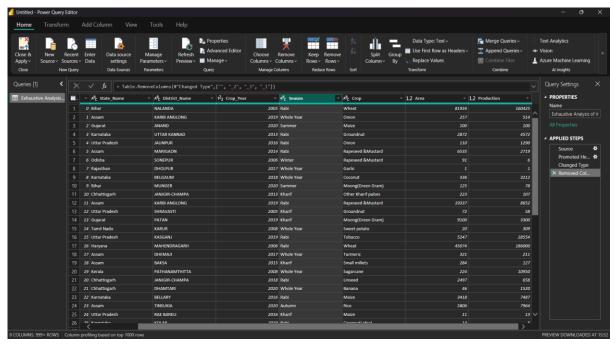
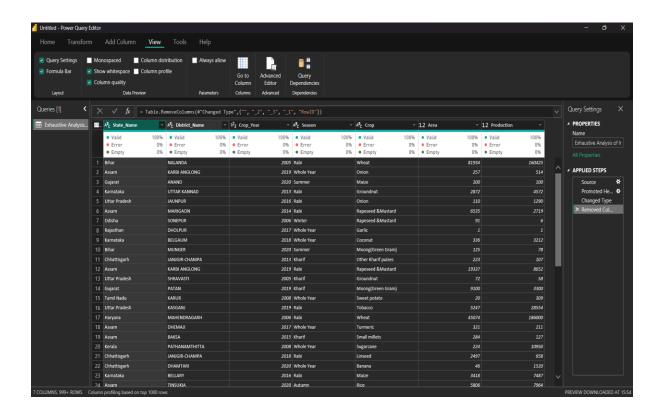
- 1. Open Power BI Desktop on your computer to start your project.
- 2. Once Power BI is open, click on the "Home" tab at the top of the screen.
- 3. Click on "Get Data" in the ribbon to open a window where you can choose the data source.
- 4. You can choose from a variety of data sources like Excel, CSV, SQL Server, Web, etc. For this I will use a folder.
- 5. Choose "Folder" as your data source or since you want to use files from a folder.
- 6. After selecting the folder, click "Transform Data" to open the data editor where you can make changes.
- 7. remove columns that are empty by selecting them and clicking the "Remove Columns" button.

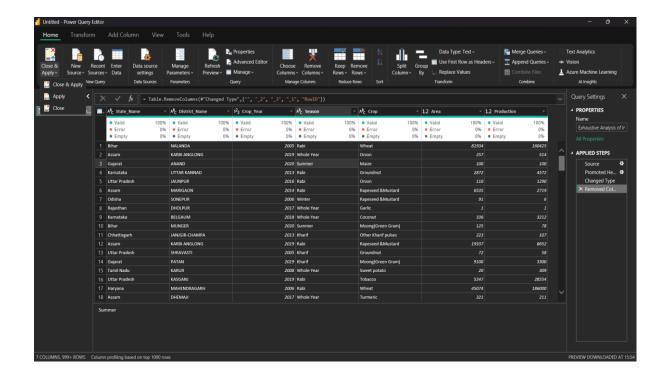




8. To check the quality of the data, click on "View" and select "Column Quality" to see if there are any problems with the data.



9. When you're done, click "Close & Apply" to load the cleaned data into Power BI.



10. Now Directly open Power BI Window with modified Data.

