**Holiday Announcement Email for Independence Day**

**Subject: [Company Name] Office Closure for Independence Day**

**Dear [Company Name] Team,**

**As Independence Day approaches, we want to inform you about our office closure during the holiday. Please take note of the following:**

**Holiday Date: Our office will be closed on [Date] in honor of Independence Day.**

**Regular Working Hours: We will be back to regular working hours on [Date].**

**Urgent Matters: In case of any urgent matters, our support team and emergency contacts will be reachable at [Contact Information].**

**Holiday Wishes: We encourage you to celebrate this day responsibly and enjoy the festivities.**

**Wishing you a safe and enjoyable Independence Day celebration.**

**Sincerely,**

**[Your Name]**

**[Your Title]**