesitate to contact us.

We look forward to you joining the [Company Name] team and contributing to our continued success. Your experience and expertise will be an asset to our organization.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Signature, if sending a hard copy]

Accepted by:

[Electrician's Name]

[Signature, if sending a hard copy]

[Date]