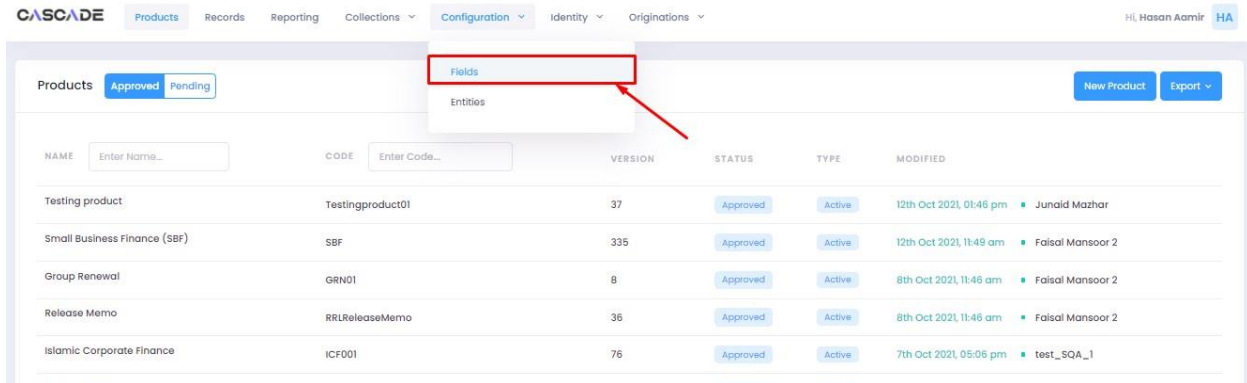
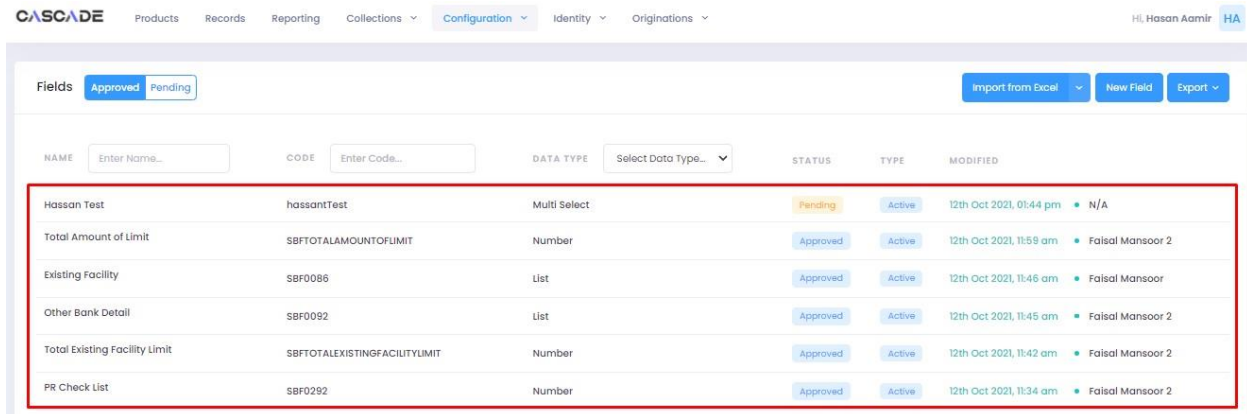


Fields Maker

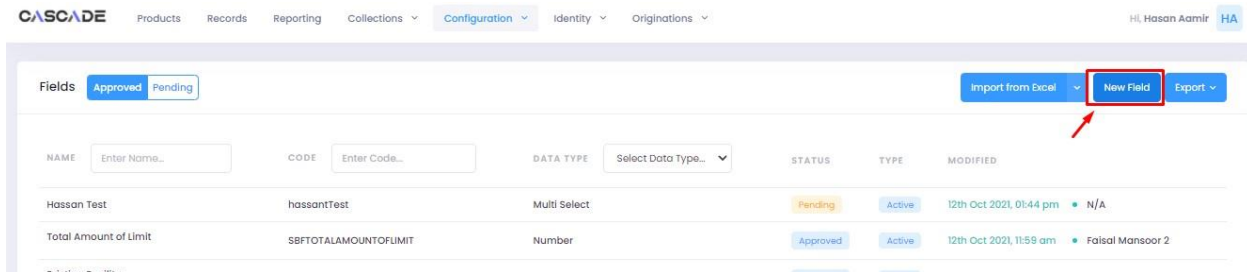
1. Click on the 'fields' tab.



2. Here you will see all the approved fields.



3. Click on 'new field' to create a new field.



4. Fill all the required fields.

New Field

← Back Reset Submit & Stay

Name* Test Field 1 ✓	Code* 23456777 ✓	Description Enter Description
Data Type* Select	Master Data Type Jinni	Dependent Fields Dependent Fields
Sub Fields Sub Fields	Minimum Length Enter Minimum Length ✓	Maximum Length Enter Maximum Length ✓
Default Value Type Default Value Type	Default Value Enter Default Value	Default Value Field Default Value Field
Tags Tags	Group Group	Header Header
Belonging Application	Fuzzy Threshold Enter Fuzzy Threshold ✓	Fuzzy Search <input type="checkbox"/>
<input type="checkbox"/> Mandatory	Computation Type Computation Type	Field For Computations Field For Computations

5. 'Data type' will allow you to choose the type of field to create.

For example, 'select' will create a field with a drop down menu.

New Field

← Back Reset Submit & Stay

Name* Test Field 1 ✓	Code* 23456777 ✓	Description Enter Description
Data Type* Select	Master Data Type Jinni	Dependent Fields Dependent Fields
Sub Fields Sub Fields	Minimum Length Enter Minimum Length ✓	Maximum Length Enter Maximum Length ✓
Default Value Type Default Value Type	Default Value Enter Default Value	Default Value Field Default Value Field
Tags Tags	Group Group	Header Header
Belonging Application	Fuzzy Threshold Enter Fuzzy Threshold ✓	Fuzzy Search <input type="checkbox"/>
<input type="checkbox"/> Mandatory	Computation Type Computation Type	Field For Computations Field For Computations

6. 'Master data type' will allow you to select the options shown under the drop down menu if you choose 'select' as the data type.

The screenshot shows the CASCADE Configuration page. The 'Data Type' dropdown is set to 'Select'. The 'Master Data Type' dropdown is open, showing a list of options: Global Configuration, SBPCT, ApplierType, Partnership, Analysis Code, P4 Code, P3 Code, Tags, Obsolescence risk, and Recayment frequency. The 'Code' field has a red error message 'Code is required'. The 'Description' field is empty. The 'Dependent Fields' dropdown is set to 'Dependent Fields'. The 'Maximum Length' field has a green checkmark. The 'Default Value Field' dropdown is set to 'Default Value Field'. The 'Header' dropdown is set to 'Header'. The 'Fuzzy Search' checkbox is unchecked.

7. 'Tags' will allow you set certain parameters for the field that you are creating.

The screenshot shows the CASCADE Configuration page. The 'Data Type' dropdown is set to 'Select'. The 'Master Data Type' dropdown is set to 'Global Configuration'. The 'Minimum Length' field has a green checkmark. The 'Default Value' field is empty. The 'Group' dropdown is set to 'Group'. The 'Fuzzy Threshold' field has a green checkmark. The 'Computation Type' dropdown is set to 'Computation Type'. The 'Field For Computations' dropdown is set to 'Field For Computations'. The 'Hidden' checkbox is unchecked. The 'Is Import Allowed' checkbox is unchecked. The 'Tags' dropdown is open, showing a list of options: Allow Current Date, Allow Future Dates Only, Allow Last 30 Days, Allow Next 30 Days, Allow Past Dates Only, and Allow Past Days.

8. These are some of the checkboxes that you can tick to change the nature of the field.

‘Mandatory’ makes the field mandatory to fill. ‘Readonly’ makes the field read-only. ‘Hidden’ keeps the field present but hidden.

The screenshot shows the CASCADE Configuration page for a new field. The page is divided into several sections for configuring the field's properties. The 'Mandatory', 'Readonly', and 'Hidden' checkboxes are highlighted with red boxes, indicating they are the focus of the instruction.

9. Once completed, click on ‘submit & stay’ to submit and stay on the page, or click on ‘submit’ to submit and leave the page.

The screenshot shows the CASCADE Configuration page for a new field. The 'Submit & Stay' button is highlighted with a red box and an arrow, indicating it is the focus of the instruction.

10. New field will now appear under the ‘pending’ tab.

The screenshot shows the CASCADE Configuration page for a new field. The 'Fields' table is displayed, showing the newly created field 'Guide Field' with a status of 'Draft'. The 'Pending' tab is selected, and the 'Guide Field' is listed with a status of 'Draft'.

NAME	CODE	DATA TYPE	STATUS	ACTION PERFORMED	UPDATED
Guide Field	1221122	Select	Draft	Added	13th Oct 2021, 01:32 pm • Hasan Aamir
Hassan Test	hassantest	Multi Select	Draft	Deleted	12th Oct 2021, 02:01 pm • Hasan Aamir

11. Select the new field by ticking the check box then click on the 'maker checker action' button to send it for approval.

The screenshot shows the CASCADE Configuration page. The 'Fields' tab is active, and the 'Pending' sub-tab is selected. A table lists four fields:

NAME	CODE	DATA TYPE	STATUS	ACTION PERFORMED	UPDATED
Guide Field	I22I122	Select	Draft	Added	13th Oct 2021, 01:32 pm
Hassan Test	hassantest	Multi Select	Draft	Deleted	12th Oct 2021, 02:01 pm
Test	I23I236666	String	Draft	Added	11th Oct 2021, 05:00 pm
Junni Field	JF	String	Awaiting Approval	Deleted	29th Sep 2021, 08:38 pm

A red arrow points to the 'maker checker action' button (a blue icon with a right-pointing arrow) in the bottom right corner of the table.

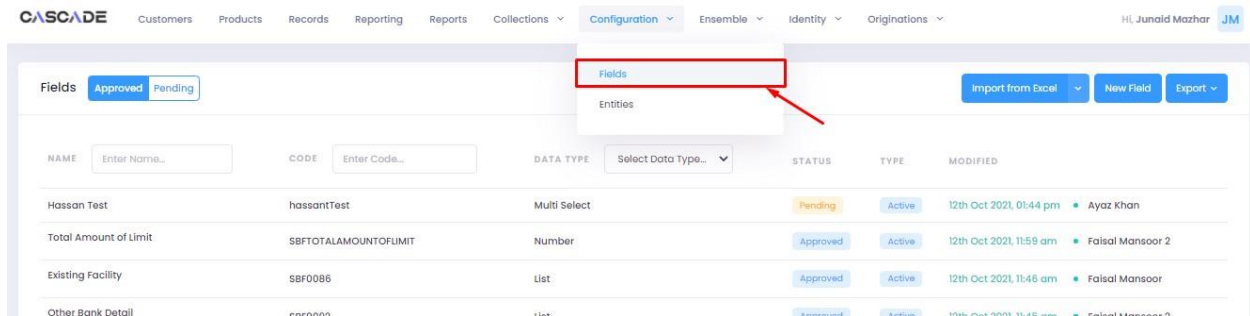
12. Leave comments then click on 'send for approval' button.

Note: The newly created field will now require approval from a checker.

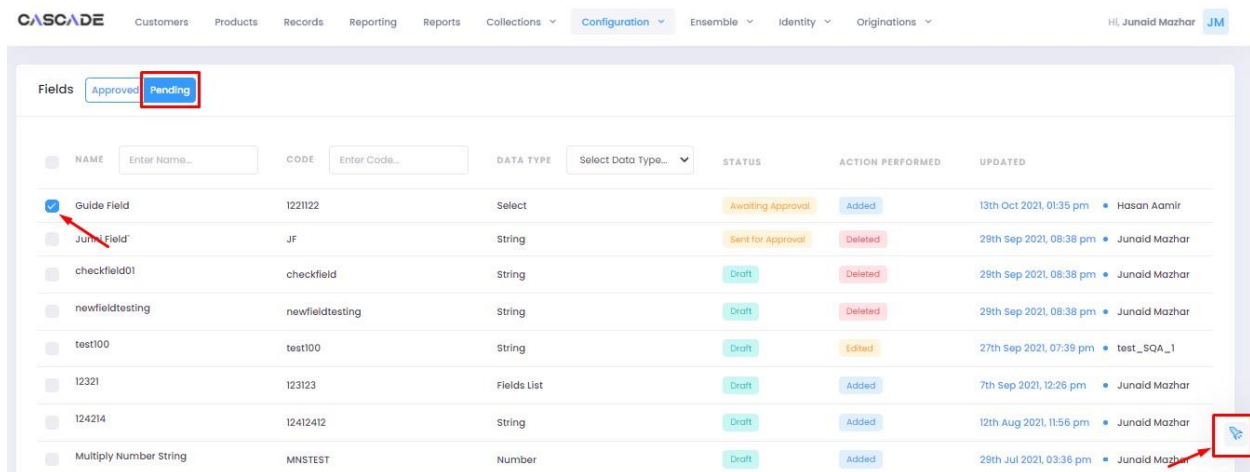
The screenshot shows the Maker Checker Dashboard. It features a 'Comment:' label and a text input field. To the right of the input field is a 'Send for Approval' button (a blue icon with a right-pointing arrow) highlighted with a red box. Below the input field are three buttons: a red 'X' button, a yellow 'O' button, and a green 'Check' button.

Checker

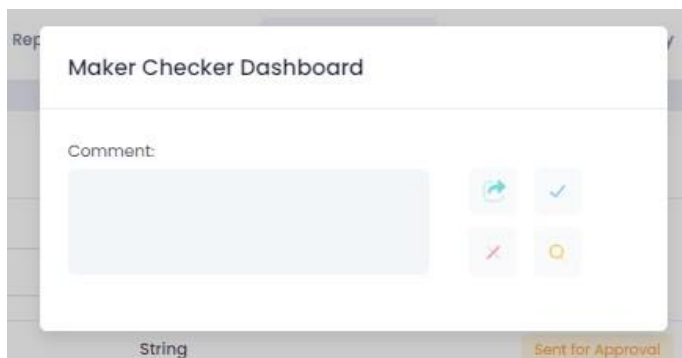
1. Go to the 'fields' tab from the checker account.



2. Then click on the 'pending' tab where you will see all the pending entries. Select the one that requires approval by ticking the check box, then click on the 'maker checker action' button.



3. Leave comments then click on 'approve' to approve.



4. The newly created field will now show as approved. You can also edit, clone, or delete it.

CASCADE

ProductsRecordsReportingCollectionsConfigurationIdentityOriginations

Hi, Hasan Aamir

Fields

ApprovedPending

Import from ExcelNew FieldExport

NAME

Enter Name...

CODE

Enter Code...

DATA TYPE

Select Data Type...

STATUS

TYPE

MODIFIED

Guide Field	1221122	Select	Approved	Active	13th Oct 2021, 04:10 pm	Junaïd Mazhar
Hassan Test	hassantest	Multi Select	Pending	Active	12th Oct 2021, 01:44 pm	Ayaz Khan
Total Amount of Limit	SBFTOTALAMOUNTOFLIMIT	Number	Approved	Active	12th Oct 2021, 11:59 am	Faisal Mansoor 2
Existing Facility	SBF0086	List	Approved	Active	12th Oct 2021, 11:46 am	Faisal Mansoor
Other Bank Detail	SBF0092	List	Approved	Active	12th Oct 2021, 11:45 am	Faisal Mansoor 2
Total Existina Facility Limit	SBFTOTALAMOUNTOFLIMIT	Number	Approved	Active	12th Oct 2021, 11:45 am	Faisal Mansoor 2

CASCADE

ProductsRecordsReportingCollectionsConfigurationIdentityOriginations

Hi, Hasan Aamir

Fields

ApprovedPending

Import from ExcelNew FieldExport

NAME

Enter Name...

CODE

Enter Code...

DATA TYPE

Select Data Type...

STATUS

TYPE

MODIFIED

Guide Field	1221122	Select	Approved	Active	13th Oct 2021, 04:10 pm	Junaïd Mazhar
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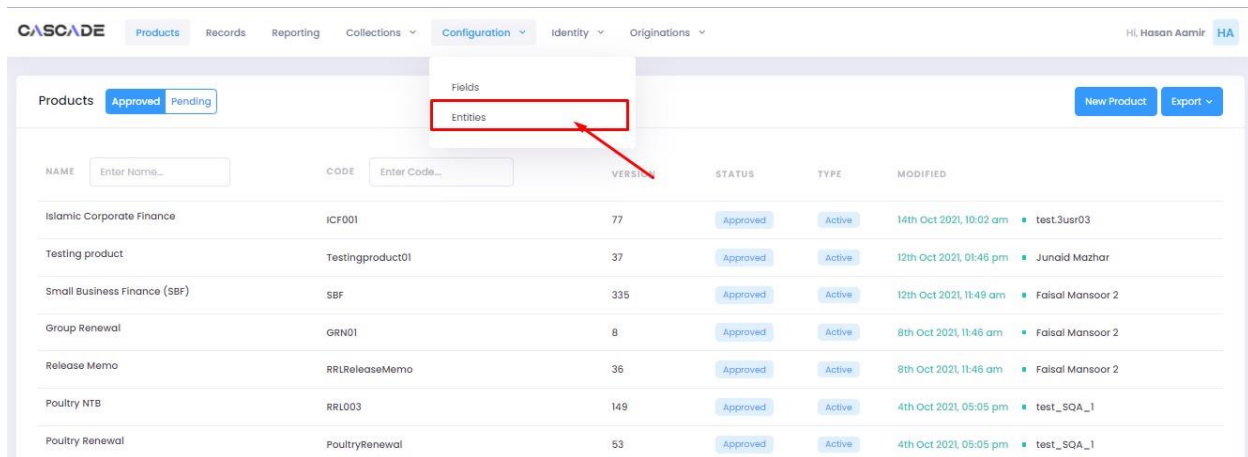
Edit Item

Clone Item

Delete Item

Entities Maker

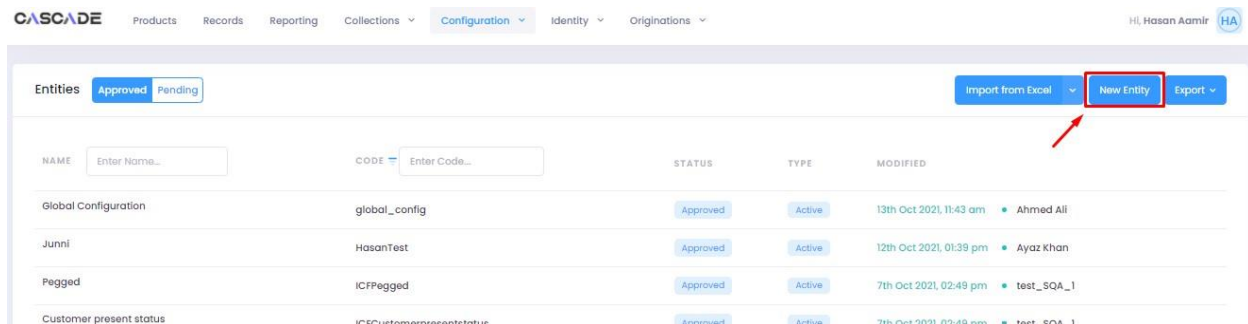
1. Click on the 'entities' tab.



The screenshot shows the CASCADE application interface. The top navigation bar includes 'Products', 'Records', 'Reporting', 'Collections', 'Configuration', 'Identity', and 'Originations'. The 'Configuration' dropdown menu is open, and the 'Entities' option is highlighted with a red box and a red arrow. The main content area displays the 'Products' table with columns: NAME, CODE, VERSION, STATUS, TYPE, and MODIFIED. The table lists several products, including 'Islamic Corporate Finance', 'Testing product', 'Small Business Finance (SBF)', 'Group Renewal', 'Release Memo', 'Poultry NTB', and 'Poultry Renewal'.

NAME	CODE	VERSION	STATUS	TYPE	MODIFIED
Islamic Corporate Finance	ICF001	77	Approved	Active	14th Oct 2021, 10:02 am
Testing product	Testingproduct01	37	Approved	Active	12th Oct 2021, 01:46 pm
Small Business Finance (SBF)	SBF	335	Approved	Active	12th Oct 2021, 11:48 am
Group Renewal	GRN01	8	Approved	Active	8th Oct 2021, 11:46 am
Release Memo	RRReleaseMemo	36	Approved	Active	8th Oct 2021, 11:46 am
Poultry NTB	RRLO03	149	Approved	Active	4th Oct 2021, 05:05 pm
Poultry Renewal	PoultryRenewal	53	Approved	Active	4th Oct 2021, 05:05 pm

2. Click on 'new entity' to create a new entity.



The screenshot shows the CASCADE application interface with the 'Entities' tab selected. The top navigation bar is the same as the previous screenshot. The main content area displays the 'Entities' table with columns: NAME, CODE, STATUS, TYPE, and MODIFIED. The table lists several entities, including 'Global Configuration', 'Junni', 'Pegged', and 'Customer present status'. The 'New Entity' button is highlighted with a red box and a red arrow.

NAME	CODE	STATUS	TYPE	MODIFIED
Global Configuration	global_config	Approved	Active	13th Oct 2021, 11:43 am
Junni	HasanTest	Approved	Active	12th Oct 2021, 01:39 pm
Pegged	ICFPegged	Approved	Active	7th Oct 2021, 02:49 pm
Customer present status	ICFCustomerpresentstatus	Approved	Active	7th Oct 2021, 02:49 pm

3. Fill all the required fields.

CASCADE Products Records Reporting Collections Configuration Identity Originations Hi, Hasan Aamir HA

New Entity Back Reset Submit & Stay

Name* Enter Name Enter Code Enter Description

Name is required

Fields To Include

Search... Search...

Guide Field
Hassan Test
Total Amount of Limit
Existing Facility
Other Bank Detail

No selected options

4. You can also choose 'fields' to include in the new entity.

CASCADE Products Records Reporting Collections Configuration Identity Originations Hi, Hasan Aamir HA

New Entity Back Reset Submit & Stay

Name* Entity Guide Enter Code 2367655 Enter Description

Fields To Include

Search... Search...

Hassan Test
Total Amount of Limit
Existing Facility
Other Bank Detail
Total Existing Facility Limit

Guide Field

5. Once completed, click on 'submit & stay' to submit and stay on the page, or click on 'submit' to submit and leave the page.

CASCADE Products Records Reporting Collections Configuration Identity Originations Hi, Hasan Aamir HA

New Entity Back Reset Submit & Stay Submit

Name* Enter Name Enter Code 2367655 Enter Description

Fields To Include

Search... Search...

Hassan Test
Total Amount of Limit
Existing Facility
Other Bank Detail
Total Existing Facility Limit

Guide Field

6. Newly created 'entity' will now show under the 'pending' tab.

CASCADE Products Records Reporting Collections Configuration Identity Originations Hi, Hasan Aamir HA

Entities **Approved** Pending

<input type="checkbox"/>	NAME <input data-bbox="305 394 443 420" type="text" value="Enter Name..."/>	CODE <input data-bbox="570 394 708 420" type="text" value="Enter Code..."/>	STATUS	ACTION PERFORMED	UPDATED
<input type="checkbox"/>	Guide Entity	659463	Draft	Added	14th Oct 2021, 11:39 am • Hasan Aamir
<input type="checkbox"/>	Entity Guide	2367655	Draft	Added	14th Oct 2021, 11:34 am • Hasan Aamir
<input type="checkbox"/>	123213	123	Awaiting Approval	Added	29th Sep 2021, 08:40 pm • Junaid Mazhar

10 Showing rows 1 to 3 of 3

7. Select the new entity by ticking the check box then click on the 'maker checker action' button to send it for approval.

CASCADE Products Records Reporting Collections Configuration Identity Originations Hi, Hasan Aamir HA

Entities **Approved** Pending

<input type="checkbox"/>	NAME <input data-bbox="305 932 443 957" type="text" value="Enter Name..."/>	CODE <input data-bbox="570 932 708 957" type="text" value="Enter Code..."/>	STATUS	ACTION PERFORMED	UPDATED
<input checked="" type="checkbox"/>	Guide Entity	659463	Draft	Added	14th Oct 2021, 11:39 am • Hasan Aamir
<input type="checkbox"/>	Entity Guide	2367655	Draft	Added	14th Oct 2021, 11:34 am • Hasan Aamir
<input type="checkbox"/>	123213	123	Awaiting Approval	Added	29th Sep 2021, 08:40 pm • Junaid Mazhar

10 Showing rows 1 to 3 of 3

Maker Checker Action

8. Leave comments then click on 'send for approval' button.

Note: The newly created field will now require approval from a checker.

Maker Checker Dashboard

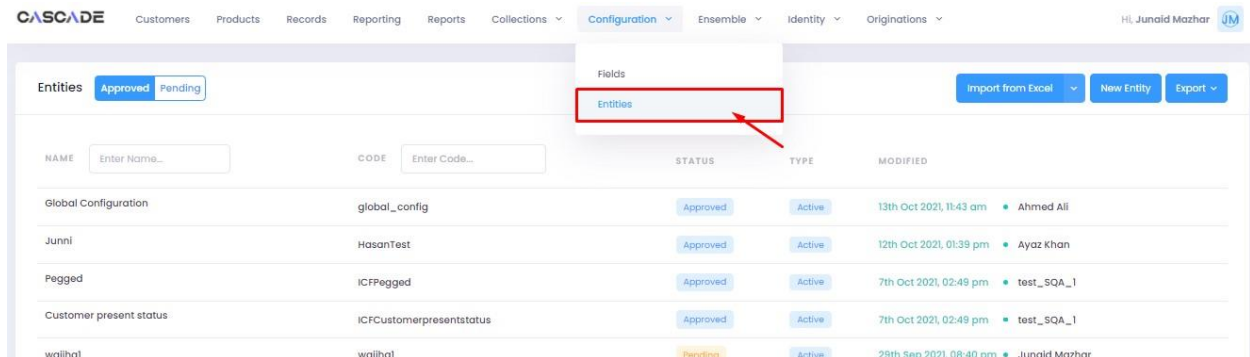
Comment:

☒ ☐ ☐ ☐

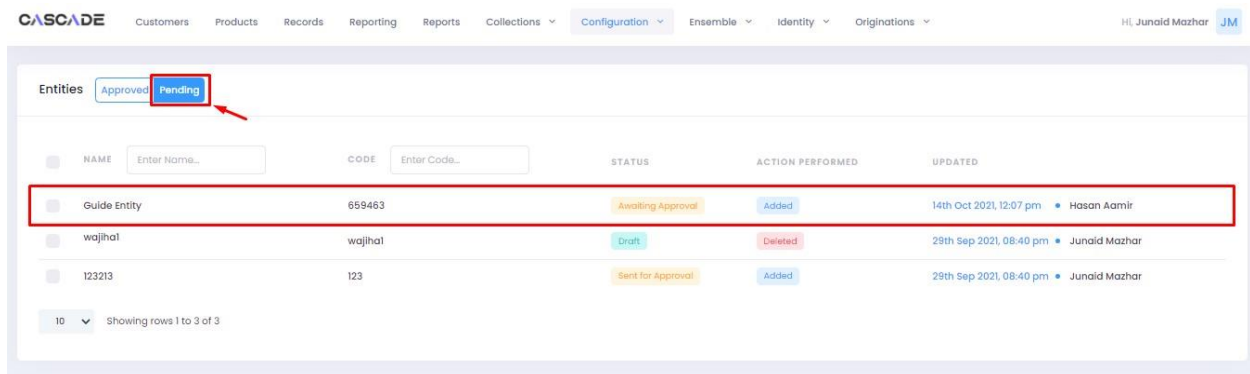
Select Draft

Checker

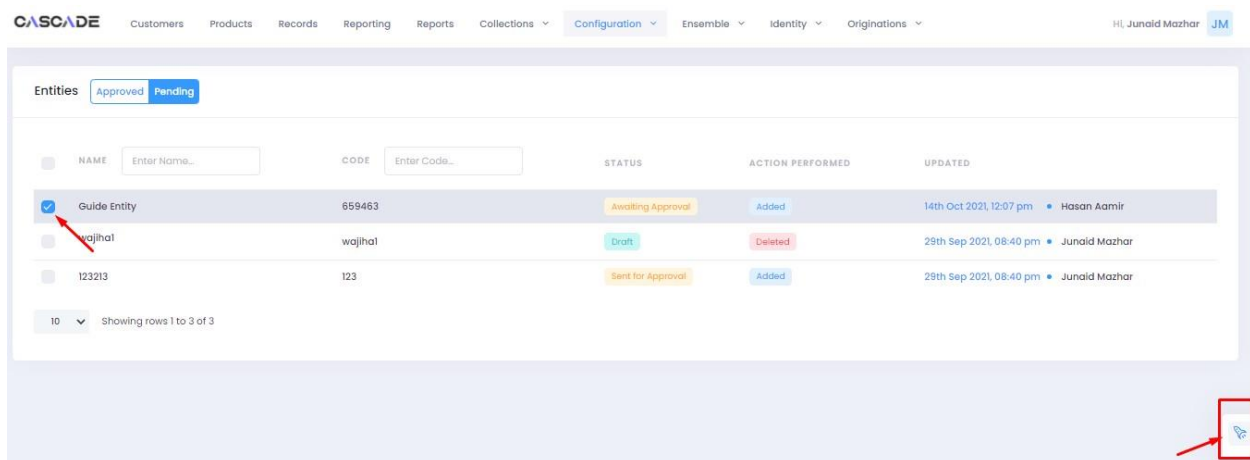
1. Click on the 'entities' tab.



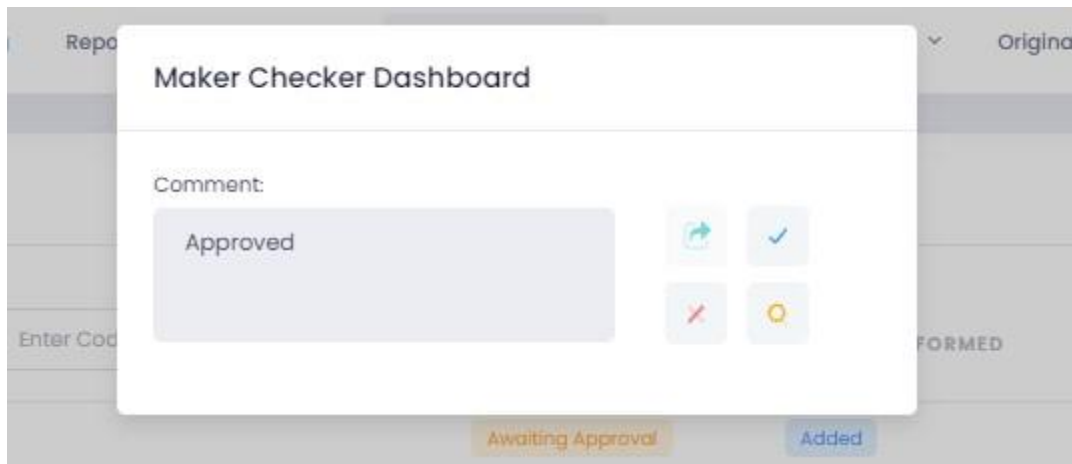
2. Then click on 'pending' to view all pending entities.



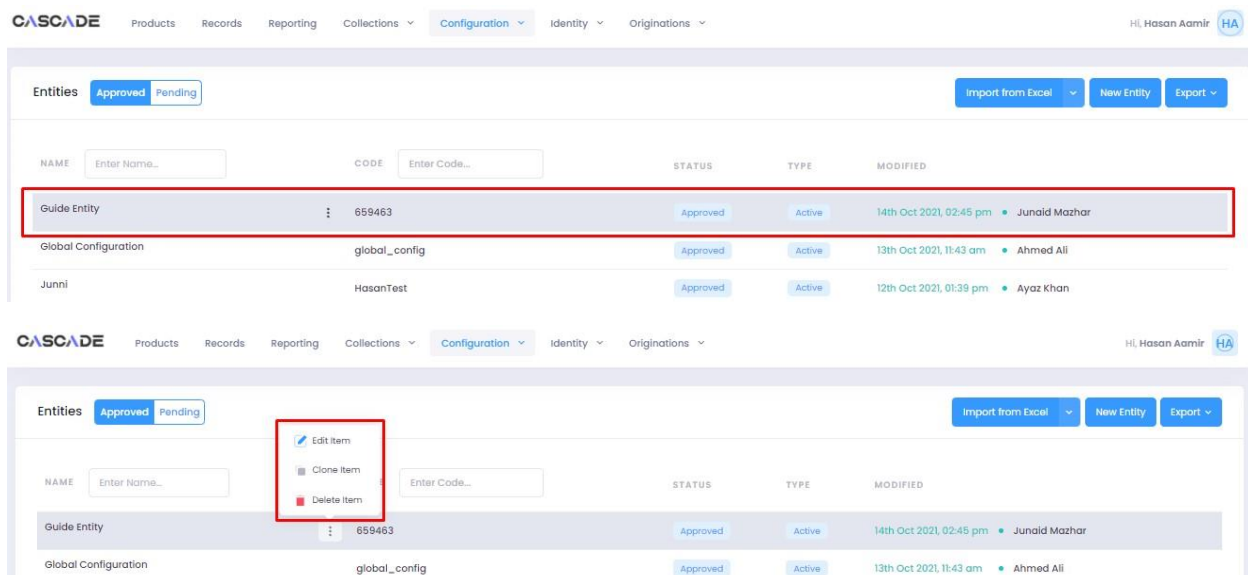
3. Select the entity by ticking the check box then click on the 'maker checker action' button.



4. Leave comments then click on 'approve' to approve the entity.

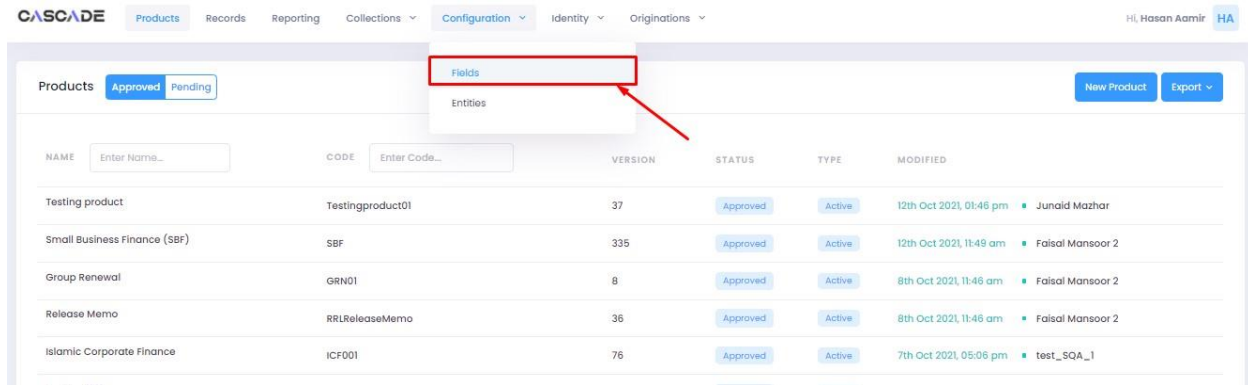


5. The newly created entity will now show as approved. You can also edit, clone, or delete it.

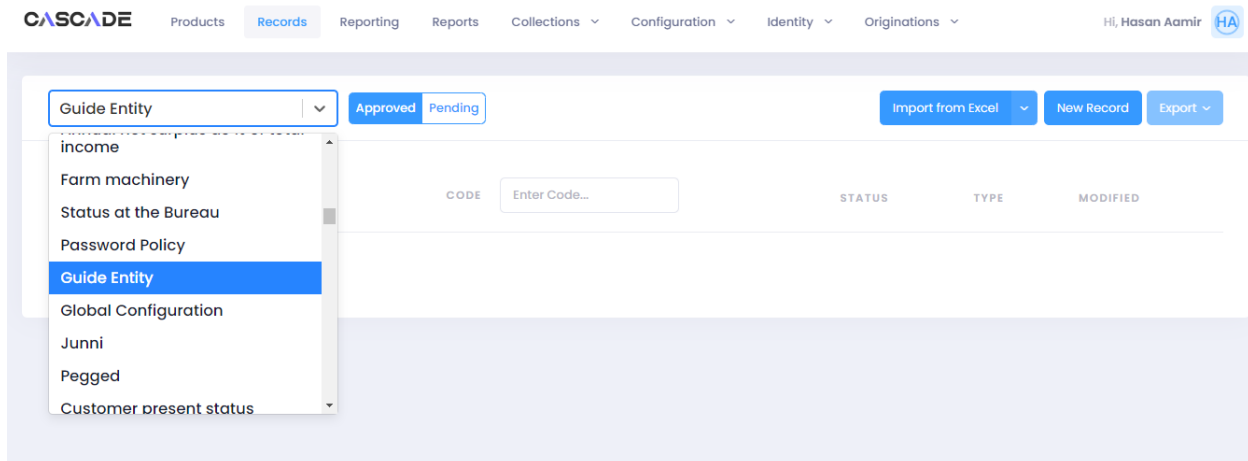
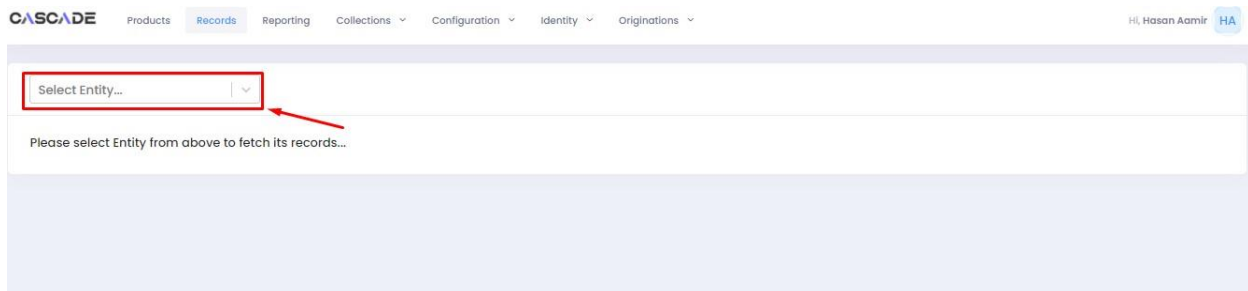


Records

1. Click on the 'records' tab.



2. Select an entity from the drop down menu.



3. Click on 'new record' to create a new record under the entity selected.

The screenshot shows the CASCADE application interface. At the top, there's a navigation bar with the CASCADE logo and several menu items: Products, Records (highlighted), Reporting, Reports, Collections, Configuration, Identity, and Originations. On the right, it says 'Hi, Hasan Aamir' with a user icon. Below the navigation bar, there's a section for 'Guide Entity'. It includes a dropdown menu set to 'Guide Entity', two buttons 'Approved' and 'Pending', and three buttons: 'Import from Excel', 'New Record' (highlighted with a red box and a red arrow), and 'Export'. Below this, there are input fields for 'NAME' and 'CODE', and a table with columns 'STATUS', 'TYPE', and 'MODIFIED'. At the bottom, it shows '10' rows and 'Showing rows 0 to 0 of 0'.

4. Fill all the required details.

The screenshot shows the 'New Record' form in the CASCADE application. At the top, there's a navigation bar with the CASCADE logo and several menu items: Products, Records (highlighted), Reporting, Reports, Collections, Configuration, Identity, and Originations. On the right, it says 'Hi, Hasan Aamir' with a user icon. Below the navigation bar, there's a section for 'New Record'. It includes a 'Back' button, a 'Reset' button, and a 'Submit & Stay' button. Below these, there's a red box highlighting the input fields: 'Name*' (with a red asterisk), 'Code*' (with a red asterisk), 'Description', 'Order', and 'Guide Field'. The 'Name*' field contains 'Enter Name', the 'Code*' field contains 'Enter Code', the 'Description' field contains 'Enter Description', the 'Order' field contains 'Enter Order', and the 'Guide Field' field contains 'Guide Field'.

5. After filling all the details, click on 'submit & stay' to submit and stay on the same page or click on 'submit' to submit and exit.

The screenshot shows the 'New Record' form in the CASCADE application. At the top, there's a navigation bar with the CASCADE logo and several menu items: Products, Records (highlighted), Reporting, Reports, Collections, Configuration, Identity, and Originations. On the right, it says 'Hi, Hasan Aamir' with a user icon. Below the navigation bar, there's a section for 'New Record'. It includes a 'Back' button, a 'Reset' button, and a 'Submit & Stay' button (highlighted with a red box and a red arrow). Below these, there's a 'Submit' button. The input fields are filled with data: 'Name*' contains 'Record Guide' with a green checkmark, 'Code*' contains '56693552' with a green checkmark, 'Description' contains 'Record Guide', 'Order' contains '1' with a green checkmark, and 'Guide Field' contains 'User Configuration' with a green checkmark.

6. The newly created 'record' will now show under the 'pending' tab.

The screenshot shows the CASCADE application interface. At the top, there's a navigation bar with 'Products', 'Records' (selected), 'Reporting', 'Reports', 'Collections', 'Configuration', 'Identity', and 'Originations'. The user is logged in as 'Hi, Hasan Aamir' with initials 'HA'. Below the navigation bar, there's a section for 'Guide Entity' with a dropdown menu and two buttons: 'Approved' and 'Pending'. The 'Pending' button is active. Below this, there's a table with columns: NAME, CODE, STATUS, ACTION PERFORMED, and UPDATED. The table contains one row: 'Record Guide' with CODE '56693552', STATUS 'Draft', ACTION PERFORMED 'Added', and UPDATED '8th Nov 2021, 05:32 pm' by 'Hasan Aamir'. This row is highlighted with a red border. At the bottom left, there's a pagination control showing '10' rows and 'Showing rows 1 to 1 of 1'.

7. Select the new entity by ticking the check box then click on the 'maker checker action' button to send it for approval.

This screenshot is similar to the previous one, but the 'Record Guide' row in the table now has a blue checkmark in the first column. In the bottom right corner, there's a red arrow pointing to a small blue icon button, which is likely the 'maker checker action' button mentioned in the text.