

## INFO8231 Assignment 1 - Project Charter, Workflow

Note: The max. mark is 100%. If there are things that you should not do or have done incorrectly, a penalty is applied.

Item #	Problem	Points	Penalty
	Missing or incorrect file name A1_ITCPA_TeamYY.VPP	10	
	<b>Task 1: Project Charter</b>		
	Missing or incorrect content in ITCPA_TeamYY.docx	25	
P1	Missing or incorrect system objectives	3	
P2	Missing or incorrect technical staff	3	
P3	Missing or incorrect business benefits	3	
P4	Missing or incorrect user stories (e.g., too broad or not valuable)	4	
P5	Missing or incorrect non-functional requirements	4	
P6	Missing or incorrect project critical success factors	3	
P7	Missing or incorrect preliminary technical architecture	4	
P8	Did not remove the header comments <...> from the template (i.e., document is not professional-looking)	1	
	<b>Task 2: Proposed Workflow (UML Activity Diagram)</b>		
	Missing or incorrect diagram in ITCPA_TeamYY.docx	20	
W1	Missing or incorrect process goal and result	2	
W2	Missing or incorrect diagram conventions (e.g., action, flow, etc.)	2	
W3	Missing or incorrect process actors (swimlanes)	3	
W4	Missing or incorrect start and end nodes, properly connected	2	
W5	Missing or incorrect steps/actions, properly connected	10	
W6	Missing or incorrect use case/background color	2	
W7	Missing or incorrect decision node with proper guard conditions	2	
W8	Missing or incorrect synchronization with proper fork / join nodes	2	
	<b>Appendix A: Interview questions for stakeholders</b>		
	Missing or incorrect content in ITCPA_TeamYY.docx	5	
Q1	Missing or incorrect stakeholders	1	
Q2	Missing or incorrect questions	4	

**Total team mark deductions**

0

**Total team mark**

50

**50**