

PAKISTAN

International Airlines

Great Power - 2.5L Wifi

Purchases Flight Kitchen Section,
Supply Chain Management Department

Tender No: FSD-25010004.

Dated. 02nd January, 2025

Tender Cost (Pay Order) PKR: 15,000.00

Earnest Money (Pay Order) PKR: 250, 000.00

INVITATION TO BID

1. Pakistan International Airline (PIA) invites quotations through E-PADS along with sealed bids from renowned (Eligibility as per tender documents) Vendors "Single Stage Two Sealed Envelope Basis" for supply of Liquid Hand Soap 100 ml Bottle [Annual].

2. Bidding documents containing detail terms and conditions, etc. which are available at electronically and can be downloaded from following:

3. PIACL Website: <https://www.piac.com.pk/corporate/sales-procurement/tenders>

4. PPRA Website: <https://www.ppra.org.pk/active-tenders>

5. E-PADS-PPRA website: <https://www.eprocure.gov.pk> under Supplier Login

6. Bids should be submitted electronically through E-PADS .

Please Note: Manual submission of bid without E-PADS is NOT allowed.

7. The bids must be prepared in accordance with the instruction in the bidding documents and must submit by 27-01-2025 at 10:30 AM. Bids will be opened on the same day at 11:00 AM

8. Hard Copy of bid along with Original Bid Security instrument MUST BE submit to the under signed before deadline of the bid.

Pakistan International Airlines

Purchases Flight Kitchen Section

1st Floor, Supply Chain Management Department Building,

[PIACL], Head Office Karachi Airport-75200 Pakistan

Tel: +92-21-99045668 / 5379, Fax: +92-21-34570120

E-mail. dgmpc@piac.aero / khijzpk@piac.aero / spo.fk@piac.aero

Website: <http://web.piac.com.pk/>

FSD-25010005, Liquid Hand Soap 100 ml Bottle Y-2025 Page 1 of 11 Sign © Scal of Bidder

Instructions to Bidders [Must Read Carefully]

After Submission of bids through E-PADS, following evidences are required:

- E-PADS Reference
- Tender Fee: PKR
- Bid Security: PKR
- Quality Tender Samples (Qty)
- Technical Literature (If applicable)
- Company Profile
- Certifications
- Authorizations

****M/s.****

Sub : Liquid Hand Soap 100 ml Bottle [Annual].

Dear Sir,

We are pleased to invite your sealed bid for the items listed in the attached schedule/s. In case of more than one schedule separate bid for each schedule should be furnished. The terms & conditions of the tender / supplies are given below:

SUBMISSION OF TENDER

1. You are required to send your sealed bids on "Single Stage Two Sealed Envelope Basis" addressed to D.G.M Purchases Commercial, Supply Chain Management (old P&L / Store) Department Building, PIACL Head Office, JIAP Karachi-75200 by 27-01-2025.
2. The bid must be submit on E-PADS and Hard copy may be dropped in the tender box marked as "Tender Box Commercial Purchases" placed at the entrance of the PIA Supply Chain Management (Old P&L) Building latest by 10:30 hours on the specified date.
3. You may also send your bid through registered courier, which must reach before the closing date and time as mentioned above.
4. Bids will be opened at 11:00 hours, on the same day in the presence of bidders. (optional)
5. Both technical & Financial Proposals should be sealed with Scotch Tape with authorized signature.

a) Tenders must be in two separate sealed envelopes;

✓ (Technical Proposal)

✓ (Financial Proposal)

b) Note: All foreign bidders must mention Tender Ref No, date of opening & item description on their courier envelope. (strict compliance)

6. Tenders received after stipulated date & time shall not be considered. The Corporation will not be responsible for any postal delays.

7. The decision of General Manager (Procurement) in this respect shall be final and binding.

FSD-25010005, Liquid Hand Soap 100 ml Bottle Y-2025 Page 2 of 11 Sign © Scal of Bidder

PAKISTAN

International Airlines

Global Finance - 25th March

Purchases Flight Kitchen Section,

Supply Chain Management Department

BID SECURITY / EARNEST MONEY (for local bidders only)

The Bid must be accompanied by Rupees 250.000/- having been deposited in the form of a Pay Order from any scheduled bank and must be payable at Karachi Pakistan in lieu thereof in the name of M/s. PAKISTAN INTERNATIONAL AIRLINES CORPORATION LTD as interest free Bid Security / Earnest Money (Refundable) with Technical Proposals.

Please Note:

1-Bid Security / Earnest Money in any other shape shall not be accepted.

2-Bid Security / Earnest Money deposited against a running contract(s) purchase orders(s) shall not be transferred as Bid Security / Earnest money for any other tender.

3- All tenders without Bid Security / Earnest Money shall not be considered.

PERFORMANCE GUARANTEE / SECURITY DEPOSIT (For Successful bidders)

The successful bidders upon award of Contract / Purchase Order will be required to furnish in the amount PKR 300,000/- [WILL CALLED IF REQUIRED] of total tender value as interest free in shape of Pay Order of an equivalent amount or a Bank Guarantee for an equivalent amount countersigned by the Head Office of the Bank and to remain valid for 3-months after the expiry period of the Contract.

The Earnest Money already held can be converted into Security Deposit and balance amount if any shall be deposited as above.

PREPARATION OF TENDER

Bid will be opened on "Single Stage Two Envelopes" basis. All bidders must submit two sealed envelopes "Technical proposal and Financial Proposal" on specified tender opening date/time. Technical Proposal will be opened on same date, whereas Financial Proposal will remain sealed till the evaluation of Technical proposal and samples according to the specifications. Financial Proposal of only those bidders will be opened whose sample are found acceptable and technically qualified. Technical and Financial Evaluation Reports as per PPRA Rule-35 will be uploaded on both E-PADS, PPRA and PIA websites.

Financial Proposal having following documents.

➤ Tender Schedule –"A" Complete Form duly filled in, signed, stamped every page and sealed with scotch tape.

Technical Proposal having following documents "Mandatory Requirement".

1. Tender Fees Pay Order of Rs 15,000.00 for Local Bidders. (Non-Refundable).

- (On Pay Order's back side, vendor must write company name/stamp, Tender Ref. No, date, EM & amount)

➤ Fixed Bid Security / Earnest Money [Rs. 250,000.00] of Total Bid Value in shape of Pay Order [issued from any scheduled bank] as Earnest Money (Refundable/Interest Free). For Local Bidders.

- (On back side of Pay Order, Vendor must write company name/stamp, Tender Ref. No, date, Earnest Money & amount)

2. Quality samples 05 bottles 100 ml (Non-Returnable)

3. Technical Proposal of item & Company profile.

4. Copy of GST & NTN certificate (for local bidders only)

5. Tender Schedule "B", & Specifications, must be attached with Technical Proposal.

6. Manufacturers / Authorized Distributor of manufacturer & Related Business Operators can participate in tender.

7. Please see Specification part of tender.

8. Item's technical literature etc

FSD-25010005, Liquid Hand Soap 100 ml Bottle Y-2025 Page 3 of 11 Sign © Seal of Bidder

PAKISTAN

International Airlines

Global Finance - EDC World

Purchases Flight Kitchen Section,

Supply Chain Management Department

All information about the material proposed to be supplied must be given as required in the schedule to tender.

The tender will not be considered if complete information required is not given therein. Particular attention must be paid to delivery time.

Authorized Signatures of individual signing the tender and other documents connected with the contract must specify whether signing as:

- a) Sole Proprietor or his attorney.
- b) A registered active partner of the firm or his attorney.
- c) For the firm per procreation.
- d) As secretary, Manager, Partner, etc., or their attorney in case of firms registered under Partnership Act.
- e) In any query without hesitate you will contact / emails mentioned concerned officer.

PRICES

- a) The Prices quoted must be net as per accounting unit as shown in the Schedule of tender, inclusive of all duties / taxes, packing, octroi and delivery charges for free delivery to PIA Flight Kitchen through Foreign / Local Receipt Section Supply Chain Management (old P&L) Department Building PIA Karachi Airport. However, if GST is applicable, same should be shown separately.
- b) The Prices mentioned in the tender will be treated as firm till the completion of Purchase Order / Contract.
- c) The Prices must be stated for each item separately both in words and figures. Additional information, if any must be linked with entries on the Schedule to Tender.
- d) Offers must be valid for 120 days. (Extendable in line with PPRA Rules)
- e) Rates must be written on PIA prescribed form otherwise Bids will not be entertained.
- f) Correction White Fluid or Over Writing strictly is not allowed otherwise tender will be rejected/ not-considered.
- g) For foreign bidders, rates will be converted into local currency at the date of financial opening & will be locked till completion of P.O supplies.

ACCEPTANCE OF TENDER

PIA does not pledge itself to accept the lowest tender and reserve the right to accept or reject any or all tenders / quotations, divide business among more than one supplier or accept the tenders at rates on lowest individual items or extend the date of opening / cancel as per PPRA Rules.

- Note. All Foreign Bidders must send their samples / tender envelopes on DDP (Delivery Duty Paid this is only for Tender Samples / Envelopes) basis. Outer Courier Envelope must be with cross Tender Reference Number/ Item Description.

Yours truly,

for and on behalf of Pakistan International Airlines

Purchases Flight Kitchen,
Supply Chain Management – PIA KHI

Encl:

1. Tender Schedule "A" & "B" complete form.
2. Undertaking (if attached with tender)

Notes: 1- Prescribed Tenders form for the subject item may be directly downloaded from <http://web.piac.com.pk/> or www.ppra.org.pk, <https://www.eprocure.gov.pk> websites.

<https://www.piac.com.pk/corporate/sales-procurement/tenders>

FSD-25010005, Liquid Hand Soap 100 ml Bottle Y-2025 Page 4 of 11 Sign © Scal of Bidder

PARKISTAN

International Airlines

Great People - 2.5L Wifi

Purchases Flight Kitchen Section,

Supply Chain Management Department

TENDER SCHEDULE "A"

REF NO: FSD-25010005.

Liquid Hand Soap 100 ml Bottle [Annual].

Particulars of Item	Unit	Quantity Required	Unit Rate PKR WITHOUT GST	GST on 30% Qty [if Applicable]	Total Value PKR (Including GST)
Liquid hand Soap 100 ml Specification Attached (Page 5)	Each 100 ml Bottle	50, 400	Zero	Rated	
			21, 600	With GST	

Total Value in figures/words

TOTAL CONTRACT VALUE PKR →

Fixed EARNEST MONEY PKR →

- All participants must quote one rates. Rates must be inclusive of all Govt. Taxes but GST shall be mentioned separately (if applicable) -
- GST (if applicable) will be paid on items where applicable with the distribution of quantities 70% International Flights & 30% Domestic Flights.
- Delivery required in 04 equal installments with the gap of 60 days/as agreed.
- No any letter of 90 Exit Clause will be entertained within First Quarter of the Contract Period.
- If any supplier, submit 90 Days Exit Clause within first quarter, their EM will be forfeited.
- If any supplier, submit 90 Days Exit Clause after first quarter, the said Bidder / Or any of its Subsidiary Company will not be able to participate in Next Same tendering Process.
- For any Grievance a fee of Rs 30,000.00 should be submitted. If grievance found Tenable by Grievance Committee same will be refunded, if grievance found Non Tenable, grievance fee will not be refunded.

I/ We hereby confirm having read and understood the terms and conditions of the tender and I / we expressly confirm and agree that our tender for the supply of above mentioned items are in terms of and subject to the terms and conditions of the tenders.

Must fill all mentioned fields.

Bidder's Signature _____

Bidder's Name _____

Designation _____

Address _____

Tel No: _____ Fax No. _____

Contact Person _____

Cell No. _____

Valid Email _____

GST No: _____ NTN NO: _____

FSD-25010005, Liquid Hand Soap 100 ml Bottle Y-2025 Page 5 of 11 Sign © Scal of Bidder

PAKISTAN

International Airlines

Clear Power - 2.0kWh

Purchases Flight Kitchen Section,

Supply Chain Management Department

TENDER SCHEDULE "B"

REF NO: FSD-25010005.

Mandatory Requirement / Specification (Page-1)

PAKISTAN

International Airlines

Clear Power - 2.0kWh

Items Code # FSD-4013

24- Aug-2023, Rev-03

SPECIFICATION OF LIQUID HAND SOAP (100 ML BOTTLE)

1. Recommended Brands:

- Pears
- Dettol
- Nivea
- Suave
- Lux
- Pond's
- Clean & Clear
- Luxury Moisturizing Soap
- Hi-Clean
- Palmolive
- Lifebuoy
- Equivalent

2. Chemical:

- Use : For Aircraft Toilet use
- Logo : With PIA Logo on each bottle with sticker
- Capacity : 100 ml bottle ($\pm 2\%$)
- Viscosity : 970 to 1010 (centipoises)
- Color of Liquid : Any colour
- Bottle Color : See though bottle
- Odor of Liquid : Mild/ Pleasant / Anti Bacteria
- Water Solubility : Completely Soluble

- Specific Gravity : 1-1.025
- Chemical stability : Must be stable under normal temperatures.

3. Physical:

- Diameter of the bottle must be strong & strengthen as per following sizes:-
 - ✓ Diameter of Bottle Base : 06 cm ($\pm 2\%$)
- Bottle should have a sturdy hold so it does not fall down during takeoff and landing.
- Email should be send to all brands in TOR's for maximum participant in tender for better quality of product for our passenger.
- Bottle must have a press able pump dispenser.

4. Labeling:

- All supplies are required as per approved samples.
- Product must bring a positive image for PIA on board.
- Manufacture and date of expiry must be printed on each Bottle.
- Expiry must be 12 month from the time of delivery.

5. Packing:

- Product should be user friendly.
- Proper presentable.

Controlled Document, FSD- Evaluation committee is authorized to amend only. Page # 1/2

FADOUI Rahim

St. Field Service Officer

Food Service Division

Karachi Airport

Giannandoara

St. Field Service Officer

Pakistan International Airlines

YAUSEEFF MAYAT

Managing Division

Food Service Manager

PIA Head Office Assistant

Farhan Samuwar

General Manager

Food Service Division

PIA Flight Kitch (D.Karach)

Pagina 1/2

PAKISTAN

International Airlines

Great People 2.0, Wifi

Purchases Flight Kitchen Section,

Supply Chain Management Department

Mandatory Requirement / Specification (Page-2)

6. ****Compliance / Certification.****

- Liquid must be biodegradable and non-toxic, non-irritant, non-hazardous for human skin.
- All above test requirement must be reflect through suppliers Lab. report (PCSIR OR Equivalent Lab).

- Test certificate for health & hygiene care standards for human skin from Reputable laboratory to be submitted by the supplier in this regard.

7. ****Who can support?****

- Manufacturer, Authorized Distributor of manufactures, & Related Business Operators.

8. ****Samples****

- Minimum 03 Bottles in original brand pickling.

9. ****Other Terms & Conditions:****

- Items found below the required specs may be rejected / returned without any liability to PLA.

- PLA security pass for vehicle and employees is the responsibility of vendor.

- Supplier staff delivering goods must wear clean uniform (including shoes and company logo/identity).
A fine of 2% on each supply will be imposed in case of non-compliance.

Chairman Mustafa

Sir Field Service Officer

Pakistan International Airlines

****FSCD-01 SEPTEMBER 2023****

****FSCD SERVICE GENERAL****

****PLA PRIOR MEMBER KARLOW****

Controlled Document, FSD- Evaluation committee is authorized to amend only. Page # 2/2

Bottle images for reference are on Page-11.

Each supply box marked with followings:

PIA Part No. FSD-4013.

Item Description. Liquid hand Soap Bottle 100 ml PO No & Date:

Quantity Supplied by M/s.....

FSD-25010005, Liquid Hand Soap 100 ml Bottle Y-2025 Page 7 of 11 Sign © Scal of Bidder

Mandatory Requirement (must attach with Technical Proposal)

Liquid Hand Soap Bottle 100 ml *[Annual]*.

Specification given above on Page-687.

****Manufacturer/Authorized Distributor of Manufacturer/Related Business Operators are allowed to participate.****

Participant must be registered with Sales Tax Authorities.

- ****Please attach copy of GST Registration Certificate (indicating current "Active" status otherwise stand "Rejected" ab-initio).****

Quality samples Qty: 05 Bottles must be submitted (non-returnable)

Delivery must be made at SR-17 PIA Flight Kitchen through PIA Local Receipt Section SCM (Store) Building as per delivery schedule given in PO.

Fixed earnest money (Pay Order) must be submitted along with the Financial Proposal

Tender Terms & Conditions

1. If any stage documents provided by participants found tempered / bogus fixed deposited E/Money will be forfeited.
2. For the life rack item should be (01) years expiry date from the delivery date.
3. All participants are required to quote one rate inclusive all Govt: Taxes but GST separately.
4. Please note that quoted rates must be firm and final in all respect.
5. Guarantee & warrantee must be provided. (if applicable)
6. Payment TERMS NET THIRTY (30) DAYS or as agreed, income tax will be deducted at source.
7. Quotation must be valid for 120 days from the date of technical proposal opening. Suppliers are bound to accept P.O within bid validity otherwise fixed deposited E/Money will be forfeited.
8. Quantity 15% may increase or decrease.
9. Bid will be awarded on technically qualified individual lowest rates basis.
10. All foreign vendors must send their sealed quotation via courier service directly to General Manager Procurement SCM Department. PIA will not be responsible for any postal delay.
11. Items are subject to evaluation by providing advance sample to determine the required quality by the user department/Joint Evaluation Committee.
12. Item found below PIA standard shell be rejected & not entertained.
13. If the material is not supplied within the specified period same will be procured from elsewhere at the Risk & Expense of supplier if vendor fail to provide any justified reason in response to our notice(s).
14. Supplier should fulfill all documentary requirements as per PIA procedure.
15. Must comply with Food Laws of Pakistan / product country.
16. It will be the suppliers' responsibility to obtain Entry Passes for PIA Flight Kitchen Division for their personnel and the vehicles form PIA. Security after completing the required formalities

17. Supplier staff delivering goods must be in clean uniform, non conformity will incur 02% deduction from the billing amount.
18. All Bidders should fulfill every column and attach the relevant documents along with the proposals.
19. If goods deliver late than delivery schedule mentioned in Purchase Order. An amount equivalent 2% of invoice / bill value will be deducted.
20. PIA has right to visit the bidder's manufacturing site.
21. Technically successful bidders will be informed their results & Financial Opening date.
22. During the whole delivery period, PIA can verify the material from any independent Laboratory for which charges will be deducted from the bills / security deposit of the vendor.
23. Tenders all conditions are applicable to all Bidders.
24. If you have any query you can contact without any hesitation to concerned Procurement Officer email spo.fk@plac.aero +92-21-99045668.

FSD-25010005, Liquid Hand Soap 100 ml Bottle Y-2025

Page 8 of 11

Sign © Seal of Bidder

INTERITY PACT / DISCLOSURE CLAUSE

Must be printed on company Letter Head

Declaration of Fees, Commissions and Brokerage Etc. Payable by the Suppliers, Vendors, Distributors, Manufacturers, Contractor & Service Providers of Goods, Services & Works

M/s. _____ the Manufacturer / Authorized Distributor / Seller / Supplier / Contractor hereby declares its intention not to obtain the procurement of any Contract, right, interest, privilege or other obligation or benefit from Government of Pakistan or any administrative sub-division or agency thereof or any other entity owned or controlled by it (GOP) through any corrupt business practice.

Without limiting the generality of the forgoing the Seller / Supplier / Contractor represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from Government of Pakistan, except that which has been expressly declared pursuant hereto.

The Seller / Supplier / Contractor certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Government of Pakistan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Seller / Supplier / Contractor accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall without prejudice to any other right and remedies available to Government of Pakistan under any law, contract or other instrument, be void-able at the option of Government of Pakistan.

Notwithstanding any rights and remedies exercised by Government of Pakistan in this regard, the Seller / Supplier / Contractor agrees to indemnify Government of Pakistan for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Government of Pakistan in any amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by the Seller / Supplier / Contractor as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever from Government of Pakistan.

FSD-25010005, Liquid Hand Soap 100 ml Bottle Y-2025 Page 9 of 11 Sign © Seal of Bidder

PARTICIPATION AUTHORIZATION LETTER

Must be filled by Representative of Company with C.N.I.C Copy, Company Identification
& must be submitted with Technical Proposal only

TO WHOM IT MAY CONCERN

Dated: _____

I namely _____ bearing CNIC No. _____

representing M/s _____, am hereby

authorized by my company to submit proposal against Tender No: _____

for (item) _____

to PIA and observe proceeding on tender opening day.

Copies of my CNIC & Company Card copy are enclosed.

Authorized Signature & Seal of Supplier with Designation _____

Address _____

Valid e.mail _____

Telephone No. _____ Cell No. _____

Fax No: _____ Valid Email _____

FSD-25010005, Liquid Hand Soap 100 ml Bottle Y-2025 Page 10 of 11 Sign ⇔ Seal of Bidder

PAKISTAN

International Airlines

Great Power - 2.0kWh

Purchases Flight Kitchen Section,

Supply Chain Management Department

Bottle images are only for reference tender sample bottle must be as per Specification.

FSD-25010005, Liquid Hand Soap 100 ml Bottle Y-2025

Page 11 of 11

Sign ⇔ Seal of Bidder