# FAQs Document

## 1. What is the main goal of the TPO at VJTI?

The main goal of the TPO at VJTI is to provide the best internship and placement opportunities to all students.

## 2. What is the aim of the TPO at the end of the year?

The aim is to have the maximum number of students placed in companies of their liking.

## 3. Is the TPO an impartial body? Explain.

Yes, the TPO is an impartial body. It acts as a facilitator working for the benefit of the students and the visiting companies.

## 4. What should students ensure while applying to companies?

Students must provide the latest, updated information while applying to companies and ensure their data in the Superset software is regularly updated.

## 5. What software should students use to update their information?

Students should use the Superset software to update their information.

## 6. What happens if students fail to inform the TPO about pursuing further studies?

Failure to inform the TPO followed by subsequent withdrawal from the placement process will lead to the withholding of the Letter of Recommendation (LoR) and/or the final graduation certificate.

## 7. What are the eligibility criteria for students pursuing higher education to apply for companies?

Students pursuing higher education are eligible to apply to companies offering: ≤ 12 LPA for CE, IT, and Circuital branches. ≤ 10 LPA for all other branches.

## 8. What is the maximum CTC allowed for CE, IT, and Circuital branches for students pursuing higher education?

The maximum CTC allowed is 12 LPA.

## 9. What is the maximum CTC allowed for other branches for students pursuing higher education?

The maximum CTC allowed is 10 LPA.

## 10. What happens if a student is found using unfair means during the placement process?

Any student found using unfair means will be debarred from the placement process.

## 11. Does the TPO guarantee equal opportunities for all students? Explain.

The TPO tries its best to give all students equal opportunities, but the criteria, shortlisting, package, and final selection are decided by the companies, not the TPO.

## 12. Who decides the criteria, shortlisting, package, and final selection during placements?

The companies decide the criteria, shortlisting, package, and final selection during placements.

## 13. What is the dress code for students appearing for campus drives?

Students must come in formals for any campus drive process.

## 14. What should students carry during PPT, GD, or PI?

Students must carry their Identity Card and produce it when demanded by the visiting team or TPO staff.

## 15. What should students do if they have contacts of different companies?

Students should share the contacts they have with the TPO so that the TPO may formally invite these companies for placements.

## 16. Is direct communication with company officials allowed?

No, direct communication with company officials is not allowed. If any student is found to do so, appropriate action will be taken against them.

## 17. What happens if a student violates this rule?

If a student is found communicating directly with company officials, appropriate action will be taken against them.

## 18. What should students do if they face any issues during the placement process?

Students should approach their respective TPO CRs in case of any issues.

## 19. Is it mandatory for students to participate in the placement process after applying to a company?

Yes, it is mandatory for students who have applied to a company to participate in the placement process of that company.

## 20. Is attendance in PPT mandatory after applying to a company?

Yes, attendance in PPT is mandatory after applying to a company to be eligible for further placement processes.

## 21. What happens if a student quits the placement process after PPT?

If a student quits the process after PPT, they will be debarred and not allowed to appear in any other future placement event.

## 22. What happens if a student misbehaves during the placement process?

Any kind of misbehavior/complaints reported by the company officials will be taken seriously, and if proven, the student will be debarred from future campus placements.

## 23. What should a blacklisted student do to request removal from the blacklist?

A blacklisted student can approach the placement committee to make a formal request for removal from the blacklist.

## 24. Who has the final decision on removing a student from the blacklist?

If the committee rejects the request, the student can approach the director, whose decision will be final and binding.

## 25. What should students do if they do not plan to sit for the placement/internship process?

Students must inform the TPO as soon as possible if they do not plan to sit for the placement/internship process.

## 26. Can students withdraw from the placement process to pursue postgraduate studies? If yes, under what conditions?

Students who have not yet secured a final offer can withdraw from the placement process to pursue postgraduate studies. They must communicate this decision to the designated TPO CR to ensure their preferences are accurately recorded.

## 27. What should students do if they wish to rejoin the placement process after opting out?

Students who previously opted out of the placement process must notify their TPO CR to amend their preferences before applying for on-campus opportunities.

## 28. What is the role of TPO CRs in the placement process?

The role of TPO CRs is to get the queries and doubts of students cleared and to ensure the smooth process.

## 29. How should students contact the TPO for queries?

Students should WhatsApp the concerned TPO CR or the professor-in-charge. WhatsApp is available 24x7.

## 30. Is emailing the TPO Google Groups allowed? Why or why not?

No, emailing the TPO Google Groups is not allowed as it is considered spam.

## 31. Who has the final decision in case of any discrepancy?

The decision of the Professor-in-Charge, Training and Placement Office, VJTI will be final.

## 32. What is the placement policy for MTech and MCA students?

MTech and MCA students follow the 'One student, One placement offer' policy.

## 33. What happens once an MTech or MCA student receives a full-time placement offer?

Once an MTech or MCA student receives a full-time placement offer, they must accept it and will be out of the placement process.

## 34. Are MTech and MCA students eligible for both placements and internships?

Students who have successfully qualified for an internship are eligible only for placements, and those who have qualified for a placement are eligible only for internships.

## 35. What should candidates communicate to HR before interviews?

Candidates should clearly communicate to the HR if they are interested in either placements, internships, or if they have secured both opportunities.

## 36. Is categorization of companies and betterment available for MTech and MCA students?

No, categorization of companies and betterment is available only for BTech students.

## 37. What happens if an MTech or MCA student secures both a placement and an internship?

Students who have secured both a placement and an internship are exempted from the placement process.

## 38. Can MTech and MCA students apply for betterment after securing a placement?

No, betterment is not available for MTech and MCA students.

## 39. What is the 'One student, One placement offer' policy for MTech and MCA students?

Once an MTech or MCA student receives a full-time placement offer, they must accept it and cannot apply for any other company.

## 40. Are MTech and MCA students allowed to reject a placement offer?

No, MTech and MCA students are not allowed to reject a placement offer once it is received.

## 41. What happens if an MTech or MCA student does not join the company after placement?

Strict action (including blocking of transcript) will be taken against students who do not join the company after placement.

## 42. How are companies categorized for BTech students?

Companies are categorized into three types based on their CTC: Normal, Dream, and Super Dream.

## 43. What is the CTC range for Normal category companies for CE & IT branches?

The CTC range is less than 18 LPA.

## 44. What is the CTC range for Normal category companies for other branches?

The CTC range is less than 11 LPA.

## 45. What is the CTC range for Dream category companies for CE & IT branches?

The CTC range is between 18 LPA and 40 LPA.

## 46. What is the CTC range for Dream category companies for other branches?

The CTC range is between 11 LPA and 40 LPA.

## 47. What is the CTC range for Super Dream category companies?

The CTC range is 40 LPA and above for all branches.

## 48. What happens once a BTech student is placed in a company of a particular category?

Once a student is placed in a company of a particular category, they can only apply for companies in higher categories.

## 49. How many times can a BTech student apply for betterment?

A BTech student can apply for betterment only once.

## 50. What is the Betterment Gap Rule for CE, IT, and Circuital branches?

The minimum betterment gap is 3 LPA.

## 51. When are companies requested to release their PPOs?

Companies are requested to release their PPOs by the end of August.

## 52. What should a student do if they wish to reject a potential PPO?

The student should discuss and inform their company accordingly before the final PPO details are declared by the company to the TPO.

## 53. Is a PPO considered a final placement offer?

Yes, a PPO is considered a final placement offer.

## 54. Can a student reject a PPO with a CTC of less than 11 LPA?

Yes, a student can reject a PPO with a CTC of less than 11 LPA.

## 55. What happens if a BTech student receives a PPO and a placement offer in the same category?

If a student receives a placement offer in the same category as their internship company’s PPO, they will be ineligible to accept the PPO.

## 56. Can BTech students receive more than one placement offer after a PPO?

No, BTech students can receive only one more placement offer from a company in a higher tier after receiving a PPO.

## 57. What should BTech students do if they are unsure about accepting a PPO?

Students should discuss their concerns with the company and the TPO CR.

## 58. Can MTech and MCA students reject a PPO?

No, MTech and MCA students cannot reject a PPO once it is offered.

## 59. What happens if a student does not inform the company about rejecting a PPO?

Appropriate action will be taken against the student if they do not inform the company about rejecting a PPO.

## 60. Can students accept a PPO and still apply for betterment?

No, students cannot apply for betterment after accepting a PPO.

## 61. What is recorded before the placement season begins?

A record of students' preferences whether they want to participate in the placement process, pursue postgraduate studies, or completely opt out of the placement process is created.

## 62. Can students pursuing postgraduate studies apply for on-campus placements?

Yes, students pursuing postgraduate studies can apply for on-campus placements in companies offering ≤ 12 LPA for CE, IT, and Circuital branches; ≤ 10 LPA for all other branches.

## 63. What is the maximum CTC allowed for CE, IT, and Circuital branches for students pursuing higher studies?

The maximum CTC allowed is 12 LPA.

## 64. What is the maximum CTC allowed for other branches for students pursuing higher studies?

The maximum CTC allowed is 10 LPA.

## 65. Can students quit the on-campus placement drive to pursue postgraduate studies?

Yes, students can quit the on-campus placement drive to pursue postgraduate studies if they have not yet received a final offer.

## 66. What should students do if they wish to rejoin the on-campus placement process after opting out?

Students must inform their concerned TPO CR to update their preferences before applying for on-campus opportunities.

## 67. Can students apply for off-campus opportunities during the on-campus placement drive?

Yes, students can apply for off-campus opportunities during the on-campus placement drive.

## 68. What happens if a student receives an off-campus offer during the placement process?

The student can accept the off-campus offer, but they must inform the TPO CR to update their preferences.

## 69. Can students switch from off-campus to on-campus placements?

Yes, students can switch from off-campus to on-campus placements if they inform the TPO CR to update their preferences.

## 70. What is the process for updating preferences for off-campus opportunities?

Students must inform their concerned TPO CR to update their preferences.

## 71. What is the policy for internships at VJTI?

All internships follow the 'One student, One internship offer' policy.

## 72. What happens once a student is offered an internship through the TPO?

Once a student is offered an internship through the TPO, they will be out of the internship process and will no longer be eligible for any other company’s process.

## 73. Can students reject an internship offer after accepting it?

No, students cannot reject an internship offer after accepting it.

## 74. What happens if a student does not join the company for their internship?

The student will be blacklisted and not allowed to appear for the placement drive the following year.

## 75. Are students allowed to apply for other internships after accepting one?

No, students are not allowed to apply for other internships after accepting one.

## 76. What happens if a student opts for an off-campus internship instead of the TPO-offered internship?

The student will be blacklisted and not allowed to appear for the placement drive the following year.

## 77. Can BTech students apply for internships after securing a placement?

No, BTech students cannot apply for internships after securing a placement.

## 78. Can MTech and MCA students apply for internships after securing a placement?

No, MTech and MCA students cannot apply for internships after securing a placement.

## 79. What is the consequence of rejecting an internship offer?

The student will be blacklisted and not allowed to appear for the placement drive the following year.

## 80. Can students apply for internships during their academic term?

No, students cannot apply for internships that overlap with academic activities.

## 81. What is the Betterment Gap Rule for other branches?

The minimum betterment gap is 2 LPA.

## 82. Can a BTech student apply for a company with a CTC within the Betterment Gap?

No, a BTech student cannot apply for a company with a CTC within the Betterment Gap.

## 83. What happens if a BTech student is waitlisted by a company?

If a student is waitlisted and later gets a job in another company, they will have a choice to decide between the two offers, but it will be counted as a betterment switch.

## 84. Can BTech students intern at a company and then apply for the same company during placements?

No, students interning at a particular company are not permitted to apply for the same company through the placement process.

## 85. What are the circuit branches included in the placement policy?

Circuit branches include Electronics and Telecommunication Engineering, Electronics Engineering, and Electrical Engineering.

## 86. What happens if a BTech student gets a PPO from a company?

Once a student gets a PPO, they are considered placed in that company.

## 87. Can BTech students reject a PPO? If yes, under what conditions?

A PPO can be rejected if it has a CTC of less than 11 LPA.

## 88. Can BTech students pursue postgraduate studies after accepting a PPO?

Yes, students can pursue postgraduate studies after accepting a PPO if they wish.

## 89. What is the maximum number of offers a BTech student can receive through the placement process?

A BTech student can receive a maximum of two offers through the placement process.

## 90. Does the TPO have any role in academic matters?

No, the TPO has no say in academic and examination-related matters.

## 91. Can students do internships that overlap with academic activities?

No, students cannot do internships that overlap with academic activities.

## 92. What happens if a company offers internships during academic activities?

The TPO will not allow companies to offer internships that overlap with academic activities.

## 93. Does the TPO allow companies to offer internships during exam periods?

No, the TPO does not allow companies to offer internships during exam periods.

## 94. What is the role of the institute’s academic section in the placement process?

The academic section ensures that internships and placements do not overlap with academic activities.

## 95. Can students request academic leave for internships?

No, students cannot request academic leave for internships that overlap with academic activities.

## 96. What happens if a student misses academic activities due to internships?

The student may face academic penalties for missing activities.

## 97. Can students apply for internships during their final year?

No, students cannot apply for internships during their final year if it overlaps with academic activities.

## 98. Does the TPO coordinate with the academic section for internship dates?

Yes, the TPO coordinates with the academic section to ensure internship dates do not overlap with academic activities.

## 99. What is the official academic calendar’s role in the placement process?

The official academic calendar is used to schedule placements and internships to avoid conflicts with academic activities.

## 100. How does the TPO allot dates to companies for placements?

The TPO allots dates based on parameters such as job profile and growth prospects, the package (CTC) being offered, past recruitment records, and feedback from students.

## 101. What parameters are used to rank companies for placement dates?

Parameters include job profile and growth prospects, the package (CTC) being offered, past recruitment records, and feedback from students.

## 102. When should companies declare the results of placements?

Companies are requested to declare the results immediately after interviews (on the same day before 11:59 PM).

## 103. What happens if a company does not declare results on the same day?

If a company does not declare results on the same day, students will be allowed to sit for another company’s process.

## 104. Can students sit for another company’s process if results are not declared?

Yes, students can sit for another company’s process if the results are not declared on the same day.

## 105. What should students do if they receive multiple offers on the same day?

Students can accept an offer from any one company of their choice, but it will not be counted as betterment.

## 106. How should companies communicate with students regarding offer letters?

Any correspondence with students regarding offer letters or any other matter should be done only through the TPO.

## 107. What details should HRs mention in the Job Application Form (JAF)?

HRs should clearly mention the job profile and CTC (final amount, along with break-up) in the Job Application Form (JAF).

## 108. Can companies offer internships during academic activities?

No, companies cannot offer internships during academic activities.

## 109. What is the TPO’s role in coordinating with companies?

The TPO coordinates with companies to ensure the placement process is smooth and adheres to the policies.

## 110. What is the Betterment Gap Rule?

The Betterment Gap Rule states that students cannot apply for companies whose offered CTC falls within a certain range of their existing offer (3 LPA for CE, IT, and Circuital branches; 2 LPA for all other branches).

## 111. What is the CTC range for Super Dream companies?

The CTC range for Super Dream companies is ≥40 LPA for all branches.

## 112. Can students apply for betterment after securing a placement in a Normal category company?

Yes, students can apply for betterment after securing a placement in a Normal category company, but only once.

## 113. What happens if a student gets a PPO and a placement offer in different categories?

The student can choose between the PPO and the placement offer, but it will be counted as a betterment switch.

## 114. Can students apply for betterment after securing a PPO?

No, students cannot apply for betterment after securing a PPO.

## 115. What is the consequence of misbehavior during the placement process?

Any kind of misbehavior/complaints reported by the company officials will be taken seriously, and if proven, the student will be debarred from future campus placements.

## 116. Can students apply for off-campus placements after securing an on-campus offer?

No, students cannot apply for off-campus placements after securing an on-campus offer.

## 117. What is the policy for students who secure both internships and placements?

Students who secure both internships and placements are exempted from the placement process.

## 118. Can students apply for internships after securing a placement?

No, students cannot apply for internships after securing a placement.

## 119. What is the policy for students who reject an internship offer?

Students who reject an internship offer will be blacklisted and not allowed to appear for the placement drive the following year.

## 120. What is the role of the professor-in-charge in the TPO?

The professor-in-charge oversees the TPO operations, resolves discrepancies, and makes final decisions regarding placement policies.

## 121. Can students appeal against the TPO’s decisions?

Students can appeal against the TPO’s decisions by approaching the placement committee or the director.

## 122. What is the process for blacklisting a student?

A student can be blacklisted for misbehavior, not joining an internship after accepting an offer, or other violations of placement policies.

## 123. Can students apply for betterment after being blacklisted?

No, students cannot apply for betterment after being blacklisted.

## 124. What is the policy for students who fail to update their information in Superset?

Students who fail to update their information in Superset may face restrictions in the placement process.

## 125. Can students apply for internships during their final semester?

No, students cannot apply for internships during their final semester if it overlaps with academic activities.

## 126. What is the policy for students who secure off-campus internships?

Students who secure off-campus internships are subject to the same rules as on-campus internships regarding commitment and future eligibility.

## 127. Can students apply for betterment after securing an off-campus offer?

No, students cannot apply for betterment after securing an off-campus offer.

## 128. What is the policy for students who secure both on-campus and off-campus offers?

Students who secure both on-campus and off-campus offers must choose one and adhere to the commitment.

## 129. Can students apply for betterment after securing a placement in a Dream category company?

No, students cannot apply for betterment after securing a placement in a Dream category company.

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## 131. What is the CTC range for Normal category companies for CE & IT branches?

The CTC range is <18 LPA.

## 132. What is the CTC range for Dream category companies for other branches?

The CTC range is ≥11 LPA & <40 LPA.

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Students must inform their concerned TPO CR to update their preferences.

## 143. What happens if a student receives an off-campus offer during the placement process?

The student can accept the off-campus offer but must inform the TPO CR to update their preferences.

## 144. Can students switch from off-campus to on-campus placements?

Yes, students can switch from off-campus to on-campus placements if they inform the TPO CR to update their preferences.

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The CTC range for Super Dream companies is ≥40 LPA for all branches.

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No, students cannot apply for betterment after securing an off-campus offer.

## 189. Can students apply for betterment after securing a placement in a Normal category company?

Yes, students can apply for betterment after securing a placement in a Normal category company, but only once.

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Students can appeal against the TPO’s decisions by approaching the placement committee or the director.

## 197. What is the process for updating preferences for off-campus opportunities?

Students must inform their concerned TPO CR to update their preferences.

## 198. What is the CTC range for Super Dream companies?

The CTC range for Super Dream companies is ≥40 LPA for all branches.

## 199. What is the policy for students who secure both internships and placements?

Students who secure both internships and placements are exempted from the placement process.

## 200. What is the policy for students who fail to update their information in Superset?

Students who fail to update their information in Superset may face restrictions in the placement process.

## 201. Can students apply for betterment after securing an off-campus offer?

No, students cannot apply for betterment after securing an off-campus offer.

## 202. What is the policy for students who secure both on-campus and off-campus offers?

Students who secure both on-campus and off-campus offers must choose one and adhere to the commitment.

## 203. Can students apply for betterment after securing a placement in a Dream category company?

No, students cannot apply for betterment after securing a placement in a Dream category company.

## 204. What is the policy for students who secure both internships and placements?

Students who secure both internships and placements are exempted from the placement process.

## 205. What is the CTC range for Normal category companies for CE & IT branches?

The CTC range is <18 LPA.

## 206. What is the CTC range for Dream category companies for other branches?

The CTC range is ≥11 LPA & <40 LPA.

## 207. Can students apply for betterment after securing a PPO?

No, students cannot apply for betterment after securing a PPO.

## 208. What is the consequence of misbehavior during the placement process?

Any kind of misbehavior/complaints reported by the company officials will be taken seriously, and if proven, the student will be debarred from future campus placements.

## 209. Can students apply for off-campus placements after securing an on-campus offer?

No, students cannot apply for off-campus placements after securing an on-campus offer.

## 210. What is the policy for students who reject an internship offer?

Students who reject an internship offer will be blacklisted and not allowed to appear for the placement drive the following year.

## 211. Can students apply for internships after securing a placement?

No, students cannot apply for internships after securing a placement.

## 212. What is the role of the professor-in-charge in the TPO?

The professor-in-charge oversees the TPO operations, resolves discrepancies, and makes final decisions regarding placement policies.

## 213. Can students appeal against the TPO’s decisions?

Students can appeal against the TPO’s decisions by approaching the placement committee or the director.