MACE SPICEUSITECE I	or Appreciation Event f	or electricips				
ent Name- Jennifer Elliot Cropper	President - C C Helps	Onsite contact- Harman Sidhu, event coordinator- Harman Sidhu Events				
Client Name- Jennifer Elliot Cropper, President - C.C Helps  Email- Jelli25@my.centennialcollege.ca		Email- Harmansidhu2215@gmail.com				
one- 416-289-5000	.ca	Phone- 437-345-7453				
ddress- 937, Progress Ave, Scarbord	ough ON M1K SEQ	Host-Jennifer Elliot Cropper				
adiess 557, Frogress Ave, Starbore	July ON WIR SES	That Jennier Emot Gropper				
enue 🔻	Column1	▼ Column2	Column3	Column4	Colum n5	Column6
	Items	Description	Vendor	Price per unit	Quantity	Budget
	Tap room rental	Rectangle style in 2053'sq with capacity of 100	Tapestry Hall, Cambridge	\$2,100.00	1	\$2,100.00
				1-2		\$0.00
	Parking cost	Event evening	Tapestry Hall, Cambridge	\$0.00	0	\$0.00
						\$0.00
						\$0.00
						\$0.00
	Venue Total					\$2,100.00
ood and Beverages						
oou una pererages	Items	Description	Vendor	Price per unit	Quantity	Budget
			1		EMAIN INCOME.	DAVID AND
	First Course	Black tie brie bites and Jalapeno poppers	Platters Catering & Events	\$7.90	70	
	second course	Chicken Mushroom Agnolotti, Phyllo Wrapped Vegetables	Platters Catering & Events	\$11.40	70	<u> </u>
	Third Course	Peanut butter popcorn caramel cake & Belgian Chocolate Truffle	Platters Catering & Events	\$6.40	70	\$ 448.00
	Beverage	Quails' Gate Wine	Platters Catering & Events	\$7.10	70	\$ 497.00
	Food Total					\$ 2,296.00
Rental Equipment						
terrear Equipment	Items	Description	Vendor	Price per unit	Quantity	Budget
	Chair covers with sash	Black color	Maria	\$4.25	70	Bytostick Astrono
	Linen	round table 72X144	Gervais Party and tent rental Gervais Party and tent rental	\$4.25 \$10.00		\$ 297.50
	Portable staging platform	4'x8' section	Gervais Party and tent rental	\$75.00		\$ 450.00
	Stairs	black	Gervais Party and tent rental	\$25.00		\$ 450.00
	Red carpet	red color	Gervais Party and tent rental	\$350.00		\$ 350.00
	Hollywood centerpioeces	golden color	Gervais Party and tent rental	\$16.00		\$ 150.00
	Backdrop	golden color	Gervais Party and tent rental	\$50.00		\$ 100.00
	Rental Total			1		\$ 1,100.00
nvitation/Stationery						
invitation, stationery	Transfer of the second			and the second second		
	Items	Description	Vendor	Price per unit	Quantity	
	Invitation cards	Hollywood theme appreciation event	Vista print Canada	\$4.00	70	
	welcome signs	24"x36"	Vista print Canada	\$99.99	2	\$ 199.98
						\$ -
						\$ -
	Marketing Total					\$ 479.98
Décor				4.25		
	Items	Description	Vendor	Price per unit	Quantity	Budget

Linen round table 72X144 Gervais Party and tent rental \$10.00 Portable staging platform 4/88' section Gervais Party and tent rental 575.00 Stairs black Gervais Party and tent rental 525.00 Red carpet red color Gervais Party and tent rental 5350.00 Hollywood centerpioces golden color Gervais Party and tent rental 5350.00 Backdrop golden color Gervais Party and tent rental 550.00 Rental Total  Invitation/Stationery  Invitation cards Hollywood theme appreciation event Vista print Canada 54.00 welcome signs 24"x36" Vista print Canada 54.00 welcome signs 24"x36" Vista print Canada 599.99  Marketing Total  Décor  Items Description Vendor Price per unit Canantity  Marketing Total  Décor  Latex Balloons Black and golden (15-pk) Party city 53.79 hollwood gold trophies golden color Party city 53.79 hollwood gold trophies golden color pack of 15 Bolden flowers golden color pack of 15 Back and golden flowers golden color pack of 15 Back and golden flowers golden color pack of 15 Back and golden color pack of 15	9 \$ 9 6 \$ 45 1 \$ 2 1 \$ 35 9 \$ 15 2 \$ 10 \$ 1,10 70 \$ 28 2 \$ 19 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Portable staging platform 4'x6' section Gervais Party and tent rental \$75.00   Stairs black Gervais Party and tent rental \$25.00   Red carpet red color Gervais Party and tent rental \$350.00   Hollywood centerpioeces golden color Gervais Party and tent rental \$16.00   Backdrop golden color Gervais Party and tent rental \$550.00   Rental Total	6 \$ 45 1 \$ 2 1 \$ 35 9 \$ 15 2 \$ 10 \$ 1,10  70 \$ 28 2 \$ 19 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Stairs black Gervais Party and tent rental \$25.00   Red carpet red color Gervais Party and tent rental \$350.00   Hollywood centerpioeces golden color Gervais Party and tent rental \$15.00   Backdrop golden color Gervais Party and tent rental \$50.00   Rental Total	1 \$ 2 1 \$ 35 9 \$ 15 2 \$ 10 \$ 1,10  70 \$ 28 2 \$ 19 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Red carpet red color Gervais Party and tent rental \$350.00   Hollywood centerpioeces golden color Gervais Party and tent rental \$16.00   Backdrop golden color Gervais Party and tent rental \$50.00   Rental Total	1 \$ 35 9 \$ 15 2 \$ 10 \$ 1,10  70 \$ 28 2 \$ 19 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Hollywood centerpiocees golden color Gervais Party and tent rental \$16.00   Backdrop golden color Gervais Party and tent rental \$50.00   Rental Total	9 \$ 15 2 \$ 10 \$ 1,10  70 \$ 28 2 \$ 19 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Backdrop   golden color   Gervais Party and tent rental   \$50.00	2 \$ 10 \$ 1,10  70 \$ 28 2 \$ 19 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Rental Total Invitation/Stationery  Items Description Invitation cards welcome signs Description Warketing Total  Marketing Total  Description  Desc	\$ 1,10  70 \$ 28 2 \$ 19 5 \$ 5 \$ 8 47
Items Description Vendor Price per unit Quantity Invitation cards Hollywood theme appreciation event Vista print Canada \$4.00 welcome signs 24"x36" Vista print Canada \$99.99  Marketing Total  Marketing Total  Letx Balloons Black and golden (15-pk) Party city \$33.99 golden stars golden color Party city \$3.79 hollwood gold trophies gold color Party city \$3.79 hollwood gold trophies gold color Party city \$3.71 Mood lightning warm Gervais Party and tent rental \$10.00	70 \$ 28 2 \$ 19 5 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Items   Description   Vendor   Price per unit   Quantity	2 \$ 19 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Invitation cards Hollywood theme appreciation event Vista print Canada \$4.00 welcome signs 24"x36" Vista print Canada \$99.99  Marketing Total    Vendor   Vendor   Price per unit   Quantity	2 \$ 19 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
welcome signs 24"x36" Vista print Canada \$99.99  Marketing Total	2 \$ 19 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Marketing Total    Marketing Total	2 \$ 19 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Marketing Total    Marketing Total	\$ \$ \$ 47 \$ \$ 47 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Décor     tems     Description     Vendor     Price per unit     Quantity       Latex Balloons     Black and golden (15-pk)     Party city     \$33.99       golden stars     golden color     Party city     \$3.79       hollwood gold trophies     gold color     Party city     \$1.71       Mood lightning     warm     Gervais Party and tent rental     \$10.00	\$ 47   Budget   5 \$ 16
Décor     tems     Description     Vendor     Price per unit     Quantity       Latex Balloons     Black and golden (15-pk)     Party city     \$33.99       golden stars     golden color     Party city     \$3.79       hollwood gold trophies     gold color     Party city     \$1.71       Mood lightning     warm     Gervais Party and tent rental     \$10.00	Budget
ItemsDescriptionVendorPrice per unitQuantityLatex BalloonsBlack and golden (15-pk)Party city\$33.99golden starsgolden colorParty city\$3.79hollwood gold trophiesgold colorParty city\$1.71Mood lightningwarmGervais Party and tent rental\$10.00	5 \$ 16
İtemsDescriptionVendorPrice per unitQuantityLatex BalloonsBlack and golden (15-pk)Party city\$33.99golden starsgolden colorParty city\$3.79hollwood gold trophiesgold colorParty city\$1.71Mood lightiningwarmGervais Party and tent rental\$10.00	5 \$ 16
Latex Balloons Black and golden (15-pk) Party city \$33.99 golden stars golden color Party city \$3.79 hollwood gold trophies gold color Party city \$1.71 Mood lightining warm Gervais Party and tent rental \$10.00	5 \$ 16
golden stars golden color Party city \$3.79 hollwood gold trophies gold color Party city \$1.71 Mood lightining warm Gervais Party and tent rental \$10.00	
hollwood gold trophies gold color Party city \$1.71  Mood lightining warm Gervais Party and tent rental \$10.00	
Mood lightining warm Gervais Party and tent rental \$10.00	10 \$ 3
golden flowers golden color pack of 15 Party city \$5.49	12 \$ 12
	1 \$
Décor Total	\$ 48
ntertainment	
Items Description Vendor Price per unit Quantity	Budget
Live Entertainment Dj service Dj vibe \$800.00	1 \$ 80
are and remaining and are a second and a second a second and a second a second a second and a second and a second and a se	\$
	,
Entertainment Total	\$ 80
	3 80
Merchandise Alexander de la companya	
Items Description Vendor Price per unit Quantity	Budget
Tote Bag	
Customized with volunteer's name \$11.14	70 \$ 77
Chocolate bar Milk chocolate \$4.20	70 \$ 30
Photo frames with smalll bulb \$7.14	70 \$ 50
Customized key chains Customized with volunteer's name \$2.14	70 \$ 15
otal Costs	\$1
	Total Budget
Event Subtotal	\$ 10,63
HST	\$1,38
	\$12,01
Event Total	
Event Total	
Event Total    Control   C	
Event Total	
Event Total	
Event Total  I I I I I I I I I I I I I I I I I I I	
Event Total  I I I I I I I I I I I I I I I I I I I	
Event Total    Comparison of the Comparison of t	
Event Total    Comparison of the Comparison of t	
Event Total  Comparison of the	

## Big star Incentive Conference/Team Building event budget

		2		41	
Resources Required	Forecast	Budget	Actual	Variance	
Nesources Nequired	1 Orecast	Duaget	Actual	Variance	
Revenues	20000				
				0.00	
Sponsors	N/A			0.00	
				0.00	
Total Rev.				20,000.00	
xpenses					
/enue					
Food (classic full day meetingx 2 + 1 southasian buffet)		\$12,000.00	\$12,050.00	-50.00	
Beverage (Coffee/ tea+ mineral water+ soft drinks+ Ontari house wine )		\$1,600.00	\$1,500.00	100.00	
Speakers Meals		\$150.00	\$90.00	60.00	
ocation Cost		\$600.00	\$500.00	100.00	
Parking (complimentary)		\$0.00	\$0.00	0.00	
7		72.00	\$14,140	0.00	
Total		<u> </u>	1.3		
Operational Cost					
M.C		\$500.00	\$290	10.00	
cound- P.A & A.V (Included In summer room)		\$0.00	\$0.00	0.00	
Speakers & Presenters		\$350.00	\$300.00	50.00	
ighting	3	\$ 500.00	\$510	-10.00	
Tables		\$200.00	\$200.00	0.00	
Linen Table Covers		\$ 200.00	\$200	0.00	
/enue-Signage		\$70.00	\$100.00	-30.00	
Photographer		\$200 \$200.00	\$150 \$200	50.00 0.00	
Gifts Fotal		\$200.00	1,950.00	0.00	
otal		8	1,950.00		
Printing/Mailing				9	
lyers		\$100.00	\$90.00	10.00	
Ads (College paper)		\$250.00	\$250.00	0.00	
Signage		\$170.00	\$140.00	30.00	
Awards & Flags		\$750.00	\$748.00	2.00	
Total		ψ/ 00.00	\$ 1,228.00	-1,228.00	
			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1,220.00	
				The state of the s	
				0.00	
				0.00	
Misc. Expenses		\$1,000.00	\$ 870.00	130.00	
				0.00	
				0.00	
TOTAL EVENT COST:		\$20,000.00	\$18,188.00	1,812.00	
			5 At 128 Carrier 6	24.5	
Total Revenues			\$1,812.00	-1,812.00	
			5		
Deficit			(\$16,376)	16,376.00	
				420	