**Transfer Certificate Letter Due to Relocation**

[School Letterhead]

[Date]

[Student's Name]

[Student's Address]

[City, State, Zip Code]

Dear [Student's Name],

Subject: Transfer Certificate Due to Relocation

This is to certify that [Student's Name] was a student of [School Name] and is now relocating to [New Location]. We hereby grant them a Transfer Certificate, indicating that they are no longer a student of this school. We understand that this move is necessitated by [mention the reason for relocation, e.g., family reasons, parent's job transfer, etc.].

We wish [Student's Name] the best in their new school and location.

Sincerely,

[Principal's Name]

[Principal's Signature]

[School Name]