

Harjot Singh

Email: hjsingh03@gmail.com Ph: (778) 809-1405 Website: www.visionautodetailing.com

Professional Summary

A professional and reliable member of multiple teams, in various work environments. Excellent customer service skills, time management and efficiency. Able to support management when needed and problem solve when given tasks or put on the spot. A strong member of any team to help train, assists and explain tasks or procedures to teammates or customers.

Education

Sullivan Heights Secondary - Surrey, British Columbia

September 2016 - June 2021

Simon Fraser University - Surrey, British Columbia

Bachelors of Applied Science - Major in Computer Science

September 2021 - Present

Skills

Customer Service	Time Management	Problem Solving	Quick Learner & Adaptability
Maturity and Leadership	Attention to Detail	Positive Attitude	Interpersonal Communication

Experience

Lululemon

Educator

October 2022 - Present

- Providing inclusive product knowledge and education to all guests
- Being involved with back of house operations, such as online sales, restock, and small tasks to organize back-of-house stock
- Solving problems and making quick decisions with strong reasoning while on the floor, in back of house, or over the phone.

Thrifty Foods

Cashier

August 2020 - November 2021

July 2022 - October 2022

- Efficiently serving customers at checkout to a high speed and standard while maintaining clean work space.
- Providing customer service care as a cashier and in the front end department

Contact: Sebastian, Ph: (604) 354-0322

Vision Auto Detailing

Owner/Detailer

August 2020 - Present

- Running and maintaining a mobile auto detailing company to a professional standard, and holding a 5 star rating on Google
- Maintaining customer relationships, with monthly clients and custom packages for clientele needs
- Solving problems and issues that may arise during details, phone call inquiries or any other moment in business

Barnes Wheaton GM

Lot Attendant/Lot Manager

September 2021 - July 2022

- Effectively detailed trade in and used vehicles for the lot to a professional standard and to look brand new.
- Maintain a clean and organized lot with vehicles in proper slots and lined up correctly.
- Managed and trained new employees on the set up of the lot and new vehicle intake process.

Contact: Braeden, Ph: (778) 960-2800

I am available to take a call at any time to discuss any opportunities in further detail.