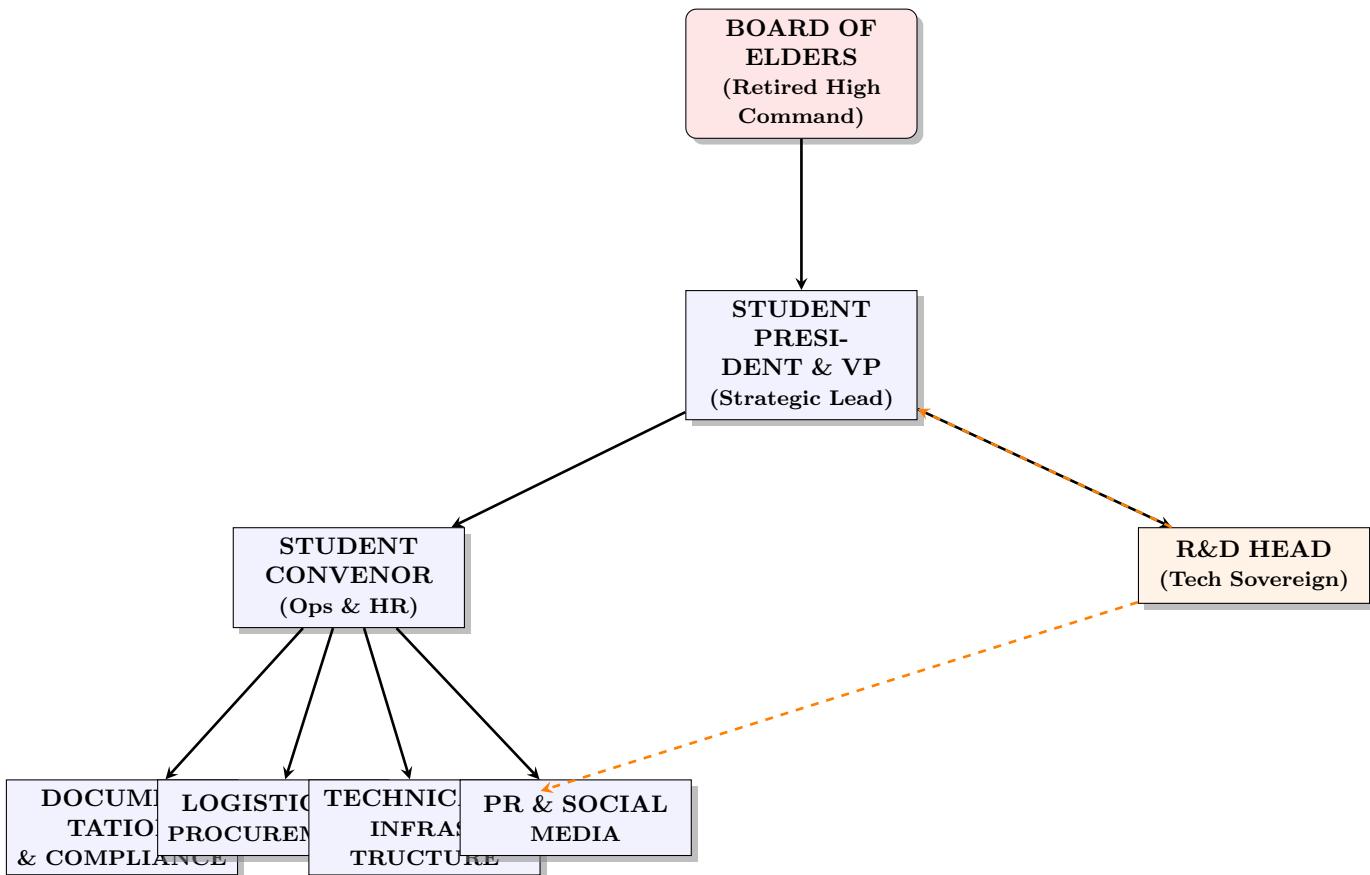


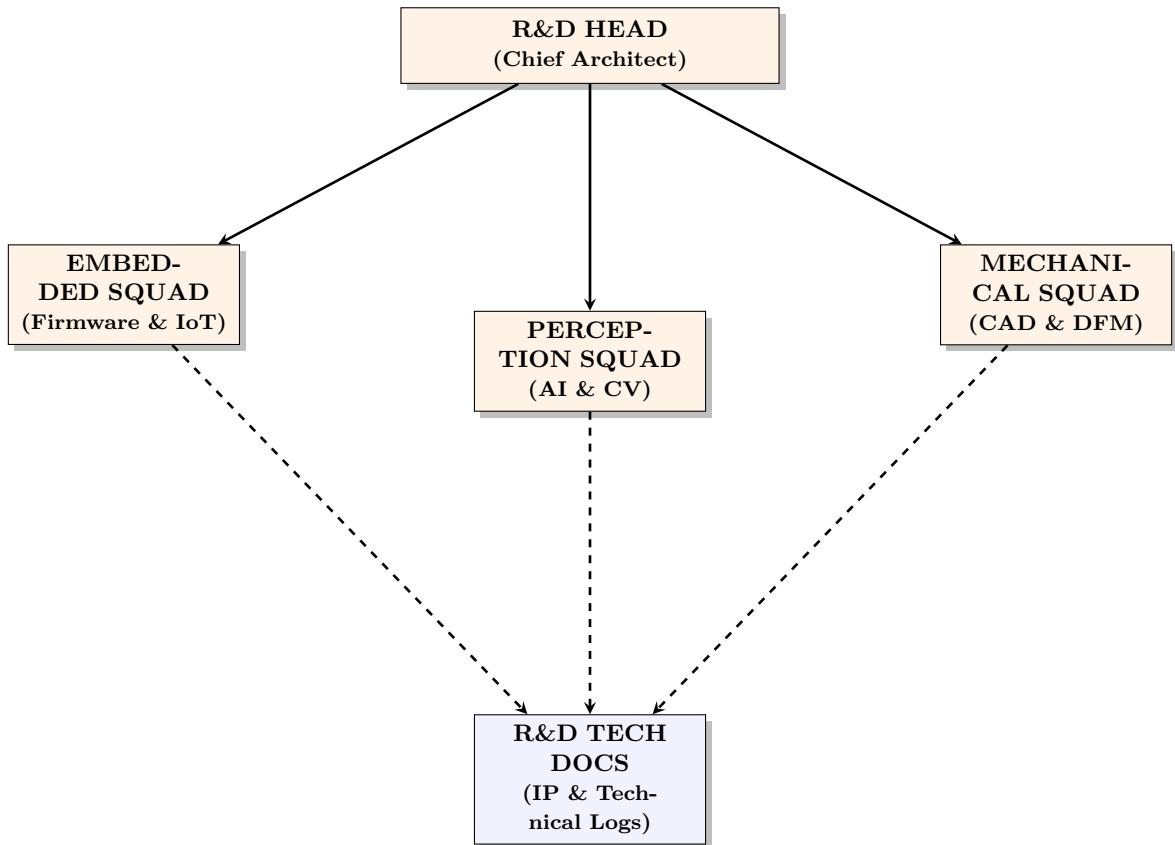
1 PHASE 2: MASTER ORGANIZATIONAL TREE

1.1 Visual Chain of Command & Matrix Structure



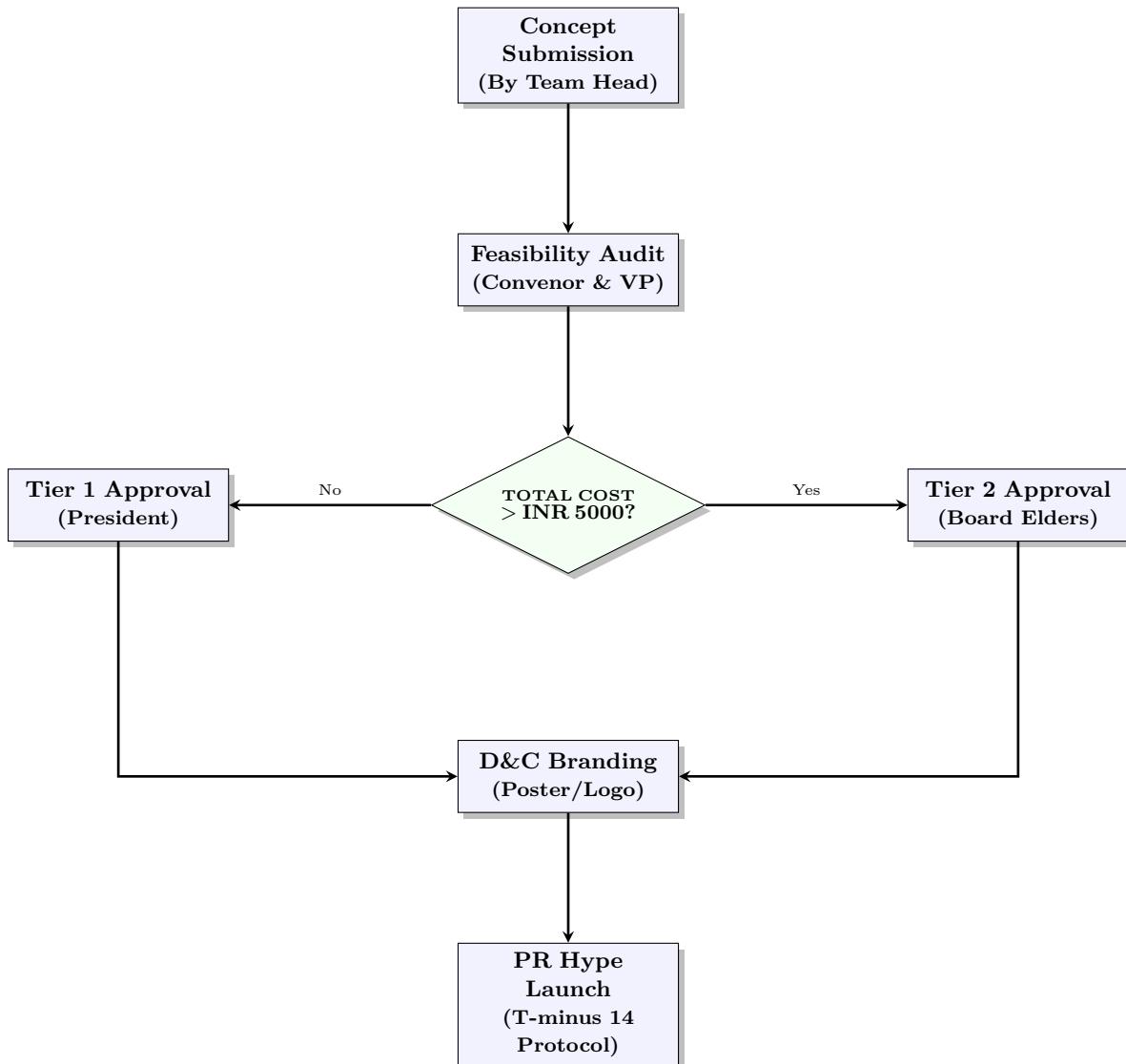
2 PHASE 2: R&D SQUAD STRUCTURAL MAP

2.1 Specialized Technical Strike-Teams

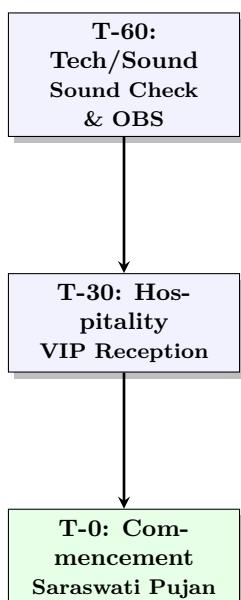


3 PHASE 3: OPERATIONAL FLOWCHARTS (EVENT LIFECYCLE)

3.1 1. Pre-Event Preparation Lifecycle

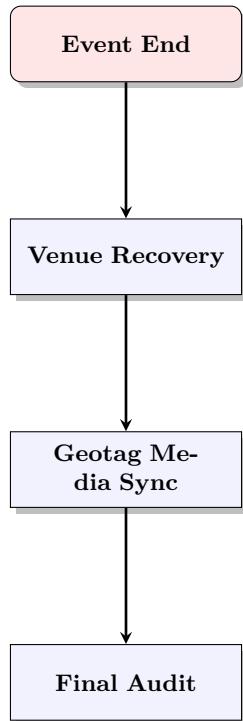


3.2 2. In-Event Protocol Checklist

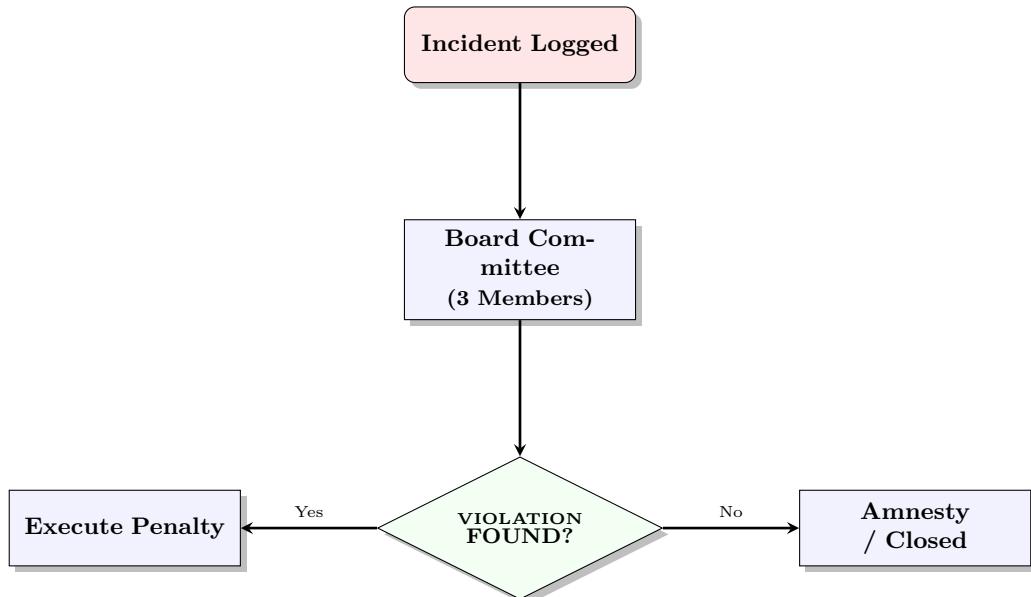


4 PHASE 3 & 4: POST-EVENT & JUDICIAL FLOW

4.1 Post-Event Closure & Audit Flow



4.2 Phase 4: Conflict Resolution & Inquiry Flow



5 PHASE 4: IIC PENALTY NOTICE FORM (CHALLAN)

OFFICIAL PROTOCOL VIOLATION NOTICE				
Notice ID: _____	Date: _____			
Member Name: _____	PRN: _____			
Violation: _____				
Grade: <input type="checkbox"/> A	<input type="checkbox"/> B	<input type="checkbox"/> C	<input type="checkbox"/> D	Fine: <input type="text" value="INR"/> _____
_____ Doc Head Sign		_____ Board Judge Sign		

5.1 Monthly Audit Matrix (MMAR)

Audit Area	Requirement	Status
Attendance	100% Sync with Repository	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Asset Health	Zero-Damage Physical Audit	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
Finance	Vouchers match Bills	<input type="checkbox"/> Pass <input type="checkbox"/> Fail
NDA Compliance	All new members signed	<input type="checkbox"/> Pass <input type="checkbox"/> Fail

6 PHASE 5: EXTERNAL & FORMAL COMMUNICATION

6.1 Official Dignitary Invitation Template

SINHGAD INSTITUTE OF TECHNOLOGY, LONAVALA Institution's Innovation Council (IIC)	
To, _____	
Subject: Formal Invitation for [Event Name]	
Dear [Name],	
We are honored to invite you... [Technical Brief]. Your expertise in [Domain] would catalyze our student builders.	
Date: [Date]	Venue: [Exact Location]
_____ Student President	_____ Faculty Convenor

6.2 Formal Communication Pack (WhatsApp/Notice)

[WhatsApp Broadcast Format]
IIC ALERT: [Event Name] Launch!
Date: [Date] | **Venue:** [Venue]
Register: [iicsit.in/\[slug\]](http://iicsit.in/[slug])
Join the technical elite of SIT Lonavala.

6.3 The Lab Incharge Agreement Oath

I, _____, do solemnly swear to maintain the Innovation Lab as a sanctuary of discipline. I will enforce "Station Reset" and protect keys with absolute integrity.

Lab Incharge Signature

Student President Sign