Meeting Minutes – Team Meeting 28/2/2022

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| **Meeting Information** | | | | | | |
| Objective: | | Understand the functions and what is required. | | | | |
| Date: | | 28/2/22 | Location: | | Microsoft Teams | | |
| Time: | | 1 hour | Submitted by: | | Harrison Chow | | |
| Attendees: | | Gerard Mathews, Harry Chow, James Pinnington | | | | |
| **Agenda Items** | | | | **Presenter** | | **Time Allotted** |
| 1 | Divide workload | | | N/A | | 30min |
| 2 | Decide the structure in data\_store.py | | |  | | 30min |
| 3 |  | | |  | |  |
| 4 |  | | |  | |  |
| **Decisions** | | | |  | |  |
| 1 | We decided to have another array in data\_store.py, storing data regarding the channels. It will be an array of tuples, each of which would contain the channel id, the name of the channel, whether it is private or public, an array of owners, and an array of members. | | | | | |
| 2 | For those that were there, we split up the workload based on which functions existed in the same files. For example, Gerard would complete both auth\_login and auth\_register, since they are in the same file. Similarly, Harry will complete the functions in the file called channels.py, and James will complete the functions in channel.py. | | | | | |
| 3 | Since Jack is in Italy until Friday, he has been trying hard to keep up with work until he gets back. As such, agreed to let Jack do most of the reviewing process, whilst the others work on the function implementation to ensure that we meet the deadlines on time and that stress is minimised | | | | | |
| 4 |  | | | | | |
| **New Action Items** | | | | **Responsible** | | **Due Date** |
| 1 | Complete testing and implement assigned functions | | | Harry, James, Gerard | | 3/3/22 |
| 2 | Review the code and ensure it all works | | | Jack, Felix | | 6/3/22 |
| 3 | Have another meeting sometime this week around the review time | | | Everyone | | 6/3/22 |
| 4 |  | | |  | |  |
| **Other Notes & Information** | | | | | | |
| Further discussion regarding function implementation and testing will occur within the messenger chat. | | | | | | |