

# **RESUME**

## **HARMEET SINGH**

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## **CAREER OBJECTIVE**

Seeking a challenging role in the IT sector to contribute to the company's technological growth and financial success. I am motivated to tackle diverse challenges, enhance my IT skills, and drive efficiency improvements that contribute to both technological innovation and financial growth.

## **QUALIFICATIONS**

### **Academic:**

- 10<sup>th</sup> from C.B.S.E. Year 2017
- 12<sup>th</sup> from C.B.S.E. Year 2019
- BCA from JB KNOWLEDGE PARK, FARIDABAAD (2022)
- CEH (Certified Ethical Hacker)

## **EXPERIENCE**

- Worked from October, 2022 to February, 2023 Technical Support Advisor in Concentrix.
- Working from April, 2023 to Present as Tech Coordinator in Orange Education Pvt. Ltd.

# **COMPUTER SKILLS**

## **Basic Computer Skills:**

- Microsoft Office (Word, Excel, PowerPoint)

## **Intermediate Computer Skills:**

- Graphic Design (Canva, Adobe Photoshop)
- UI/UX Design (Figma, Adobe XD)

## **Advanced Computer Skills:**

- Programming languages (Python, JavaScript, PHP)
- Programming Frameworks Worked on Code Ignitor (PHP)
- Database management (SQL, MySQL)
- Web Development (HTML/CSS/JAVA, WordPress)
- Version Control Systems (Git)
- Cloud Computing (AWS)
- App testing (Android and iOS)
- Server Design and Deployment, Like DNS, FTP, NAS, and Email for Windows server as well as Linux based
- Electronics and IOT.

## **Specialized Skills:**

- CRM deployment (worked on open-source)
- Creating tools for specific tasks using bash
- Network Administration
- Cybersecurity Awareness
- Troubleshooting for various issues like hardware, software, and OS