

HARLEEN BRAR

503-348-0722

hkbrar@willamette.edu

EDUCATION

Bachelor of Science – Data Science, *Current*

Bachelor of Arts – Civic Communication and Media, *Current*

Willamette University, Salem, OR

Cumulative GPA: 3.89

VOLUNTEER EXPERIENCE

National Honors Society (*September 2019-June 2022*)

- Attended volunteer events.

WORK EXPERIENCE

Fred's Food O' Mart (2020-2022)

- *Operated till, store, and stocked inventory*

Willamette University Office of Admissions (2023-today)

- *Led tours, worked at front desk*

Willamette University Office of Admissions Comms member (2023-today)

- *Worked on social media such as Instagram and Tiktok to film videos for promotional content*

Willamette University Office of Intercultural Engagement and Inclusion Program Assistant (2023-today)

- *Worked on programming for cultural heritage months and organized campus-wide events*

LEADERSHIP EXPERIENCE

Student Council Representative and Secretary (2017-2020)

- Administered school events and kept record of activities

Key Club International Lieutenant Governor, President, Secretary (2018-2022)

- Led multiple volunteer service events to help the community.
- Served as Lieutenant Governor and assisted multiple schools with leading their clubs across the division.
- Recruited members and trained officers.
- Led workshops and webinars.
- Created relevant newsletters monthly.
- Led the Help End Hunger Campaign.

ASWU Senator (September 2022-January 2023)

- Worked with senators to create a student mental health presentation and offer resources at a conference.
- Worked with the board to improve student life on campus.

Pro-Immigrants Rights Student Union Community Outreach Director

- Collaborated with marginalized groups to create volunteer events to support them and bring awareness to immigrants.

South Asian Student Union Co-President

- Worked with the board to create meaningful events and space for South Asian students

SKILLS

-Proficient in Microsoft Office (Word, Excel, PowerPoint, Publisher) Google (Docs, Slides, Sheets), Canva, Mailchimp

-Communication Skills, Teamwork Oriented, Organized, Efficient

-Proficient in writing professional emails

Languages: Punjabi, Hindi, English

Social Media: Instagram, TikTok