

IIC SIT Lonavala: 10-Year Legacy Archive (2026–2036)

Master Index of Sovereign SOPs, Blueprints, and Institutional Blueprints

This repository contains the complete constitutional framework for the Institution's Innovation Council (IIC) of Sinhgad Institute of Technology, Lonavala. These documents are designed to survive leadership transitions and maintain technical supremacy for the next decade.

Tier 1: The Supreme Command (Strategic)

Document ID	Document Title	Primary Custodian
IIC-PRES-2026	Presidency & VP Constitution	Student President
IIC-BOARD-2026	Board of Elders Constitution	Board Chairperson
IIC-CONV-2026	Student Convenor (COO) SOP	Student Convenor
IIC-PENAL-2026	IIC Penalty Schedule & Judicial Code	Doc Head / Board

Tier 2: Specialized Technical Wings (Special Forces)

Document ID	Document Title	Primary Custodian
IIC-RD-2026	R&D Wing Constitution	R&D Head
IIC-TECH-2026	Technical & Infrastructure SOP	Technical Head
IIC-CS-2026	Cyber Security & Intel SOP	Cyber Security Head
IIC-WEB-2026	WebDev & Digital Architecture SOP	WebDev Head

Tier 3: Operational & Creative Engines

Document ID	Document Title	Primary Custodian
IIC-EM-2026	Event Management SOP	Event Head
IIC-DC-2026	Design & Creativity (Branding) SOP	D&C Head
IIC-PR-2026	Social Media & Hype Engineering SOP	PR Head
IIC-MM-2026	Multimedia & Cinematic Editing SOP	Multimedia Head

IIC-HOS-2026

Hospitality & Public Experience SOP

Hospitality Head

Tier 4: Administrative & Legal Support

Document ID	Document Title	Primary Custodian
IIC-DOC-2026	Documentation & Legal Compliance SOP	Documentation Head
IIC-LOG-2026	Logistics & Procurement SOP	Logistics Head
IIC-LAB-2026	Lab Incharge & Facility SOP	Lab Incharge

Tier 5: The Blueprint & Template Pack (Printable)

Document ID	Template Title	Purpose
IIC-FIN-V1	Tier 1 & Tier 2 Vouchers	Financial Disbursement
IIC-BOM-V1	Hardware Procurement Form	Technical Purchase Audit
IIC-OATH-2026	Lead Oaths of Sovereignty	Leadership Induction
IIC-OPS-BLUE	Operational Flowcharts	Lifecycle Execution Logic
IIC-GEN-2026	General Member Code of Conduct	Basic Member Discipline

Archival Storage Instructions:

1. **Physical Archive:** All signed Oaths, Vouchers, and SOPs must be kept in a fireproof "Legacy Box" within the Innovation Lab.
2. **Digital Archive:** All LaTeX source files and exported PDFs must be stored on the **Sovereign Legacy HDD** and mirrored to the IIC Cloud.
3. **Transition Rule:** This index must be updated by the Documentation Head every year during the August handover ceremony.

Status: All Documents Stored and Verified.