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| **Business Title** | Engineering Technician 3 - AutoCAD Drafter |
| **Requisition Number** | 26757BR |
| **Location** | TX-Dallas |
| **Division** | Telecom |
| **Primary Purpose** | Contract position with the potential to convert to full time based on performance and business need.  Functions in a mid level engineering technician capacity. Under general supervision, performs functions requiring intermediate knowledge and use of electronic applications, standards and document control processes/procedures in support of creating and modifying deliverables. May begin to provide technical guidance to other engineering technicians. |
| **Principal Duties and Responsibilities** | Contract position with the potential to convert to full time based on performance and business need.  Will be responsible for drafting/design for a wireline (OSP/Fiber) Telecom project.  Engineering Standards: Continues to learn and remains current on standards, systems, document control, departmental guides and B&V policies and procedures.  Quality / Continuous Improvement: Begins to proactively apply knowledge of the B&V Quality Program to ensure that the deliverables are accurate and compliant. Demonstrates personal accuracy and supports continuous improvement and change management efforts.  Engineering Production: Broadening the use of applications to learn to continuously evaluate and improve methods, processes and procedures used to accomplish deliverables. Create and develop deliverables based on a variety of design inputs. May perform basic computations such as material quantity estimates and dimensional checks.  Project Coordination: Assist in coordinating deliverables with other groups involved on the same project to minimize interference or errors.  Client Focus: Focuses on the needs of internal clients while gaining basic understanding of external client's main interests and drivers.  Knowledge Sharing, Innovation and Technology: Proactively seeks and shares knowledge of latest technologies and processes. |
| **Minimum Qualifications** | Minimum of 2 years related work experience  Proficient with AutoCAD |
| **Preferred Job Qualifications** | Associate Degree in Drafting or an Engineering Design Related Technology preferred. GCSC (Draft generic educational equivalent requirement).  Diploma or Certificate preferred.  Prefer 5+ years recent work experience in a Drafting/Designer role.  Prefer Drafting experience in one or more of the following:  1. Drafting in OPTI or ARAMIS  2. Wireline (Fiber / OSP) and/or Wireless drafting experience.  3. Experience drafting/design in multiple software programs |