

# Check List for Preliminary Grades for BPP

## Checks for Finalize:

This verifies that finalize is complete in each panel

1. ☐ Check that targets are turned-off below the cut-off line
2. ☐ The lists should correspond to Andrea's notes
3. ☐ Clarify any discrepancies with Andrea
4. ☐ Be sure that archive and theory are not distorting the normalized grades in the panel

## ***BPP List:***

- ☐ Prepare list by running PeerReviewCDO/ranked\_BPP\_by\_panel.pl
- ☐ Prepare BPP panel by running get\_BPP\_prelim.pl and pop\_prelim.pl for the BPP panel, then insert the preliminary grades and populate the bpp\_panel\_grades table

## ***BPP Sanity Checks:***

1. ☐ Spot check that normalized grades are correct in the panels (20 or so)
2. ☐ Spot check that proposals that did well (appear above the cut-off in the normalized list) are indeed in the top few proposals in the panels
3. ☐ Check that the right number of LPs and XVPs appear in the list
4. ☐ Check proposals that have a large discrepancy between average grade and normalized grade in the panels (this might indicate a finalize problem that was missed during “Checks For Finalize”)