

**P.BHANUPRAKASH**

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## **CAREER OBJECTIVE**

To Work with full strength in dynamic organization which provide new challenge that help to add value to the organizations and the individuals. Seeking a challenging career to value on time performance, where I can enhance my working skills, strength and experience which helps in achieving targets.

### **Work experience: From August 2018 to till date**

- **Company :** Hinduja Global Solutions Pvt Ltd.
- **Designation :** Data Analyst
- **Process/Project :** Humana Health Insurance (US based Health care)

### **Role and Responsibilities:**

- Work for Humana Health Insurance (USA) process is 3<sup>rd</sup> largest Health care in USA. It mainly involved with providing insurance to people and also deals with Doctors services and payments.
- We support individually as an analyst that interacts with providers (nothing but doctors) along with their credentials to work with Humana.
- We provide contracts as they need and which is better for Humana also. And we process that in several stages as per our guidelines.
- We get mails regarding issues of providers working places and adding new locations or term locations as per their concern.
- Closing their contracts if the working period is over with Humana as per our working rules.
- Maintaining quality as much as we can that without getting complaints from our clients.

- We provide a good quality of data and maintenance also.
- Completing job at TAT.
- Analysing queries and solving providers data requests within allowed time.
- Responsible for Processing alerts on daily basis and maintaining accuracy.
- Provide internal audit support as requested.
- Maintain Team SLA data on daily basis.
- Training and certifying new joiners in the team regarding the process.
- Handling queries from Onshore through E-mail.

#### Managerial Skills:

- Excellent communication and organizational skills to foster positive work environment.
- Strong team building and relationship management skills.
- Strong documentation and reporting skills.
- Quick understanding of Business analysis practices

#### EDUCATION

COURSE	INSTITUTION	BOARD/UNIVERSITY	PERCENTAGE	DURATION
B.com	Sri Vivekananda Degree college, Dharmavaram	Sri Krishnadevaraya University, Anantapur	61.2%	2015-2018
Intermediate	Sangameswara Junior College, Dharmavaram	Board Of Intermediate, Andhra Pradesh.	56%	2010-2012
S.S.C	B.S.R MPL High School,	Board Of Secondary Education, Andhra Pradesh.	72.5%	2009-2010

#### TECHNICAL PROFICIENCY

- **Operating System :** Windows – 2007, XP , Windows-8

- **Application Software** : MS Office (Word, Excel, PowerPoint)
- **Programming Language** : Basics in C
- **Database** : SQL
- **Web Technologies** : HTML

## STRENGTHS

- Self-motivated with a “CAN-DO” attitude.
- Easily Adaptable to new technologies in short period of time.
- Enthusiasm to learn new things.
- Capable to work under pressure.
- Good Team Player with management skills

## EXTRA-CURRICULAR ACTIVITIES

- Participated in District level dance competitions and won many prizes
- Active member in NSS and took part in blood donation campaigns
- Worked as Member of D.ED Association and handled group activities

## PERSONAL DETAILS

**Father's Name** : P. Raja Gopal

**Date of Birth** : 11-10-1994.

**Languages Known** : Telugu, English and Kannada

**Hobbies** : Dancing, Internet Surfing, Learning Ethical Hacking

## DECLARATION

I here by declare that the above furnished information is true to the best my knowledge.

**Place** : Dharmavaram

P Bhanu Prakash

**Date** :

**Signature**