

April 2, 2018

Mr. Stephen Eades
Founder
iCan Interactive
190 Unit 14 Marycroft Ave.
Woodbridge, Ontario

Dear **Mr. Stephen Eades**,

With 2 years of diploma in **Interactive Media Design-Web (IMDW)** from Georgian College, Barrie, ON., I offer the technical experience you are seeking for the co-op job position through Employ Georgian.

As an IMDW student, I have learnt to manage all aspects of web development from concept to requirements definition, design, development, launch, maintenance and user support. I enjoy the client-facing role and working closely with team members to produce high-quality deliverables. I believe in working hard and honest to focus on customer satisfaction.

I look forward to applying my learnings to this job position and learn more about web development position and gain some experience in this field. If my skills match your requirements, please contact me at **(647) 936-9767** or **98harmanjeetkaur@gmail.com** to schedule a meeting. Thank you.

Sincerely,

Harmanjeet Kaur

Enclosure: Resume

HARMANJEET KAUR

364 Duckworth Street,
Barrie, Ontario L4M6L7
Contact: - (647)-936-9767

E-mail: 98harmanjeetkaur@gmail.com

LINKED-IN: <https://www.linkedin.com/in/harmanjeet-kaur-932a81156>

Looking for a position of a Web Designer with a strong work ethic and customer service and satisfaction record. Adept multitasker, capable of bringing simultaneous web page creation and repair projects to completion with full accuracy and efficiency.

CORE QUALIFICATIONS

- Excellent customer interaction skills to grasp their requirements and returning back to them in the best creative way.
- Excellent skills in handling stressful problems and working in a fast pace environment
- Can successfully convert concepts and ideas into visual material
- Experience with **Microsoft Office** including: Excel, Word, PowerPoint, Outlook and Access
- A self-motivated team player with excellent confidence and proactive attitude
- Know different languages like HTML5, CSS, JAVA SCRIPT, PHP, ASP.Net and NODE JS
- Experience in **Cloud Platform**: Microsoft Azure and Heroku and **Source control**: GitHub.
- Good Control on Adobe Creative Suite (InDesign, Illustrator, Photoshop) and software like MVC, MySQL Workbench, Dreamweaver, Visual Studio Code.
- Strong interpersonal skills and a logical approach to tight deadlines and challenging design tasks.
- UX and UI design knowledge improving load time, site stickiness and user engagement
- Learnt SEO initiatives elevating rankings on Google and other search engines.

EDUCATION

INTERACTIVE MEDIA DESIGN-WEB

2017- present

Georgian College, Barrie, Ontario

- Courses include: Server-Side Scripting, Web User Interface Design, Client Side Scripting, Project Management, Social Media and Analytics, Motion Graphics for interaction, User Experience/Interaction Design, Web usability/Accessibility and Web Project Studio.

Schooling

- Guru Nanak Foundation Public School
Non-Medical (Senior Secondary), Punjab, India
71% marks obtained
- Guru Nanak Foundation Public School
Matric, Punjab, India
8.6 CGPA obtained

PROJECTS & AWARDS

- First position Certificate in Web Designing competition at school
- Second certificate in Mug designing with Adobe Photoshop
- Worked on some more Web design projects, Presentations, group projects, etc.