**CURRICULUM VITAE**

**MERCURY.P  
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**OBJECTIVE:**

To work in a healthy, innovative and challenging environment extracting the best out of me, which is conducive to learn and grow at professional as well as personal level thereby directing my future endeavors as an asset to the organization.

**ACADEMIC QUALIFICATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Academic Qualification** | **Institute/ University** | **Year of Passing** | **CGPA** |
| Graduation B.E | A.R.Engineering College. villupuram | 2013 | 6.59 |
| Diploma D.E.E.E | Elumalai Polytechnic Colleg. villupuram | 2008 | 74.8 |
| 10th | St.Marys High School. villupuram | 2005 | 69.2 |

**ADDITIONAL COMPUTER PROFICIENCY:**

* Operating Systems : windows
* Packages : basic C,C++, OOPS
* Other : basic’s in Math lab and Simulink, Acad

**PROFESSIONAL EXPERIENCE:**

* **Organization : Tamil Nadu Electricity Board**
* **Designation : Technician Supervisor**
* **Duration : 1 year**

Area of Work:

1. Providing day to day supervision of running electrical work and maintenance

of Electrical substation including diesel Generator, Office building and its   
 maintenance, air conditioning plant, electrical, A/C package unit, Cold Room,   
 Deep Freezer and other electrical works

1. Other duties as may be assigned by the TNEB from time to time
2. Electrical distributionwork of 3 Phase AC / single AC, Electrical Cable layout, high voltage testing,
3. Provide technical assistance to the Distribution Engineering Division regarding customer projects.  Evaluate customer projects to ensure distribution /substation /transmission systems will adequately serve the proposed loads.  Review protection coordination schemes associated with proposed customer projects. Initiate system projects to overcome any potential deficits that result.
4. Performs project management and design duties related to Transmission, Substation, and Distribution system projects.  Issues appropriate work orders and instructions where applicable for assigned projects.  Monitors assigned projects until project installations are completed.
5. Assist operating divisions of Transmission and Distribution Department

* **Organization : Medusind Solutions india Pvt Ltd**
* **Designation : Customer representative(AR caller)**
* **Duration : 2 year**

**Area of Work:**

1. Understand the client requirements and specifications of the project
2. Ensure targeted collections are met on a daily / monthly basis
3. Meet the productivity targets of clients within the stipulated time
4. Ensure that the deliverables to the client adhere to the quality standards
5. Ensure follow-up on pending claims
6. Prepare and maintain status reports

* **Organization : Hi-Tech Impex Marketing**
* **Designation : Customer Relations & Employee relations**
* **Duration : 1yr 3 months**

**Area of Work:**

1. Resolve customer complaints via phone, email, mail or social media. Use telephones to reach out to customers and verify information.
2. The term 'employee relations' refers to a company's efforts to manage relationships between employers and employees
3. Providing fair and consistent treatment to all employees so they will be committed to their jobs and loyal to the company.
4. Maintain the record of employees problem and giving report to the CEO
5. Maintaining the customer enquiry record and issues to the Ceo
6. Assisting the Office admin work

* **Organization : cherian Sri vari enterprises**
* **Designation : technician**
* **Duration : presently**

**EXTRA CURRICULAR ACTIVITIES AND ACHEIVEMENTS:**

* Won a cup in Zonal Level Volleyball match playing as a captain
* Head of an Editorial board of the college magazine during final year
* Organized various cultural Program’s in college.
* Participated in various Paper Presentation in College.

**PERSONAL STRENGTHS:**

* Determined to learn with practical approach
* Good communication skills
* Enthusiastic and can produce results under deadline constraints
* Self-determined& practical thinker.

**HOBBIES AND INTERESTS:**

* Playing volley ball, swimming and listen to music
* Auto cad, Math lab and Simulink, plc and scada

**PERSONAL PROFILE:**

**Father’s name** : S.Pathinathan

**Date of Birth** : 01/12/1988

**Sex** : Male

**Marital Status** : Single

**Languages Known** : English, Hindi and Tamil.

**Hobbies** : Playing Carom Board & Volley Ball

**Passport No :** H2127705

**DECLARATION**

I hereby declare that all the information above is true to best of my knowledge

Place:

Date: (P.MERCURY)