

## Sample Budget

## Venue

[illegible]

## Food and Beverages

[illegible]

## Rental Equipment

Items	Description
<div>Rental Total</div>	

## Marketing

[illegible]

## Décor

[illegible]

## Misc.

	Items	Description

Miscellaneous Total

Total Costs

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Event Subtotal

HST

Event Total

Vendor	Price per unit	Quantity	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Vendor	Price per unit	Quantity	Total
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

Vendor	Price per unit	Quantity	Total
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

Vendor	Price per unit	Quantity	Total
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

Vendor	Price per unit	Quantity	Total
			\$ -
			\$ -
			\$ -
			\$ -

Vendor	Price per unit	Quantity	Total
			\$ -

			\$	-
			\$	-
			\$	-
			Total	
			\$	-
				\$0.00
				\$0.00

Name: Harmandeep Kaur Sidhu  
Student ID: 300984981  
Section: 401

## Budget Spreadsheet for Appreciation Event for

**Client Name-** Jennifer Elliot Cropper, President - C.C.. Helps  
**Email-** Jelli25@my.centennialcollege.ca  
**Phone-** 416-289-5000  
**Address-** 937, Progress Ave, Scarborough, ON M1K 5E9

Venue	Column1
	Items
	Tap room rental
	Parking cost
	Venue Total
Food and Beverages	
	Items
	First Course
	second course
	Third Course
	Beverage
	Food Total
Rental Equipment	
	Items
	Chair covers with sash
	Linen
	Portable staging platform
	Stairs
	Red carpet
	Hollywood centerpioeces
	Backdrop
	Rental Total

Invitation/Stationery	
	Items
	Invitation cards
	welcome signs
	Marketing Total
Décor	
	Items
	Latex Balloons
	golden stars
	hollwood gold trophies
	Mood lightining
	golden flowers
	Décor Total
Entertainment	
	Items
	Live Entertainment
	Entertainment Total
Merchandise	
	Items
	Tote Bag
	Chocolate bar
	Photo frames
	Customized key chains
Total Costs	
	Event Subtotal
	HST
	Event Total

## or C.C. Helps

**Onsite contact-** Harman Sidhu, event coordinator- Harman Sidhu Events

**Email-** Harmansidhu2215@gmail.com

**Phone-** 437-345-7453

**Host-** Jennifer Elliot Cropper

### Column2

#### Description

Rectangle style in 2053'sq with capacity of 100

Event evening

#### Description

Black tie brie bites and Jalapeno poppers

Chicken Mushroom Agnolotti, Phyllo Wrapped Vegetables

Peanut butter popcorn caramel cake & Belgian Chocolate Truffl

Quails' Gate Wine

#### Description

Black color

round table 72X144

4'x8' section

black

red color

golden color

golden color

**Description**

Hollywood theme appreciation event

24"x36"

**Description**

Black and golden (15-pk)

golden color

gold color

warm

golden color pack of 15

**Description**

Dj service

**Description**

Customized with volunteer's name

Milk chocolate

with small bulb

Customized with volunteer's name



Column3	Column4	Column5
Vendor	Price per unit	Quantity
Tapestry Hall, Cambridge	\$2,100.00	1
Tapestry Hall, Cambridge	\$0.00	0
Vendor	Price per unit	Quantity
Platters Catering & Events	\$7.90	70
Platters Catering & Events	\$11.40	70
Platters Catering & Events	\$6.40	70
Platters Catering & Events	\$7.10	70
Vendor	Price per unit	Quantity
Gervais Party and tent rental	\$4.25	70
Gervais Party and tent rental	\$10.00	9
Gervais Party and tent rental	\$75.00	6
Gervais Party and tent rental	\$25.00	1
Gervais Party and tent rental	\$350.00	1
Gervais Party and tent rental	\$16.00	9
Gervais Party and tent rental	\$50.00	2

[illegible]

Column6	
Budget	
	\$2,100.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$2,100.00
Budget	
\$	553.00
\$	798.00
\$	448.00
\$	497.00
\$	2,296.00
Budget	
\$	297.50
\$	90.00
\$	450.00
\$	25.00
\$	350.00
\$	150.00
\$	100.00
\$	1,100.00

\$ 280.00
\$ 199.98
\$ -
\$ -
\$ 479.98
Budget
\$ 169.95
\$ 37.90
\$ 3.42
\$ 120.00
\$ 5.49
\$ 480.00
Budget
\$ 800.00
\$ -
\$ 800.00
Budget
\$ 779.80
\$ 300.00
\$ 500.00
\$ 150.00
\$1,730
Total Budget
\$ 10,630.00
\$1,381.90
\$12,011.90

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