Target

**Steps:**

* **In Report View Tab**

1. Visualizations tab ->Build Visual
2. Click on **Clustered Column Chart**

* **Data Tab**

1. **Financials** -> Select Column name according to the given question

* **Build Visual**

1. X-axis -> Product
2. Y-axis -> Sum of Profit, Sum of Sales

* **Format Visual**

1. Format Visual -> visual

* Legend -> ON
* Data Labels -> ON
* **Add further analyses to your visual**

1. **Y-axis Constant Line:**

* Add Line -> Target 1
* Line -> Value -> 2000000
* Color -> Black
* Transparency -> 0%.
* Width -> 5px
* Position -> in front

1. **Min Line:**

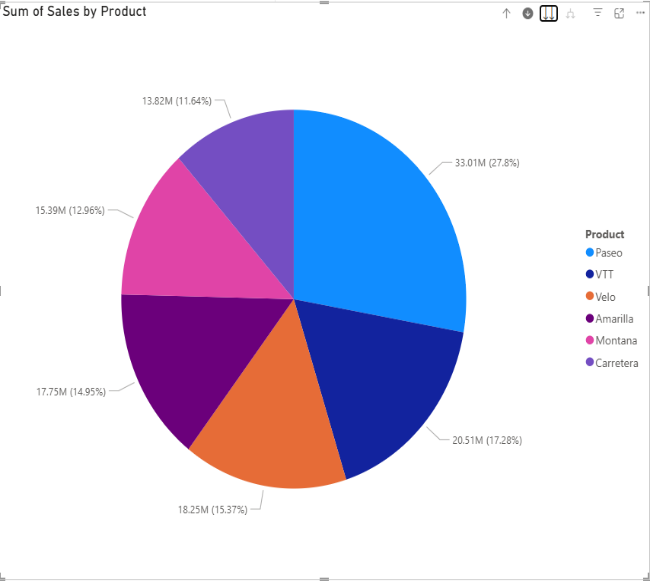
* Add Line -> Min Line 1
* Series -> Sum of sales

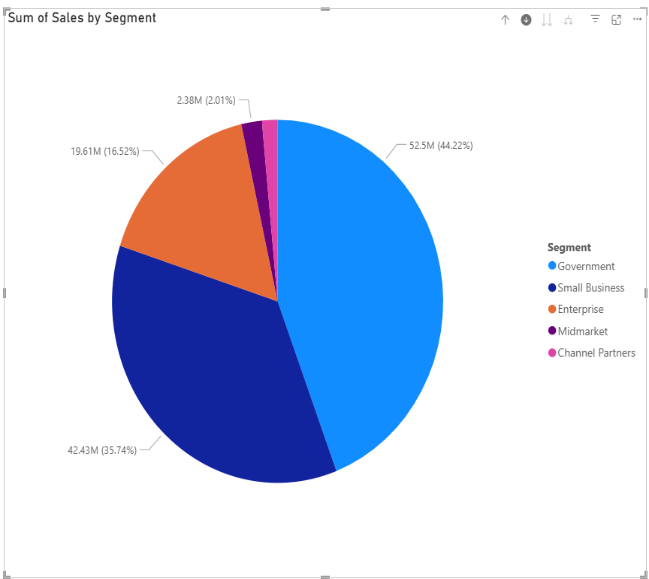
1. **Max Line:**

* Add Line -> Max Line 1
* Series -> Sum of sales

1. **Data Label (ON)** -> for Y-axis Constant Line, Min Line, Max Line

* Horizontal -> Right
* Vertical -> Above
* Style ->Both
* Color -> Blue
* Display Units -> millions

A screenshot of a pie chart

AI-generated content may be incorrect.A screenshot of a computer

AI-generated content may be incorrect.

Drill Down & Drill Up

**Steps:**

* **In Report View Tab**

1. Visualizations tab ->Build Visual
2. Click on **Pie Chart**

* **Data Tab**

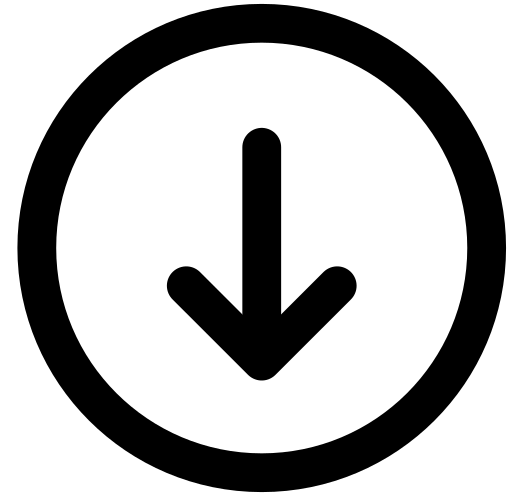
1. **Financials** -> Select Column name according to the given question

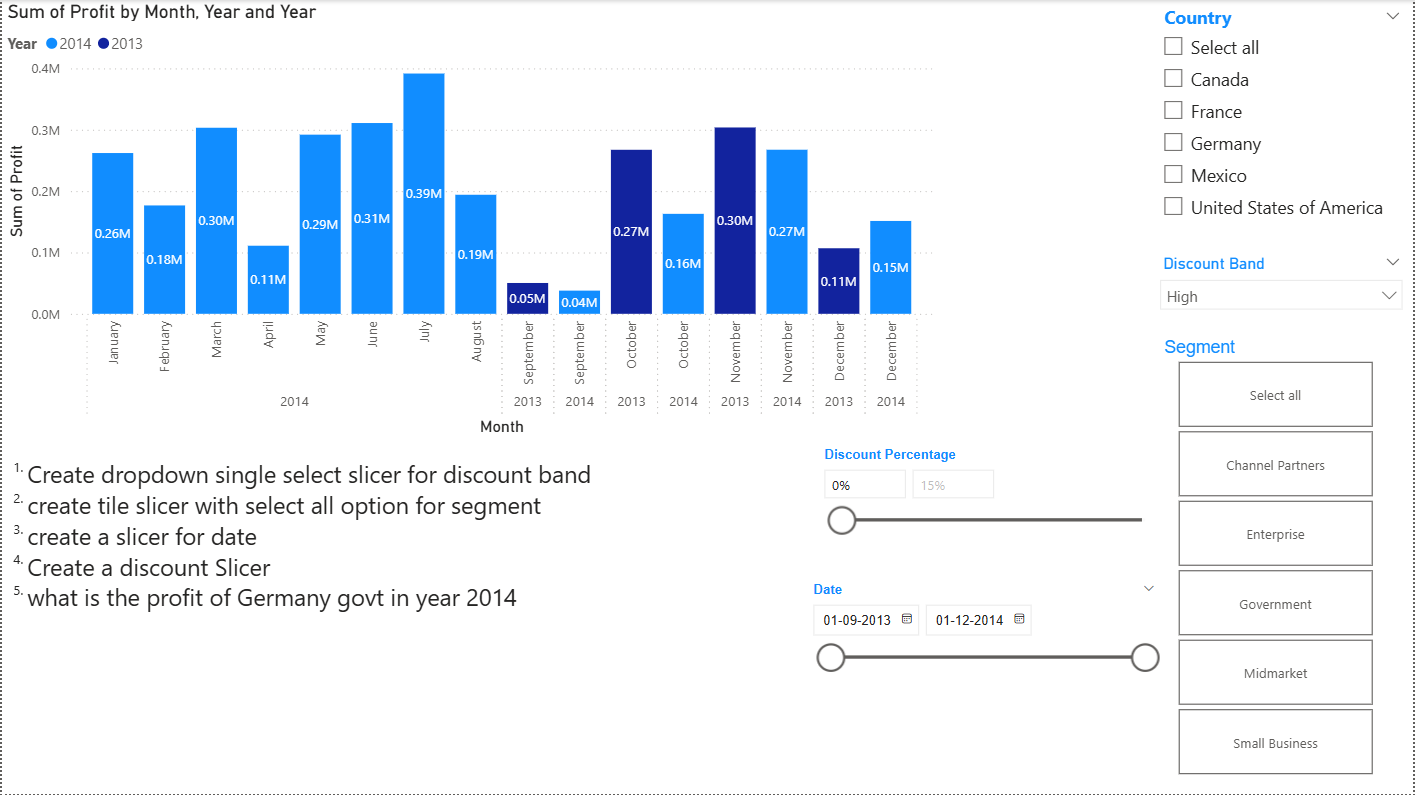
* **Build Visual**

1. Legends -> Country, Discount band, Product, Segment
2. Values-> Sum of Sales

* **Format Visual**

1. Legends -> ON
2. Detail Label -> ON

* **For View Next Level**
* **↓ ->** Click to turn on **Drill Down**
* ** ->** Drill Mode is **ON**
* **↓** **↓ ->** Go to the next line in hierarchy
* **↑ -> Drill Up**

Slicer

**Steps:**

* **In Report View Tab**

1. Visualizations tab ->Build Visual
2. Click on **Stacked Column Chart**

* **Data Tab**

1. **Financials** -> Select Column name according to the given question

* **Build Visual**

1. X-axis -> Month, Year
2. Y-axis -> Sum of Profit
3. Legends -> Year

* **Format Visual**

1. Legends -> ON
2. Data Label -> ON

* **To Add Slicer**

1. Visualizations tab ->Build Visual
2. Click on **Slicer**

* **Build Visual**

1. Field -> **Country**

* **Format Visual**

1. **Slicer Settings**

* Style -> Vertical List

1. **Selection**

* Multi-select with CTRL **(ON)**

1. Field -> **Discount Band**

* **Format Visual**

1. **Slicer Settings**

* Style -> Drop Down

1. **Selection**

* Single Select

1. Field -> **Segment**

* **Format Visual**

1. **Slicer Settings**

* Style -> Title

1. **Selection**

* Multi-Select with CTR
* Show "Select all Option” – **ON**

1. Field -> **Discount Percentage**

* **Format Visual**

1. **Slicer Settings**

* Style -> Greater than or equal to

1. Field -> **Date**

* **Format Visual**

1. **Slicer Settings**

* Style -> Between
* **Slicer Header ->ON (For all Slicer)**
* Font -> Arial
* Size ->12, Bold
* Font Color -> Blue