

Ganesh Govindarajan

IN

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To pursue growth of my career in a competitive and challenging work environment which will enable me to learn, grow and substantially build on my knowledge acquired during the course of my study and at the same time give me an opportunity to contribute to the growth of organization where I work

Willing to relocate to: Chennai, Tamil Nadu - Salem, Tamil Nadu - Bangalore Urban, Karnataka

Work Experience

MCA GRADUATE LOOKING FOR GOOD JOB

BOARD EX INDIA PVT LTD - Nungambakkam, Tamil Nadu

1. BOARD EX INDIA PVT LTD (Chennai): - Working Experience of 10 Months as Research Analyst and work responsibilities such as:

- Research oriented work in search engine such as google, yahoo etc.
- Handle the input profile in application such as word, excel etc
- Handle the output in company database
- Maintain the research profile in word and excel etc

2. SWASTIK FILAMENTS PVT LTD (Chennai): - Working Experience of 5 Months as Process associate and work responsibilities such as:

- Handle the sales invoice report of the company
- Maintain billing, vouchers and sales analysis report of the company
- Handle the financial database in tally, excel etc
- Handle tax and other related issues of the company

3. SRI RAMA TAX AIDS PVT LTD (Chennai): - Working Experience of 10 Months as CC Executive and work responsibilities such as:

- Handle the sales invoice report of the company
- Maintain billing, vouchers and sales analysis report of the company
- Handle the financial database in tally, excel etc
- Handle tax and other related issues of the company

4. ALL SEC TECHNOLOGIES PVT LTD (Chennai): - Working Experience of 7 Months as Process associate and work responsibilities such as:

- Handle the calls information of the company
- Maintain sales information of the company
- Handle the output transactions in word and excel etc
- Handle the output and input calls of the company database

Academic achievements and certifications

- Participated in Hindi competitions and won so many prizes
- Participated in Tamil amara bharathi exams and won so many prizes
- Participated in sloka competitions and won so many prizes etc

Education

MCA

SRM Engineering College

Bachelor of science in maths

RKM Vivekanada college

SAOHSS School

Skills

ASP (Less than 1 year), ASP.NET (Less than 1 year), C++ (Less than 1 year), JAVA (Less than 1 year), MS ASP (Less than 1 year)

Additional Information

Computer Skills

1. Basic of computer
2. Working Knowledge of MS-Office.
3. Working Knowledge of Internet.
4. Knowledge of visual basic 6.0, java, oracle 10g, asp.net, sqlserver 2005
5. Knowledge of c, c++, tally, and windows versions 7, xp, 8& msoffice 2007

Personality Traits

Strengths

- Analytical mind to identify problems and implement effective solution.
- Flexible by nature.
- Positive Attitude.
- Hard working & Self Confident.
- Capable to work in Team.