



Workers Compensation And Employers Liability Insurance

Insured Name

Shields Management, Inc. DBA ExpressPros
1501 E 20TH ST
JOPLIN, MO 64804

Producer Information

CS&S/ST LOCKTON EXPRESS SERVICES
444 W 47TH ST
STE 900
KANSAS CITY, MO 64112

Policy Number

WC 6 25237313

Producer Processing Code

310-067527

Policy Period

05/30/2020 to 05/30/2021

CNA Branch

KANSAS CITY
7400 College Blvd
Suite 650
Overland Park, KS 66210

Renewal

Thank you for choosing CNA!

With your Workers Compensation And Employers Liability Insurance policy, you have insurance coverage tailored to meet the needs of your business. The international network of insurance professionals and the financial strength of CNA, rated "A" by A.M. Best, provide the resources to help you manage the daily risks of your organization so that you may focus on what's most important to you.

Claim Services

- To report a loss go to www.FNOLCNA.com or send an email to ReportClaim@FNOLCNA.com, or call 833-FNOL-CNA (833-366-5262)
- To find a network provider or for a PPO panel request, go to www.FNOLCNA.com
- To request loss runs send an email to fsrmail@cnacentral.com
- For additional questions call CNA Customer Service at (877)-574-0540, or contact your independent CNA Insurance Agent.

State Required Posting Notices

If you are not the person directly responsible for having these Posting Notices displayed, please direct these notices to the appropriate person within your organization. Posting Notices are required to be displayed in accordance with specific requirements as stated in the notices. The applicable notice(s) and the quantity included are based on the number of physical addresses in each covered state provided by your independent CNA Insurance Agent.

Quality Assurance

Questions pertaining to this transaction should be referred to CNA Customer Interaction Center at (877) 574-0540, Option 3. Please submit endorsements through www.cnacentral.com, send endorsement requests to ciet@cna.com or fax (877) 363-8669.



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Workers Compensation And Employers Liability Insurance
Policyholder Notice

IMPORTANT INFORMATION - FOR MISSOURI POLICYHOLDERS

**OR TO RECEIVE ASSISTANCE IN
RESOLVING A COMPLAINT, YOU MAY CALL OR WRITE
CNA, 530 Maryville Centre Drive, Suite 310
St Louis, MO 63141
314-317-2300**

PREMIUM OR CLAIM QUESTIONS

Should you have a question concerning your premium or about a claim, you should contact your agent or the company.

ATTACH THIS NOTICE TO YOUR POLICY:

This notice is for information only and does not become a part or condition of the attached document.

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective Date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: G-18994-D (03-2017)

Policyholder Notice; Page: 1 of 1

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

Policy Page: 3 of 20



WORKERS COMPENSATION AND EMPLOYERS LIABILITY POLICY INFORMATION PAGE

Policy Information

Coverage Provided By	Policy Number
American Casualty Company of Reading, Pennsylvania a Stock Insurance Company 151 N Franklin St Chicago, IL 60606 NCCI Carrier Code: 10030	Policy Number: WC 6 25237313 Renewal of: WC 6 25237313

Item 1 Named Insured and Mailing Address

Shields Management, Inc. DBA ExpressPros
1501 E 20TH ST
JOPLIN, MO 64804

Producer Information

CS&S/ST LOCKTON EXPRESS SERVICES
444 W 47TH ST
STE 900
KANSAS CITY, MO 64112

Type of Entity: Corporation (Not Otherwise Classified) **Producer Processing Code:** 310-067527
FEIN Number: 00-0000000

If there are other Named Insureds: See Name and Address Schedule attached.

If there are other work places not shown above: See Name and Address Schedule attached.

Item 2 Policy Period

05/30/2020 to 05/30/2021 at 12:01 a.m. Standard Time at the **Named Insured's** mailing address shown above.

Anniversary Rating Date: NONE

Item 3 A. Workers Compensation Insurance: Part One of this policy applies to the Workers Compensation Law of the states listed here:

States: KS, MO

Item 3 B. Employers Liability Insurance: Part Two of this policy applies to work in each state listed in Item 3.A. The limits of our liability under Part Two are:

Bodily Injury by Accident	\$1,000,000	each accident
Bodily Injury by Disease	\$1,000,000	policy limit
Bodily Injury by Disease	\$1,000,000	each employee

WC000001

Form No: P-33398-E (06-1987)

Information Page; Page: 1 of 2

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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Workers Compensation And Employers Liability Insurance Information Page

Item 3 C. Other States Insurance: Part Three of this policy applies to the states, if any, listed here:

States: All states except ND, OH, WA, WY and states designated in Item 3A of the Information Page

Item 3 D. This policy includes these endorsements and schedules:

Schedule of Operations, Endorsement Schedule, Named Insured Schedule, Name and Address Schedule and Payment Plan Schedule

Item 4 Estimated Annual Premium

The premium for this policy will be determined by our Manual of Rules, Classifications, Rates and Rating Plans.

All information required below is subject to verification and change by audit.

Adjustment of Premium shall be made: At Policy Expiration

Classification of Operations: See Schedule of Operations Attached

	Estimated Annual Premium	\$2,311
	Premium Discount	\$0
	Expense Constant	\$160
	Terrorism Premium	\$124
	Catastrophe (O/T Cert Acts of Terror)	\$100
Minimum Premium	\$184	
	Total Estimated Annual Premium	\$2,695
	Total State Taxes/Assessments/Surcharges	\$82.00
	Total Estimated Cost	\$2,777.00
Deposit Premium	\$2,695	

Account Number: 3029236827

Date of Issuance: 04/15/2020

Policy Issuance Office: KANSAS CITY

Countersigned:

Date: _____

By: _____

Authorized Agent

Chairman of the Board

Secretary

WC000001

Form No: P-33398-E (06-1987)

Information Page; Page: 2 of 2

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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Workers Compensation And Employers Liability Insurance Information Page

Schedule of Operations

Class Code	Classification of Operations	Estimated Total Annual Remun	Rate per \$100 Remun	Estimated Annual Premium
State - Kansas				
	Location 003			
8810	Clerical Office Employees NOC	1,000,000	0.08	\$800
	Subtotal for Location # 003			\$800
9812	Employers Liability Increased Limits		0.0110	\$9
9848	Employers Liability Increased Limits - Balance To Minimum Premium			\$96
	Total Estimated Standard Premium			\$905
9740	Terrorism Premium	1,000,000	0.0060	\$60
9741	Catastrophe (O/T Cert Acts Of Terror)	1,000,000	0.0100	\$100
	Total Estimated Premium			\$1,065
	Total Estimated Cost			\$1,065

WC000001

Form No: P-33398-E (06-1987)

Information Page; Page: 1 of 3

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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Workers Compensation And Employers Liability Insurance Information Page

Schedule of Operations

Class Code	Classification of Operations	Estimated Total Annual Remun	Rate per \$100 Remun	Estimated Annual Premium
State - Missouri				
	Location 001			
8810	Clerical Office Employees NOC	1,000,000	0.13	\$1,300
	Subtotal for Location # 001			\$1,300
	Location 002			
8810	Clerical Office Employees NOC	70,000	0.13	\$91
	Subtotal for Location # 002			\$91
9812	Employers Liability Increased Limits		0.0110	\$15
	Total Estimated Standard Premium			\$1,406
0900	Expense Constant			\$160
9740	Terrorism Premium	1,070,000	0.0060	\$64
	Total Estimated Premium			\$1,630
0988	2nd Injury Fund (SIF) & SIF Supplemental Surcharge		5%	\$82
	Total Estimated Cost			\$1,712

WC000001

Form No: P-33398-E (06-1987)

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Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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Workers Compensation And Employers Liability Insurance Information Page

Schedule of Operations

Policy Totals	Estimated Annual Premium
Estimated Class Premium	\$2,191
Estimated Standard Premium	\$2,311
Expense Constant	\$160
Expense Constant State	Missouri
Terrorism Premium	\$124
Catastrophe Premium	\$100
Estimated Annual Premium	\$2,695
Taxes, Fees and Surcharges	\$82
Estimated Cost	\$2,777

WC000001

Form No: P-33398-E (06-1987)
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Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313
Policy Effective Date: 05/30/2020
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Workers Compensation And Employers Liability Insurance Information Page

Endorsement Schedule

Number	Edition Date	Endorsement Title	Endorsement Number
WC 00 00 00 C	01-2015	WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY	
G-35224-B	03-1984	INCREASED LIMIT OF LIABILITY ENDORSEMENT	1
WC 00 01 15	01-2020	NOTIFICATION ENDORSEMENT OF PENDING LAW CHANGE TO TERRORISM RISK INSURANCE PROGRAM REAUTHORIZATION ACT OF 2015	2
WC 00 04 14 A	01-2019	90-DAY REPORTING REQUIREMENT - NOTIFICATION OF CHANGE IN OWNERSHIP ENDORSEMENT	3
WC 00 04 19	01-2001	PREMIUM DUE DATE ENDORSEMENT	4
WC 00 04 21 D	01-2015	CATASTROPHE (OTHER THAN CERTIFIED ACTS OF TERRORISM) PREMIUM ENDORSEMENT	5
WC 00 04 22 B	01-2015	TERRORISM RISK INSURANCE PROGRAM REAUTHORIZATION ACT DISCLOSURE ENDORSEMENT	6
WC 00 04 24	01-2017	AUDIT NONCOMPLIANCE CHARGE ENDORSEMENT	7
WC 15 04 01 A	01-2010	KANSAS FINAL PREMIUM ENDORSEMENT	8
WC 15 06 01 A	01-1987	KANSAS CANCELLATION AND NONRENEWAL ENDORSEMENT	9
WC 24 03 02	01-2014	MISSOURI NOTIFICATION OF ADDITIONAL MESOTHELIOMA BENEFITS ENDORSEMENT	10
WC 24 04 06 D	08-2016	MISSOURI EMPLOYER PAID MEDICAL ENDORSEMENT	11
WC 24 06 01 B	01-1996	MISSOURI CANCELLATION AND NONRENEWAL ENDORSEMENT	12
WC 24 06 02 B	07-2006	MISSOURI PROPERTY AND CASUALTY GUARANTY ASSOCIATION NOTIFICATION ENDORSEMENT	13
WC 24 06 04 C	09-2019	MISSOURI AMENDATORY ENDORSEMENT	14

PLEASE READ THE ENCLOSED IMPORTANT NOTICES CONCERNING YOUR POLICY

Number	Edition Date	Form Title
CC77081A	01-2014	NOTICE OF ELECTION TO REJECT MESOTHELIOMA ADDITIONAL BENEFITS FOR WORKERS' COMPENSATION MISSOURI
CC031605A	12-2014	CNA INSURANCE PREMIUM AUDIT
G-23148-E24	03-2014	POLICYHOLDER NOTICE MISSOURI IMPORTANT INFORMATION TO OUR MISSOURI WORKERS COMPENSATION POLICYHOLDERS

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Form No: P-33398-E (06-1987)
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Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313
Policy Effective Date: 05/30/2020
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Workers Compensation And Employers Liability Insurance Information Page

Number	Edition Date	Form Title
G-140370-E	05-2019	PRIVACY POLICY NOTICE
G-18994-D	03-2017	IMPORTANT INFORMATION FOR MISSOURI POLICYHOLDERS TO OBTAIN INFORMATION ABOUT YOUR COVERAGE
G-20470-C15	11-2007	IMPORTANT INFORMATION TO OUR KANSAS WORKERS' COMPENSATION POLICYHOLDERS
G-124578-I	01-2020	IMPORTANT INFORMATION FOR OUR MISSOURI POLICY HOLDERS MISSOURI SECOND INJURY FUND
G-20503-C15	02-2002	INFORMACION SOBRE LA COMPENSACION PARA TRABAJADORES PARA PATRONES Y TRABAJADORES EN KANSAS
G-20426-C15	04-2001	WORKERS COMPENSATION INFORMATION FOR KANSAS EMPLOYERS AND EMPLOYEES
G-142586-A	01-2002	MISSOURI EMPLOYER NOTICE

WC000001

Form No: P-33398-E (06-1987)

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Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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Workers Compensation And Employers Liability Insurance
Information Page

Named Insured Schedule

Named Insured	Type of Entity	FEIN	State ID
Shields Management, Inc. DBA ExpressPros	Corporation (Not Otherwise Classified)	00-0000000	

WC000001

Form No: P-33398-E (06-1987)

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Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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Workers Compensation And Employers Liability Insurance
Information Page

Name and Address Schedule

Location	Entity	Entity Name and Address
1	001	Shields Management, Inc. DBA ExpressPros 1501 E 20TH ST JOPLIN, MO 64804
2	001	Shields Management, Inc. DBA ExpressPros 1721 LA QUESTA DR Neosho, MO 64850
3	001	Shields Management, Inc. DBA ExpressPros 207 E 29TH ST PITTSBURG, KS 66762

WC000001

Form No: P-33398-E (06-1987)

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Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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PAYMENT PLAN SCHEDULE

PAYMENT PLAN SCHEDULE

THE BILLING FOR THIS POLICY WILL BE FORWARDED TO YOU DIRECTLY FROM CNA.

THIS PREMIUM WILL BE INVOICED BY CNA ON A SEPARATE STATEMENT ACCORDING TO THE PAYMENT OPTION YOU SELECT.

The premium amount for this transaction is:	\$2,777.00
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Premium	Commission
\$2,695.00	\$215.60
\$82.00	\$0.00

WC000001

Form No: P-33398-E (06-1987)

Information Page; Page: 1 of 1

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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Workers Compensation And Employers Liability Insurance Policy Endorsement

INCREASED LIMIT OF LIABILITY ENDORSEMENT

It is agreed that the premium for the increased Limit of Liability Under Part Two-Employers' Liability Insurance shall be determined by applying an increase percentage of 1.10% to the total premium development in all states appearing in Item 3, except as specifically stated below, at manual or adjusted rates, exclusive of the premium for Loss and Expense Constants and Additional Medical Coverage, subject to a minimum premium of \$120.00.

It is further agreed that, in lieu of the increase percentage and minimum premium shown above, the total premium developed at manual or adjusted rates, exclusive of the premium for Loss and Expense Constants and Additional Medical Coverage for the following states shall be subject to the designated increase percentage and minimum premium for determining the premium for increasing the Limit of Liability.

STATE	INCREASE PERCENTAGE	MINIMUM PREMIUM
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TOTAL MINIMUM PREMIUM TO BE CHARGED ON THIS ENDORSEMENT INCLUDED

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective Date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: G-35224-B (03-1984)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 1; Page: 1 of 1

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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CATASTROPHE (OTHER THAN CERTIFIED ACTS OF TERRORISM) PREMIUM ENDORSEMENT

This endorsement is notification that your insurance carrier is charging premium to cover the losses that may occur in the event of a Catastrophe (other than Certified Acts of Terrorism) as that term is defined below. Your policy provides coverage for workers compensation losses caused by a Catastrophe (other than Certified Acts of Terrorism). This premium charge does not provide funding for Certified Acts of Terrorism contemplated under the Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement (WC 00 04 22 B), attached to this policy.

For purposes of this endorsement, the following definitions apply:

- Catastrophe (other than Certified Acts of Terrorism): Any single event, resulting from an Earthquake, Noncertified Act of Terrorism, or Catastrophic Industrial Accident, which results in aggregate workers compensation losses in excess of \$50 million.
- Earthquake: The shaking and vibration at the surface of the earth resulting from underground movement along a fault plane or from volcanic activity.
- Noncertified Act of Terrorism: An event that is not certified as an Act of Terrorism by the Secretary of Treasury pursuant to the Terrorism Risk Insurance Act of 2002 (as amended) but that meets all of the following criteria:
 - a. It is an act that is violent or dangerous to human life, property, or infrastructure;
 - b. The act results in damage within the United States, or outside of the United States in the case of the premises of United States missions or air carriers or vessels as those terms are defined in the Terrorism Risk Insurance Act of 2002 (as amended); and
 - c. It is an act that has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.
- Catastrophic Industrial Accident: A chemical release, large explosion, or small blast that is localized in nature and affects workers in a small perimeter the size of a building.

The premium charge for the coverage your policy provides for workers compensation losses caused by a Catastrophe (other than Certified Acts of Terrorism) is shown in Item 4 of the Information Page or in the Schedule below.

Schedule		
State	Rate	Premium
Refer to the Schedule of Operations		

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective Date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: WC 00 04 21 D (01-2015)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 5; Page: 1 of 1

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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TERRORISM RISK INSURANCE PROGRAM REAUTHORIZATION ACT DISCLOSURE ENDORSEMENT

This endorsement addresses the requirements of the Terrorism Risk Insurance Act of 2002 as amended and extended by the Terrorism Risk Insurance Program Reauthorization Act of 2015. It serves to notify you of certain limitations under the Act, and that your insurance carrier is charging premium for losses that may occur in the event of an Act of Terrorism.

Your policy provides coverage for workers compensation losses caused by Acts of Terrorism, including workers compensation benefit obligations dictated by state law. Coverage for such losses is still subject to all terms, definitions, exclusions, and conditions in your policy, and any applicable federal and/or state laws, rules, or regulations.

Definitions

The definitions provided in this endorsement are based on and have the same meaning as the definitions in the Act. If words or phrases not defined in this endorsement are defined in the Act, the definitions in the Act will apply.

“Act” means the Terrorism Risk Insurance Act of 2002, which took effect on November 26, 2002, and any amendments thereto, including any amendments resulting from the Terrorism Risk Insurance Program Reauthorization Act of 2015.

“Act of Terrorism” means any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States as meeting all of the following requirements:

- a. The act is an act of terrorism.
- b. The act is violent or dangerous to human life, property or infrastructure.
- c. The act resulted in damage within the United States, or outside of the United States in the case of the premises of United States missions or certain air carriers or vessels.
- d. The act has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

“Insured Loss” means any loss resulting from an act of terrorism (and, except for Pennsylvania, including an act of war, in the case of workers compensation) that is covered by primary or excess property and casualty insurance issued by an insurer if the loss occurs in the United States or at the premises of United States missions or to certain air carriers or vessels.

“Insurer Deductible” means, for the period beginning on January 1, 2015, and ending on December 31, 2020, an amount equal to 20% of our direct earned premiums, during the immediately preceding calendar year.

Limitation of Liability

The Act limits our liability to you under this policy. If aggregate Insured Losses exceed \$100,000,000,000 in a calendar year and if we have met our Insurer Deductible, we are not liable for the payment of any portion of the amount of Insured Losses that exceeds \$100,000,000,000; and for aggregate Insured Losses up to \$100,000,000,000, we will pay only a pro rata share of such Insured Losses as determined by the Secretary of the Treasury.

Form No: WC 00 04 22 B (01-2015)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 6; Page: 1 of 2

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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Workers Compensation And Employers Liability Insurance Policy Endorsement

Policyholder Disclosure Notice

1. Insured Losses would be partially reimbursed by the United States Government. If the aggregate industry Insured Losses exceed:
 - a. \$100,000,000, with respect to such Insured Losses occurring in calendar year 2015, the United States Government would pay 85% of our Insured Losses that exceed our Insurer Deductible.
 - b. \$120,000,000, with respect to such Insured Losses occurring in calendar year 2016, the United States Government would pay 84% of our Insured Losses that exceed our Insurer Deductible.
 - c. \$140,000,000, with respect to such Insured Losses occurring in calendar year 2017, the United States Government would pay 83% of our Insured Losses that exceed our Insurer Deductible.
 - d. \$160,000,000, with respect to such Insured Losses occurring in calendar year 2018, the United States Government would pay 82% of our Insured Losses that exceed our Insurer Deductible.
 - e. \$180,000,000, with respect to such Insured Losses occurring in calendar year 2019, the United States Government would pay 81% of our Insured Losses that exceed our Insurer Deductible.
 - f. \$200,000,000, with respect to such Insured Losses occurring in calendar year 2020, the United States Government would pay 80% of our Insured Losses that exceed our Insurer Deductible.
2. Notwithstanding item 1 above, the United States Government will not make any payment under the Act for any portion of Insured Losses that exceed \$100,000,000,000.
3. The premium charge for the coverage your policy provides for Insured Losses is included in the amount shown in Item 4 of the Information Page or in the Schedule below.

Schedule

State	Rate	Premium
Refer to the Schedule of Operations		

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective Date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: WC 00 04 22 B (01-2015)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 6; Page: 2 of 2

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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Workers Compensation And Employers Liability Insurance Policy Endorsement

AUDIT NONCOMPLIANCE CHARGE ENDORSEMENT

Part Five-Premium, Section G. (Audit) of the Workers Compensation and Employers Liability Insurance Policy is revised by adding the following:

If you do not allow us to examine and audit all of your records that relate to this policy, and/or do not provide audit information as requested, we may apply an Audit Noncompliance Charge. The method for determining the Audit Noncompliance Charge by state, where applicable, is shown in the Schedule below.

If you allow us to examine and audit all of your records after we have applied an Audit Noncompliance Charge, we will revise your premium in accordance with our manuals and Part 5—Premium, E. (Final Premium) of this policy.

Failure to cooperate with this policy provision may result in the cancellation of your insurance coverage, as specified under the policy.

Note:

For coverage under state-approved workers compensation assigned risk plans, failure to cooperate with this policy provision may affect your eligibility for coverage.

SCHEDULE		
State(s)	Basis of Audit Noncompliance Charge	Maximum Audit Noncompliance Charge Multiplier
KS	Estimated Annual Premium	2

All other terms and conditions of the policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective Date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy unless another expiration date is shown below.

Form No: WC 00 04 24 (01-2017)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 7; Page: 1 of 1

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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Workers Compensation And Employers Liability Insurance Policy Endorsement

MISSOURI AMENDATORY ENDORSEMENT

This endorsement applies because Missouri is shown in Item 3.A. of the Information Page.

Part Five-Premium, Section G. (Audit) of the policy is replaced by the following:

G. Audit

You will let us examine and audit all your records relating to this policy during regular business hours throughout and after the policy period. These records include ledgers, journals, registers, vouchers, contracts, tax reports, payroll and disbursement records, and programs for storing and retrieving data. Information developed by audit will be used to determine final premium. Insurance rate service organizations have the same rights that we have under this provision.

Audits must be completed and billed, and any premiums will be returned, within 120 days of policy expiration or cancellation unless:

1. Delay is caused by your failure to respond to reasonable audit requests, provided that the requests are timely and adequately documented; or
2. A written agreement between you and us provides a longer time frame.

If you or we have any objection to the results of any audit, you or we may send a written notice demanding a reconsideration of the audit within three years from the date of expiration or cancellation of this policy. The written notice must be based upon sufficiently clear and specific facts as to why the audit should be reconsidered.

If you do not allow us to examine and audit all of your records relating to this policy, and/or do not provide audit information as timely and reasonably requested, we may apply an Audit Noncompliance Charge equal to a maximum of up to two times the estimated annual premium. The method for determining the Audit Noncompliance Charge is shown in the Schedule below.

If you allow us to examine and audit all of your records after we have applied an Audit Noncompliance Charge, we will revise your premium in accordance with our manuals and Part 5-Premium, E. (Final Premium) of this policy.

Failure to cooperate with this policy provision may also result in the cancellation of your insurance coverage, as specified under the policy and allowed under Missouri law.

Note:

For coverage under state-approved workers compensation assigned risk plans, failure to cooperate with this policy provision may affect your eligibility for coverage.

SCHEDULE	
Basis of Audit Noncompliance Charge	Maximum Audit Noncompliance Charge Multiplier
Estimated Annual Premium	Up to two times

Form No: WC 24 06 04 C (09-2019)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 14; Page: 1 of 2

Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

Policy Page: 19 of 20



Workers Compensation And Employers Liability Insurance
Policy Endorsement

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective
Insured

Policy No.

Endorsement No.
Premium

Insurance Company

Countersigned by _____

Form No: WC 24 06 04 C (09-2019)

Endorsement Effective Date:

Endorsement Expiration Date:

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Underwriting Company: American Casualty Company of Reading, Pennsylvania, 151 N Franklin St,
Chicago, IL 60606

Policy No: WC 6 25237313

Policy Effective Date: 05/30/2020

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